

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
September 27, 2011

PRESENT:

Supervisor Sandra Frankel
Councilmember Louise Novros
Councilmember Sheila Gaddis
Councilmember Ray Tierney
Councilmember James Vogel

William Moehle, Attorney for the Town

Susan Kramarsky, Town Clerk

MEETING CALLED TO ORDER: 6:45 PM

EXECUTIVE SESSION:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to go into executive session to discuss two matters of litigation related to the Country Club of Rochester and the Legacy at Clover Blossom.

Councilmember Sheila Gaddis excused

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to come out of executive session

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

RECOGNITIONS/PRESENTATIONS:

Presentation of the Supervisor's 2012 Preliminary Operating and Capital Improvement Budgets for the Town of Brighton to members of the Town Board

OPEN FORUM:

Councilmember Jim Vogel – Veterans Memorial Update
Judy Schwartz
Bob Levine
Brijen Gupta
Judy Schwartz
Bob Levine
Bob Tedrow
Jim Hooper

APPROVAL OF AGENDA:

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis to approve the agenda with the addition of petitions from West Brighton, communication from Jim Hooper re West Brighton Fire, communication from Bob Levine re West Brighton Fire, Supervisor's Budget, Police Accreditation Certificate, and the addition of an executive session

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PETITIONS:**MATTER RE:** Road improvements to Towpath Lane

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis to receive and file aforementioned petition

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Road improvements to Eastland and Westland Avenue

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis to receive and file aforementioned petition

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: West Brighton Fire Dept

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file aforementioned petition

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Al Antonez, Brighton citizen to Supervisor dated September 17, 2011 requesting expedient decision on proposed Fire and Medical Services Proposals.

FROM Town of Brighton Sustainability Oversight Committee, SOC to Supervisor, dated September 14, 2011 re: Recommended Amendments to the Town's Incentive Zoning Ordinance.

FROM Beth Tarduno, Brighton Resident to Supervisor re: her opposition to borrowing \$195,000 to support the completion of the Veterans Memorial project.

FROM Patricia Chuhta, Town Clerk, Town of Pittsford dated September 20, 2011 to Susan Kramarsky, re: Notice of Public Hearing on October 4, 2011 at the Pittsford Library to consider proposed Local Law #9.

FROM Patricia Chuhta, Town Clerk, Town of Pittsford dated September 20, 2011 to Susan Kramarsky, re: Notice of Public Hearing on October 4, 2011 at the Pittsford Library to consider proposed Local Law #10.

FROM Jim Hooper re West Brighton Fire

FROM Bob Levine re West Brighton Fire

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis to receive and file aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services - Next meeting October 20, 2011

Finance and Administrative Services – Report on September 21, 2011 meeting. Next meeting October 5, 2011

Public Safety Services – Report on September 13, 2011 meeting. Next meeting October 11, 2011

Public Works Services - Next meeting October 13, 2011.

NEW BUSINESS:

MATTER RE: 2012 Preliminary Budget

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file 2012 Preliminary Budget

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Reading and approval of claims

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the supervisor read and approve the payment of claims as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize appointment of Paul Tankel as Chairman to the Town of Brighton Sustainability Oversight Committee for a term of two (2) years for the period September 27, 2011 through December 31, 2012. (see Resolution #2).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Brink's Inc. for bank courier services for Town of Brighton Court (see Resolution #3 , letter dated September 14, 2011 from Dianne Burdett, Administrative Court Clerk).

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Refer recommendation from the Sustainability Oversight Committee to amend existing applicable Town Codes so to include sustainable site development principles (as generally contained in LEED guidelines) to the Town Public Works Committee for their review and concurrence of proposed amendments (see letter dated September 14, 2011 to Supervisor from the Town of Brighton Sustainability Oversight Committee, SOC).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board receive, file, and refer the aforementioned recommendation as set forth in Exhibit No. 4 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file letter from John Steinbrenner, Chairperson-Town Recreation and Parks Citizens' Advisory Board dated August 15, 2011 concerning tobacco usage at Town Parks; Recreation and Playground areas where children will be present

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to receive and file aforementioned letter as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with current cell phone service provider Verizon that will represent a modified Cell Phone Usage Plan with a realized cost savings over the existing Usage Plan (see Resolution #5, letter dated September 16, 2011 from Timothy Keef, P.E. Commissioner of Public Works and cell phone usage plan cost comparison information).

Motion by Councilmember Sheila Gaddis Seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize appropriation of \$52,981.54 to Highway Funds to cover costs for roadway paving to be supported by increase in revenues resulting from CDBG funding (see Resolution #6 and letter dated September 19, 2011 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize transfer of funds totaling \$7,000 to cover professional services costs for NYS Building Code compliance work now being covered by Town part-time Architect and;

Authorize increase in hours for current Part time Architect to 35 hours per week and;

Authorize temporary hiring of Edward Bailey as a part-time Building Inspector, all due to current Building Inspector's 4-5 week medical leave (see Resolution #7 and letter dated September 23, 2011 from Ramsey Boehner, Town Planner).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize a Parks and Recreation Department Ford Explorer SUV to be declared surplus and disposed of at auction (see Resolution #8 and Memorandum dated September 20, 2011 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Louise Novros Seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize appointment of a particular person as a member of the Board of Assessment Review Committee for the Town of Brighton, effective September 30, 2011 through October 1, 2016 (see Resolution #9 and letter dated September 20, 2011 from Elaine Ainsworth Town Assessor).

Motion by Councilmember Sheila Gaddis Seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Bergmann Associates to provide Design Development services to the Town for the Veterans Memorial project (see Resolution #10 and letter dated September 16, 2011 from Michael Guyon, P.E. Town Engineer).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize budget appropriation of \$68,500 and transfer of appropriated expenditures in the amount of \$4,500, along with approval for Supervisor to execute agreement with EDR Companies in the amount of \$73,000, to provide professional services for development of a Pedestrian and Bicycle Master Plan for the Town of Brighton (see Resolution #11 letter dated September 19, 2011 from Michael Guyon, P.E. Town Engineer and Memorandum dated September 21, 2011 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize a 2011 Budget Amendment to appropriate \$45,000 to support additional expenses incurred to date and estimated through year-end, for certiorari matters within the Town Assessor's Department (see memorandum dated September 21, 2011 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached.

(List individual roll call vote, with all YES, except for Sheila Gaddis who abstained)

UPON ROLL CALL VOTE

MOTION CARRIED

MATTERS OF THE SUPERVISOR:

MATTER RE: Expense & Revenues for month ending August 2011

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file aforementioned reports

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Certificate of Accreditation for Police Dept.

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to receive and file Certificate of Accreditation for Police Dept

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

EXECUTIVE SESSION:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to go into executive session at 9:35 PM to discuss Litigation of The Legacy at Clover/Blossom and the appointment of a particular person

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Councilmember Sheila Gaddis excused at 10 PM

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to come out of Executive Session at 10:30 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to adjourn at 10:35 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton County of Monroe, State of New York meeting held on the 27th September 2011 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

EXHIBIT 1

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

September 27, 2011

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>136,371.86</u>
D - HIGHWAY		<u>147,484.60</u>
H - CAPITAL		<u>25,845.55</u>
L - LIBRARY		<u>20,260.42</u>
SA - AMBULANCE DIST		<u>1,802.50</u>
SB - BUSINESS IMPROVM		<u>390.00</u>
SD - DRAINAGE DIST		<u>1,306.25</u>
SF - FIRE DIST		<u>32,886.25</u>
SK - SIDEWALK DIST		<u>40,548.22</u>
SL - LIGHTING DIST		<u>4,947.50</u>
SM - SNOW REMOVAL DST		<u>2,571.25</u>
SN-NEIGHBORHOOD DIST.		<u>431.25</u>
SP-PARKS DISTRICT		<u>161.25</u>
SR-REFUSE DISTRICT		<u>10,305.00</u>
SS - SEWER DIST		<u>83,417.99</u>
SW - WATER DIST		<u>1,337.50</u>
TA - AGENCY TRUST		<u>8,372.25</u>
TOTAL	\$	<u>518,439.64</u>

UPON ROLL CALL MOTION CARRIED _____

APPROVED BY: _____
SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that the Town Board hereby appoints Paul Tankel as Chairman of the Town Sustainability Oversight Committee for a term commencing September 27, 2011 through December 31, 2012.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated September 14, 2011 from Dianne Burdett, Administrative Court Clerk of the Justice Court of the Town of Brighton, concerning a service agreement with Brinks Inc., together with an attachment thereto, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town and Brinks, Inc. for bank courier services, effective October 1, 2011, which agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated September 14, 2011, from the Town of Brighton Sustainability Oversight Committee concerning recommended amendments to the Town Code concerning sustainable site development, be received and filed; and be it further

RESOLVED, that the Town Board hereby refers the recommendation of the Sustainability Oversight Committee to the Public Works Committee for its review and recommendation concerning proposed Town Code amendments related to sustainable site development.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. * ROCHESTER, NEW YORK 14618 * PHONE (585) 784-5250 * FAX (585) 784-5368

September 14, 2011

Sandra Frankel, Supervisor
Town of Brighton
2300 Elmwood Ave.
Rochester, NY 14618

Re: Recommended Amendments to the Town Code

Dear Madame Supervisor,

Thank you for directing your staff and consultant to prepare a report comparing principles for sustainable site development (generally as contained in LEED guides) with the current Town Code. The Committee has reviewed that report at length, has considered the various improvements to the Code which may be appropriate, and wishes to identify some of the more important changes for your consideration.

Properties adjoining new developments and redevelopments should be protected from "light pollution", i.e., exterior lighting that is too intense and poorly focused and that spills on to neighboring properties. Site plan review regulations (chapter 217-12) now allow, in section C, the review of exterior lighting and, in section B, require that some information be provided by the applicant. A code amendment or amendments may be appropriate to:

- Add a free-standing section, perhaps as a new article in Chapter 207, to set standards for power densities and illumination for exterior lighting;
- Amend the site plan review chapter to add the requirement for specific calculations and photometrics; and,
- Address "dark sky" goals, if possible.

Additionally, the code should be clarified regarding the protection of previously undeveloped land near a water body, i.e. ponds, canals, lakes streams, rivers including their banks and shores. The current Town Code (in Chapter 203, article XVII) overlays regulations on development within 100' of the shores of the water bodies within the Town. Section 129 (B)(2) calls for the retention of the full 100' buffer in its natural state. Section 129(B)(8), however, suggests that many structures could be built even closer. A code amendment is needed to reconcile the two sections of the article to limit construction within the 100 foot buffer.

Members of staff and the SOC are available to respond to questions and/or comments in this regard.

Your continued support is appreciated.

Sincerely,
Sustainability Oversight Committee

Karen Berger, Chair
Paul Tankel, Vice-Chair
Peter DeBaal
Paul Gardner
Stephen Kittelberger

Erinn Ryen
Ron Wexler

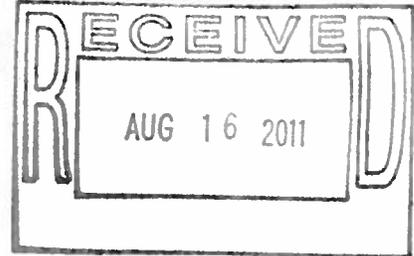


**Recreation, Parks & Community Service Department
Citizens' Advisory Board**

TOWN OF BRIGHTON

2300 Elmwood Avenue
Rochester NY 14618

August 15, 2011



Supervisor Sandra Frankel
Honorable Town Board Members
2300 Elmwood Avenue
Rochester NY 14618

Dear Supervisor Frankel and Town Board Members,

Our Recreation and Parks Advisory Board discussed your proposal for eliminating smoking and other tobacco use at playgrounds in our town parks at a meeting on August 8, 2011. Prior to our meeting, we reviewed what municipalities across New York State are doing as well.

Following a lengthy and productive discussion, our Board would like to offer the following thoughts for your consideration.

We unanimously agree that smoking and tobacco use (including second-hand smoke) is detrimental to everyone's health. We feel that adults should be conscious of not exposing other adults or children to second-hand smoke and should attempt to set a healthy example for children.

Children use many areas in our parks, in addition to our playgrounds. A decision about smoking and other tobacco use in our parks should at least include all areas where children are present.

There currently is no smoking in our lodges so we are addressing open areas in our parks, including open sided pavilions.

It needs to be kept in mind that it is possible that Town employees and/or contract employees (mowing services) may include smokers or tobacco users.

We unanimously agree that our Town should not have an ordinance or a local law that prohibits smoking and other tobacco use in our parks. Such an ordinance or law would be virtually impossible to enforce.

We feel our main thrust in dealing with this health issue should be to appeal to our citizens to be conscious of the health of others and to refrain from smoking and using tobacco products. Avenues to make this appeal could include:

1. Signage in the parks
2. A message on the Town website and/or a message in the Town Newsletter and Recreation and Parks Brochure
3. A message in our facilities, and on rental applications and information forms
4. Active support from the leaders and coaches of the youth sports programs that use our park facilities.

Our Board recognizes two directions this appeal could take:

1. Ask our park users to refrain from smoking and using tobacco products in our park areas where children are present.
2. Ask our park users to refrain from smoking and using tobacco products in our parks.

We commend the Town Board for continuing to attempt to make our parks as safe and as healthy as possible for the citizens who use them.

Sincerely,

A handwritten signature in cursive script that reads "John K. Steinbrenner".

John K. Steinbrenner, Chairperson
Brighton Recreation and Parks
Citizens' Advisory Board

cc: Councilmember Sheila Gaddis
Councilmember Louise Novros
Councilmember Raymond Tierney
Councilmember James Vogel

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated September 16, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning a proposed modification to the Town's cell phone plan with Verizon Wireless, be received and filed, together with an attachment thereto; and be it further

RESOLVED, that based upon the recommendation of the Commissioner of Public Works, the Town Board hereby authorizes amendments to its cell phone plan with Verizon Wireless, all as set forth in the above-referenced correspondence.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

September 16, 2011

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Proposed Modified Cell Phone Plan

Dear Chairperson Gaddis and Committee Members:

Our current cell phone plan has been reviewed with our carrier (Verizon) and a modified plan would provide some benefits relative to cost and equipment. Our current plan costs \$439.86/month and a plan revised to better suit our needs would be \$401.50. This would be achieved by implementing the following:

- 1) Realize a \$1.65 savings per month for phones to remain on the America's Choice Plan;
- 2) Change select phones from the America's Choice Plan to the NYS Share Plan, saving between \$6.15 and \$15.00 per phone;
- 3) Upgrade one phone for the Sewer Department to America's Choice 400 /data/text plan (monthly plan is \$49.99), which will allow remote access to monitor and control pump stations 24/7, thereby increasing our ability to attend to matters more efficiently.

I would appreciate the opportunity to review this matter with you at your regularly scheduled September 21, 2011 meeting, to see if an alternative as outlined above makes sense. Thank you for your consideration in this matter.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

cc: C. Roth
S. Zaso
A. Banker
M. Hussar

E
 At a Town Board Meeting of the Town of
 Brighton, Monroe County, New York, held
 at the Brighton Town Hall, 2300 Elmwood
 Avenue, in said Town of Brighton on the
 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
 Supervisor
 JAMES R. VOGEL
 RAYMOND J. TIERNEY III
 LOUISE NOVROS
 SHEILA A. GADDIS
 Councilpersons

RESOLVED, that correspondence dated September 19, 2011 from
 Timothy E. Keef, P.E., Commissioner of Public Works, concerning the
 appropriation of Highway Department funds to cover costs for roadway
 paving, be received and filed; and be it further

RESOLVED, that the Town Board hereby appropriates \$52,981.54 in
 account D.HWY.5140.416 (road materials), to be fully supported by an
 equivalent increase in account D.HWY.5110.4895 (federal grants), in
 connection with the receipt of Community Development Block Grant Funds
 for roadway paving.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

September 19, 2011

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Highway Funds
CDBG Revenues

Dear Chairperson Gaddis and Committee Members:

Pursuant to our award and receipt of CDBG funds for roadway paving that was part of the Stimulus Funds appropriations, it is recommended that \$52,981.54 in revenues be reflected in the D.HWY.5140 4895 account and that the D.HWY.5110 4.16 account be increased by the same amount.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled September 21, 2011 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

cc: T. Anderson
S. Zaso
A. Banker
M. Hussar

FASC.HWY.CDBG.FUNDS.TRANSFER.DORKING.SEPT.2011.01

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated September 23, 2011 from Ramsey A. Bohner, Town Planner, concerning a budget transfer, a temporary increase in hours for the part time Architect and hiring a temporary part time building inspector, all as a result of a medical leave for the Town's building inspector, be received and filed; and be it further

RESOLVED, that the 2011 Town Budget be amended to transfer \$4,000 from account A.DPW.8020.452, and \$3,000 from account A. DPW.8020.444, \$6,500 of which shall be transferred to account A.DPW.8020.120 (Public Works - Part-time wages) and \$500 to account A.DPW.8020.820; and be it further

RESOLVED, that the hours for the Town's part time Architect be temporarily increased to 35 hours per week; and be it further

RESOLVED, that the Town Board approves hiring Edward Bailey as a temporary part time building inspector to work up to 20 hours per week at an hourly wage rate of \$25.40, effective immediately.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated September 20, 2011 from Suzanne Zaso, Director of Finance, concerning the disposal of fixed assets, be received and filed, together with an attachment thereto; and be it further

RESOLVED, that the Town Board hereby authorizes the disposal of a 1994 Ford Explorer SUV, VIN# 1FMDU34XORUD34643, and directs that the same be sold to the highest bidder at auction.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated September 20, 2011 from Elaine Ainsworth, Town Assessor, concerning an appointment to the Board of Assessment Review, be received and filed; and be it further

RESOLVED, that the Town Board hereby appoints Harry Gleason to the Town's Board of Assessment Review for a five year term commencing October 1, 2011, through September 30, 2016.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated September 16, 2011 from Michael E. Guyon, P.E., Town Engineer, concerning an agreement for design development services for the proposed Veteran's Memorial, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town and Bergmann Associates for design development services in connection with the proposed Veteran's Memorial project, at a cost not to exceed \$6,000, which agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

September 16, 2011

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: Veteran's Memorial
Design Development Services

Dear Councilperson Gaddis and Committee Members:

Bergmann Associates has completed Phase I, Field Work and Preliminary Design for the Veteran's Memorial Committee, as approved by the Town Board at their March 9, 2011 meeting. The project is progressing and final design drawings are required to advance the project to the construction phases. Therefore, the Veteran's Memorial Committee would like to proceed with Phases II, Design Development, shown as shaded in Table 1.

Table 1

Phase	Phase Description	Cost
I	Preliminary Design and Field Work	\$10,000.00
II	Design Development	\$6,000.00
III	Construction Documents	\$13,000.00
IV	Construction Inspection and Administration	\$16,350.00
TOTAL =		\$45,350.00

The Veteran's Memorial Committee is requesting that the FASC authorize the Supervisor to enter into an agreement with Bergmann Associates to provide Phase II services for a cost not to exceed \$6,000. The Veteran's Memorial Account contains sufficient donations to fund the costs associated with Phases II. The Veteran's Memorial Committee will return to the FASC for authorization to proceed before any subsequent phases, Phase III & IV, are initiated.

I will be in attendance at your regularly scheduled September 21, 2011 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.
Department of Public Works

Cc: Suzanne Zaso
Tim Keef

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, the Town Board previously accepted a grant in the amount of \$68,500 from the Genesee Transportation Council for a Pedestrian and Bicycle Master Plan; and

WHEREAS, the Town Board previously authorized the solicitation of proposals for consulting services to develop the Pedestrian and Bicycle Master Plan working with the Town's Pedestrian and Bicycle Master Plan Committee, and proposals having been received, Town staff, a representative of the Genesee Transportation Council and the Pedestrian and Bicycle Task Force member, reviewed the proposals and recommended EDR Companies, based on their understanding of the project scope, knowledge of Brighton and experience with other similar projects; it is therefore

RESOLVED, that a memorandum dated September 20, 2011 from Suzanne Zaso, Director of Finance, concerning a 2011 Budget Appropriation and Transfer for the Pedestrian and Bicycle Master Plan and correspondence dated September 19, 2011, concerning a request for proposals for the Pedestrian and Bicycle Master Plan; it is therefore

RESOLVED, that the Town Board hereby amends the 2011 Budget to recognize the Genesee Transportation Council grant and the increase in appropriations in connection therewith, all as more fully set forth in

the above-referenced memorandum from the Director of Finance; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute and deliver an agreement by and between the Town and EDR Companies, based upon the recommendations of the Genesee Transportation Council and the Bicycle Pedestrian Task Force, at a maximum contract price of \$73,000, which agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

September 19, 2011

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: Request for Proposals, (RFP)
Pedestrian and Bicycle Master Plan
Professional Services

Dear Councilperson Gaddis and Committee Members:

The Town Board authorized the solicitation of bids for Consulting Services to develop a Pedestrian and Bicycle Master Plan at their May 25, 2011 meeting. The Town of Brighton solicited a Request Proposals for professional services to develop a Pedestrian and Bicycle Master Plan on June 2, 2011. The Request for Proposal process followed the GTC Guidelines for Using UPWP Funds. This process is a qualification based procedure where only the fee of the selected consultant is evaluated. The Request for Proposal was advertised in the NYS Contract Reporter on June 2, 2011 and responses were requested on July 15, 2011. Thirty six, (36) firms obtained copies of the RFQ and six firms submitted a response to the Request for Proposal. These firms were, BWM Group, TYLIN International, Clark Patterson Lee Design Professionals, Bergmann Associates, Alta Planning and Design, and EDR Companies.

Town staff with the assistance of the Genesee Transportation Council and the Bicycle and Pedestrian Task Force, BPTF, Chairman evaluated the proposals and selected the top three consultants, Bergmann Associates, Alta Planning and Design, and EDR Companies. Interviews were conducted by Town staff, a representative of the Genesee Transportation Council, the BPTF chairman and members of the BPTF on September 7th and 9th. After much deliberation the consultant EDR Companies was selected based upon their understanding of the project scope, local knowledge, and experience with similar projects.

The price proposal for the consultant EDR Companies was opened and reviewed on September 19, 2011. EDR Companies' price proposal is \$73,000 and is consistent with the project work plan and budget. The total cost of the project is anticipated to be \$91,500 of which \$18,500 will be provided as in-kind services by Town staff and BPTF members. The remaining \$73,000 will be provided by a \$68,500 federal grant and a \$4,500 cash contribution by the Town of Brighton. The federal grant and Town cash



contribution will be used to fund the consultant, EDR Companies. The \$4,500 cash contribution is available in account A.UNDST.9000 1.40.

I am requesting that the FASC authorize the Supervisor to enter into an agreement with EDR Companies to provide those professional services necessary to prepare a Pedestrian and Bicycle Master Plan for the Town of Brighton.

I will be in attendance at your regularly scheduled September 21, 2011 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Guyon", is written over the word "Sincerely,".

Michael E. Guyon, P.E.
Department of Public Works

Cc: Suzanne Zaso
Tim Keef

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of September, 2011.

PRESENT :

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated September 21, 2011, concerning a 2011 Budget amendment for certiorari expenses, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves an amendment to the 2011 Budget to appropriate \$45,000 from fund balance to account A.ASSOR.1355.453 for expenses in connection with real property tax certiorari litigation expenses.

Dated: September 27, 2011

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____