

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
November 30, 2011

PRESENT:

Supervisor Sandra Frankel
Councilmember Louise Novros
Councilmember Ray Tierney
Councilmember Sheila Gaddis
Councilmember James Vogel

William Moehle, Attorney for the Town

Susan Kramarsky, Town Clerk

EXECUTIVE SESSION 6:15PM:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to go into executive session to discuss appointment and re-appointment of particular people and matters of litigation

Councilmember Sheila Gaddis excused from discussion of matters of litigation.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros to come out of executive session at 7:15 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

OPEN FORUM:

Heritage Christian Home – Dan Stewart & Ron Little on Proposed Developmental Disability 6-Bedroom Home at 1210 Winton Road

Robert Levine – BML Salaries and Benefits

APPROVAL OF AGENDA:

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros to approve and file the minutes of November 9, 2011 Town Board Meeting.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PETITIONS:

MATTER RE: Receive and file petition and set December 28, 2011 as Public Hearing date for proposed Brighton Reserve Sidewalk Snow Removal District (see Resolution #20, letter dated October 19, 2011 from Michael E. Guyon, P.E. Town Engineer, and supporting documentation).

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file petition and set December 28, 2011 as Public Hearing date for proposed Brighton Reserve Park District (see Resolution # 18, letter dated October 19, 2011 from Michael E. Guyon, P.E. Town Engineer and supporting documentation).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file petition and set December 28, 2011 as Public Hearing date for proposed Brighton Reserve Storm Drainage District (see Resolution # 17, letter dated October 19, 2011 from Michael E. Guyon, P.E. Town Engineer and supporting documentation).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file petition and set December 28, 2011 as Public Hearing date for proposed Brighton Reserve Sidewalk Maintenance District (see Resolution # 15 letter dated October 19, 2011 from Michael E. Guyon, P.E. Town Engineer and supporting documentation).

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file petition and set December 28, 2011 as Public Hearing date for proposed Extension #93 to the Brighton Consolidated Sewer District (see Resolution # 19, letter dated October 19, 2011 from Michael E. Guyon, P.E. Town Engineer and supporting documentation).

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file petition and set December 28, 2011 as Public Hearing date for proposed Extension #2011-01 to the Brighton Consolidated Water District (see Resolution #, letter dated October 19, 2011 from Michael E. Guyon, P.E. Town Engineer and supporting documentation).

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file petition and set December 28, 2011 as Public Hearing date for proposed Brighton Reserve Lighting District (see Resolution # 16, letter dated October 19, 2011 from Michael E. Guyon, P.E. Town Engineer and supporting documentation).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Barbara J. Fiala, Chair & Commissioner of NY State Motor Vehicles Department, to Lieutenant Charles Catholdi with copy to Supervisor dated November 7, 2011 regarding Selective Traffic Enforcement Program 2012 participation award.

FROM Beth Tarduno, Town resident, to Supervisor dated November 13, 2011 regarding support of proposed "House of Ruth" comfort care home.

FROM Angelique Santiago, Sr. Student at the Harley School, dated November 6, 2011 to Supervisor regarding support of proposed "House of Ruth" comfort care home

FROM Kathy Lepkowski dated November 13, 2011 to Supervisor regarding her decision to not seek reappointment for another term as a member of the Brighton Memorial Library Board of Trustees.

FROM Steven J. Hancox, Deputy Comptroller NY State Comptroller's Office, dated November 8, 2011 to Supervisor regarding how to capture pass-through expenses under the tax cap and county levy limits.

FROM Maggie Brooks County Executive dated November 15, 2011 to Supervisor Re: Announcement of Public Information Meeting on November 30, 2011 to discuss plans for the replacement of the Edgewood Avenue Bridge.

FROM Albert Antonez on behalf of Brighton Informed dated November 18, 2011 to Town Board and Attorney to the Town, requesting information relating to cash payments as amenities associated with Incentive Zoning.

FROM Renee Casler, Planner for Monroe County Dept. of Planning and Development, dated November 15, 2011 to Town of Chili Planning Board cc'd to the Town of Brighton regarding proposed Greco Estate Subdivision (2 lots) on Scottsville Road.

FROM Michael Townsend, Atty, Harris Beach PLLC, to Supervisor dated November 3, 2011 Re: COMIDA public hearing of November 14, 2011 pertaining to Gallina Cambridge LLC Project, 1890 S. Winton Road.

FROM Secretary of NY State Department Public Service Commission to supervisor dated November 22, 2011 regarding Certificate of Environmental Compatibility for the construction of

the Rochester area Reliability project covering 23.6 miles of transmission lines in the City of Rochester and the Towns of Chili, Gates and Henrietta in Monroe County.

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services-Next meeting December 22, 2011.

Finance and Administrative Services Meetings-Report on meetings of November 16, November 17, 2011; next meeting December 7, 2011

Public Safety Services-Next meeting December 13, 2011

Public Works Services-Next meeting December 5, 2011

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Supervisor read and approve payment of claims as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file letter dated November 14, 2011 from Heritage Christian Services and authorize approval for Supervisor to respond to same regarding proposed building of a home for six (6) individuals on a .46-acre lot at 1210 Winton Road currently owned by Twelve Corners Presbyterian Church (see Resolution # 31 and Monroe County Registry listing).

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize appointment of Shubhangi Gandhi as a member of the Town of Brighton Sustainability Oversight Committee effective immediately through December 31, 2013 (see Resolution #1).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointment of William Price to the Town of Brighton Planning Board effective January 1, 2012 through December 31, 2018 (see Resolution #26).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointment of Denis Conley to the Town of Brighton Parks, Recreation and Community Services Board effective January 1, 2012 through December 31, 2014 (see Resolution #25).

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointment of Stuart McKenzie to the Architectural Review Board effective January 1, 2012 through December 31, 2014 (see Resolution #29).

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointment of Erinn Ryen to the Town of Brighton Sustainability Oversight Committee effective January 1, 2012 through December 31, 2013 (see Resolution #27).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointment of Jay Judson as Chairperson of the Town of Brighton Architectural Review Board effective January 1, 2012 through December 31, 2014 (see Resolution #30).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 15 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of official undertaking for the Collection of Taxes as required by Town Law Section 25. (see Resolution #2, letter dated November 9, 2011 from Town Clerk/Receiver of Taxes, Susan Kramarsky and copy of request letter from Kevin Tubiolo, Monroe County Tax Collector).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 16 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize budget appropriations totaling \$10,300 from unanticipated 2011 budget revenues to cover additional expenditures needed for various Highway facility improvements (see Resolution #3 and letter dated November 8, 2011 from Amy Banker, Highway Department Accountant).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 17 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize budget transfer totaling \$15,200 from Highway Road repairs and machinery/equipment account to the Highway Machinery/Vehicle Parts account to support purchases needed for the remainder of 2011 (see Resolution #4 and letter dated November 7, 2011 from Amy Banker, Highway Department Accountant).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 18 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize renewal of mowing and landscape service contracts with approval for Supervisor to execute same, with Woodgate Landscaping Co. and Rochester Plow Landscaping Co. for the year 2012 (see Resolution #5 and letter dated November 14, 2011 from Jerry LaVigne, Director of Parks and Recreation).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 19 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of proposed 2012 Town Board Meeting dates for the year 2012 (see Resolution #6 and copy of 2012 Meeting Schedule).

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 20 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of proposed 2012 Town of Brighton Holiday Schedule for the year 2012 (see Resolution #7 and copy of 2012 Holiday Schedule).

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 21 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to extend Agreement with Town and County Cleaners for uniform dry cleaning and laundering services for the Town of Brighton Police Department for the year 2012 (see Resolution #8).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 22 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute Agreement with Terry Tree Co. for the removal of affected Town trees damaged by the Emerald Ash Borer (see Resolution #9 and letter dated November 15, 2011 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 23 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval to renew Agreement with Waste Management of NY to continue to provide Roll Off/Dumpster/Recycling Services for the DPW Operations Center and Meridian Center Park (See Resolution #10 and letter dated November 14, 2011 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 24 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize extension of temporary part-time building inspector position and approval to temporarily increase the Town's part time Architect hours per week from 20 hours to 35 hours (see Resolution #11 and letter dated November 15, 2011 from Ramsey A. Boehner, Town Planner).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 25 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute contract with Christopher M. Foster to provide on-site training of the NY State Police Information Network (NYSPIN) (see Resolution #13, letter dated November 15, 2011 from Police Chief Mark Henderson and copy of contract).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 26 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize budget amendment in the amount of \$45,700 to increase expenditures in the Public Works Engineering Fees account, that which is fully supported by increased revenues in the contractor expense reimbursement account (see Resolution #14 and memorandum dated November 15, 2011 from Suzanne Zaso, Director of Finance).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 27 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute renewal Agreement for the Town of Brighton to provide snow removal and ice control services on Allen's Creek Road for the Town of Pittsford during the 2011/2012 Season (see Resolution #21 and letter dated November 16, 2011 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 28 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of renewal rates for the 2012 Excellus PPO Medical Plans covering active employees and under-65 retirees with approval for Supervisor to executive proposal (see Resolution #22 and letter dated November 8, 2011 from Gary Brandt, Director of Personnel).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 29 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of renewal rates for the 2012 Excellus Self-insured Dental Plan for active and retired employees and COBRA participants with approval for Supervisor to execute proposal (see Resolution #23 and letter dated November 8, 2011 from Gary Brandt, Director of Personnel).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 30 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize acceptance of a NYS Department of Agriculture and Markets Grant in the amount of \$250,000 and provide approval for Supervisor to execute related contract for same (see Resolution #24, letter dated November 21, 2011 from Jerry LaVigne, Director of Parks and Recreation).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 31 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval to renew membership with the Association of Towns of the State of New York for the year 2012 in the amount of \$1,650 (see Resolution #28 and letter dated November 3, 2011 from Jeffrey Haber, Executive Director)

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 32 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file Expense & Revenues for period ending October 31, 2011

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE TOWN CLERK:

MATTER RE: Confirm membership of Mr. Paul W. Whalen of Reynolds Drive, Rochester, NY with the West Brighton Fire Department

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 33 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MOTION TO GO INTO EXECUTIVE SESSION:

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis to go into Executive Session at 8:50 PM to discuss matters of real estate

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Councilmember Sheila Gaddis excused at 9:40 PM

MATTER RE: Authorize an amendment to the retainer of Davidson Fink LLP to retain Tom Fink to take action up to and including litigation to collect payments owed from the Properties at Clover/Blossom, Legacy.

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney to authorize the amendment to the retainer of Davidson Fink LLP to retain Tom Fink for further legal action necessary to collect payments owed from the Properties at Clover Blossom, Legacy.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney to come out of executive session at 10:15 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to adjourn at 10:20 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton County of Monroe, State of New York meeting held on the November 30, 2011 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHELIA A. GADDIS

Councilpersons

In the Matter of the
Establishment of
The Brighton Reserve Sidewalk Snow Removal District
Town of Brighton, Monroe County,
New York

WHEREAS, petitions have been presented to and filed with the Town Clerk of the Town of Brighton by the record owners of more than fifty percent (50%) of the taxable assessed value of taxable real property within the area bounded and described in the attached Exhibit "A" which area has no resident owners, praying that the Brighton Reserve Sidewalk Snow Removal District be established in such area, which is wholly within the Town of Brighton, County of Monroe, New York; and

WHEREAS, by said petitions it appears that none of said property is located within a city or incorporated village; and

WHEREAS, it appears by said petitions that sidewalk snow removal services are to be provided within such proposed district, and the cost of providing such service is to be paid by the owners of the properties within the District on an ad valorem basis and no Town obligations will be required to be issued to defray any part of said cost; and

WHEREAS, a map and plan and report for the proposed District has been prepared and is annexed to said petitions.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, it is

ORDERED, that correspondence dated October 19, 2011 from Michael E. Guyon, P.E., Town Engineer, the above-referenced petitions, and the map, plan and report of the proposed District, together with attachments thereto, be received and filed; and be it further

ORDERED, that a public hearing be held at the meeting of the Town Board of said Town of Brighton to commence at noon, prevailing time, on the 28th day of December, 2011, at the Town Hall, 2300 Elmwood Avenue to consider the said petition and to hear all persons interested therein and to take such action thereon as may be proper; and be it further

ORDERED, that the Town Clerk of the Town give notice of such hearing by duly publishing this Order and by posting a certified copy thereof on the Town Clerk's bulletin board pursuant to law.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHELIA A. GADDIS

Councilpersons

In the Matter of the
Establishment of
The Brighton Reserve Park District
Town of Brighton, Monroe County,
New York

WHEREAS, petitions have been presented to and filed with the Town Clerk of the Town of Brighton by the record owners of more than fifty percent (50%) of the taxable assessed value of taxable real property within the area bounded and described in the attached Exhibit "A" which area has no resident owners, praying that the Brighton Reserve Park District be established in such area, which is wholly within the Town of Brighton, County of Monroe, New York; and

WHEREAS, by said petitions it appears that none of said property is located within a city or incorporated village; and

WHEREAS, it appears by said petitions that park maintenance services are to be provided within such proposed district, and the cost of providing such service is to be paid by the owners of benefited properties on a benefits derived basis and no Town obligations will be required to be issued to defray any part of said cost; and

WHEREAS, a map and plan and report for the proposed District has been prepared by the Town's Public Works Department and is annexed to said petitions.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, it is

ORDERED, that correspondence dated October 19, 2011 from Michael E. Guyon, P.E., Town Engineer, the above-referenced petitions, and the map, plan and report of the proposed District, together with attachments thereto, be received and filed; and be it further

ORDERED, that a public hearing be held at the meeting of the Town Board of said Town of Brighton to commence at noon, prevailing time, on the 28th day of December, 2011, at the Town Hall, 2300 Elmwood Avenue to consider the said petition and to hear all persons interested therein and to take such action thereon as may be proper; and be it further

ORDERED, that the Town Clerk of the Town give notice of such hearing by duly publishing this Order and by posting a certified copy thereof on the Town Clerk's bulletin board pursuant to law.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHELIA A. GADDIS

Councilpersons

In the Matter of the
Establishment of
The Brighton Reserve Drainage District
Town of Brighton, Monroe County,
New York

WHEREAS, petitions have been presented to and filed with the Town Clerk of the Town of Brighton by the record owners of more than fifty percent (50%) of the taxable assessed value of taxable real property within the area bounded and described in the attached Exhibit "A" and such area has no resident owners, praying that the Brighton Reserve Drainage District be established in such area, which is wholly within the Town of Brighton, County of Monroe, New York; and

WHEREAS, by said petitions it appears that none of said property is located within a city or incorporated village; and

WHEREAS, it appears by said petitions that drainage facilities and services are to be provided within such proposed district, and the cost of providing such service is to be paid by the owners of benefited properties on a benefits derived basis and no Town obligations will be required to be issued to defray any part of said cost; and

WHEREAS, a map and plan and report for the proposed District has been prepared by the Town's Public Works Department and is annexed to said petitions.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, it is

ORDERED, that correspondence dated October 19, 2011 from Michael E. Guyon, P.E., Town Engineer, the above-referenced petitions, and the map, plan and report of the proposed district, together with attachments thereto, be received and filed; and be it further

ORDERED, that a public hearing be held at the meeting of the Town Board of said Town of Brighton to commence at noon, prevailing time, on the 28th day of December, 2011, at the Town Hall, 2300 Elmwood Avenue to consider the said petition and to hear all persons interested therein and to take such action thereon as may be proper; and be it further

ORDERED, that the Town Clerk of the Town give notice of such hearing by duly publishing this Order and by posting a certified copy thereof on the Town Clerk's bulletin board pursuant to law.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHELIA A. GADDIS

Councilpersons

In the Matter of the
Establishment of
The Brighton Reserve Sidewalk District
Town of Brighton, Monroe County,
New York

WHEREAS, petitions have been presented to and filed with the Town Clerk of the Town of Brighton by the record owners of more than fifty percent (50%) of the taxable assessed value of taxable real property within the area bounded and described in the attached Exhibit "A" which area has no resident owners, praying that the Brighton Reserve Sidewalk District be established in such area, which is wholly within the Town of Brighton, County of Monroe, New York; and

WHEREAS, by said petitions it appears that none of said property is located within a city or incorporated village; and

WHEREAS, it appears by said petitions that the construction and maintenance of sidewalks is to be provided within such proposed district, and the cost of providing such construction and maintenance service is to be paid by the owners of the properties located within the District on an ad valorem basis and no Town obligations will be required to be issued to defray any part of said cost; and

WHEREAS, a map and plan and report for the proposed District is annexed to said petitions.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, it is

ORDERED, that correspondence dated October 19, 2011 from Michael E. Guyon, P.E., Town Engineer, the above-referenced petitions, and the map, plan and report of the proposed District, together with attachments thereto, be received and filed; and be it further

ORDERED, that a public hearing be held at the meeting of the Town Board of said Town of Brighton to commence at noon, prevailing time, on the 28th day of December, 2011, at the Town Hall, 2300 Elmwood Avenue to consider the said petition and to hear all persons interested therein and to take such action thereon as may be proper; and be it further

ORDERED, that the Town Clerk of the Town give notice of such hearing by duly publishing this Order and by posting a certified copy thereof on the Town Clerk's bulletin board pursuant to law.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Regular Meeting of the Town Board of the Town of Brighton, Monroe County, New York, held at Brighton Town Hall in the Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

In the Matter
of
Proposed Extension #93 to the
Brighton Consolidated Sewer District
Town of Brighton, Monroe County
New York

WHEREAS, a petition has been presented to the Town Clerk of the Town of Brighton by Anthony J. Costello & Son (Joseph), LLC, record owner of certain real property more fully described in Exhibit A attached hereto and made a part hereof, Tax Parcel Nos. 149.07-01-008, 149.07-01-004, 149.11-01-050 and 149.11-01-002.1, praying that the Brighton Consolidated Sewer District be extended to include such real property hereafter described and that said real property be incorporated into said District, said property being wholly within the said Town of Brighton, New York, which extension shall be known as Extension 93 to the Brighton Consolidated Sewer District; and

WHEREAS, by said petition it appears that none of said property is located within a city or incorporated village; and

WHEREAS, a map and plan and report has been prepared by Marathon Engineering, duly licensed professional engineers, showing boundaries of the sewer system to be installed within the proposed Extension and is annexed to said petition and filed with the Town Clerk; and

WHEREAS, it appears by said petition that an improvement is to be constructed in said Extension, namely a sanitary sewer line and other facilities required to serve the proposed extension, and that the entire cost of such construction is to be paid by the Petitioner and that no assessment will be made against the benefited property and no Town obligations will be required to be issued to defray said cost or any part thereof; and

WHEREAS, there will be no expense to the Brighton Consolidated Sewer District for the construction and installation of such facilities; and

WHEREAS, the costs of providing the ongoing sewer services shall be assessed and collected from real property within the proposed Extension on a benefits derived basis.

BE IT RESOLVED, that correspondence from Michael Guyon, P.E., Town Engineer, dated October 19, 2011, together with a petition, a map, plan and report with respect to the proposed Extension, be received and filed.

NOW, THEREFORE, on motion of Councilman _____, seconded by Councilman _____, it is

ORDERED, that a public hearing be held at the meeting of the Town Board of said Town of Brighton to commence at noon, prevailing time,

on the 28th day of December, 2011, at the Town Hall, 2300 Elmwood Avenue to consider the proposed Extension 93 under Article 12 of the Town Law and to hear all persons interested therein and to take such action thereon as may be proper; and be it further

ORDERED, that the Town Clerk of the Town give notice of such hearing by duly publishing a certified copy of this Order not less than ten (10) nor more than twenty (20) days prior to said hearing and by posting the same on the Town Clerk's bulletin board.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

EXHIBIT 6

At a Regular Meeting of the Town Board of the Town of Brighton, Monroe County, New York, held at Brighton Town Hall in the Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

In the Matter
of
Proposed Extension #2011-01 to the
Brighton Consolidated Water District
Town of Brighton, Monroe County
New York

WHEREAS, a petition has been presented to the Town Clerk of the Town of Brighton by Anthony J. Costello & Son (Joseph), LLC, record owner of certain real property more fully described in Exhibit A attached hereto and made a part hereof, Tax Parcel Nos. 149.07-01-008, 149.07-01-004, 149.11-01-050 and 149.11-01-002.1, praying that the Brighton Consolidated Water District be extended to include such real property hereafter described and that said real property be incorporated into said District, said property being wholly within the said Town of Brighton, New York, which extension shall be known as Extension 2011-01 to the Brighton Consolidated Water District; and

WHEREAS, by said petition it appears that none of said property is located within a city or incorporated village; and
Britres.11.30.11-12

WHEREAS, a map and plan and report has been prepared by Marathon Engineering, duly licensed professional engineers, showing the improvements to be installed within the proposed Extension and is annexed to said petition and filed with the Town Clerk; and

WHEREAS, it appears by said petition that an improvement is to be constructed in said Extension, namely water lines and other facilities required to serve the proposed extension, and that the entire cost of such construction is to be paid by the Petitioner and that no assessment will be made against the benefited property and no Town obligations will be required to be issued to defray said cost or any part thereof; and

WHEREAS, there will be no expense to the Brighton Consolidated Water District for the construction and installation of such facilities; and

WHEREAS, the costs of providing the ongoing water services shall be assessed and collected from real property within the proposed Extension on a benefits derived basis.

BE IT RESOLVED, that correspondence from Michael Guyon, P.E., Town Engineer, dated October 19, 2011, together with a petition, a map, plan and report with respect to the proposed Extension, be received and filed.

NOW, THEREFORE, on motion of Councilman _____, seconded by Councilman _____, it is

ORDERED, that a public hearing be held at the meeting of the Town Board of said Town of Brighton to commence at noon, prevailing time,

on the 28th day of December, 2011, at the Town Hall, 2300 Elmwood Avenue to consider the proposed Extension 2011-01 under Article 12 of the Town Law and to hear all persons interested therein and to take such action thereon as may be proper; and be it further

ORDERED, that the Town Clerk of the Town give notice of such hearing by duly publishing a certified copy of this Order not less than ten (10) nor more than twenty (20) days prior to said hearing and by posting the same on the Town Clerk's bulletin board.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHELIA A. GADDIS

Councilpersons

In the Matter of the
Establishment of
The Brighton Reserve Lighting District
Town of Brighton, Monroe County,
New York

WHEREAS, petitions have been presented to and filed with the Town Clerk of the Town of Brighton by the record owners of more than fifty percent (50%) of the taxable assessed value of taxable real property within the area bounded and described in the attached Exhibit "A" which area has no resident owners, praying that the Brighton Reserve Lighting District be established in such area, which is wholly within the Town of Brighton, County of Monroe, New York; and

WHEREAS, by said petitions it appears that none of said property is located within a city or incorporated village; and

WHEREAS, it appears by said petitions that street lighting services are to be provided within such proposed district, and the cost of providing such service is to be paid by the owners of benefited properties on a benefits derived basis and no Town obligations will be required to be issued to defray any part of said cost; and

WHEREAS, a map and plan and report for the proposed District has been prepared by the Town's Public Works Department and is annexed to said petitions.

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____, it is

ORDERED, that correspondence dated October 19, 2011 from Michael E. Guyon, P.E., Town Engineer, the above-referenced petitions, and the map, plan and report of the proposed district, together with attachments thereto, be received and filed; and be it further

ORDERED, that a public hearing be held at the meeting of the Town Board of said Town of Brighton to commence at noon, prevailing time, on the 28th day of December, 2011, at the Town Hall, 2300 Elmwood Avenue to consider the said petition and to hear all persons interested therein and to take such action thereon as may be proper; and be it further

ORDERED, that the Town Clerk of the Town give notice of such hearing by duly publishing this Order and by posting a certified copy thereof on the Town Clerk's bulletin board pursuant to law.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

November 30, 2011

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$ <u>1,458,536.25</u>
D - HIGHWAY	<u>393,260.98</u>
H - CAPITAL	<u>52,652.35</u>
L - LIBRARY	<u>126,237.85</u>
SD - DRAINAGE DIST	<u>310.00</u>
SF - FIRE DIST	<u>46,783.78</u>
SK - SIDEWALK DIST	<u>62,470.98</u>
SR-REFUSE DISTRICT	<u>63,236.74</u>
SS - SEWER DIST	<u>199,891.42</u>
TA - AGENCY TRUST	<u>12,167.86</u>
TOTAL	\$ <u>2,415,548.21</u>

UPON ROLL CALL

MOTION CARRIED _____

APPROVED BY:

SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 14, 2011 from Ronald Little, Senior Vice President of Finance and Agency Advancement, Heritage Christian Services, concerning a proposed home at 1210 South Winton Road, be received and filed, together with an attachment thereto.

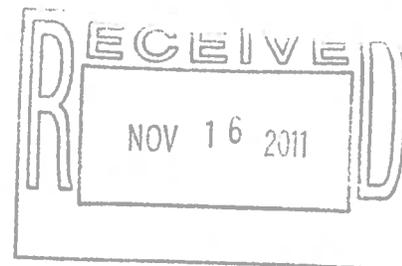
Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



HERITAGE
CHRISTIAN SERVICES

Empowering people. Enriching lives.



November 14, 2011

Sandra Frankel
Town Supervisor, Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Dear Ms. Frankel:

As provided in Section 41.34 of the Mental Hygiene Law, together with a prior meeting with your office on July 21, 2011, please consider this letter as a formal notification of interest of Heritage Christian Services, Inc. to build a home for six individuals with developmental disabilities in the Town of Brighton. The home would be located on a .46 acre lot at 1210 Winton Road currently owned by Twelve Corners Presbyterian Church. The home will be a single-story home with 6 bedrooms. It will have the appropriate staffing to ensure the safety and welfare of those living there and the supervision will be in three eight-hour shifts, normally with one to four staff per shift.

Enclosed please find a fact sheet outlining the specific nature, proposed size and community support requirements of the proposed residential home as well as a brief description of the identified property and our geographic areas of interest in the municipality.

As you may be aware, our Agency will be providing residential services only to individuals with developmental disabilities at this location. One of our major service goals in the establishment of community residential facilities is to enable developmentally disabled individuals to reside in communities close to family, friends and opportunities for normal life-enriching experiences. In general terms, a community residential program provides housing, meals, companionship, social events, staff supervision, training in activities of daily living, clinical and health care services.

Also, during the weekdays, residents would attend various vocations, pre-vocational or educational programs in the community as well as recreational activities during the evening and on weekends.

Under the 41.34 statute, the municipality has forty (40) days after the receipt of the letter to respond in one of three ways:

1. Approve the site recommended by the sponsoring agency.
2. Suggest one or more suitable sites within its jurisdiction which would accommodate such a facility.
3. Object to the establishment of a facility of the kind described by the sponsoring agency, because to do so would result in such a concentration of community residential facilities for the developmentally disabled in the municipality, or in the area of the proximity to the site selected, or a combination of such facilities with other community residences of similar facilities licensed by other agencies of state government, that the nature and characteristic of the areas within the municipality would be substantially altered.

Corporate Office

349 West Commercial St., Suite 2795
East Rochester, NY 14445-2402

Tel: 585-340-2000
Fax: 585-340-2006

Regional Office

3790 Commerce Court, Suite 800
North Tonawanda, NY 14120

Tel: 716-743-2020

TDD: 800-662-1220

www.heritagechristianservices.org

Board of Directors: *Peter Scan: Chair; Leslie Hulbert, Vice Chair; George Ann Schaufjelle, Vice Chair; Julie Gerstenberger, Secretary; John K. Best, Treasurer;*
Ward Donahue; Rev. David Donner; Daniel Mattheides; Tina McSear; Ted O'Brien; Gail Otto; Mary Lynn Smart;
William Stanbro; Joan Van De Wall; Richard VanderHorst -- Honorary Board Members: *Carol Furth; Eunice Hanson*

Ms. Sandra Frankel
November 14, 2011
Page 2

If the municipality does not respond within forty days, Heritage Christian Services, Inc. may proceed with the establishment of the proposed facility as per this notification.

If an alternative site suggested by the municipality meets the requirements of the program, the sponsoring agency will proceed to develop the alternate site without additional requirements.

We look forward to working closely and cooperatively with you and your constituents in the spirit of the law to allow developmentally disabled people to have residential services in a normal community setting.

If further information is required, I can be reached at 340-2000.

Sincerely,



Ronald Little
Senior Vice President of Finance and Agency Advancement

RL:jlb

Enclosures:
Registry Index Report (Ms. Frankel only)
2011 Annual Report - Heritage Christian Services, Inc.

cc:Mr. Robert Pieters, CEO
Mr. Peter Sear, Chair, Board of Directors
Mr. Michael Feeney, Director, Finger Lakes DDSO
Ms. Colleen Delaney, Finger Lakes DDSO
Ms. Maggie Brooks, County Executive
Mr. Joseph Morelle, Assemblyman
Mr. Joseph Robach, Senator

GENERAL INFORMATION

Proposed Description:

Heritage Christian Services, Inc. (HCS) would like to develop a 6-bedroom home on .46 acres of the land being donated by and located adjacent to Twelve Corners Presbyterian Church at 1210 Winton Road in Brighton. The lot is currently on public water and public sewer.

The newly constructed proposed home will be single-story home with 6 bedrooms. The home will include 6 bedrooms, 2.5 bathrooms, a kitchen, dining area and two living areas. In addition the home will have a garage, black top driveway, office and a laundry room. It will have approximately 3,300 square feet of total living area. For the purposes of site selection and zoning, this home is considered a single family residence.

HCS seeks to provide service at this site for 6 individuals with developmental disabilities. HCS finds this location to fulfill all of the above requirements in addition to program considerations. These program considerations are as follows: Neighborhood safety and character; property compliance with OMRDD regulations and standards; normalized setting and proximity to community support requirements.

NATURE OF PROGRAM REQUIREMENTS

The reasons for the selection of this property specifically are as follows:

- The lot is approximately .46 acres, which is an adequate amount of space for the new construction of a new single-story 6-bedroom home for individuals with developmental disabilities.
- The lot is adjacent to an existing home that will allow the individuals moving to the new home to maintain long lasting relationships with the individuals there.
- The lot has access to sewer on the site, which is necessary for the development of such a home. The close proximity of the sewer hook in, allows the cost of the site work to be feasible.
- Recreational, shopping, day program sites and medical facilities are easily accessible from this site.

The proposed program will be a community-based, 24-hour (awake) on-site supervised residential respite program. The home will be staffed by trained counselors who will provide habilitation services and supervision to the residents. Staff will be supervised by an experienced manager with extensive training.

Program activities focus on daily living skills such as recreation, cooking, cleaning, personal hygiene, money management, and daytime activity outside the home including school, workshops or day habilitation programs.

COMMUNITY SUPPORT LOCATION REQUIREMENTS

In order to ensure that the prospective residents receive all necessary support services, the above location is selected with attention to proximity and/or accessibility of the following community services:

- Community Recreational/Cultural Activities
- Shopping Facilities (12 Corners in Brighton)
- Religious Services (Twelve Corners Presbyterian Church)
- Medical Services
- Adult Pre-Vocation/Vocational Center
- Adult Sheltered Employment Workshops
- Adult Day Training/Day Treatment Services

EXPLANATION OF COMMUNITY SUPPORT REQUIREMENTS

Amherst and surrounding communities offer a wide variety of community recreational/cultural opportunities such as a number of parks and restaurants.

Shopping facilities are available within very short distances.

Religious denominations of all types are available within the immediate area.

SITE SELECTION FACT SHEET

Municipal Officer: Ms. Sandra Frankel

Municipality Address: Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Sponsoring Agency Name and Address: Heritage Christian Services, Inc.
349 W. Commercial St. Suite 2795
E. Rochester, NY 14445

Sponsoring Agency Contact Person:	Mr. Robert Pieters President Heritage Christian Services, Inc. 349 W. Commercial St. Suite 2795 E. Rochester, NY 14445	or	Mr. Ronald Little Vice President Heritage Christian Services, Inc. 349 W. Commercial St. Suite 2795 E. Rochester, NY 14445
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At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that Shubhangi Gandhi is hereby appointed as a member of the Town's Sustainability Oversight Committee, for a term commencing immediately and ending on December 31, 2013.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that William Price is hereby reappointed to the Planning Board for a term commencing January 1, 2012 and ending December 31, 2018.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that Denis Conley be reappointed to the Parks and Recreation Board, effective January 1, 2012, for a term ending December 31, 2014.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that Stuart McKenzie is hereby reappointed to the Architectural Review Board for a three-year term commencing January 1, 2012 through December 31, 2014.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that Erinn Ryen is hereby reappointed to the Sustainability Oversight Committee for a two-year term commencing January 1, 2012 through December 31, 2013.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that Jay Judson is hereby reappointed as Chairperson of the Architectural Review Board for a three-year term commencing January 1, 2012 through December 31, 2014.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, Town Law Section 25 requires that the Town Board file a resolution with a copy of a Certificate of Insurance as the official undertaking for the collection of Town and County Taxes and the Receiver of Taxes has submitted such a Certificate of Insurance; it is therefore

RESOLVED, that correspondence dated November 9, 2011 from Susan Kramarsky, Town Clerk and Receiver of Taxes, together with an attachment thereto, and correspondence dated October 26, 2011 from Kevin Tubiolo, Monroe County Tax Collector, both concerning the official undertaking for the collection of taxes, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the above-referenced Certificate of Insurance as the official undertaking for the collection of taxes and directs that it be filed pursuant to Town Law, Section 25.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 8, 2011 from Amy Banker, Highway Department Accountant, concerning revenues and account transfers related to landfill contracting services, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the 2011 Highway Department budget transfers as set forth in the above-referenced correspondence, to be applied to the purposes set forth therein.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

Town of Brighton
Department of Public Works Operations Center

1941 Elmwood Ave.
Rochester, NY 14620
Phone: (585) 784-5280
Fax: (585) 784-5385

November 8, 2011

Honorable Finance Committee
Town of Brighton
2300 Elmwood Ave
Brighton, NY 14618

Re: Landfill Contracting Services 2011
Revenues and Account Transfers

Honorable Members:

As you will recall from your approval earlier this year, the Town entered into an agreement with Sensenigs Landscape Supply of Geneva, New York to process and remove the yard debris collected by the Town as part of our Highway Operations.

To date the Town has realized revenues in the amount of \$10,964.16. These revenues were unanticipated in the 2011 Budget and it is recommended that \$10,300.00 be appropriated for: account A.HWY.8160 2.60 in the amount of \$4,000.00 to cover additional expenditures needed to pave the Landfill Road, and account A.HWY.5132 4.33 in the amount of \$2,300.00 to cover unanticipated insurance costs, and account A.HWY.3310 4.16 in the amount of \$4,000.00 to cover the additional material cost of signs made due to unanticipated changes in Local Laws (Monroe Ave-Irving Road Parking Restrictions: 20 signs and 6 sets of posts, Speed Reduction A2011: 24 signs and 12 sets of posts).

Shall I proceed?

Sincerely,



Amy Banker
Accountant

cc: M. Hussar
S. Zaso
T. Keef
T. Anderson

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 7, 2011 from Amy Banker, Accountant, Highway Department, concerning a 2011 budget transfer for the purchase of vehicle parts, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the 2011 Highway Department budget transfer as set forth in the above-referenced correspondence, to be used to fund the purchase of vehicle parts.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

Town of Brighton
Department of Public Works Operations Center

1941 Elmwood Ave.
Rochester, NY 14620
Phone: (585) 784-5280
Fax: (585) 784-5385

November 7, 2011

Honorable Finance Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Transfer of Funds
Vehicle parts

Honorable Members:

I recommend that a transfer be approved from:

Highways – Road Repairs – Gutter Construction/Repair (D.HWY.5110 2.68) in the amount of \$6,200.00 and
Highways – Machinery – Highway Equipment – (D.HWY.5130 2.30) in the amount of \$9,000.00

to:

Highways – Machinery – Vehicle Parts (D.HWY.5130 4.08) in the amount of \$15,200.00

The funds are proposed to be used to cover vehicle parts purchases for the remainder of the year.

Sincerely,



Amy Banker
Accountant
DPW Operations Center

cc: S. Zaso
M. Hussar
T. Keef
T. Anderson

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 14, 2011 from Jerry LaVigne, Director of Parks and Recreation, concerning the renewal of contracts for mowing and landscaping services for 2012, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute and deliver renewals to the Town's contracts with Woodgate Landscaping Co. and with Rochester Plow Landscaping Co., for mowing and landscaping services during 2012, all generally on the terms and conditions set forth in the above-referenced correspondence, which contracts shall be in form and substance as may be approved by the Attorney to the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



TOWN OF BRIGHTON
RECREATION, PARKS & COMMUNITY SERVICE DEPARTMENT

220 Idlewood Road
Rochester, NY 14618
<http://www.townofbrighton.org>

(585) 784-5260
Fax: (585) 784-5365
TTY: (585) 784-5381

November 14, 2011

Honorable Finance Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Mowing and Landscape Contract Renewals for 2012

Dear Finance Committee Members:

I respectfully request your permission to authorize the Supervisor to renew our mowing and landscape service contracts for 2012. The rates are the same that were listed in the original contracts for 2011.

Woodgate Landscaping	Group A	Meridian Centre Park	\$273.00/cut
	Group B	Brighton Town Park	\$173.00/cut
	Group C	Buckland Park	\$733.00/cut
	Group D	Blossom Road	\$78.00/cut
	Group E	11 Parcels	\$743.00/cut
	Group F	20 Parcels	\$280.00/cut
	Alt. 5	Field Maintenance	\$3,977/ app.
Alt. 6	Additional land	\$30.00/hr.	
Rochester Plow	Alt. 1	up to 8,000 sq. ft.	\$200.00/cut
	Alt. 2	8,000 to 11,000 sq. ft.	\$300.00 cut
	Alt. 3	11,110 to 15,000 sq. ft.	\$495.00 cut
	Alt. 4	15,001 to 22,000 sq. ft.	\$560.00 0cut

Funding is available in the 2012.0 budget, and I will be happy to answer any questions you may have regarding this matter.

Sincerely,

Jerry LaVigne
Director of Parks and Recreation

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that the Town Board hereby approves the Town Board Meeting Schedule for 2012 in the form attached to this resolution.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

**Town of Brighton
TOWN BOARD MEETINGS
2012
2nd & 4th Wednesday of each month
at
7:00 p.m.
Unless Otherwise Indicated**

Organizational Meeting January 3, 2012 (noon)
January 11 th
January 25 th
February 8 th
February 22 nd
March 14 th
March 28 th
April 11 th
April 25 th
May 9 th
May 23 rd
June 13 th
June 27 th
July 11 th
July 25 th
August 8 th
August 22 nd
Sept. 12 th
Sept. 27 Thursday
October 10 th
October 24 th
November 14 th
November 28 th
December 12 th
December 27 th Thursday Noon
January 2013 Organizational Meeting Date TBD

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that the Town Board hereby approves the 2012 Holiday Schedule in the form attached to this resolution.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

2012 HOLIDAY SCHEDULE

Listed below are the proposed 2012 holidays to be observed as paid holidays for non-represented full-time and qualifying part-time permanent Town personnel:

- | | | |
|-----|-----------------------------|-------------------------------------|
| 1. | New Year's Day | Monday , January 2nd |
| 2. | Martin Luther King, Jr. Day | Monday, January 16 th |
| 3. | Presidents' Day | Monday, February 20 th |
| 4. | Spring Holiday | Friday, April 6th |
| 5. | Memorial Day | Monday, May 28 th |
| 6. | Independence Day | Wednesday, July 4 th |
| 7. | Labor Day | Monday, September 3rd |
| 8. | Veterans' Day | Monday, November 12 th |
| 9. | Thanksgiving Day | Thursday, November 22 nd |
| 10. | Day-After Thanksgiving | Friday, November 23rd |
| 11. | Winter Holiday | Tuesday, December 25 th |
| 12. | Floating Holiday | Monday, December 24th |

The Chief of Police and the Commissioner of Public Works (with regard to Highway/Sewer Department personnel) have the discretion to alter the holiday schedule to better meet the work schedule demands of their departments.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 15, 2011 from Mark T. Henderson, Chief of Police, concerning dry cleaning and laundering of Police uniforms, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the renewal of the contract by and between the Town and Town and Country Cleaners for the dry cleaning and laundering of Brighton Police Department uniforms during 2012, upon the same terms and conditions as were in effect during 2011.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 15, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning an agreement for tree removal services related to the ash trees damaged by the Emerald Ash Borer, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town and Terry Tree Co. for the removal of Town ash trees afflicted by the Emerald Ash Borer, at a cost not to exceed \$17,000, which agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 14, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning the renewal of an agreement with Waste Management of New York for roll off, dumpster and recycling services for the Department of Public Works Operations Center and Meridian Center Park, for services during 2012, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute a Renewal Agreement for 2012, by and between the Town and Waste Management of New York for roll off, dumpster and recycling services for the Department of Public Works Operations Center and Meridian Center Park, which agreement shall be on the same terms as in 2011, and shall be in form and substance as may be approved by the Attorney for the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 15, 2011 from Ramsey A. Boehner, Town Planner, concerning a temporary increase to the hours worked by the part-time Architect, and continuation of the temporary part-time building inspector position, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the hours for the Town's part-time Architect to be temporarily increased from 20 hours per week to 35 hours per week, through January 31, 2012, and the continuation of the temporary part-time building inspector position for up to 20 hours per week, at an hourly rate of \$25.40 per hour through January 31, 2012, due to the extended medical leave of the Town's building inspector.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 15, 2011 from Mark T. Henderson, Chief of Police, concerning an agreement for Consulting Services relating to the New York State Police Information Network e-Justice Portal, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town and Christopher M. Foster for Consulting Services relating to the training of Police Department Personnel on the New York State Police Information Network, e-Justice Portal System, for a term of one year commencing December 1, 2011, at an hourly rate of \$27.00 per hour, not to exceed \$1,000 in the aggregate, which agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

November 15, 2011

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Dear Board Members:

This past spring New York State announced that they would be moving the New York State Police Information Network (NYSPIN) from a dedicated service to an Internet based e-Justice Portal.

The only training option for our department was to send staff to a two-day training seminar at the New York State Police Academy in Albany. At the time no one was available to attend the seminar.

On November 4th, 2011 our NYSPIN terminal's hard drive malfunctioned and became disabled. It was suggested by the NYSPIN Help Desk in Albany that our department move to the Internet e-Justice Portal platform. Needless to say our staff was not fully prepared for this transition and required training on the NYSPIN e-Justice Portal. We are required to maintain NYSPIN interconnectivity with Albany.

I contacted the New York State Police in Canandaigua who indicated that their training staff had recently been downsized and that they did not currently have anyone on staff who could conduct training for our department. However, they did mention that their former Portal trainer, Christopher Foster, had taken a job with the Ontario County 911 Center and highly recommended him as an e-Justice trainer.

I contacted Christopher M. Foster who related that he had 17 years of service with the New York State Police and obtained the designation of NYSPIN expert. Mr. Foster had conducted e-Justice Portal training throughout New York State. Due to budget reductions and downsizing at the NYSP, Mr. Foster left the employ of New York State and was working the overnight shift at the Ontario 911 Center as a NYSPIN consultant.

I contacted Captain Michael Cerretto of the New York State Police who indicated that Christopher Foster is an excellent trainer who provided training to both sworn and civilian staff at the NYSP.

Christopher Foster offered to provide training at the Brighton Police Department at a rate of \$ 27.00 per hour. Mr. Foster would provide a power point presentation, live on-line demonstrations and be available to conduct individualized training as needed. He will provide classroom sessions to a group of up to eight students.

I did attempt to find other local trainers in the Rochester area; there were none.

I hereby request permission for the Town to enter into an agreement with Christopher M. Foster to provide e-Justice Portal training to both sworn and civilian staff for an amount not to exceed \$1,000.00. There is sufficient funding in the 2011 & 2012 Police Department budget to support this request.

Respectfully,

A handwritten signature in black ink that reads "Mark T. Henderson". The signature is written in a cursive style with a long horizontal stroke at the end.

Mark T. Henderson
Chief of Police

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, the Town has received an Incentive Zoning application from Buckingham Properties for the development of the proposed Winfield Park Project on Brighton Henrietta Town Line Road, and that proposal will require the environmental review of the project by the Town under the State Environmental Quality Review Act, and the use of a consultant for such review; and

WHEREAS, Town staff have previously advised the developer that it would be expected to reimburse the Town for the expense of such a consultant and the Town Board previously authorized a contract, by and between the Town and Stantec Consulting Services, Inc. for the environmental review under SEQEA of the incentive zoning application and the proposed project, at the developer's expense; and

WHEREAS, the Town Board now desires to identify funding for such environmental consulting services, having received payment from the developer of the project to fund the cost thereof; it is therefore

RESOLVED, that a memorandum dated November 15, 2011 from Suzanne Zaso, Director of Finance, concerning a 2011 budget appropriation for consulting services in connection with SEQRA review of the proposed Winfield Park Project, be received and filed; and be it further

RESOLVED, that the Town Board hereby appropriate \$45,700 in account A.DPW.8020.452 (Public Works - Engineering Fees) to be fully supported by an increase in revenues in the same amount in account A.DPW.8020.2560 (Public Works - Contractor Expense Reimbursements),

reflecting the funding of the cost of consulting services for the SEQRA environmental review of the proposed Winfield Park Project by Buckingham Properties, the developer of the project, to be provided by Stantec Consulting Services, as previously approved by the Town Board.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance *NY*
Date: November 15, 2011
Subject: 2011 Budget Appropriation for Winfield Park SEQR

The Town has received funding from Buckingham Properties, the developer of Winfield Park, in the amount of \$45,700 to cover the anticipated costs for the services provided by Stantec Consulting Services Inc. in connection with the review of the proposed Winfield Park project under the State Environmental Quality Review Act. The Town Board approved this contract with Stantec to provide these services at their meeting dated June 8, 2011, but funding was not appropriated at that time for these services.

My formal request to the Town Board is to appropriate \$45,700 in account A.DPW.8020 4.52 (engineering fees) to be fully supported by an increase in revenues A.DPW.8020 2560 (contractor expense reimbursements) in the same amount.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: S. Frankel, B. Moehle, T. Keef, R. Boehner

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 16, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning an Intermunicipal Agreement between the Town of Brighton and the Town of Pittsford for snow and ice control on Allens Creek Road in the Town of Pittsford, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver a renewal of the intermunicipal agreement by and between the Town of Brighton and the Town of Pittsford for snow and ice control services to be performed by the Town of Brighton on Allens Creek Road in the Town of Pittsford for an additional one-year term, under which the Town of Pittsford agrees to pay the Town of Brighton at the same rate paid by Monroe County for snow and ice control services on County roads in the Town of Brighton, which agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 9, 2011 from Gary Brandt, Director of Personnel concerning renewal rates for the 2012 Excellus PPO Medical Plans, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the renewal rates under the Excellus PPO Medical Plans for active employees and retirees, under the age of 65 for calendar year 2012; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver contract documents by and between the Town and Excellus for the 2012 Excellus PPO Medical Plans for active employees and retirees under the age of 65 for calendar year 2012, which documents shall be in form and substance as may be approved by the Attorney to the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 8, 2011 from Gary Brandt, Director of Personnel, concerning renewal rates for the 2012 Excellus Self Insured Dental Plan, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the renewal rates for active employees and retirees under the Excellus Self Insured Dental Plan for 2012; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver contract documents by and between the Town and Excellus for the Excellus Self Insured Dental Plan, which documents shall be in form and substance as may be approved by the Attorney for the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated November 21, 2011 from Jerry LaVigne, Director of Parks and Recreation, concerning a grant from the State Department of Agriculture and Markets and a related contract, be received and filed, together with an attachment thereto; and be it further

RESOLVED, that the Town Board hereby accepts a grant in the amount of \$250,000 from the New York State Department of Agriculture and Markets to be used for the restoration of a structure located at Buckland Park for use by the Brighton Farmer's Market; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver a Grant Agreement by and between the Town and the New York State Department of Agriculture and Markets, in connection with the administration of such grant, which agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November 2011.

PRESENT:

SANDRA L. FRANKEL,
 Supervisor
 RAYMOND J. TIERNEY III
 LOUISE NOVROS
 SHEILA A. GADDIS
 JAMES R. VOGEL
 Councilpersons

RESOLVED, that correspondence dated November 3, 2011 from G. Jeffrey Haber, Executive Director of the Association of Towns of the State of New York, concerning the Town's membership in the Association of Towns, be received and filed; and be it further

RESOLVED, that the Town Board approves the renewal of the Town' membership in the Association of Towns of the State of New York during 2012, at a cost of \$1,650.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____
James R. Vogel, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 30th day of November, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that email correspondence dated November 15, 2011 from Pat Inzer, Secretary, West Brighton Fire Department, Inc., concerning a new member of the West Brighton Fire Department, be received and filed; and be it further

RESOLVED, that the Town Board hereby confirms Paul W. Whelan, 600 Reynolds Drive, Rochester, New York 14623 as an active member of the West Brighton Fire Department, Inc.

Dated: November 30, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____