

15
MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
January 26, 2011

PRESENT:

Supervisor Sandra Frankel
Councilmember Louise Novros
Councilmember Ray Tierney
Councilmember James Vogel

William Moehle, Attorney for the Town
Susan Kramarsky, Town Clerk

MEETING CALLED TO ORDER AT 6:00 PM

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel to go into executive session at 6:10 PM to discuss the employment of particular persons and collective bargaining negotiations.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to come out of executive session at 7:05PM.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

RECOGNITIONS/PRESENTATIONS:

Proclamation Presentation to the Civil Service Employees Association (CSEA) 100th Anniversary - Flo Tripi accepting

OPEN FORUM:

Larry Staub Director and Tom Robinson, Department of Parks, County of Monroe Re: Off-Leash Dog Park - Ellison Park
Elaine Ainsworth, Town Assessor, STAR Exemption Update
Brijen Gupta

APPROVAL OF AGENDA:

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to approve the agenda with the addition of two items.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to approve and file minutes for Organizational Meeting, January 4, 2011; Town Board Meeting January 12, 2011; Special Town Board Meeting January 18, 2011.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:

MATTER RE: Removal of two significant town trees, a 37" Silver Maple located in the highway right-of-way adjacent to 101 Edgeview Lane and a 33" Linden tree located in the highway right-of-way adjacent to 314 Hollywood Ave. (see Resolution #12.8.10-17 and communication

from Patricia and Gerald Honch, home owners at 101 Edgeview Lane, dated January 26, 2011).

(Complete transcript under separate cover)

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board approve the removal and receive and file correspondence from Mr. & Mrs. Honch.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MANER RE: Authorize solicitation of bids for procurement of one (1) Asphalt Paving Roller which has been budgeted in the current fiscal year (*see Resolution #1 and letter dated January 18, 2011 from Timothy Keef, P.E. Commissioner of Public Works*).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.1 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MANER RE: Authorize solicitation of bids for procurement of printing services for Town Newsletter for the year 2011 (*see Resolution #15 and letter dated January 11, 2011 from Jerry LaVigne, Director of Parks and Recreation*).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.2 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Mitch Kaidy dated December 31, 2010 to Supervisor regarding his support for informed communications from the Town's elected officials by their writings published in the Brighton Pittsford Post.

FROM Florence Kaplow dated December 30, 2010 to Supervisor supporting the quick responses made by herself and other Town Board members to correct unfounded criticism that was published in the Brighton Pittsford Post concerning particular topics that were made by certain citizens.

FROM John Milner, Treasurer - Monroe County Supervisors' Association to Supervisor Frankel re: 2011 membership dues.

FROM Chris Mueller, Director, Government Relations, Time Warner Cable dated January 13, 2011 to Supervisor Re: listing of those channels soon to be delivered through SDV (*Switched Digital Cable*).

FROM Monroe Community College dated January 14, 2011 to Supervisor Re: 2010 College President's Report to the Community. (*Full report available for viewing in the Town Clerk's Office*).

FROM Timothy Keef, P.E. Commissioner of Public Works, Town of Brighton to Finance and Administrative Services Committee Re: Emergency Services requirement to replace two (2) Town of Brighton Ubrary Roof Top HVAC Units.

FROM Gary Skoog, Brockport resident to Supervisor dated January 15, 2011, supporting her remarks printed in the Democrat & Chronicle concerning the recent news surrounding the Monroe Community Sports Center Corp.

FROM Jean Zombik, Brighton resident to Susan Kramarsky, Town Clerk dated January 20, 2011 complimenting the helpfulness and friendliness of the Clerk's office Staff.

FROM Mark T. Henderson, Police Chief to Timothy Keef, P.E. Director of Public Works dated January 12, 2011 complementing the outstanding work provided by Town employees Kevin Hall and Laura Catracchia during recent renovations to offices within the Police Department.

FROM Dianne Burdett, Administrative Court Clerk dated January 13, 2011 to Timothy Keef, P.E., Director of Public Works complementing Town employees Kevin Hall and Laura Catracchia for their outstanding work during recent Public Safety Wing offices.

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to receive and file aforementioned communications.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services-- Next meeting February 17, 2011.
 Finance and Administrative Services--Next meeting February 7,2011 at 1 PM
 Public Safety Services--Next meeting February 8, 2011.
 Public Works Services--Next meeting February 7,2011.

