

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
October 12, 2011

PRESENT:

Supervisor Sandra Frankel
Councilmember Louise Novros
Councilmember Sheila Gaddis
Councilmember Ray Tierney
Councilmember James Vogel

William Moehle, Attorney for the Town

Susan Kramarsky, Town Clerk

MEETING CALLED TO ORDER 7:10 PM:

RECOGNITIONS/PRESENTATIONS:

- Proclamation – "October is National Arts and Humanities Month"
- Proclamation – "October is Hispanic Heritage Month"
Jose Cruz, Chief Operations Officer, Ibero-American Action League accepting.
- Proclamation - National Friends of Library Week
October 16th – October 22, 2011 *Roberta Schwartz from Friends of Brighton Memorial Library accepting*

OPEN FORUM:

Judy Schwartz
Paul Holahan
Tim Keef
Louise Novros
Brijen Gupta

APPROVAL OF AGENDA:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

September 14, 2011 Town Board Meeting
September 27, 2011 Town Board Meeting

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to approve and file aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:

MATTER RE: First of two Public Hearings to consider adoption of the Supervisor's 2012 Preliminary Operating & Capital Improvement Budgets.

Note: Letter received from Michael R. DeSain – President Brighton Police Patrolman's Association, B.P.P.A. dated October 6, 2011 and letter dated October 9, 2011 from John P. Kildea, Brighton Police Sergeant, Ret.

(Complete transcript under separate cover)

MATTER RE: First of two Public Hearings to consider adoption of Assessment Rolls for Service Charges, Maintenance Improvements Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements for the Town of Brighton.

(Complete transcript under separate cover)

MATTER RE: Proposed contracts with the West Brighton Fire Department and the City of Rochester Fire Department for fire protection and medical emergency services within the West Brighton Fire Protection District during 2012.

(Complete transcript under separate cover)

COMMUNICATIONS:

FROM Chris Mueller, Director, Government Relations, Time Warner Cable dated October 1, 2011 to Supervisor Re: Recent additions and removal of certain Cable channels and a listing of those channels soon to expire that may or may not be renewed.

FROM Leigh Anne Chandler, Brighton resident dated October 1, 2011 to Town Clerk regarding excessive speeds by motorists and their failure to stop at existing posted Stop Signs at Orchard and Irving Roads.

FROM Steve Olufsen, Jr. Planner Monroe County Department of Planning & Development dated October 6, 2011 to Town of Brighton Planning Board re: Site plan review for CVS/Pharmacy Site Improvements at 2100 Monroe Avenue.

FROM Heidi Young, Engineer-Monroe County Water Authority to Town Clerk dated September 20, 2011 Re: Approval of site plan showing extension of water mains and appurtenances into Cambridge Place Lot 5.

FROM Joe Herbst – Chairman of the Stormwater Coalition of Monroe County to Supervisor dated September 28, 2011 Re: Modification to membership flat fee to include a population based supplemental fee and copy of Accomplishments for year ending 2010.

FROM Joe Herbst – Chairman of the Stormwater Coalition of Monroe County to Timothy Keef, P.E. Commissioner of Public Works Re: Appreciation to the Town for the support of the Restoration of Buckland Creek project.

FROM David Ewell, Town of Brighton Animal Control Supervisor dated October 3, 2011 to Supervisor Re: Thanking all those who were involved in the Town's annual free rabies immunization clinic event held on October 1, 2011.

FROM Maggie Brooks, Monroe County Executive dated September 22, 2011 to Supervisor Re: Granting Lead Agency designation to the Town of Brighton under SEQRA for the Wegman Assisted Living, Elmwood Avenue project.

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services--Next meeting October 20, 2011.
 Finance and Administrative Services--Next meeting October 18, 2011, 3 PM
 Public Safety Services--Special information meeting 7 PM Thursday October 20, 2011.
 Public Works Services--Next meeting October 13, 2011.

NEW BUSINESS:

MATTER RE: Reading and approval of claims.

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the supervisor read and approve the claims as set forth in Exhibit 1 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize adoption of the 2012-2014 Capital Improvement Plan (*see Resolution #1, Memorandum dated October 5, 2011 from Suzanne Zaso, Director of Finance, copy of CIP accounting, and acknowledgement letter from the Sustainability Oversight Committee confirming receipt of proposed CIP and recommendation to Town Board to adopt same*). With the removal of bond & debt service expenses for the Veterans Memorial.

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute Memorandum of Agreement with CSEA Labor Union regarding proposed revisions to the On-Call Protocol for Sewer Department personnel (*see Resolution #3, letter and informational memorandum being provided to employees from Timothy Keef, P.E. Commissioner of Public Works and copy of revised On-Call rules*).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval to accept contribution made by State Farm Insurance Co. in the amount of \$2,500 for the purchase of smoke and carbon monoxide detectors (*see Resolution #4 and letter dated October 11, 2011 from Christopher Roth, Town Fire Marshal*).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize budget transfers totaling \$8,953.85 from Sewer Pump Stations engineering Fees to Sewer Pump Stations Tools and Sewer Pump Stations Vehicle Set-up accounts (*see Resolution #5, letter dated October 5, 2011 from Timothy*

Keef, P.E. Commissioner of Public Works and letter dated September 30, 2011 from Army Banker Department of Public Works Operations Center Account).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval for the Town to enter into an Inter-Municipal Agreement with Monroe County for maintenance services to Stormwater Mitigation Pond B located on Brighton-Henrietta Townline Road (see *Resolution #6, letter dated September 30, 2011 from Timothy Keef, P.E. Commission of Public Works and supporting documentation from the Department of Army and NY State Department of Environmental Conservation*).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and accept notice of retirement from Mr. Al Sienkiewicz from the Brighton Police Department after serving with distinction for 34 years, effective October 31, 2011 (see *Resolution #7, letter dated October 5, 2011 from Police Chief Mark Henderson and letter dated October 1, 2011 from Al Sienkiewicz*).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval to abolish the position of Communication & Record Supervisor and to create a new Position of Administrative Analyst within the Town of Brighton Police Department (see *Resolution #8 and letter dated October 5, 2011 from Police Chief Mark Henderson*).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval to adopt Negative Declaration for the Monroe Community College Sanitary Sewer Project (see *Resolution #10, letter dated October 5, 2011 from Ramsey A. Bohner and copy of Negative Declaration dated October 4, 2011*).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to adjourn at 9:45 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton County of Monroe, State of New York meeting held on the 12th October 2011 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated October 5, 2011 from Suzanne Zaso, Director of Finance, concerning the proposed 2012-2014 Capital Improvement Plan, together with a copy of the proposed 2012-2014 Capital Improvement Plan attached thereto, and correspondence dated October 3, 2011 from The Town of Brighton Sustainability Oversight Committee concerning the proposed Capital Improvement Plan, be received and filed; and be it further

RESOLVED, that the Town Board hereby adopts the 2012-2014 Capital Improvement Plan in the form attached to the above-referenced memorandum from the Director of Finance.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

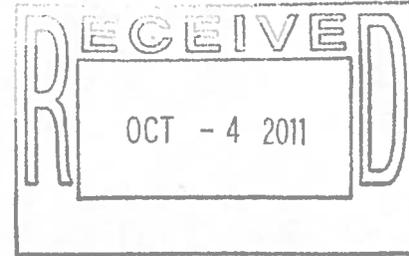
MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. * ROCHESTER, NEW YORK 14618 * PHONE (585) 784-5250 * FAX (585) 784-5368

October 3, 2011

Sustainability Oversight Committee
c/o Michael Guyon, Engineer
Town of Brighton
2300 Elmwood Ave
Brighton NY 14618



Dear Supervisor Frankel:

The Policy for the Sustainability Oversight Committee indicates that within sixty calendar days of receipt of the Capital Improvement Plan the Committee will submit a written report to the Supervisor. Such report will evaluate the proposed projects and acquisitions in terms of the sustainability objectives of the Town, and make recommendations as to sustainable alternatives to be considered in the design and operation. The SOC received the Capital Improvement Plan on September 14, 2011 and offers the following written comments for your consideration.

The committee acknowledges the Town Board's hard work and diligence in preparing a fiscally responsible Capital Improvement Plan. The current fiscal challenges facing the Town of Brighton were considered while formulating the following suggestions to the CIP. While some of the suggestions may require an initial higher investment than their conventional counterpart, we believe that the improved efficiency and reduced energy use will ultimately result in a cost savings to the Town.

We commend the Town Board for including budget items to improve street lighting, and upgrade the fueling depot to include bio-diesel and alternate fuels. It is our understanding that as a result of the street lighting study, the CIP includes a large expenditure in 2013 and 2014 for a substantial street lighting project. Since the lighting technologies available are still rapidly evolving and this expenditure is planned for 2013 and 2014, we suggest that this item be reviewed again next year to confirm that the proposed lighting system considers the latest technology. Similar to the 2011 CIP, the 2012 CIP includes an upgrade to the existing fueling depot to include alternative fuels. The CIP suggests that this upgrade is scheduled to begin construction in 2014. The Town should begin seeking grant opportunities to insure that this improvement is funded. Additionally, upgrades to the fuel depot should consider the selection of alternate fuel vehicles and provide flexibility to accommodate new technologies and energy sources.

Our review of the CIP revealed that vehicle purchases did not consider sustainable alternatives such as hybrid and/or alternate fuel vehicles. Since the fuel depot expansion is planned for 2014 to include alternative biofuels such as E85, where possible flex fuel vehicles should be purchased during the timeframe of the plan. This would allow newly purchased vehicles to switch to more environmentally friendly fuels as they become available. For "administration" vehicles (e.g., Fire Marshal and Police), hybrid vehicles should be considered. For diesel vehicles, on-board vehicle monitoring should be considered to reduce engine-on and idle time along with idle reducing auxiliary power units such as power inverters. Prior to purchasing new vehicles the Town should research the availability and practicality of alternate fuel, hybrid and/or economy fuel vehicles and should consider delaying vehicle purchases until this research is complete. We suggest that price quotes be obtained for hybrid and/or alternative fuel vehicles in addition to price quotes for standard vehicles.

The 2012 CIP includes an item titled, "HVAC/Boiler Replacement/Upgrade". We are pleased that the Town Board previously considered the practical implementation of a geothermal HVAC system at Town Hall but chose not to pursue this system due to its protracted return on investment. However, with rising



energy costs and improved technologies it may be prudent to consider sustainable options such as geothermal heat pumps and enthalpy wheels in the future. Also, HVAC systems addressing humidity control to decrease heating and cooling load requirements should be strongly considered

The 2012 CIP suggests that the Town Hall roof replacement project will begin in 2012. We expect that the Town will continue to pursue a cool roof system for the Town Hall roof replacement.

The CIP suggests that the Brighton Memorial Library is considering the replacement of their servers and computers. The Library administration may wish to consider the latest "Cloud" technology for off-site storage and data processing versus the purchase of new servers.

The CIP suggests that streetscape improvements to Monroe Ave. could commence as soon as 2013. The SOC strongly encourages the use of heat and drought tolerant native landscaping materials which require minimal maintenance and watering.

The building infrastructure projects listed in the CIP should consider high efficiency heating, cooling and electrical systems. The Town should investigate the availability of NYSERDA funding for these improvements. It may also be prudent to group building projects to qualify for NYPA funding.

We congratulate the Town of Brighton for its commitment to preserve trees and replace those trees that are severely stressed, dying or dead. Has the Town considered developing an area to cultivate replacement trees?

The Town of Brighton Operation Center includes a large amount of impervious area which ultimately drains to Buckland Creek. The Town was awarded a WQIP grant to construct green infrastructure to treat the stormwater generated by these impervious surfaces before it is discharged into Buckland Creek. The SOC strongly supports the implementation of these green infrastructure practices and encourages the Town Board to consider funding these improvements in future capital improvement plans.

The SOC understands that the Town is currently completing an evaluation of its lawn debris collection process and the SOC strongly supports this study. It is our understanding that the evaluation will consider the use of a vacuum truck versus the current street sweeper. If appropriate, future capital improvement plans should consider the purchase of a vacuum truck in lieu of the existing street sweeper equipment.

We appreciate the opportunity to comment on the Capital Improvement Plan and if desired we would be glad to discuss these issues in greater detail with Town Board members.

Sincerely,

Sustainability Oversight Committee

Paul Tankel, chair

Peter DeBraal

Paul Gardner

Steve Kittelberger

Erinn Ryen

Ron Wexler

Cc FASC
Tim Keef
Suzanne Zaso

**TOWN OF BRIGHTON
2012-2014 CAPITAL IMPROVEMENT PLAN**

Department / Project:	Cost Est. 2011	Cost Est. 2012	Cost Est. 2013	Cost Est. 2014	Total Cost Yrs. 2012 - 2014
Highway Department Heavy Equipment:					
Replace Dump/Plow/Salt Trucks - Cash Capital Funded	\$195,000	\$25,000	\$387,000	\$205,000	\$617,000
Replace Dump/Plow/Salt Trucks - Reserve Funded			\$35,000	\$35,000	\$35,000
Replace Small Dump - #73			\$56,000	\$56,000	\$56,000
Replace Small Dump - #11			\$41,000	\$41,000	\$41,000
Replace Mechanics Utility Truck #78			\$47,000	\$47,000	\$47,000
Replace Pickup Truck (2012 - #47) (2013 - #5) (2014 - #45)	\$46,000	\$89,500	\$37,000	\$74,000	\$74,000
Replace Kubota Tractors (2011 - #17) (2014 - #19)	\$88,000	(\$80,500)	\$89,500	\$48,000	\$48,000
Replace Backhoe (2011 - #99) (2012-2014 - #89)			(\$80,500)	\$89,500	\$268,500
Backhoe Trade In Value (Backhoe yearly buyback program)			\$178,000	(\$80,500)	(\$241,500)
Replace Elgin Sweeper (2013 - #88) (2014 - # 90) - Cash Capital Funded	\$33,000			\$107,000	\$285,000
Replace #94 2-Ton Roller with Trailer				\$75,000	\$75,000
Replace Elgin Sweeper - Reserve Funded			\$55,000	\$55,000	\$110,000
Contribution to Highway Equipment Reserve Fund					
Total of Highway Department Heavy Equipment Requests	\$362,000	\$34,000	\$798,000	\$583,000	\$1,415,000
Infrastructure Construction/Reconstruction/Repair:					
Reconstruct/Resurface Town Roads on a 30-Year Cycle	\$254,190	\$244,355	\$262,250	\$299,250	\$805,855
Treat Surface of Town Roads on 10-Year Cycle	\$194,600	\$185,000	\$203,500	\$223,850	\$612,350
Replace Storm Sewers on 100-Year Cycle	\$99,750	\$99,750	\$109,750	\$120,750	\$330,250
Replace Concrete Gutters on 30-Year Cycle	\$85,700	\$73,000	\$91,000	\$93,000	\$257,000
Curb Replacements on 200-Year Cycle	\$5,355	\$77,150	\$46,250	\$49,000	\$95,250
Construct/Reconstruct Townwide Sidewalks - Town Funded	\$90,000		\$86,890	\$95,890	\$269,930
Construct/Reconstruct Townwide Sidewalks - SWALK Reserve Funded	\$131,600				\$0
Sotm Sewer Project (SEWER,STORM) - Debt Service		\$151,600	\$65,000	\$769,500	\$986,100
Roads - Storm Sewer/Water Drainage Impmnt			\$25,000	\$25,000	\$50,000
Street Light Conversion (TBD Funding & Cost Estimate)					\$0
Monroe Ave. Streetscape Improvements-Town of Brighton Share	\$63,105	\$0	\$51,320	\$935,124	\$986,444
Reconstruction of Highland (Grosvenor to Clover) - 5% Town Share			\$25,000	\$25,000	\$50,000
*Senator Keating Blvd. Design/Acquisition/Construction	\$68,500		\$500,000	\$500,000	\$1,000,000
Design/Rehabilitation of Corwin Road Bridge					\$0
Pedestrian Bicycle Master Plan Implementation					\$0
Fair View Hill Rd Storm & Sanitary Sewer Project					\$0
Town-Wide Septic System study (Sewer)					\$0
Sub-Total of Town Funding for Infrastructure Projects	\$893,050	\$830,855	\$1,475,960	\$3,457,364	\$5,764,179
Reconstruct/Resurface Town Roads on a 30-Year Cycle - CHIPS Funded					
Construct/Reconstruct Townwide Sidewalks - CDBG Grant Funded	\$160,150	\$160,205	\$106,205	\$160,205	\$426,615
Reconstruction of Highland (Grosvenor to Clover) - Fed/State Share	\$45,000	\$41,750			\$41,750
Engineering/Design of Multi-Use Trail from Town Park to Elmwood Ave	\$1,198,960				\$0
Storm Sewer/Storm Water Drainage Improvements - State Share & Member Item		\$88,400	\$0	\$324,500	\$412,900
*Senator Keating Blvd. Design/Acquisition/Construction (Grant Funded)		\$198,680			\$0
Design/Rehabilitation of Corwin Road Bridge (Grant Funded)					\$198,680
Sub-Total of Other Funding Sources for Infrastructure Projects	\$1,543,110	\$489,035	\$106,205	\$484,705	\$1,079,945
Total of Infrastructure Construct/Reconstruct/Repair Projects					
	\$2,436,160	\$1,319,890	\$1,582,165	\$3,942,069	\$6,844,124
Dept of Public Works / Shared Services (A)					
Replace Fire Marshall Vehicle (2000 Crown Victoria)			\$25,000		\$25,000
Total of DPW Equipment	\$0	\$0	\$25,000	\$0	\$25,000
* Keating Blvd (Transportation Development District in early stages of development) Too early to accurately predict needed funds.					

**TOWN OF BRIGHTON
2012-2014 CAPITAL IMPROVEMENT PLAN**

Department / Project:	Cost Est. 2011	Cost Est. 2012	Cost Est. 2013	Cost Est. 2014	Total Cost Yrs:2012 - 2014
Police Department:					
Replace Police Patrol (2 - C95, C78), Administrative (1 - C88) Vehicles	\$23,500 B	\$27,000 B	\$85,500 B	\$112,600 B	\$27,000 \$65,500 \$112,600 \$0
Replace Police Patrol (3 - C89, C920, C94)					
Replace Police Patrol (2 = C96, C101), Administrative (2 = C91, C92)	\$77,500 B		\$25,000 B		\$25,000
Replace Police Patrol (2 - C94, C78) (plus one additional admin car)					
Replace Office Furniture					
Total of Police Department Projects	\$101,000	\$27,000	\$110,500	\$112,600	\$250,100
Parks/Recreation Department:					
Acquire/Develop Parkland Project - \$4,000,000 16 Yr Notes/Bonds	\$321,400 D	\$321,400 D	\$318,900 D	\$316,090 D	\$956,390
Master Planning for Acquired/To Be Acquired Parkland (Gross MP 2013)			\$40,000 B	\$810,000 G	\$810,000
Master Planning for Gross Parcel Phase 1 - Development		\$36,670 B	\$36,670 B	\$36,670 B	\$110,010
Secure/Demolish Gross Farm Buildings			\$33,000 B		\$33,000
Re-Surface Tennis & Basketball Courts @ Buckland	\$25,000 B				\$0
Purchase/Replace Park Maintenance Equipment (2005 Pick Up Truck)	\$17,000 B	\$19,500 B			\$19,500
Buckland Park Parking Lot Sealcoat				\$22,184 B	\$22,184
Replace Park Trucks (2002 Chevy Passenger Van)					
Total of Parks/Recreation Department Projects	\$363,400	\$377,570	\$428,570	\$1,184,944	\$1,991,084
Brighton Memorial Library:					
Replacement of Servers and Computers	\$18,700 B	\$20,000 R	\$22,000 B	\$16,000 B	\$58,000
Total of Brighton Memorial Library Projects	\$18,700	\$20,000	\$22,000	\$16,000	\$58,000
Assessor's Office:					
Contribution to Assessment Update Reserve Fund	\$0	\$0	\$15,000 B	\$15,000 B	\$30,000
Total of Assessor's Office Projects	\$0	\$0	\$15,000	\$15,000	\$30,000
Technology Implementation/Improvement Projects:					
Computer Equipment Upgrades	\$25,000 B	\$15,000 B	\$25,000 B	\$25,000 B	\$65,000
Telecommunications Equipment & Switches (1/1 (4YR BAN at 1%))		\$19,500 D	\$19,500 D	\$19,500 D	\$58,500
Total of Technology Implementation/Improvement Projects	\$25,000	\$34,500	\$44,500	\$44,500	\$123,500
Facility-Related Projects:					
OPS Center - Stand-By Generator Replacement (2/3 HWY)			\$53,600 B		\$53,600
OPS Center - Facility Assessment Study (2/3 HWY)			\$17,420 B		\$17,420
OPS Center - Window Replacement (2/3 HWY)			\$10,555 B		\$10,555
OPS Center - Office Building Roof Replacement BAN (2/3 HWY)	\$27,600 B		\$28,600 B	\$134,000 D	\$134,000
DPW Mechanical Systems Repair/Replacement				\$30,000 B	\$58,600
HWY Silt Shed Roof Replacement - Installation	\$20,200 B		\$22,278 B	\$23,450 B	\$45,728
OPS Center - Paving and Repairs (2/3 HWY)	\$56,425 D	\$59,620 D	\$57,720 D	\$60,710 D	\$178,050
OPS Center - Replace Fuel Depot - \$438,450 10-Year Bond @ 3.80%				\$125,000 D	\$125,000
OPS Center - Expansion of Fuel Depot for Alternative Fuels (Bio-Diesel, E85, etc.)			\$24,255 B		\$24,255
OPS Center - Pipe Storage Building (1/3 HWY)			\$43,550 B		\$43,550
OPS Center - Upper Building Siding Replacement (2/3 HWY)			\$21,105 B		\$21,105
OPS Center - Update of Electrical System (2/3 HWY)			\$18,760 B		\$18,760
OPS Center - Additional Lighting for Upper Building (2/3 HWY)	\$39,200 B	\$22,000 B	\$22,000 B	\$22,000 B	\$66,000
Forestry Management (Investment Program for New Trees)	\$50,000 B		\$22,000 B	\$40,000 B	\$40,000
Forestry Management (Emerald Ash Borer - EAB - Treatment)	\$39,150 B		\$42,380 B	\$27,000 B	\$27,000
OPS Center - Upgrade Fire Alarm System @ Landfill (90% HWY)				\$70,000 B	\$70,000
OPS Center - Upgrade Fire Alarm System - Installation (2/3 HWY)				\$16,750 B	\$16,750
OPS Center - Refinish/Seal Fascia (2/3 HWY)					

**TOWN OF BRIGHTON
2012-2014 CAPITAL IMPROVEMENT PLAN**

Department / Project:	Cost Est. 2011	Cost Est. 2012	Cost Est. 2013	Cost Est. 2014	Total Cost Yrs:2012 - 2014
DPW Software -- Muni City (Est 4YR at 1%)					
DPW Software -- Pub Works (2/3 HWY) Est 4YR at 1%					
Arc GIS Snow Plowing Route software conversion for AutoCAD					
LIBRARY -- Roof Top HVAC Unit Replacement \$75K (3 YR BAN at 1.5%)					
PUBLIC SAFETY WING - HVAC Upgrades Construction \$100K (3 yr. BAN at 1.5%)					
TOWN HALL (Shared Services) - Roof Replacement (\$520,000 10 Yr @ 2.5%)					
TOWN HALL - Fire Alarm System Replacement (use bldg repair reserve)					
TOWN HALL - HVAC/Boiler Replace/Upgrade \$75K (3 yr. BAN at 1.5%)					
Total of Facility-Related Projects	\$232,575	\$171,350	\$779,043	\$753,860	\$1,704,253
Town-wide/Other Projects					
Comprehensive Plan Update		\$19,000	\$30,000	\$30,000	\$79,000
Veterans Memorial Project - Grant/Private Donation Funded (Phase I)		\$115,000	\$110,000		\$225,000
Veterans Memorial Project - Phase II (Grant/Private Donation Funded)					
Total of Town-wide Projects	\$0	\$134,000	\$140,000	\$30,000	\$304,000
Ambulance Services District:					
Purchase Emergency Response Vehicles - Budget Funded	\$50,000	\$37,500	\$37,500	\$37,500	\$112,500
Purchase Ambulances/ALS Response Vehicles	\$67,860	\$67,925	\$67,925	\$67,925	\$203,775
Ambulance Services District Total	\$117,860	\$105,425	\$105,425	\$105,425	\$316,275
Fire Protection District:					
SAP contribution	\$50,000	\$45,830	\$45,000	\$45,000	\$135,830
Fire Protection District Total	\$50,000	\$45,830	\$45,000	\$45,000	\$135,830
Consolidated Sidewalk District:					
Installation/Replacement of District Sidewalks	\$155,145	\$157,990	\$206,789	\$227,468	\$519,924
Installation/Replacement of Dist Sidewalks (Fund Balance)	\$30,000	\$30,000			\$60,000
Consolidated Sidewalk District Total	\$185,145	\$187,990	\$206,789	\$227,468	\$579,924
Consolidated Sewer District:					
Trucks/Large Equipment					
Replace 10-wheel Dump (#25 - 2011) (#27 - 2012)	\$65,000	\$170,000			\$170,000
Replace #25 (95,000 from Reserve Funds)	\$95,000				\$0
Replace Bobcat #115 and #116 (on-going 'buyback' program)	\$31,000	\$60,000	\$60,000	\$60,000	\$180,000
Trade in Value for Bobcats (on going 'buyback' program)		(\$53,800)	(\$53,800)	(\$53,800)	(\$161,400)
Replace 10-Wheel Dump - Cash Capital Funded (# 26 - 2013)		\$120,000	\$120,000		\$120,000
Replace 10-Wheel Dump - Reserve Funded (#26 - 2013)		\$30,000	\$30,000		\$60,000
Replace Backhoe #99	\$123,000		\$121,000		\$121,000
Purchase Topsoil Screener				\$315,000	\$315,000
Replace Flusher Truck #98					\$0
Facilities & Sewer Infrastructure					
SEWER - Grouting & Lining of Sanitary Sewers		\$130,410		\$136,930	\$267,340
SEWER - Sawgrass Pump Station Rehabilitation (Engineering)				\$55,000	\$55,000
SEWER - Winton Road Pump Station Renovations				\$319,200	\$319,200
SEWER - South MCC Campus Sanitary Sewer Design & Construction			\$66,000		\$66,000
SEWER - South MCC (BAN (5 yrs) for Construction (2011...))			\$385,000		\$385,000
SEWER - East Avenue Sanitary Sewer Rehabilitation			\$317,500		\$317,500
SEWER - Collingsworth Drive Sewer Project	\$274,050	\$329,050	\$87,200		\$379,050
SEWER - Sanitary Sewer Rehabilitation	\$87,525	\$95,065	\$95,065		\$285,195
Elmwood Ave Relief Sewer Phases I&II (Series 2005 & 2010 Bonds)					

**TOWN OF BRIGHTON
2012-2014 CAPITAL IMPROVEMENT PLAN**

Department / Project:	Cost Est. 2011	Cost Est. 2012	Cost Est. 2013	Cost Est. 2014	Total Cost Yrs:2012 - 2014
OPS Center - Additional Lighting for Upper Building (1/3 SWR)			\$9,240 B		\$9,240
OPS Center - Stand-By Generator Replacement (1/3 SWR)			\$26,400 B		\$26,400
OPS Center - Facility Assessment Study (1/3 SWR)			\$8,580 B		\$8,580
OPS Center - Pipe Storage Building (2/3 SWR)			\$49,245 B		\$49,245
OPS Center - Upper Building Siding Replacement (1/3 SWR)			\$21,450 B		\$21,450
OPS Center - Window Replacement (1/3 SWR)			\$9,570 B		\$9,570
OPS Center - Update Electrical System (1/3 SWR)	\$9,950 B		\$10,395 B		\$10,395
OPS Center - Paving and Repairs (1/3 SWR)			\$10,972 B		\$10,972
OPS Center - Refinish/Seal Fascia (1/3 SWR)			\$11,550 B		\$11,550
OPS Center - Update 2-Way Radio System (1/3 SWR)			\$8,250 B		\$8,250
OPS Center - Office Building Roof Replacement BAN (1/3 SWR)	\$4,350 B		\$35,000 B		\$35,000
OPS Center - Office Building Roof Replacement BAN (1/3 SWR)			\$66,000 D		\$66,000
OPS Center - Additional Paving of Road @ Landfill (10% SWR)			\$3,000 B		\$3,000
Sewer District Total	\$689,875	\$630,315	\$1,918,277	\$1,882,845	\$4,431,437
Capital Improvement Plan Totals by Funding Source:					
All Town Departments:					
B - Operating Budget Funded	\$1,175,495 B	\$1,004,025 B	\$2,880,633 B	\$4,456,018 B	\$8,340,676
R - Reserve/Fund Balance Funded	\$153,105 R	\$20,000 R	\$275,000 R	\$100,000 R	\$395,000
G - Grant/Aid/Private Funded	\$1,611,610 G	\$604,035 G	\$216,205 G	\$970,205 G	\$1,790,445
D - Debt Issuance Funded	\$509,425 D	\$490,250 D	\$572,940 D	\$831,250 D	\$1,894,440
All Town Departments Total	\$3,449,635	\$2,118,310	\$3,944,778	\$6,357,473	\$12,420,561
Ambulance Service District:					
B - Operating Budget Funded	\$50,000 B	\$37,500 B	\$37,500 B	\$37,500 B	\$112,500
D - Debt Issuance Funded	\$67,860 D	\$67,925 D	\$67,925 D	\$0 D	\$135,850
Ambulance Services District Total	\$117,860	\$105,425	\$105,425	\$37,500	\$248,350
Fire Protection District Total					
B	\$50,000 B	\$45,830 B	\$45,000 B	\$45,000 B	\$135,830
Consolidated Sidewalk District Total	\$185,145	\$187,990	\$206,789	\$227,468	\$622,247
Sewer District:					
B - Operating Budget Funded	\$384,350 B	\$535,250 B	\$1,378,212 B	\$1,341,780 B	\$3,255,242
R - Reserve/Fund Balance Funded	\$218,000 R	\$0 R	\$60,000 R	\$0 R	\$60,000
D - Debt Issuance Funded	\$87,525 D	\$95,065 D	\$480,065 D	\$541,065 D	\$1,116,195
Sewer District Total	\$689,875	\$630,315	\$1,918,277	\$1,882,845	\$4,431,437
Capital Improvements Plan Total	\$4,492,515	\$3,087,870	\$6,220,269	\$8,550,286	\$17,856,425
Capital Improvements Plan Notes:					
CIP does not include costs related to the Town's potential acquisition of the Farash Parcel. If the parcel is acquired for Parkland, there would need to be an amendment for trail develop					
This Capital Improvement Plan is used for planning purposes only. Inclusion of a project does not represent a commitment of funding. Funding for approved capital projects is provided in the annual Capital Budget. To "qualify" as a Capital Improvement Plan Project, the estimated project cost must be at least \$20,000. Capital expenditures estimated at less than \$20,000 are treated as operating expenditures and funded in the Operating Budget. Contributions to Capital Reserve Funds are included in this Capital Improvement Plan.					

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated September 30, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, together with an attachment thereto, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the proposed Sewer Department On Call Protocol, as prepared by the Commissioner of Public Works and attached to the above referenced memorandum; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver a Memorandum of Agreement by and between the Town and the Civil Service Employees Association, concerning proposed revisions to the Town's Sewer Department On Call Protocol.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

Brighton Sewer District Standby Rules

Emergency Work and Standby

- These rules will apply to only Sewer District employees doing sewer work.
- It is characteristic of the Sewer District that work sometimes has to be done outside of normal working hours and days, either to complete a job in progress or because of a call for emergency assistance.
- Overtime work is understood to be mandatory and Sewer District employees are required to be on standby for their designated week, and must carry the pager/phone during their standby week.
- The weekly and the daily standby schedules will be established on or about January 1 of each year with each Sewer District employee placed on each rotation schedule.
- Employees on standby are to keep the Sewer Construction Inspector or Sewer Foreman informed as to where they may be reached during all hours, are to keep their pager/phone turned on and are to respond to calls for assistance unless they have arranged in advance to have someone else cover calls in accordance with these rules.
- Emergency calls for assistance may be received by the employee from multiple sources.
- Such overtime and emergency work will be as necessary and kept to a minimum.
- Any Sewer employee (other than the Sewer Construction Inspector and the Sewer Foreman) is eligible for the extra hours of compensation and will be paid in accordance with the CSEA contract.
- An employee on standby for emergency purposes under these rules will receive standby pay of 1.5 hours overtime pay for each weekday, and 2 hours overtime pay on each holiday and each weekend day the employee performs assigned standby.
- Any employee required to make a trip to work outside of regular working hours (does not include extended working hours) will be credited with a minimum of 2 hours overtime pay for each such occasion.

Standby Schedule

- Each person is responsible for his/her own week.
- If an assigned employee is unavailable or unresponsive for a call they will not get paid and may be disciplined.
- Standby week will be defined as: Monday at the start of the normal workday until the start of the normal work day on the following Monday. If Monday is a holiday standby will start or finish on the next regular work day.
- The ultimate responsibility to cover an assigned standby week remains with the person to whom it is assigned. You must advise the Sewer Construction Inspector or Sewer Foreman if someone else will cover a standby week for you prior to the start of the standby week.
- Who can substitute for another Sewer Department employee for a standby week/day is determined using the rotating lists, as described below.
- In the event that the person assigned to the week wishes to surrender the whole week he/she must use the rotating week list.

-In the event that the person assigned to the week wishes to surrender only a certain day he/she must use the rotating day list.

-The person on standby must be able to take both weekend days and at least 3 weekdays or he/she must surrender the whole week using the rotating week list.

-Both rotating lists will be started by seniority and will rotate indefinitely.

Overtime Policy

-When Sewer District emergency work arises outside of normal working hours and days which can not be covered by extending the day of employees at work, it shall be distributed in the following manner:

-The Sewer District employee on standby gets the first call, after that, call-ins shall be based on seniority.

-When the standby person receives a call, and needs assistance, he/she shall call the person with the highest seniority in the Sewer District. If that person does not answer, a message will be left on that employee's answering machine and the next senior person will be called until an employee accepts the work. In the event no Sewer Department employee can be reached to help, the Highway Foreman will be notified to get a qualified assistant.

-In the event of multiple emergency calls, the standby employee is responsible to call in the next most senior person on the list if needed, to ensure the call is taken in a timely manner.

-The Sewer Construction Inspector or Sewer Foreman shall be notified immediately if there is a plugged main, or a call with property damage. Photographs and documentation are needed.

-After emergency calls are completed, call reports will be prepared by the standby employee and placed on the Sewer Construction Inspector's or Sewer Foreman's desk before leaving the building. For emergency stakeouts, a copy of the stakeout request from the fax machine should be used and marked as being completed.

Exceptions to the Rules

-If a job continues past normal working hours, the Sewer personnel working the job may be required to stay on the job until completed.

-If a job requires a certain expertise that not all employees possess (electrical, specialized equipment or knowledge, supervision, etc.) the employee with the necessary expertise may be the only one asked to do the work upon the approval of the Sewer Construction Inspector or Sewer Foreman. The assistant will be selected using seniority among those with the expertise.

-Employees on Workers' Compensation, sick leave, or unpaid leave may not be on standby and will not be called for any overtime during their leave. Employees on light duty may not be on standby, but may be called on in an emergency, if authorized by the Superintendent of Sewers, the Sewer Construction Inspector or Sewer Foreman and assigned work that is within their physical restrictions.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated October 11, 2011 from Christopher Roth, Fire Marshal, concerning a contribution from State Farm Insurance Company in the amount of \$2,500 the purchase and distribution of Smoke and Carbon Monoxide Detectors, be received and filed; and be it further

RESOLVED, that the Town Board hereby accepts a contribution in the amount of \$2,500 from State Farm Insurance Company for the purchase of Smoke and Carbon Monoxide Detectors.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



**OFFICE OF THE FIRE MARSHAL
TOWN OF BRIGHTON**

2300 ELMWOOD AVENUE - ROCHESTER, NEW YORK 14618
(585) 784-5220 OFFICE (585) 784-5207 FAX

Christopher A. Roth
christopher.roth@townofbrighton.org

Tuesday, October 11, 2011

Honorable Supervisor Frankel and Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

RE: Proposed Acceptance of Grant from State Farm Insurance

Dear Honorable Supervisor Frankel:

The Town has been notified that a grant was awarded in the amount of \$2,500.00 from State Farm Insurance. It is recommended that the Town accept receipt of this award as it will provide for the purchase of smoke and carbon monoxide detectors to be installed to those residents within the Town of Brighton who are not currently protected by an operational smoke and or carbon monoxide detector.

This program will hopefully ensure that every resident within the Town of Brighton has at least one operational smoke and carbon monoxide detector.

If you have any questions or concerns with respect to this matter please feel free to contact me in the office at (585) 784-5220.

Respectfully,

Christopher A. Roth
Chief Fire Marshal

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated September 30, 2011 from Amy Banker, Accountant, Department of Public Works, concerning a budget transfer, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves a budget transfer in the amount of \$8,953.85 from account SS.SEWER.8121.452, \$4,910.40 of which shall be transferred to account SS.SEWER.8121.219 and \$4,043.45 of which shall be transferred to account SS.SEWER.8121.229, to be used for tools and vehicle set up related to the Town Sewer District sewer pump stations.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL,
 Supervisor
 JAMES R. VOGEL
 RAYMOND J. TIERNEY III
 LOUISE NOVROS
 SHEILA A. GADDIS
 Councilpersons

RESOLVED, that correspondence dated September 30, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, and correspondence dated April 14, 2011 from David Leput, Biologist, Department of the Army, Corps of Engineers, Buffalo District, concerning a proposed Intermunicipal Agreement with the Monroe County Department of Transportation for a Stormwater Mitigation Pond in connection with the Brighton-Henrietta Townline Road Project Phase "B", be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an Intermunicipal Agreement by and between the Town and the Monroe County Department of Transportation for maintenance of Stormwater Mitigation Pond "B", located in the Town of Brighton, which was established in connection with the Brighton-Henrietta Townline Road Phase 2 Project.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

September 30, 2011

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Proposed Intermunicipal Agreement (IMA)
Monroe County Department of Transportation
Brighton-Henrietta Townline Road Phase 2
Stormwater Mitigation Pond "B"

Dear Councilperson Gaddis and Committee Members:

When the above project was undertaken by the MCDOT during the late 1990's, two stormwater mitigation ponds were incorporated into the project. These ponds not only provided mitigation for the roadway improvements, but for the local tributary areas in Brighton and Henrietta as well. At that time it was agreed upon that future pond maintenance would be that of the two Town's, Brighton's being pond "B" and Henrietta's being pond "A", which will require periodic inspection and monitoring by the Town. Maintenance efforts may be required from time to time with anticipated nominal costs for such.

The County has now provided documentation (copies attached) from the New York State Department of Environmental Conservation (NYSDEC) and the United States Army Corps of Engineers (USACOE) that the ponds are in compliance with the original permits and approvals issued by these two regulatory agencies. Until this time, the Town has been awaiting this documentation from the NYSDEC and USACOE before entering into said agreement. Now that it has been received, it is recommended that the Town enters in an IMA with the County for such maintenance.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled October 5, 2011 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

attachments

cc: T. Anderson
S. Zaso
M. Hussar

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated October 5, 2011 from Mark T. Henderson, Chief of Police, and correspondence dated October 1, 2011, from Mr. Al H. Sienkiewicz, both concerning Mr. Sienkiewicz's retirement from the Brighton Police Department, be received and filed; and be it further

RESOLVED, that the Town Board hereby accepts the retirement of Mr. Al H. Sienkiewicz from the Brighton Police Department, effective October 31, 2011, with regret.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, Al Sienkiewicz has announced his intention to retire from the position of Communication and Record Supervisor, in the Brighton Police Department; and

WHEREAS, the Chief of Police has recommended that upon Mr. Sienkiewicz's retirement, that position of Communication and Record Supervisor in the Police Department be abolished, and a new position, Administrative Analyst, be created and included in Group 7 of the Non-Represented Employee Salary and Wage Schedule; it is therefore

RESOLVED, that correspondence dated October 5, 2011 from Mark T. Henderson, Chief of Police, concerning the abolition of the position of Communication and Record Supervisor and creation of a new position of Administrative Analyst in the Police Department, be received and filed; and be it further

RESOLVED, that the Town Board hereby abolishes the position of Communication and Record Supervisor in the Police Department and creates a new position of Administrative Analyst in the Police Department, which new position shall be included in Group 7 of the Non-Represented Employee Salary and Wage Schedule.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of October, 2011.

PRESENT:

SANDRA L. FRANKEL, Supervisor
 JAMES R. VOGEL
 RAYMOND J. TIERNEY III
 LOUISE NOVROS
 SHEILA A. GADDIS
 Councilpersons

WHEREAS, approximately 7000 linear feet of gravity sanitary sewer will be installed from pump stations currently located at or near Rustic Village apartments and Metro Park, which will permit those pump stations to be taken off line; and

WHEREAS, in connection therewith, the Town Board proposed to serve as lead agency under the State Environmental Quality Review Act for the environmental review thereof and in connection therewith, has found that the proposed action will not have a significant impact on the environment based on the findings set forth in the proposed Negative Declaration, dated October 4, 2011; it is therefore

RESOLVED, that the Town Board hereby declares its intention to act as Lead Agency for the SEQRA environmental review of the installation of approximately 7000 linear feet of gravity sanitary sewer from existing pump stations at or near Rustic Village Apartments and Metro Park, and the related decommissioning of those pump stations; and be it further

RESOLVED, that the Town Board hereby adopts a Negative Declaration under SEQRA, dated October 4, 2011, for the Rustic Village and Metro Park sanitary sewer installation project and decommissioning on pump stations in connection therewith, based on its finding that the proposed action will not have a significant impact on the environment based on the findings set forth therein.

Dated: October 12, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

State Environmental Quality Review

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

Project Number: ER-11-11

Date: October 12, 2011

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Brighton Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action: Monroe Community College Sewer Project

SEQR Status: Unlisted

Conditioned Negative Declaration: No

Description of Action: The project involves taking the Rustic Village and Metro Park sanitary pump stations off-line by installing approximately 7,000 linear feet of gravity sanitary sewer at depths ranging from seven feet to fourteen feet. The proposed sewer will extend from the two existing pump stations on the west side of E. Henrietta Road (NYS Rte. 15A), under E. Henrietta Road, along and adjacent to the east side of E. Henrietta Road on the Monroe Community College (MCC) campus, and continuing along and adjacent to the MCC campus road and tying into the existing 14" sanitary sewer on the east side of the campus. The proposed sanitary sewer will service the Rustic Village area and the commercial properties on Metro Park and also has the potential to allow some properties along Brighton-Henrietta Town Line Road to tie into this system, eliminating the need for their existing septic systems.

Location: 925 E. Henrietta Road, 1000 East Henrietta Road (MCC Campus), 5-77 East Squire Drive, and 1177 East Henrietta Road.

Reasons Supporting This Determination:

After considering the action contemplated and reviewing the Environmental Assessment Form prepared by the applicant (Part I) and Town Staff (Part II) and the Criteria for determining significance in the SEQR regulations (6 N.Y.C.R.R. Section 617.11), the Town of Brighton Town Board finds that the proposed action will not have a significant impact on the environment based on the following finding:

1. The action is limited in scope (± 7,000 linear feet of sewer with ± 7.35 acres of disturbance). There will be no significant or unusual impacts from noise or on air quality.

2. The project will be completed in three phases. Within the project phases, disturbance will take place in sections, the length of which will be determined based on project conditions at the time of construction. The phasing and completion of the project in sections will limit the potential environmental impacts of the project at any given time to that project section.
3. The project will take place primarily in lawn area adjacent to the MCC campus road and adjacent to E. Henrietta Road on the east side of E. Henrietta Road, and lawn area between buildings on the west side of E. Henrietta Road. An undetermined number of trees along East Henrietta Road on the MCC campus will likely need to be removed. Smaller trees will be removed and set aside for re-planting after the pipe installation. Larger trees will be replaced with new ones. All areas will be restored to their original condition and stormwater pattern.
4. No threatened or endangered species of plants or animals will be affected by this project. The NYSDEC Environmental Resource Mapper does not show the presence of any rare plants or animals or any significant natural communities in the area of the project.
5. All requirements of NYSDOT and any other permitting agencies will be met.
6. All requirements of NYSOPRHP will be met.
7. Traffic will not be significantly impacted. Traffic control will be undertaken as warranted.
8. Soil erosion control measures will meet the requirements of the NYS Standards and Specifications for Erosion and Sediment Control along with any MS4 rules and regulations or recommendations from the Town of Brighton.
9. A substantial portion (+/- 1,000 linear feet) of the project will use existing pipe casing (under E. Henrietta Road) or involve boring instead of trenching to install new pipe, thus decreasing the minor potential environmental impacts of trenching even further.
10. A Stormwater Pollution Prevention Plan (SWPPP) will be prepared for the project.
11. The requirements of the State Environmental Quality Review Law have been complied with.
12. There will be no resources of value irreversibly lost.

For further information:

Contact Person: Ramsey A. Boehner, Environmental Review Liaison Officer

Address: Town of Brighton
2300 Elmwood Avenue
Rochester, N.Y. 14618

Telephone: (585)784-5229