



Town of Brighton

MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. * ROCHESTER, NEW YORK 14618 * PHONE (585) 784-5250 * FAX (585) 784-5368

Sustainability Oversight Committee

October 27, 2010

Meeting Minutes

Attendance: The meeting was held in the Stage Conference Room at the Brighton Town Hall and began at 7:00 PM.

Karen Berger, Chairperson	present
Paul Tankel, Vice Chairperson	present
Stephen Kittelberger	present
Erinn Ryen	present
Peter Debraal	present
Paul Gardner	present
Ronald Wexler	present

I. Minutes: The draft September 29th meeting minutes were approved without modifications.

II. Open Forum: none

III. Announcements: The SOC discussed the renewable energy codes and the need to include this information in the Code of the Town of Brighton. The Planning Department is prepared to assist with the development of these codes but requested that the SOC prioritize the codes and assign an SOC member as a contact for each energy code.

The SOC suggested that Geothermal Energy be considered first, followed by Solar then Wind Energy. The following SOC members have volunteered to participate in the preparation of the corresponding renewable energy code:

- Geothermal Energy – Paul Gardner
- Solar Energy – Peter Debraal
- Wind Energy – Stephen Kittelberger

Erinn R. attended a seminar which suggested that solar energy has the most potential followed by wind energy.

Mike G. will forward Towns of Perinton and Victor wind energy code information to Stephen K.

Mike G. will review the Code of the Town of Brighton to investigate requirements regarding energy improvements which affect residential roofs.

Several members of the SOC committee. (Erinn R. and Peter D.) will meet with Kevin Hall to discuss the sustainable alternatives associated with building maintenance and renovation. The



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meeting should be scheduled on a Monday or Wednesday during the 1st or 2nd week in December.

The Brighton School District responded to the SOC letter via a phone call to Karen and indicated that they would like to discuss the issues in-house prior to meeting with the SOC.

IV. Old Business

- Project Protocol - The letter outlining the SOC initiatives was informally presented to Supervisor Frankel who suggested several minor revisions. Karen B. will revise the letter and re-submit to the Supervisor.
- Web Site – The Town Web Site has been updated to include the SOC meeting dates, minutes and agendas. The SOC mission statement has been revised per the SOC comments.
- Best Management Practices –
- Planning Principles – SOC members should continue to review the planning check lists. The SOC discussed the implementation of the sustainable planning criteria. Paul T. suggested that the planning criteria should be codified and required by new development. Mike G. indicated that the Town is currently presenting the sustainable criteria to the developers for their education and suggesting voluntary participation exclusive of code requirements.
- Capital Improvement Plan – The Town Board is currently holding a Public Hearing on the budget. Mike G. will draft a letter which incorporates the SOC member's comments and review the letter with Karen B. A final letter will be submitted to the Supervisor. Ron W. indicated that RIT has an excess of Bio Diesel that could be used by the Town. However, the Town should consider all sustainable energy sources and determine which source best meets the Town's needs. The Energy Manager could be available to investigate sustainable energy sources and evaluate their use by the Town.

Vehicle replacements are considered in the CIP and the SOC will continue reinforce the need to investigate sustainable vehicles and request that the Town considers alternative fuels.

- Development Update – Mike G. reviewed the development projects currently under consideration.
 - City Gate – The FGEIS was submitted to the Town Board but was not officially received.
 - Winfield Park – This project is located on Brighton Henrietta Town Line Road on a 130± acre parcel which is adjacent to the Canal View Office Park project. The project consists of single family detached homes, multi-family attached homes and office buildings. The project is requesting Incentive Zoning and has been presented as a concept plan to the Planning Board. The concept plan was presented to the Planning Board on 10/20/10. The applicant is considering sustainable stormwater improvements.



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- Clinton Crossings Corporate Center – The DEIS was deemed incomplete and the Town is awaiting a revised DEIS.
- The Reserve –The applicant is formulating responses to the comments and hopes to submit revised plans to the Planning Board in October 2010. The applicant is requesting a reduction in road widths as a means to reduce impervious area. The DPW is considering the request however, the road width must be sufficient to accommodate bicycle and emergency vehicle traffic.
- Faith Village – The final EIS has been accepted by the Planning Board and a finding statement must be prepared. Mike Guyon will contact Ramsey and request that the SOC have an opportunity to review the site plans.
- St. Johns Meadows – The applicant has submitted final plans for signature and anticipates starting construction in 2010.

Energy Manager Update – Thomas Low was selected as the Energy Management Consultant and should be under contract before the next SOC meeting. The Energy Management Consultant should be available to attend the December SOC meeting. The Energy Management Consultant must have all project implementation complete by 3/30/12.

Parking Lot – The SOC members should prioritize the parking lot items and submit the information to Karen B. who will assemble the information for presentation at the December meeting. A projector should be available at the next meeting to review the Parking lot items.

V. New Business

VI. Action Items:

- Mike G. will forward Towns of Perinton and Victor wind energy code information to Stephen K.
- Mike G. will review the Code of the Town of Brighton to investigate requirements regarding energy improvements which affect residential roofs.
- Several members of the SOC committee. (Erinn R. and Peter D.) will meet with Kevin Hall to discuss the sustainable alternatives associated with building maintenance and renovation.
- Karen B. will revise the letter outlining the SOC initiatives and re-submit the letter to the Supervisor.
- Mike G. will draft a letter which incorporates the SOC member's comments regarding the CIP, review the letter with Karen B and submit the letter to the Supervisor.
- The SOC members should prioritize the parking lot items and submit the information to Karen B. who will assemble the information for presentation at the December meeting.



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VII. Adjournment

Meeting was adjourned at 8:30 PM. Next meeting will be held on December 1, 2010 at 7:00 PM to 8:30 pm at Town Hall.

VIII. SOC Committee "Parking Lot"

- Develop guidelines for environmental review of new development.
- Develop and advocate for policy requiring municipal projects to follow LEED guidelines.
- Develop a list of environmental best practices and share with Town Staff and other interested parties.
- Provide support and oversight to the Energy Manager on efficient operation of Town buildings. This may include development of or review of an annual energy report.
- Evaluate the annual Capital Improvement Plan to identify opportunities for sustainable purchases, including vehicles.
- Encourage the Highway Department to investigate methods to improve the efficient use of Town vehicles particularly large construction vehicles.
- Monitor negotiations between the Town and RG&E regarding the purchase of street lamps.
- Develop a list of green technologies to be posted on the website.
- Provide input to the Comprehensive Plan update.
- Work cooperatively with Color Brighton Green to communicate Town initiatives and educate the public regarding sustainability issues.
- Continue investigating new lighting technologies and evaluate improvements to existing lighting alternatives.
- Work with the Parks and Recreation Department regarding recycling containers in the Parks.
- Develop subcommittees to work on such issues as (1) a list of technical resources for citizens; (2) updates in lighting technology; and (3) funding opportunities.
- Reach out to businesses or the Chamber of Commerce on ways to support bicycling.
- Reach out to the Brighton Central School District to support green efforts in the schools.



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- Develop a wind energy policy.
- Develop a solar energy policy.
- The Town of Brighton should investigate the use of a vacuum truck to collect leaves and yard debris.
- Install recycling bins throughout the Town and expand recycling efforts in the Town of Brighton

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NEW

Minutes submitted by: Michael E.Guyon