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney that the Supervisor read and approve payment of claims as set forth in Exhibit No.3 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute renewal agreements for interpreters and court stenographers who will assist the language and hearing impaired for the year 2011 for the Brighton Court.. Fees remain unchanged from prior years (*see Resolution #2, letter dated January 13, 2011 from Diane Burdett, Administrative Court Clerk and copies of Agreements*).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.4 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize appointment of Jason Cates and Joseph Muniz as part-time Fire Fighters with a 52 week probationary period effective February 1,2011 to the West Brighton Fire Protection District (*see Resolution #4 and letter dated January 18, 2011 from Christopher A. Roth, District Administrator*).

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize grant application to the Community Development Block Grant Program for use in projects yet to be determined (*see Resolution #5 and letter dated January 18, 2011 from Timothy Keef, P.E. Commissioner of Public Works*).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO. 6 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MAnER RE: Authorize award of contract to Action Telephone and approval for Supervisor to execute Agreement with same for Answering Services for the Town of Brighton Sewer Department at a cost not to exceed \$999.00 (see Resolution #6 and letter dated January 18, 2011 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.7 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MAnER RE: Authorize grant application/s by the Town of Brighton Department of Public Works to obtain financial funding to support Operations Center safety training (see Resolution #7 and letter dated January 18, 2011 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.8 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MAnER RE: Authorize award of contract to Power and Construction Group Inc. to provide Town-owned street light maintenance services to the Town of Brighton at a cost not to exceed \$7,500 (see Resolution #8 and letter dated January 18, 2011 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.9 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MAnER RE: Authorize award of contract to First Niagara Benefits ConSULTing Co. to provide Actuarial services to the Town of Brighton at a cost not to exceed \$6,500 in accordance with GASB 45 requirements (see Resolution #16, comparative pricing submissions and memorandum dated January 19, 2011 from Suzanne Zaso, Acting Director of Finance).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MAnER RE: Authorize 2011 Budget transfer appropriation for Monroe Avenue Community Design Charrette and Vision Plan in the amount of \$4,594.49 (see resolution #13 and memorandum dated January 19, 2011 from Suzanne Zaso, Acting Director of Finance).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached.

UPON ROLL CAII VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute renewal agreement with Brighton Volunteer Ambulance, Inc. in the amount of \$156,500 with \$30,000 retained for fuel usage for the year 2011 as approved and adopted in the 2011 Town Budget (*see Resolution #14 and memorandum dated January 11,2011 from Suzanne Zaso, Acting finance Director*).

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the *Attorney* for the Town as set forth in Exhibit No. 12 attached.

UPON ROII CAII VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Electronic Field Productions Inc. at a cost not to exceed \$49,000, as budgeted in the adopted 2011 Town Budget for Cable Television Programming and Production Services for the period February 1, 2011 through December 31, 2011 (*see Resolution #17 and letter dated January 20, 2011 from Douglas Clapp, Director of Communications*).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the *Attorney* for the Town as set forth in Exhibit No. 13 attached.

UPON ROII CAII VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to adopt amended Standard Work Day and Reporting Resolution for elected and appointed personnel used for retirement benefit calculations. (*See copy of prepared State of NY Resolution*).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as set forth in Exhibit No. 14 attached.

UPON ROII CAII VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Set Public Hearing date of February 23, 2011 for proposed removal of 42" Silver Maple at #48 Branford Road due to tree health and safety reasons (*see Resolution #10 and letter dated January 21,2011 from Timothy Keef, P.E. Commissioner of Public Works*).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the *Attorney* for the Town as set forth in Exhibit No. 15 attached.

UPON ROII CAII VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Concur with recommendation of the Town of Brighton Planning Board that the proposed Lilac Drive modifications be made as part of the Brickstone project with no cost to the Town (*see Resolution #11 and letter dated January 21, 2011 from Timothy Keef, P.E. Commissioner of Public Works*).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the *Attorney* for the Town as set forth in Exhibit No. 16 attached.

UPON ROII CAII VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Amend the Town personnel policy regarding Compensation for Police Captains (See Resolution #3 and correspondence from Chief of Police Mark T. Henderson dated January 13, 2011, together with the proposed personnel policy attached thereto).

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 17 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize an amendment to the agreement with Raymond F Wager to conduct a special audit. (See Resolution #12).

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 18 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE TOWN CLERK:

MATTER RE: Confirm membership of Mr. Christopher E. Smith of 89 Southland Drive, Rochester, NY 14623 with the West Brighton Fire Department (*see Resolution #9*).

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 19 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to adjourn at 9:25PM.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton County of Monroe, State of New York meeting held on the 26 January 2011 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

At a Town Board Meeting of the Town of
Brighton, Monroe county, New York, held
at the Brighton Town Hall, 2300 Elmwood
Avenue, in said Town of Brighton on the
26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 18, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning bids for an asphalt paving roller, be received and filed; and be it further

RESOLVED, that the Commissioner of Public Works is hereby authorized to solicit bids for the purchase of an asphalt paving roller to replace an existing roller.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 11, 2011 from Jerry LaVigne, Director of Parks and Recreation, concerning the 2011 contract for printing the Town newsletter, be received and filed; and be **it** further

RESOLVED, that the Director of Parks and Recreation is hereby authorized to solicit bids for the printing of the Town newsletter during 2011.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

January 26, 2011

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A- GENERAL	\$	<u>1,173,856.55</u>
O- HIGHWAY		<u>144,661.61</u>
H -CAPITAL		<u>904.00</u>
L - LIBRARY		<u>50,484.29</u>
SO - DRAINAGE DIST		<u>37.78</u>
SF - FIRE DIST		<u>5,293.00</u>
SS - SEWER DIST		<u>56,165.40</u>
TA - AGENCY TRUST		<u>20,505.99</u>
	TOTAL \$	<u>1,451,908.62</u>

UPON ROLL CALL

MOTION CARRIED _____

APPROVED BY:

SUPERVISOR_____
COUNCIL MEMBER_____
COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE_____
TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 13, 2011 from Dianne Burdett, Administrative Court Clerk of the Justice Court of the Town of Brighton, concerning the renewal of service agreements for the Court, be received and filed, together with attachments thereto; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver renewal agreements for interpreters for persons who are hearing impaired or non-English speaking, and court stenographers for the Justice Court of the Town, with various service providers, each at no change in fees from the 2010 fee level, which agreements shall be in form and substance as may be approved by the Attorney for the Town.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 18, 2011 from Christopher A. Roth, District Administrator of the West Brighton Fire Protection District, be received and filed, together with attachments thereto; and be it further

RESOLVED, that the Town Board hereby authorizes the appointment of Jason Cates and Joseph Muniz, as part time firefighters to the West Brighton Fire Protection District, on a probationary basis with a 52-week probationary period, effective February 1, 2011, with an initial salary of \$19.43 per hour.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons

RESOLVED, that correspondence dated January 18, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning a Community Development Block Grant Application, be received and filed; and be **it** further

RESOLVED, that the Commissioner of Public Works is hereby authorized to submit a Grant Application to the Community Development Block Grant Program, for a project to be determined by the Commissioner, following further input from the Town Board Public Works Committee at its February 2011 meeting.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of
Brighton, Monroe county, New York, held
at the Brighton Town Hall, 2300 Elmwood
Avenue, in said Town of Brighton on the
26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 18, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning the award of a contract for telephone answering services for the Sewer Department, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town and Action Telephone for after-hours telephone answering services for the Sewer Department during 2011, at a cost not to exceed \$999.00, which agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 18, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning a grant application for DPW Operations Center safety training, be received and filed; and be it further

RESOLVED, that the Commissioner of Public Works is hereby authorized to apply for grant assistance to fund safety training programs to be provided to the Town's Highway and Sewer Department personnel.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 18, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning the award of a contract for Town-owned street light maintenance, be received and filed; and be it further

RESOLVED, that the bid for maintenance of Town-owned street lights, not in the Street Lighting Districts, during 2011 is hereby awarded to the lowest responsive and responsible bidder, Power and Construction Group, at a cost not to exceed \$7,500.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall // 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, the Acting Director of Finance solicited three requests for proposals to provide actuarial services under GASB 45 for the cost of the Town's Other Post-Employment Benefits, and based on the proposals, recommends an agreement with First Niagara Benefits Consulting; it is therefore

RESOLVED, that a memorandum dated January 19, 2011 from Suzanne Zaso, Acting Director of Finance, concerning actuarial services for GASB 45 Other Post-Employment Benefits, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town and First Niagara Benefits Consulting for GASa 45 actuarial services in connection with the valuation of the Town's Other Post-Employment Benefits as of December 31, 2010, at a cost not to exceed \$6/500, which agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated January 19, 2011 from Suzanne Zaso, Acting Director of Finance, concerning a 2011 budget appropriation for the Monroe Avenue Community Design Charrette and Vision Plan, be received and filed; and be it further

