

**TOWN OF BRIGHTON TOWN BOARD  
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE  
MEETING AGENDA**

**Meeting Date: Tuesday, June 19, 2012 (3:30 pm)  
Location: Stage Conference Room, Brighton Town Hall**

1. **Executive Session** – Employment of a Particular Person.
2. **Appropriate Fund Balance for Grant (Finance/Fire Marshal)** – Request from Suzanne Zaso for Town Board authorization to appropriate \$2,500 in grant funding received from State Farm Insurance Company in 2011 to purchase smoke and carbon monoxide detectors for Town residents (see letter from S. Zaso).
3. **Acceptance of Clean Sweep 2012 Program Donations (Town Board)** – Request from Suzanne Zaso and Louise Novros for Town Board action to accept the cash donations of \$3,400 and the in-kind donations as indicated on the memo for the 2012 Clean Sweep Program (see memo and final report from S. Zaso and L. Novros).
4. **Discussion Only** – Review of the draft Capital Improvement Plan for 2013-2015.

The next regularly scheduled meeting of the FASC will be held **Monday July 2, 2012, at 3:30 pm**, in the Stage Conference room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.

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SUZANNE ZASO, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board  
Attn.: Finance and Administrative Services Committee  
From: Suzanne Zaso, Director of Finance *SZ*  
Date: June 18, 2012  
Subject: Budget Appropriation for Smoke and Carbon Monoxide Detectors Grant

In 2011 the Town of Brighton was awarded and accepted a grant in the amount of \$2,500 from State Farm Insurance Company to purchase smoke and carbon monoxide detectors for Town of Brighton residents who did not have such devices working in their homes. The Town received the \$2,500 from State Farm in October 2011, but the detectors were not purchased until 2012. Since this revenue fell to unreserved fund balance at year-end 2011, I am requesting that the Honorable Town Board authorize the appropriation of this \$2,500 in 2012 to miscellaneous expense in the Fire Marshal's budget (A.DPW.3410 4.89).

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: C. Roth

3a.

MEMORANDUM

To: The Honorable Town Board  
Attn.: Finance and Administrative Services Committee  
From: Suzanne Zaso, Director of Finance *sz*  
Louise Novros, Councilmember (Event Coordinator)  
Date: June 18, 2012  
Subject: Cash and In-Kind Donations - Clean Sweep Community Program

I recommend that Your Honorable Body approve and accept the attached sponsorship cash support and in-kind donations for the Clean Sweep event held on May 5, 2012. A total of \$3,400 was received in cash support and \$1,413.40 as in-kind items such as food and refreshments (see attached list for complete details).

The estimated expenditures for the Clean Sweep Program in 2012 are \$1,602. (see attached). The program showed a substantial surplus of \$1,938 and therefore no tax support was needed again for this year. The total surplus since the inception of this program in 2008 is now at \$7,052.

We will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

3b.

## BRIGHTON CLEAN SWEEP – 2012

### Income

<u>Sponsors</u>	<u>Amounts</u>
Brighton Chamber of Commerce	\$ 200.00
Brighton Fire District	200.00
Brighton Rotary	200.00
Brighton Volunteer Ambulance	200.00
Canandaigua National Bank	200.00
The Dollinger Family	200.00
Donna Matthews	100.00
Fleet Feet/Yellow Jacket Running	200.00
Microworx	200.00
Ontario Hearing	200.00
Panache	200.00
Roselawn	200.00
Rustic Village Apts.	200.00
Summit of Rochester	200.00
Ted Spall Homes/Meridian Centre Associates	400.00
Waste Management	+ 300.00
	\$3400.00
Prior Year Surplus	+ 254.25
	\$3654.25
Grant Money Surplus	+5000.00
<b>Total</b>	<b>\$8654.25</b>

### Expenses

<u>Item</u>	<u>Estimated Number</u>	<u>Amount</u>
T-shirts	689 @ \$.89 ea	\$ 592.54
<u>Bumper Stickers</u>	250 + shipping & design cost	278.29
Pizza (Annette)	12 @ \$16.99 ea.	203.88
Misc. Food Supplies (Louise)	cream cheese, butter	54.25
Misc. Food Supplies (Mary Staley)	Ice and lemonade	19.05
Paper Goods and misc. supplies for luncheon		34.00
Banner	1 from Highway Dept.	249.90
School bus	1 used by TCMS	*170.00
<b>Total</b>		<b>\$1601.91</b>

\*Amount for school bus is estimated from last year. Invoice pending.

3c

### In-Kind Sponsors

Sponsor	Donation	Logo	Contact Person/Letter Sent	Approx. Value
Bagel Land	20 dozen bagels @ \$8.00/doz	Yes	Bob Juliano 1896 Monroe Ave 442-3080 (store) 739-2288 (cell)	\$160.00
Delta Labs Adopt-A-Stream Friendly's	Friendly's Ice Cream Sundae Coupons, interactive toys, garbage bags	Yes	Regina Nichols 410 White Spruce Blvd. Rochester, NY 14623 234-1726	180.00
Great Harvest Bread Co.	4 desert platters	Yes	Wendy Russell, Mgr. 1890 Monroe Avenue 242-7544	100.00
Mark's Pizza	12 pizzas @ half price	Yes	Tom, Manager 3450 Winton Place 292-5140	203.88
Starbucks	3 coffee cambros @ \$13.99 ea	Yes	Scott Sargeant 442-6410	41.97
Tops	10 doz donuts 6 gal. oj 1 case water	Yes	Bridget Eberhard Tops Friendly Markets 1900 So. Clinton Ave. 442-2990	97.55
Wegmans	60 subs	Yes	Linda Piccirilli 586-6680 ext. 329 Linda.piccirilli@wegmans.com	630.00
<b>Total</b>				<b>\$1413.40</b>

TOWN OF BRIGHTON

2013-2015 DRAFT CAPITAL IMPROVEMENT PLAN (CIP) - OVERVIEW

Note: (Budget = Town Funds or Special District Operating Budget Funded, Reserves = Reserve/Fund Balance Funded, Grant = Grant/Aid/Private Funded, Debt = Debt Issuance Funded)

Department / Category / Item Description:	2012 Budget			2013 Request			2014 Request			2015 Request			Total	
	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Debt	2013-2015
<b>HIGHWAY DEPARTMENT</b>														
Heavy Equipment														
Large Plow/Salt/Dump Trucks	40,100	-	-	372,000	40,000	-	190,000	38,000	-	235,000	-	-	-	875,000
Sweepers	-	-	-	194,000	-	-	120,000	75,000	-	-	-	-	-	389,000
Small Dump Trucks	-	-	-	98,000	-	-	39,000	-	-	40,500	-	-	-	137,500
Tractors / Backhoes	9,000	-	-	56,000	-	-	4	56,000	-	119,000	110,000	-	-	343,000
Pick-Up / Utility Trucks	-	-	-	35,000	-	-	5	36,500	-	86,500	-	-	-	158,000
Contribute HWY Equip. Reserve	-	-	-	55,000	-	-	6	55,000	-	110,000	110,000	-	-	330,000
Tow Behind Leaf Vacs and Leaf Boxes	-	-	-	-	-	-	7	39,100	-	-	-	-	-	39,100
<b>Infrastructure</b>														
Resurface (30 yr.) and Treat Roads (10 yr.) Cycle	520,500	-	160,205	498,710	-	160,205	1	541,280	-	587,230	160,205	-	-	2,107,835
Replace/Maintain Storm Sewers on 100-yr cycle	-	-	-	101,650	-	-	2	111,600	-	122,650	-	-	-	335,800
Replace Concrete Gutters on a 30-yr cycle	73,000	-	-	53,700	-	-	3	103,390	-	206,610	-	-	-	383,700
Install new guide rail - West Brighton	-	-	-	41,000	-	-	4	75,400	-	82,320	-	-	-	41,000
Curb Replacements on 200-Year cycle	-	-	-	69,060	-	-	5	-	-	-	-	-	-	226,780
<b>Facilities (HWY/ISWR Spill)</b>														
Replace Fire Alarm System	-	-	-	67,012	-	-	1	-	-	-	-	-	-	67,012
Replace Metal Siding Upper Storage Bldg.	-	-	-	28,500	-	-	2	65,000	-	-	-	-	-	65,000
Paving & Repairs at OPS Center	-	-	-	147,300	-	-	4	31,000	-	33,750	-	-	-	93,250
Replace Stand-by Generator	-	-	-	21,000	-	-	5	-	-	-	-	-	-	147,300
Facility Assessment Study for OPS Center	-	-	-	21,000	-	-	6	22,500	-	-	-	-	-	21,000
Paving at Landfill	-	-	-	21,000	-	-	7	-	-	24,625	-	-	-	68,125
Additional Lighting for Upper Building	-	-	-	21,000	-	-	8	-	-	-	-	-	-	21,000
Replacement Windows	-	-	-	25,000	-	-	-	-	-	-	-	-	-	25,000
Salt Shed Roof Repair (HWY only)	-	-	-	-	-	-	1	52,000	-	-	-	-	-	52,000
Pipe Storage Building	-	-	-	-	-	-	2	45,500	-	-	-	-	-	45,500
Roof Replacement of OPS Center Main Bldg.	-	-	-	-	-	-	3	140,000	-	-	-	-	-	140,000
Update Electrical System	-	-	-	-	-	-	6	20,100	-	-	-	-	-	20,100
Expansion of Fuel Depot for Bio-Diesel (HWY only)	-	-	-	-	-	-	7	125,000	-	-	-	-	-	125,000
Update 2-Way Radio System	-	-	-	-	-	-	-	-	-	106,000	-	-	-	106,000
<b>Technology</b>														
Snow Plow Routing Software	642,500	-	160,205	25,000	-	-	1	-	-	1,754,185	380,205	-	-	25,000
<b>SUB-TOTAL HIGHWAY DEPARTMENT</b>	<b>642,500</b>	<b>-</b>	<b>160,205</b>	<b>1,964,832</b>	<b>40,000</b>	<b>160,205</b>	<b>1,805,370</b>	<b>115,000</b>	<b>160,205</b>	<b>1,754,185</b>	<b>380,205</b>	<b>-</b>	<b>-</b>	<b>6,366,002</b>

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TOWN OF BRIGHTON  
2013-2015 DRAFT CAPITAL IMPROVEMENT PLAN (CIP) - OVERVIEW

Department / Category / Item Description:	2012 Budget			2013 Request			2014 Request			2015 Request			Total 2013-2015	
	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant		Debt
<b>DEPARTMENT OF PUBLIC WORKS (DPW)</b>														
Infrastructure & Planning														
Construct New Storm Sewers & Drainage	104,800	-	56,000	1	-	883,750	-	-	860,750	3	111,300	-	-	1,864,800
Corwin Rd. Bridge Rehabilitation (Phase 1)	-	-	-	2	49,870	198,683	-	-	-	-	-	-	-	248,353
Reserve Development Project	-	-	-	3	-	510,000	-	-	-	-	-	-	-	510,000
Comprehensive Plan Update	19,000	-	-	4	80,000	-	-	-	-	-	-	-	-	80,000
Tree Management Program	24,840	-	-	5	30,000	-	-	-	-	1	30,000	-	-	120,000
Highland Canal Trail	-	-	-	6	12,000	88,000	-	-	-	5	83,902	615,285	-	799,187
Reconstruct Bicycle Master Plan Implementation	-	-	68,500	7	50,000	-	-	-	-	4	50,000	-	-	150,000
Monroe Avenue Streetscape Improvements	-	-	-	8	50,000	-	-	-	-	3	50,000	-	-	150,000
Fair View Rd Storm & Sanitary Sewer	-	-	-	9	35,000	286,000	-	-	-	5	286,000	-	-	321,000
Sidewalk Construction / Reconstruction	77,150	-	41,750	-	-	-	-	-	55,000	2	11,392	-	-	125,608
West Brighton Sewer Design	-	-	-	-	-	-	-	-	-	6	75,200	-	-	75,200
Equipment and Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Record Scanning Services	-	-	-	1	25,000	-	-	-	-	1	25,000	-	-	75,000
GCE Plotter and annual service fee	-	-	-	2	28,816	-	-	-	-	-	-	-	-	28,816
Early Phase Projects / TBD Funding Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Lighting Conversion	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Senator Keating Blvd. Completion	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUB-TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>225,790</b>	<b>-</b>	<b>176,250</b>			<b>1,886,433</b>	<b>-</b>	<b>-</b>	<b>915,750</b>		<b>361,594</b>	<b>660,285</b>	<b>-</b>	<b>4,544,964</b>
<b>GENERAL GOVERNMENT</b>														
Facilities														
Town Hall Roof Replacement	-	-	-	1	-	-	45,600	-	-	1	-	-	45,600	136,800
Replace Town Hall Fire Alarm System	-	-	-	2	229,930	-	-	-	-	-	-	-	-	229,930
Library Roof Top HVAC Replacement	-	-	-	3	17,000	-	-	-	-	-	-	-	-	17,000
Public Safety Wing Air Conditioning System	-	-	-	-	-	-	-	152,230	-	2	152,230	-	-	152,230
Town Hall Boiler Replacement	-	-	-	-	-	-	-	75,000	-	3	75,000	-	-	75,000
Town Hall Window Replacement	-	-	-	-	-	-	-	39,800	-	4	39,800	-	-	39,800
Technology														
Replace Information Systems Equipment	15,000	-	-	1	25,000	-	-	-	-	1	25,000	-	-	75,000
Assessment Update	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to Assessment Update Reserve Fund	-	-	-	1	15,000	-	-	-	-	1	15,000	-	-	45,000
<b>SUB-TOTAL GENERAL GOVERNMENT</b>	<b>15,000</b>	<b>-</b>	<b>-</b>		<b>286,930</b>	<b>-</b>	<b>45,600</b>	<b>-</b>	<b>45,600</b>		<b>40,000</b>	<b>-</b>	<b>45,600</b>	<b>770,760</b>
<b>POLICE DEPARTMENT</b>														
Replace Police Patrol and Admin Vehicles	28,500	-	-	1	110,000	-	-	-	-	2	30,000	-	-	193,000
Furniture Replacement	-	-	-	2	25,000	-	-	-	-	-	-	-	-	25,000
Bulle Proof vests	-	-	-	-	-	-	-	-	-	1	16,644	-	-	33,288
<b>SUB-TOTAL POLICE DEPARTMENT</b>	<b>28,500</b>	<b>-</b>	<b>-</b>		<b>135,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>46,644</b>	<b>-</b>	<b>16,644</b>	<b>251,288</b>



TOWN OF BRIGHTON  
2013-2015 DRAFT CAPITAL IMPROVEMENT PLAN (CIP) - OVERVIEW

Department / Category / Item Description:	2012 Budget			2013 Request			2014 Request			2015 Request			Total 2013-2015	
	Budget	Reserves	Grant	Rank	Budget	Reserves	Grant	Debt	Rank	Budget	Reserves	Grant		Debt
<b>PARKS &amp; RECREATION DEPARTMENT</b>														
Vehicles	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Vehicle Replacement Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Parkland Development & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Secure / Demolish 10 Groos Farm Buildings	36,300	-	-	1	36,300	-	-	-	1	36,300	-	-	-	72,600
Re-Surface Tennis / Basketball Courts	-	-	-	2	33,000	-	-	-	1	16,000	-	-	-	49,000
Master Planning for Groos Northern Parcel	-	-	-	3	40,000	-	-	-	-	-	-	-	-	40,000
Resurface Buckland Parking Lot (Sealcoat)	19,500	-	-	-	-	-	-	-	-	-	-	-	-	-
Veterans Memorial	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Veterans Memorial Project Phase 1	-	-	200,000	-	-	-	-	-	-	-	-	-	-	-
Early Phase Projects / TBD Funding Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Veterans Memorial Project Phase 2	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Farash Parcel Purchase	-	-	-	-	650,000	-	-	-	-	-	-	-	-	650,000
Master Planning / Development Costs - Farash Parcel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Year Round Farmers Market (Groos Western Barn)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUB-TOTAL PARKS &amp; RECREATION</b>	<b>55,800</b>	<b>-</b>	<b>200,000</b>	<b>-</b>	<b>109,300</b>	<b>650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>58,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>833,785</b>
<b>BRIGHTON MEMORIAL LIBRARY</b>														
Replace Server & Computers	-	20,000	-	1	27,000	-	-	-	1	17,100	-	-	-	60,100
<b>SUB-TOTAL LIBRARY</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>1</b>	<b>27,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>17,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,100</b>
<b>SPECIAL DISTRICTS</b>														
Ambulance District	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Purchase Ambulance Emergency Vehicles	47,500	-	-	1	37,500	-	-	-	1	37,500	-	-	-	112,500
Sidewalk District	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Sidewalk replacement Program	149,785	30,000	-	1	187,140	30,000	-	-	1	188,000	30,000	-	-	684,540
West Brighton Fire Protection District	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution fund the Service Awards Program	45,830	-	-	1	25,500	-	-	-	1	25,500	-	-	-	76,500
<b>SUB-TOTAL SPECIAL DISTRICTS</b>	<b>243,115</b>	<b>30,000</b>	<b>-</b>	<b>1</b>	<b>250,140</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>261,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>873,540</b>
<b>CONSOLIDATED SEWER DISTRICT</b>														
Heavy Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pick-Up / Utility Trucks	30,000	-	-	1	30,000	-	-	-	3	70,000	-	-	-	140,000
Large Dump / Flusher Trucks	170,000	-	-	2	120,000	-	-	-	1	160,000	180,000	-	-	640,000
Tractors / Backhoes	6,200	-	-	3	20,800	-	-	-	2	6,200	-	-	-	47,800
Miscellaneous Equipment	-	-	-	4	50,000	-	-	-	-	-	-	-	-	50,000
Misc. Heavy Equipment	-	-	-	-	-	-	-	-	4	121,000	-	-	-	121,000
Infrastructure	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sewer Rehabilitation Program (Grouting & Re-Lining)	269,050	-	-	1	270,000	-	-	-	1	270,000	-	-	-	810,000
Sewerage Pump Station Rehabilitation (Engineering)	-	-	-	-	-	-	-	-	3	95,000	-	-	-	55,000
Winthrop Road Pump Station Rehabilitation	-	-	-	-	-	-	-	-	4	319,200	-	-	-	319,200
South MCC Campus Sanitary Sewer Phase 1	60,000	-	-	2	66,000	-	-	-	-	-	-	-	-	66,000
East Avenue Sanitary Sewer Rehabilitation	-	-	-	3	100,000	-	-	-	2	117,500	200,000	-	-	517,500
Early Phase Projects / TBD Funding Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
South MCC Campus Sanitary Sewer Phase 2	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUB-TOTAL SEWER DISTRICT</b>	<b>535,250</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>656,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9</b>	<b>925,400</b>	<b>180,000</b>	<b>-</b>	<b>-</b>	<b>2,766,500</b>





TOWN OF BRIGHTON  
2013-2015 DRAFT CAPITAL IMPROVEMENT PLAN (CIP) - OVERVIEW

Department / Category / Item Description:	2012 Budget			2013 Request			2014 Request			2015 Request			Total	
	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Debt	2013-2015
<b>EXISTING DEBT SERVICE</b>														
Library Construction Bonds (2011 Refunding)	-	-	-	129,535	-	-	121,675	-	-	114,525	-	-	112,425	348,825
Highway Fuel Depot Bonds (2007)	-	-	-	59,620	-	-	57,720	-	-	60,710	-	-	63,480	181,920
Parking Bonds (2007)	-	-	-	321,345	-	-	318,840	-	-	316,080	-	-	317,980	952,910
Neighborhood Improvement District Bonds (2005)	-	-	-	11,860	-	-	11,430	-	-	-	-	-	-	11,430
Elmwood Ave Keller Sewer I Bonds (2010)	-	-	-	48,815	-	-	46,080	-	-	43,330	-	-	40,560	129,970
Elmwood Ave Keller Sewer II Bonds (2010)	-	-	-	46,250	-	-	46,035	-	-	45,765	-	-	45,430	137,230
Brighton-Hennetta T. L. Road Sewer Bonds (2005)	-	-	-	17,005	-	-	16,865	-	-	16,685	-	-	16,500	50,960
Western Dr Sewer Bonds (2005)	-	-	-	10,970	-	-	11,220	-	-	11,470	-	-	11,715	34,405
Ambulance Bonds (2009)	-	-	-	41,425	-	-	40,475	-	-	-	-	-	-	40,475
Pub Works Software BAN (2011)	-	-	-	6,430	-	-	6,430	-	-	6,430	-	-	6,430	19,290
Municipality Software BAN (2011)	-	-	-	18,535	-	-	18,535	-	-	18,535	-	-	18,535	55,605
Phone System BAN (2011)	-	-	-	17,760	-	-	17,760	-	-	17,760	-	-	17,760	53,280
Ambulance BAN (2011)	-	-	-	26,340	-	-	26,340	-	-	26,340	-	-	26,340	79,020
<b>SUB-TOTAL EXISTING DEBT SERVICE</b>	-	-	-	<b>755,880</b>	-	-	<b>739,405</b>	-	-	<b>677,850</b>	-	-	<b>677,165</b>	<b>2,094,220</b>

	2012	2013	2014	2015	Total 2013-15
<b>CIP 2013-2015 TOTALS BY FUNDING SOURCE</b>					
Operating Budget Funded (Budget)	1,746,055	3,780,488	3,987,801	3,325,123	11,093,412
Reserve / Fund Balance Funded (Reserves)	50,000	720,000	323,000	580,205	1,623,205
Grant/Aid/Private Funded (Grant)	536,455	1,846,538	1,075,955	676,929	3,999,522
Debt Issuance Funded (Debt)	755,880	785,005	723,250	722,765	2,231,020
<b>TOTAL</b>	<b>3,088,400</b>	<b>7,132,131</b>	<b>6,110,006</b>	<b>5,305,022</b>	<b>18,547,159</b>

**CIP Notes:**

This Capital Improvement Plan is used for planning purposes only. Inclusion of a project does not represent a commitment of funding. Funding for approved capital projects is provided in the annual Capital Budget. To "qualify" as a Capital Improvement Plan project, the estimated project cost must be at least \$20,000. Capital expenditures estimated at less than \$20,000 are treated as operating expenditures and funded in the Operating Budget. Contributions to Capital Reserve Funds are included in this Capital Improvement Plan.

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