

MINUTES OF TOWN BOARD ORGANIZATIONAL MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
January 2, 2013

PRESENT:

Supervisor William Moehle
Councilmember James Vogel
Councilmember Christopher Werner
Councilmember Louise Novros
Councilmember Jason DiPonzio
Mark Henderson, Police Chief
Timothy Keef, Commissioner of Public Works

Kenneth Gordon, Attorney for the Town
Daniel Aman, Town Clerk
Jerry LaVigne, Director of Recreation
Suzanne Zaso, Director of Finance
Maryann Hussar, Assistant to the Supervisor

MEETING CALLED TO ORDER AT 12:05 PM

APPROVAL OF AGENDA:

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

ORGANIZATIONAL MEETING BUSINESS:

MATTER RE: Ratify the regular meeting schedule of the Brighton Town Board for 2013 (see Resolution #1 and schedule).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Ratify the 2013 Brighton Town Hall holiday schedule (see Resolution #2 and schedule).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of proposed 2013 Public Works Committee meeting schedule (see Resolution #28, letter dated December 17, 2012 from Timothy Keef, P.E. Commissioner of Public Works and meeting date schedule).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of proposed 2013 Public Safety Committee meeting schedule (see Resolution #27, letter dated December 17, 2012 from Timothy Keef, P.E. Commissioner of Public Works and meeting date schedule).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of proposed 2013 Finance and Administrative Services Committee (FASC) Meeting schedule (see Resolution #31 and meeting date schedule)

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Designate the Brighton-Pittsford Post as the official newspaper of the Town of Brighton for the year 2013 (see Resolution #3).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Adopt the Scott, Foreman, Robert's Rules of Order, Newly Revised, 11th Edition (2011) as the rules of its procedure for the year 2013 (see Resolution #4).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Marc L. Frankel as Constable of the Town of Brighton for a one-year term commencing January 1, 2013 and ending December 31, 2013 (see Resolution #5 and letter from Marc L. Frankel dated December 7, 2012).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Michael M. Phillips, CPA, as Constable of the Town of Brighton for a one-year term commencing January 1, 2013 and ending December 31, 2013 (see Resolution #6 and letter from Michael M. Phillips, CPA dated November 16, 2012).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Designate Building Inspectors and Code Enforcement Officers effective January 1, 2013 through December 31, 2013 (see Resolution #11 and letter from Timothy E. Keef, P.E., Commissioner of Public Works, dated December 17, 2012).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Designate Secretaries to various Town Advisory Boards effective January 1, 2013 through December 31, 2013 (see Resolution #12 and letter from Timothy E. Keef, P.E. Commissioner of Public Works dated December 17, 2012).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize agreement to spend highway repair funds in 2013 (see Resolution #13 and letter from Timothy E. Keef, P.E., Commissioner of Public Works, dated December 17, 2012).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Timothy E. Keef, P.E. as Commissioner of Public Works, Highway Superintendent and Superintendent of Sewer Maintenance, effective January 1, 2013 through December 31, 2013 **and**;

Timothy Anderson as Deputy Highway Superintendent, effective January 1, 2013 through December 31, 2013; (see Resolution #14 ; memorandum from William W. Moehle, Supervisor dated December 17, 2012 and letter from Timothy Keef P.E. Commissioner of Public Works dated December 17, 2012).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint David Ewell, Bruce Blackman and Amy Bianchi as Animal Control Officers of the Town of Brighton for terms of one year, commencing January 1,

2013 and ending December 31, 2013 (see Resolution #15 and letter dated November 15, 2012 from Mark T. Henderson, Town of Brighton Police Chief)

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to appoint part-time, on-call, temporary and Seasonal staff for the year 2013. (see Resolution #16 and staff listing).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 15 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Designate Authorized Depositories and adopt Deposit and Investment Policy for 2013 (see Resolution #9 and letter dated January 2, 2013 from Suzanne Zaso, Director of Finance and copy of Policy).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 16 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Petty Cash and Change Funds for the year 2013 (see Resolution #10 and memorandum from Suzanne Zaso, Director of Finance, dated January 2, 2013).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 17 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute part-time program and vendor services contracts for 2013 for the Town's Parks and Recreation Department (see Resolution #24 and letter dated December 3, 2012 from Jerry LaVigne, Director of Parks and Recreation).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 18 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Reappoint Elaine Ainsworth as Town Assessor for a 6-year term effective October 1, 2013 through September 30, 2019 (see Resolution #26 and letter dated December 18, 2012 from Elaine Ainsworth, Town Assessor).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 19 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute Letter of Engagement, retaining Kenneth W Gordon, as Attorney for the Town of Brighton, and Counsel to the Historic Preservation Commission for 2013 (see Resolution #7 and letter dated December 18, 2012 from Kenneth W. Gordon, Esq.).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 20 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute Letter of Engagement retaining David M. Dollinger, Esq., as Deputy Attorney for the Town of Brighton for 2013 (see Resolution #8 and letter from David M. Dollinger dated January 1, 2013).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 21 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

MATTER RE: Appointment of Mary Jo Lanphear as Town Historian for the Town of Brighton for a term of one-year commencing January 1, 2013 and ending December 31, 2013 (see Resolution #17 and letter dated December 17, 2012 from Supervisor Moehle).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 22 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appointment of particular Council Members as Chairs and members of the Public Works, Public Safety, Finance & Administrative Services (FASC) and Parks and Recreation Community Services (PARCS) Committees (see Resolution #29 and Assignment Memorandum).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 23 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE TOWN CLERK:

MATTER RE: Adopt Records Retention Schedule for 2013 (see Resolution #18 and

memorandum from Daniel E. Aman, Town Clerk dated January 1, 2013).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 24 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Present 2013 Salary Schedule and Authorization of Payroll Schedule by Town Board (see Resolution #22 and schedule).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 25 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

EXECUTIVE SESSION:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to go into executive session at 12:35 PM to discuss employment of a particular person

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio to come out of executive session at 12:59 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

ADJOURN:

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner to adjourn at 1:00 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton, County of Monroe, State of New York meeting held on the 2nd day of January 2013 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL,
LOUISE NOVROS,
JASON S. DIPONZIO
CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that the Town Board hereby ratifies and approves that the Regular Meetings of the Town Board of the Town of Brighton, Monroe County, New York, be held as set forth on the attached schedule during the year 2013. (See attached Schedule A)

All said meetings of the Town Board shall be scheduled to begin at 7:00 p.m. with an Open Forum, and the business portion of the meeting shall commence at 7:30 p.m., except as noted on Schedule A

Dated: January 2, 2013

UPON ROLL CALL VOTE	
WILLIAM W. MOEHLE	_____
JAMES R. VOGEL	_____
LOUISE NOVROS	_____
JASON S. DIPONZIO	_____
CHRISTOPHER K. WERNER	_____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that the Town Board hereby ratifies and approves the Holiday
Schedule for the Town of Brighton, Monroe County, New York, as set forth on the
attached schedule during the year 2013. (See attached Schedule A)

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 2nd day of January, 2013.

PRESENT:

WILLIAM W. MOEHLE

Supervisor

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPKER K. WERNER

Councilpersons

RESOLVED, that a proposed schedule of 2013 Public Works Committee meeting dates is hereby received and filed; and be it further

RESOLVED, that the Town Board hereby adopts the schedule of 2013 Public Works Committee meeting dates as received and filed.

Dated: January 2, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louis Novros, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 2nd day of January, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor
JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER
Councilpersons

RESOLVED, that a proposed schedule of 2013 Public Safety Committee meeting dates is hereby received and filed; and be it further

RESOLVED, that the Town Board hereby adopts the schedule of 2013 Public Safety Committee meeting dates as received and filed.

Dated: January 2, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL,
LOUISE NOVROS,
JASON S. DIPONZIO
CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that the Town Board hereby approves that the Regular Meetings of the Finance and Administrative Services Committee (FASC) be held as set forth on the attached schedule during the year 2013. (See attached Schedule A)

All said meetings of the FASC Committee shall be scheduled to begin at 3:30 p.m. on the First and Third Tuesday of each Month except as noted on Schedule A

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____

JAMES R. VOGEL _____

LOUISE NOVROS _____

JASON S. DIPONZIO _____

CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that the *Brighton-Pittsford Post*, be and hereby is appointed as the official newspaper of the Town of Brighton, County of Monroe, State of New York for the year of 2013 for publication of notices, resolutions and ordinances, pursuant to the authority contained in the Town Law of the State of New York, Section 64, Subdivision 11.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____

JAMES R. VOGEL _____

LOUISE NOVROS _____

JASON S. DIPONZIO _____

CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL,
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that the Town Board pursuant to Town Law Section 610 hereby
adopts The Scott, Foreman Robert's Rules of Order, Newly Revised, 11th Edition
(2011) as the rules of its procedure.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE	_____
JAMES R. VOGEL	_____
LOUISE NOVROS	_____
JASON S. DIPONZIO	_____
CHRISTOPHER K. WERNER	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that correspondence from Marc L. Frankel, dated December 7, 2012, be received and filed, and be it further;

RESOLVED, that Marc L. Frankel, be and hereby is appointed as Constable of the Town of Brighton for a term of one (1) year commencing January 1, 2013 and ending December 31, 2013.

RESOLVED, that this appointment shall be without salary, but that he shall possess all the powers and duties of a constable in civil actions and proceedings only, and shall be entitled to collect the statutory fees allowed by law in such civil actions and proceedings subject to the filing of a surety bond in the amount of \$12,000.00 and taking the required Oath of Office

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor
JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER
Councilpersons

RESOLVED, that correspondence from Michael M. Phillips, CPA, dated November 16, 2012 be received and filed, and be it further;

RESOLVED, that Michael M. Phillips, CPA, be and hereby is appointed as Constable of the Town of Brighton for a term of one (1) year commencing January 1, 2013 and ending December 31, 2013.

RESOLVED, that this appointment shall be without salary, but that he shall possess all the powers and duties of a constable in civil actions and proceedings only, and shall be entitled to collect the statutory fees allowed by law in such civil actions and proceedings subject to the filing of a surety bond in the amount of \$12,000.00 and taking the required Oath of Office

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____
JAMES R. VOGEL _____
LOUISE NOVROS _____
JASON S. DIPONZIO _____
CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

- WILLIAM W. MOEHLE,
Supervisor
- JAMES R. VOGEL
- LOUISE NOVROS
- JASON S. DIPONZIO
- CHRISTOPHER S. WERNER
Councilpersons

RESOLVED, that the Town Board receive and file a letter dated December 17, 2012 from Timothy Keef, P.E., Commissioner of Public Works regarding Designation of Building Inspector; and be it further

RESOLVED, that Edward Bailey is hereby designated as the Code Enforcement Officer/Town Building Inspector; and be it further

RESOLVED, that the Commissioner of Public Works, the Associate Planner, the Planner, the Town Engineer, the Town Architect and the Fire Marshal of the Town are hereby designated as other officials to carry out the functions of the office of Building Inspector, as laid out in the Comprehensive Development Regulations and those sections of the Town Code relating to Junk Cars, Occupations Requiring Licenses, Unsafe Building and Collapsed Structures and Property Maintenance as well as any other Local Laws, Ordinances or Town Codes designating enforcement to be carried out by the Building Inspector, all as more fully described in the above referenced correspondence.

Dated: January 2, 2013

UPON ROLL CALL VOTE

- WILLIAM W. MOEHLE _____
- JAMES R. VOGEL _____
- LOUISE NOVROS _____
- JASON S. DIPONZIO _____
- CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUIS NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER
Councilpersons

RESOLVED, that correspondence from Timothy Keef, P.E., Commissioner of Public Works, concerning designations of Secretaries to various Town advisory Boards, dated December 17, 2012, be received and filed; and be it further

RESOLVED, that Ramsey Boehner is hereby appointed Secretary to the Town Conservation Board, Historic Preservation Commission, Planning Board and as the Town Environmental Liaison Officer; and be it further

RESOLVED, that Paul White, Planning Technician, is hereby appointed as Secretary of the Town Conservation Board and Architectural Review Board; and be it further

RESOLVED, Richard DiStefano, Planner, is hereby appointed as Secretary of the Town Conservation Board and Zoning Board of Appeals; and be it further

RESOLVED, that in each case upon the recommendation of the Commissioner of Public Works, terms to be one (1) year commencing January 1, 2013 and ending December 31, 2013.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE	_____
JAMES R. VOGEL	_____
LOUISE NOVROS	_____
JASON S. DIPONZIO	_____
CHRISTOPHER K. WERNER	_____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that correspondence dated December 17, 2012, from Timothy Keef, P.E. Superintendent of Highways and Commissioner of Public Works, concerning the authorization of an agreement to spend highway funds, be received and filed; and be it further,

RESOLVED, that the Town Board hereby agrees to execute and deliver an agreement with the Commissioner of Public Works/Superintendent of Highways to expend highway funds for road repairs during 2013, pursuant to Highway Law, Section 284, as more fully described in the adopted Budget for the year 2013, which agreement shall be in form and substance as approved by the Attorney for the Town, and the expenditures authorized by which agreement shall not exceed the funds budgeted in account D.HWY.5110 in the 2013 Town Budget.

January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor
JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER
Councilpersons

RESOLVED, that correspondence dated December 17, 2012 from William W. Moehle Brighton Town Supervisor, and from Timothy Keef, P.E., Commissioner of Public Works, dated December 17, 2012, be received and filed; and be it further

RESOLVED, that Timothy Keef, P.E. , is hereby re-appointed as Commissioner of Public Works, Superintendent of Highways and Superintendent of Sewer Maintenance, effective January 1, 2013 through December 31, 2013; and be it further

RESOLVED, that Timothy Anderson is hereby re-appointed as Deputy Highway Superintendent for the Town of Brighton effective January 1, 2013 and ending December 31, 2013.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____
JAMES R. VOGEL _____
LOUISE NOVROS _____
JASON S. DIPONZIO _____
CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

**JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER**

Councilpersons

RESOLVED, that correspondence dated November 15, 2012 from Brighton Police Chief Mark T. Henderson be received and filed; and be it further

RESOLVED, that David Ewell, Bruce Blackman, and Amy Bianchi be and hereby are appointed as Animal Control Officers of the Town of Brighton, whose responsibilities include, but are not limited to, those of Dog Control Officers under Section 114 of the Agriculture and Markets Law of the State of New York, for terms of one year, commencing January 1, 2013 and expiring December 31, 2013.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE	_____
JAMES R. VOGEL	_____
LOUISE NOVROS	_____
JASON S. DIPONZIO	_____
CHRISTOPHER K. WERNER	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor
JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER
Councilpersons

WHEREAS, the Town Board previously authorized Supervisor William W. Moehle to appoint part-time, seasonal, on-call and temporary employees for the Town during 2012, subject to ratification by the Town Board; and

WHEREAS, the Town desires to grant the same power to the Supervisor during 2013; it is therefore

RESOLVED, that the Town Board hereby ratifies and approves each and every part-time, seasonal, on-call and temporary appointment made by the Supervisor during 2012, a list of which appointments is attached hereto, and made a part hereof; and be it further

RESOLVED, that the Supervisor is hereby authorized to appoint part-time, seasonal, on-call and temporary employees of the Town based upon the recommendation of appropriate staff and subject to ratification by the Town Board at year end, in 2013

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____
JAMES R. VOGEL _____
LOUISE NOVROS _____
JASON S. DIPONZIO _____
CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

- WILLIAM W. MOEHLE,
Supervisor
- JAMES R. VOGEL,
- LOUISE NOVROS,
- JASON S. DIPONZIO,
- CHRISTOPHER K. WERNER,
Councilpersons

RESOLVED, that the following banks and trust companies, authorized to do business in and with offices/branches located in the State of New York, be and are hereby designated as depositories in all or any of which the Supervisor, the Town Clerk, Town Justices, and the Receiver of Taxes and Assessments of the Town of Brighton may deposit moneys of the said Town coming into their hands by virtue of their offices:

- | | |
|--|---|
| JP Morgan/Chase Bank | First Niagara |
| Key Bank | Manufacturers and Traders Trust Company |
| Bank of America | Municipal Investors Services Corp. |
| Canandaigua National Bank
and Trust Company | |

Be it further RESOLVED, that dollar limits as to the amount of deposits and/or investments that may be placed with any one bank or trust company shall be as provided in the Town's Deposit and Investment Policy, and be it further

RESOLVED that the Supervisor, as Chief Fiscal Officer of the Town, is authorized to execute any and all agreements necessary to affect this Resolution

Dated: January 2, 2013

UPON ROLL CALL VOTE

- WILLIAM W. MOEHLE _____
- JAMES R. VOGEL _____
- LOUISE NOVROS _____
- JASON S. DIPONZIO _____
- CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that a memorandum dated January 2, 2013 from Suzanne Zaso Director of Finance, concerning authorization for Petty Cash and Change Funds for the fiscal year 2013, be received and filed; and be it further

RESOLVED, that the following listed Change Funds and Petty Cash Funds are authorized for the fiscal year 2013 in the amounts shown for each listed department; and be it further

RESOLVED, that those employees listed are responsible for the safe keeping of these duly authorized funds, serving in their capacity as Custodian.

<u>Name of Fund</u>	<u>Custodian</u>	<u>Authorized Amt.</u>
Town Clerk Change Fund	Daniel E. Aman	\$ 300.
Library Change Fund	Jennifer Ries-Taggart	205.
Town Court Change Fund	Dianne Burdett	250.
Recreation-Town Hall Pool Change Fund	Katie Kogler	50.
Recreation-B.H.S. Pool Change Fund	Katie Kogler	20.
Recreation Office Change Fund	Mary Legasse	100.
Rec. Sunset Serenades Change Fund	Rebecca Cotter	25.
Police Department Fees Change Fund	J.P. O'Brien	25.
General Petty Cash Fund-Cash	Daniel E. Aman	400.
General Petty Cash Fund-Checking	Suzanne Zaso	250.
Library Petty Cash Fund-Cash	Jennifer Ries-Taggart	200.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor
JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER
Councilpersons

WHEREAS, the Town contracts with various part-time program, special event service providers, and vendors throughout the year for various Parks and Recreation Department programs and special events; it is therefore

RESOLVED, that letter dated December 3, 2012 from Jerry LaVigne, Director of Parks and Recreation be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute agreements and/or contracts with various part-time program, special event service providers and/or vendors, based upon the recommendation of appropriate staff for the Parks and Recreation Department for the year 2013.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____

JAMES R. VOGEL _____

LOUISE NOVROS _____

JASON S. DIPONZIO _____

CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton
Town Hall, in said Town of Brighton on the 2nd day
of January 2013

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL,
LOUISE NOVROS,
JASON S DIPONZIO,
CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that a memorandum dated December 18, 2012 from Elaine K. Ainsworth, Town Assessor, concerning her reappointment as Assessor, be received and filed; and be it further

RESOLVED, that the Town Board hereby reappoints Elaine K. Ainsworth as Town Assessor for a term commencing on October 1, 2013 and expiring on September 30, 2019.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE	_____
JAMES R. VOGEL	_____
LOUISE NOVROS	_____
JASON S. DIPONZIO	_____
CHRISTOPHER K. WERNER	_____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that Kenneth W. Gordon, Esq., be and hereby is retained as Attorney for the Town of Brighton for the calendar year 2013, pursuant to Town Law Section 20(2)(b), and the terms of the Engagement Letter dated December 18, 2012 attached hereto; and he is retained as counsel for the Historic Preservation Commission for the calendar year 2013, pursuant to the terms of said Engagement Letter. The Supervisor is hereby authorized to execute said Engagement Letter in the name of the Town of Brighton

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____

JAMES R. VOGEL _____

LOUISE NOVROS _____

JASON S. DIPONZIO _____

CHRISTOPHER WERNER _____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTPHER K. WERNER

Councilpersons

RESOLVED, that David M. Dollinger, Esq., be and hereby is retained as Deputy Attorney for the Town of Brighton for the calendar year 2013, pursuant to Town Law Section 20(2)(b) and the terms set forth in the Engagement Letter dated January 1, 2013, attached hereto. The Supervisor is hereby authorized to execute said Engagement Letter in the name of the Town of Brighton

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____

JAMES R. VOGEL _____

LOUISE NOVROS _____

JASON S. DIPONZIO _____

CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, in said Town of Brighton on the 2nd day of January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

**JAMES R. VOGEL
LOUISE NOVROS
JASON S. DIPONZIO
CHRISTOPHER K. WERNER**

Councilpersons

RESOLVED, that correspondence dated December 17, 2012 from William W. Moehle, Brighton Town Supervisor, be received and filed; and be it further

RESOLVED, that the Brighton Town Board concurs with the appointment of Mary Jo Lanphear, of 322 Village Lane, Rochester, NY 14610, as Town Historian of the Town of Brighton for a term of one (1) year commencing January 1, 2013 and ending December 31, 2013 is hereby ratified; and be it further

RESOLVED, that the Brighton Town Board approves the recommended compensation as set forth in attached communication.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE _____

JAMES R. VOGEL _____

LOUISE NOVROS _____

JASON S. DIPONZIO _____

CHRISTOPHER K. WERNER _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 2nd day of January, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a copy of Memorandum dated January 2, 2013 from Brighton Town Supervisor William W. Moehle be received and filed, and be it further

RESOLVED, that the Town Board hereby affirms the Town Council Members appointed by Supervisor Moehle, as indicated in Memorandum attached hereto, to serve as Chairpersons and/or members of the Public Works, Public Safety, Financial & Administrative Services (FASC) and Parks & Rec. Community Services Committees (PARCS) effective immediately.

Dated: January 2, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

Councilpersons

RESOLVED, that a memorandum dated January 1, 2013, from Daniel E. Aman, Town Clerk, concerning the Town's records retention policy, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the records retention schedule in the form filed in the Town Clerk's Office, as the Town's minimum records retention list.

Dated: January 2, 2013

UPON ROLL CALL VOTE:

WILLIAM W. MOEHLE

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER

At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 2nd day of
January 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL,
LOUISE NOVROS,
JASON S. DIPONZIO,
CHRISTOPHER K. WERNER,

Councilpersons

RESOLVED, that the attached Salary Schedule of Town Officers and
Employees, and their pay periods, are hereby fixed and determined for January 1, 2013
through December 31, 2013, subject to such further action which the Town Board may
take from time to time pursuant to Section 27 of the Town Law.

Dated: January 2, 2013

UPON ROLL CALL VOTE

WILLIAM W. MOEHLE

JAMES R. VOGEL

LOUISE NOVROS

JASON S. DIPONZIO

CHRISTOPHER K. WERNER