RESOLVED, that the Town Board hereby appropriates \$4,594.49 into the 2011 Operating Budget, all into such accounts as set forth in the above memorandum, to reflect the continuing Monroe Avenue Community Design Charrette and Vision Plan.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting



SUZANNE ZASO, ACTING DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Acting Director of Finance *SZ*
Date: January 19, 2011
Subject: 2011 Budget Appropriation for Monroe Avenue Community Design
Charrette and Vision Plan

On April 28, 2010, the Town Board approved a resolution to transfer \$10,000 from the Streetscape Reserve account (A.878.STSCP) to cover expenditures relating to the Monroe Avenue Community Design Charrette and Vision Plan. The expenditures included mailings, supplies, printing, copies, advertisements and other miscellaneous expenditures. At the completion of the project, any unused funds were to be returned to the streetscape reserve. While the project is still ongoing, the funds appropriated but unexpended or encumbered as of 12/31/10 have fallen to general fund balance due to the end of the fiscal year. It is therefore requested that Town Board authorization be given to re-appropriate these funds totaling \$4,594.49 into the 2011 operating budget. As was the case originally, any unused funds upon the completion of the design charrette project will be returned to the streetscape reserve.

The recommended 2011 budget appropriation is as follows:

Credit: A.DPW.8510 4.12 (office supplies) \$380.02
A.DPW.8510 4.13 (audio visual supplies) \$603.00
ADPW.8510 4.18 (program supplies) \$1,586.71
ADPW.8510 4.81 (postage) \$1,541.00
ADPW.8510 4.83 (printing/copy) \$483.76

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: S. Frankel. B. Moehle. R. Boehner

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that a memorandum dated January II, 2011 from Suzanne Zaso, Acting Director of Finance, concerning the 2011 contract renewal between the Town and Brighton Volunteer Ambulance, Inc. for ambulance service within the Brighton Ambulance District, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute and deliver an agreement by and between the Town and Brighton Volunteer Ambulance, Inc. for ambulance service within the Brighton Ambulance District during 2011, under which the Town will pay Brighton Volunteer Ambulance \$156,000, \$30,000 of which will be withheld to pay fuel costs, which agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting



SUZANNE ZASO, ACTING DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) **784-5210** Fax (585) **784-5396**

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Acting Director of Finance *AZ*
Date: January 11, 2011
Subject: Brighton Volunteer Ambulance
2011 Contract Renewal Amendment #8

I recommend that Your Honorable Body authorize the Supervisor to execute a renewal agreement for 2011 with Brighton Volunteer Ambulance, Inc. in the amount of \$156,500 as approved and adopted in the 2011 Town Budget.

The contract amount of \$156,500 represents no change in the budgeted amount since 2008 and was approved by the Town Board. Also note that the Town will retain \$30,000 for fuel usage, an increase of \$9,000 from the 2010 amount. This is due to the potential increase in fuel prices.

This represents an eighth amendment to the original contract dated January 1, 2003 with all other terms and conditions remaining unchanged. It is, however, proposed to revisit the contract in early 2011 with regards third party billing and residents with health reimbursement or savings accounts for high deductible health plans.

Also, an updated certificate of insurance will be on file attached to the contract amendment as per the language of the original contract effective on January 1, 2003.

