

INFORMAL RESIDENTIAL REVIEW FORM

The following information is important for your **informal** review. Please fill out the property information below to the best of your ability, and add comparable recent sales you feel support your case on the back of this sheet. All information provided will be considered by the reviewer and becomes the property of the Assessor's Office.

SECTION I

The following information relates to the subject property and can be obtained from your tax bill, the Preliminary Assessment Notice or the Monroe County Property Portal at ww.monroecounty.gov/etc/rp/.

Please Print

1. **PARCEL ID # 262000** _____
(Sample ID # 111.11-1-1)
2. **PROPERTY TYPE (one family, two family, etc.)** _____
3. **PROPERTY ADDRESS** _____
4. **PROPERTY OWNER NAME(S)** _____
5. **PHONE #** _____
6. **CURRENT ASSESSMENT** _____
7. **OWNER ESTIMATE OF MARKET VALUE** _____
8. **PROPERTY DESCRIPTION:**
 - A. **STYLE OF HOUSE** _____ (COLONIAL, OLD STYLE, RANCH, ETC.)
 - B. **BUILDING SQUARE FOOTAGE** _____
 - C. **YEAR BUILT** _____
 - D. **SALES INFORMATION** SALE PRICE _____ SALE DATE _____
9. **INVENTORY CORRECTIONS**

If any information provided by the Assessor regarding your property appears to be incorrect, or there are needed repairs to the property, please provide support for the change. This can be achieved by providing the following information:

 - **Property Survey**
 - **Photographs of the Property**
 - **Copy of the sales contract or recent appraisal**
 - **Any additional information to support your claim**
 - **Inspection of subject property-interior and/or exterior**
10. **REPRESENTATIVE NAME (If any)** _____

OWNER SIGNATURE _____ **DATE** _____

Assessment Review – Comparison Form

Information on Property Inventory can be found at www.monroecounty.gov/etc/rp/

Property Owner(s):	Date:
Mailing Address:	
Phone Number:	Owner Estimate of Market Value:
	Preliminary 2018 Assessment:

Your Property	Sale #1	Sale #2	Sale #3
Property Parcel ID#			
Property Address			
Lot Size			
Style (Ranch, Colonial, Cape, etc.)			
Year Built			
Updates/Condition			
# of Bedrooms			
# of Bathrooms (Full/Half)	/	/	/
Total Sq Ft Living Area			
# of Fireplaces			
Garage/Carport			
Deck/Porch/Patio/Pool			
Date of Sale			
Sale Price			
Sale Price per Sq Ft			
Assessment per Sq Ft	N/A	N/A	N/A

Additional Information: