



PERMIT

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| Permit No. |
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TO WORK WITHIN TOWN RIGHT OF WAY

Permit is not valid until approved (see below)

Note: Cash is not accepted at DPW Operations Center Fee Paid _____ Cert. of Insurance _____

BRIGHTON HIGHWAY DEPARTMENT * 1941 ELMWOOD AVENUE * ROCHESTER, NEW YORK 14620

Phone: (585) 784-5280

Fax: (585) 784-5385

Permit Type:

| | |
|--|--|
| <input type="checkbox"/> ANNUAL Effective Year: _____ | <input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL Permit Duration: <input type="checkbox"/> 8 MO. <input type="checkbox"/> 3 MO. <input type="checkbox"/> OTHER _____ |
|--|--|

Applicant:

| | |
|--------------------------|------------------------|
| Name of Applicant/Owner: | Date: |
| Street: | Phone No: |
| | Fax No: |
| City, State, Zip: | 24 HR Emerg. Phone No: |

Contractor:

| | | |
|-------------------|-----------|------------------------|
| Name: | Phone No: | 24 HR Emerg. Phone No: |
| Street: | | |
| City, State, Zip: | | |

Description of Work (If annual permit, describe general nature of work):

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| |

Location of Work (Not applicable for annual permit):

| | | |
|---|---------|--|
| House No(s). | Street: | Street Side: |
| _____ feet <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W from C of road, and _____ feet <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W | | <input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W |
| from _____. | | |

| | |
|---|-------|
| I hereby agree to the conditions contained in this permit and will perform all work in conformity to the purpose and intent of the Local Highway Law. I further agree to provide evidence of insurance coverages of the types and amount required by Town Board resolution. | |
| APPLICANT/OWNER SIGNATURE: | DATE: |

All work shall be done under the supervision and in accordance with directions of the inspector designated by the Highway Superintendent. A charge will be made for this inspection, to be paid when the permit is issued. If, in the accounts kept by the Town, costs of supervision are found to be exceedingly high, the Town reserves the right to bill the permittee for actual expenses incurred by the supervision and inspection of the permittee's project.. Work covered under this permit shall be completed within the time period specified above, said time period beginning upon date of issuance of this permit. *If work is not completed within the allotted time, the applicant must apply for permit renewal.*



**Know what's below.
Call before you dig.**

PERMIT APPROVAL

Permit is granted in accordance with the SPECIAL CONDITIONS (Attached). In consideration of granting this permit, the signed applicant above is subject to all methods, conditions and restrictions listed on the back of this form and all special conditions attached to this form.

| | |
|-------------------------|-------|
| Highway Superintendent: | DATE: |
|-------------------------|-------|

General Conditions

All maintenance and protection of traffic shall be in complete accord with the New York State Manual of Uniform Traffic Control Devices, as it may be amended from time to time by the State.

All materials used within the right of way shall comply with the latest New York State Department of Transportation (NYSDOT) Standard Specifications, including any amendments, and the latest Town of Brighton Minimum Specifications for Dedication.

All disturbed areas within the ROW shall be restored to their original condition on a schedule to be approved by the Town Highway Superintendent.

All utilities and facilities in the area of the work are to be located, protected and (if disturbed or damaged) repaired by the permit-holder.

All land monuments and property marks shall be carefully protected from disturbances of any nature.

Applicant certifies all persons concerned with the actual work under that permit are duly covered by Worker's Compensation Insurance, and the Town shall be held harmless on account thereof.

Equipment with chains, steel tracks, armored tires, lugs, etc. shall not be permitted on the pavement area.

It is required that the owner (utility company, developer, homeowner) of the facility to be installed within Town right-of-way must sign the permit as the applicant. Except as permitted by the Town Highway Superintendent, contractors will not be allowed to sign the permit as applicant.

Minimum depth of cover of all pipe shall be 48 inches, unless otherwise approved by the Town Highway Superintendent or representative.

Temporary pavement must be immediately placed in all road cuts until weather conditions permit permanent pavement restoration, and the permittee must maintain the road cut (temporary and permanent) until the road is overlaid.

The highway must be kept clean of mud, dirt and other debris at all times.

No asphalt may be placed over sidewalks.

The burden of proof as to the prior condition of the work area is upon the applicant, not the Town. Applicant should take pictures, video, or other such measures to document the condition of the area prior to the work. Pictures and video should show house, house numbers, street signs, etc. to prove location of documentation.

The Town Highway Superintendent reserves the right to at any time revoke or annul this permit should the applicant fail to comply with the terms and conditions upon which it is granted.

The applicant agrees to hold the Town harmless on account of damages of any kind which may arise or occur as a result of the work authorized by this permit, either during the progress of same or within a period of five years from the date of completion, and to defend at said applicant's own expense any and all actions instituted against the Town to recover for such damages.

The Town will notify the applicant within a reasonable time if changes shall be required in the proposed work covered by this permit, and the applicant shall make such necessary changes at the applicant's own expense within the time specified in the notice. If future Town projects necessitate use of the right-of-way occupied by the owner's facility, the facilities must be relocated at the owner's expense.

The permittee must notify the Underground Facilities Protective Organization (U.F.P.O.) at 1-800-962-7962 at least 48 hours before the start of any work.

The person in charge of the work covered by this permit shall have the permit and the approved plans and sketches in possession on the job at all times.

This permit shall not be assigned or transferred without the written consent of the Town Highway Superintendent.

When boring under roadway, the point of driving shall not be less than four (4) feet from the edge of the paved surface. Such crossover pipes shall, whenever possible, be enclosed in sleeves or larger pipes so that repairs or replacements may be made in the future without an further disturbance of the roadway pavement.

Work at all locations shall be approved by an authorized representative of the Brighton Highway Department.

For annual permits - Notification form to work within Town right-of-way must be received by facsimile or mail at least five (5) business days prior to starting the work. Work must be suspended if so directed by the Town Highway Superintendent or designee.