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 20, 2011 from Douglas S. Clapp, Director of Communications, concerning a contract for cable television programming and production services, be received and filed; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town and Electronic Field Productions, Inc for cable television programming and production services for the period February 1, 2011 through December 31, 2011, at a cost not to exceed \$49,000.00, which Agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of Brighton hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrelday)	Term Begins/Ends	Participataa in Employer'a Time Keeping System (YIN)	Daysl Month Period (based on Recordaf Activities)
Elected Officials							
Supervisor	Frankel Sandra L.			6	1/1/10- 12/31/11	N	21.67
Council Member	Vocel James			6	1/1110-12/31/13	N	21.67
Council Member	Tlerney III, Ravmond			6	1/1/09 - 12/31/11	N	20.00
Council Member	Novros Louise			6	1/1/10- 12/31/13	N	18.89
Council Member	Gaddis Sheila			6	1/1/09 - 12/31/11	N	11.55
Justice	Morris Karen			6	1/1108 - 12/31/11	N	21.67
Justice	Falk John			6	1/1109 - 12/31/12	N	10.08
Clerk 1Receiver of Taxes	Kramarsky Susan			8	1/1110-12/31/11	Y	
Appointed Officials							
Director of Finance	vacant			8		Y	
Actina Director of Finance	Zaso Suzanne			8	1/1/10-12/31/11	Y	
Assessor	Ainsworth Elaine			8	10/1/07 - 9/30/13	Y	
Commissioner of Public Works! Hiahway	Keef Timothy			8	1/1110- 12/31/11	Y	
Deputy Highway SuperIntendenf	Anderson TImothv			8	1/1/10- 12/31/11	Y	
Executive Ubrary Director	Ries-Taaaart Jennifer			7.5	111/07- 12/31/12	Y	
Deputy Clerk /Receiver of Taxes	O'Brien John Patrick			7	1/1/10 - 12/31/11	Y	
Secretary to Suoervisor	Hussar MarvAnn			7	1/1/10-12/31/11	Y	
Communications Director	ClaDP Doualax			7.5	1/1/10 - 12/31/11	Y	
Chief of Police	Henderson Mark			8	1/1/10- 12/31/11	Y	
Police Captain	Cline Robert			8	1/1110 - 12/31/11	Y	
Police Captain	Princloe William			8	1/1/10-12/31/11	Y	

On this _____ day of _____ •20__

Date enacted: _____

(Signature of clerk)

•clerk of the governing board of the Town of Brighton •of
(Name of Employer)

... the State of New York, do hereby certify that I have compared the foregoing with the original resolution ...riassed by such board, at a legally convened meeting held on the _ day of _____, 20__



At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, the Commissioner of Public Works has recommended that the a significant Town tree located in the Town highway right-of-way adjacent to 48 Branford Road, namely a 42" Silver Maple, which is damaged and/or *diseased* and poses a threat to persons and property, be removed, which recommendation *is* subject to public hearing; **it is** therefore

RESOLVED, that correspondence dated January 21, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning the proposed removal of a tree, be received and filed; and be **it** further

RESOLVED, that the Town Board hereby sets a public hearing to hear all persons for or against the removal of significant Town tree because **it** poses a hazard to persons and property, namely a 42" Silver Maple tree located in the highway right-of-way adjacent to 48 Branford Road, to be held on February 23, 2011 at 7:30 p.m. at Brighton Town Hall, 2300 Elmwood Avenue in the Town; and be **it** further

RESOLVED, that the Town Clerk is hereby directed to cause notice of such hearing to be given as required under Chapter 175 of the Town Code.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hal 1, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 21, 2011 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning proposed modifications to the intersection of Lilac Drive and Elmwood Avenue, be received and filed; and be **it** further

RESOLVED, that the Town Board hereby approves of the proposal to restripe Lilac Drive near the intersection with Elmwood Avenue to create left and right turn lanes for traffic entering Elmwood Avenue, in connection with the St. John's Meadows Brickstone project, all as more fully set forth by the Town Planning Board, and at no cost to the Town.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585) 1764-5250 FAX: (585) 784-5366

January 21, 2011

Supervisor Sandra Frankel and
the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: Proposed Lilac Drive Modifications

Dear Supervisor Frankel and Town Council Members:

As you may be aware, modifications to Lilac Drive at its intersection of Elmwood Avenue have been warranted by St. John's Brickstone Project. Generally, this work entails restriping a portion of Lilac Drive to create left and right turn lanes for traffic entering Elmwood Avenue. The Planning Board has conditioned this to be done as part of the project's approval, which this department concurs with. This work will be performed as part of the Brickstone project with no cost to the Town. Therefore, it is requested that your Honorable Board also support these measures as set forth by the Planning Board and pass resolution to such.

As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

cc: M. Guyon
W. Moehle

HTB.LILAC.MODS.BRICKSTONE.2011.01

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that correspondence dated January 13, 2011 from Mark T. Henderson, Chief of Police, concerning an amendment to the Town's Personnel Policy, entitled Compensation for Police Captains, be received and filed, together with the proposed Personnel Policy attached thereto; and be it further

RESOLVED, that the Town Board hereby approves the amendment to the Town's Personnel Policy entitled Compensation for Police Captains, in the form attached to the above-referenced correspondence.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

PERSONNEL POLICIES &
PROCEDURES

COMPENSATION POLICIES

SUBJECT:

COMPENSATION FOR POLICE CAPTAINS

Base Salary

As of 1/1/2011 - \$107,773.00
As of 1/1/2012 - \$111,006.19*
As of 1/1/2013 - \$113,226.31*
As of 7/1/2013 - \$115,490.84*

"Any subsequent increase will be contingent upon the endorsement of the Chief pursuant to a performance evaluation due on or before December 15, 2011. If the Chief approves, the 2012 salary will be increased to a percentage increase that is parallel to the BPPA contract; the same conditions holding for 2013.

All economic benefits which prevail in the 2011-2013 BPPA contract shall apply to Police Captains with the following exceptions:

Exceptions:

Clothing Allowance

Article 8 "Salary and Other Economic Benefits"
Paragraph 11 - Police Captains shall not be eligible to receive a clothing allowance.

Shift Premium

Article 8 "Salary and Other Economic Benefits"
Paragraph 12 - Police Captains shall not be eligible for shift premium.

Personal Leave Days

Article 10 "Personal Leave Days"
Paragraph 3 - Police Captains shall not be eligible for additional personal days for perfect attendance.

Overtime Compensation

Article 15 "Work Schedule"
Paragraph 2 - Monetary compensation for overtime worked shall not apply to Police Captains.

Field Training Officers

Article 14 "Work Schedule"

Paragraph 2 - The additional pay for Field Training Officers shall not apply to Police Captains.

Compensatory Time

Article 15 "Work Schedule"

Paragraph 20 - Police Captains shall be allowed to accumulate and utilize up to a maximum of thirty (30) days compensatory time, at a rate of straight time, for overtime worked in lieu of monetary compensation. Compensatory time shall only be paid at such time as the Police Captain retires or leaves employment and shall be paid at a rate of wages that is being earned by such Police Captain at the time of his retirement or resignation. For budgetary reasons, notice of intent to retire or resign from employment with the Town of Brighton must be provided at least 30 days prior to the effective date of such action.

Temporary Shift Assignment Differential

Article 16 "Temporary Shift Reassignment Differential" shall not apply to Police Captains.

Police Vehicle

The Police Captains will be assigned a police vehicle for 24 hour use and, when off duty, will respond as needed, or as directed by the Chief of Police. The use and operation of the assigned vehicle will be in accordance with the Brighton Police Department Vehicle Use Policy.

Health Care

The Town will pay a defined contribution of 90% of the premium costs for "the base plan" (Excellus mid-plan) for the eligible level of coverage designated by the member (single, two-person, family).

Captains will contribute 10% of the cost of the premium for the "base plan" (Excellus mid-plan).

If a Captain elects to participate in a lesser plan (Excellus Core plan), the Town will apply 90% of the cost of the premium of the mid-plan to the core plan. Given 2011 rate quotes, this will cover the entire cost of the premium of the core plan for 2011.

If the member elects to participate in a greater plan (Excellus high plan), the Town will apply 90% of the cost of the premium of the mid-plan to the high

plan. The member will be responsible for 100% of the difference in the costs of the premiums.

The provisions of this policy supersede in their entirety the terms and conditions of an Agreement that expired on 12/31/2010 by and between the Town of Brighton and the Captains of the Brighton Police Department and the terms of any other agreement whether written or oral or past practice related to the subject matter of this Personnel Policy.

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hal 1, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

WHEREAS, at the request of the Town Supervisor, the Town Board desires to investigate the time records and related information related to the conduct of a former Brighton Police Officer, and to that end desires to retain special accounting services to conduct such investigation; it is therefore

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute and deliver an amendment to the existing agreement with Raymond F. Wager, CPA, P.C., to conduct a special audit, beyond the annual regular audit performed by such firm, to include an investigation into the time, payroll and related records submitted and/or prepared by a former Brighton Police Officer, at a cost not to exceed \$3,000.00, which agreement shall be in form and substance as may be approved by the Attorney to the Town.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe county, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of January, 2011.

PRESENT:

SANDRA L. FRANKEL,
Supervisor
JAMES R. VOGEL
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LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons

RESOLVED, that the Town Board hereby confirms the membership of Christopher E. Smith, 89 Southland Drive, Rochester, New York 14623, as an active firefighter with the West Brighton Fire Department.

Dated: January 26, 2011

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting