



Town of Brighton

MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. * ROCHESTER, NEW YORK 14618 * PHONE (585) 784-5250 * FAX (585) 784-5368

Sustainability Oversight Committee

September 29, 2010

Meeting Minutes

- I. Attendance:** The meeting was held in the Stage Conference Room at the Brighton Town Hall and began at 7:00 PM.

Karen Berger, Chairperson	present
Paul Tankel, Vice Chairperson	present
Stephen Kittelberger	present
Erinn Ryen	present
Peter Debraal	present
Paul Gardner	present
Ronald Wexler	absent

- II. Minutes:** The draft August 25th meeting minutes were approved without modifications.

- III. Open Forum:** none

- IV. Announcements:** Mike Guyon and Tim Keef will be meeting with the Supervisor on 10/7/10 to discuss wind energy regulations. The Town of Victor and the Town of Perinton have wind power ordinances. Mike Guyon will provide an update at the next SOC meeting.

The Committee discussed the implementation of wind energy within the Town of Brighton and it was suggested that the New York State wind maps should be reviewed to determine the practicality of wind energy before an ordinance is drafted. The Town has received several inquiries regarding solar energy and at present there is not the same interest in wind power within the Town. The committee suggested that the preparation of an ordinance should consider the practicality of the technology and the interest of Town residents.

- V. Old Business**

Project Protocol - The committee discussed the letter to Supervisor Frankel and suggested several revisions. A copy of the revised letter is attached. Mike Guyon will contact the Supervisor and obtain an update regarding discussions with the University of Rochester.

Description of SOC for Website – There were no new revisions suggested for the description of the website. The description or mission statement is as follows:

The Sustainability Oversight Committee (SOC) has been established to review the Town of Brighton's progress toward a sustainable community, as well as to foster unified action on energy conservation, waste reduction, and other issues of sustainability.



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Responsibilities:

The principal responsibility of the SOC is to advise the Town Board and/or Planning Board on public and private matters that involve sustainability issues such as energy and water conservation, recycling and waste reduction, green purchasing and sustainable transportation. The SOC will work in partnership with other public and private entities within and outside the Town of Brighton. The SOC carries out duties assigned to them by the Town Board or Supervisor such as:

- *Work in conjunction with Town staff or consultants in the development and periodic update of a blueprint for sustainability goals;*
- *Maintain an updated list of green operation and policy change recommendations;*
- *Review the capital improvement plan and submit comments to the Supervisor and Town Board;*
- *Prepare and submit an annual report for the Town Board on its activities.*

Membership

The Town Board appoints seven SOC members for a two-year term. A good faith effort is made to ensure that at least one of the members has professional, energy-related expertise and at least one is a business owner residing in the Town of Brighton.

Website - Michael Guyon will be posting the minutes, agendas, meeting dates on the Town of Brighton website

Best Management Practices – The Best Management Practices should consider:

Office:

- Using shredded paper for shipping and packaging
- Waterless toilets at the park facilities
- Provide opportunity for staff to eat lunch without traveling from the facility.
- All Town appliances should be energy star certified
- New Town Buildings and Renovations should meet LEED standards and should consider green roofs, day lighting of streams, LID stormwater improvements

Transportation:

- Incentives should be provided to encourage car pooling
- Provide access to showers for bicycling commuters
- Stagger working hours to allow people to arrive and leave during off-peak power demand periods
- Consider fewer printers which could possibly be accomplished through attrition of old printers.

A copy of the Best Management Practices is attached for the Committee's review.

Checklist for New Developments – SOC discussed Planning Principles and concluded that members will further review the principles and discuss them at the October meeting.

- The committee discussed the need for a mixed use zoning which would encourage less commuting.



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- The principles that have been developed thus far do not consider building construction and alternate building energy systems.
- There is a desire to investigate Towns that may have already developed sustainable codes.
- It might be appropriate to incorporate the Planning Principles developed by the SOC into the Comprehensive Plan update.

Capital Improvement Plan - The Town of Brighton Capital Improvement Plan was distributed for review by the SOC. Michael G. will email a PDF of the Capital Improvement Plan to the SOC members.

The SOC encourages the use of alternative fuel vehicles and their consideration in the budget process.

Comments regarding the Capital Improvement Budget should be submitted to Mike by October 15th.

Development Update -

- City Gate – The FGEIS was submitted to the Town Board but was not officially received.
- Winfield Park – This project is located on Brighton Henrietta Town Line Road on a 130± acre parcel which is adjacent to the Canal View Office Park project. The project consists of single family detached homes, multi-family attached homes and office buildings. The project is requesting Incentive Zoning and has been presented as a concept plan to the Planning Board. The concept plan will be presented to the Planning Board on 10/20/10
- Clinton Crossings Corporate Center – The DEIS was deemed incomplete and the Town is awaiting a revised DEIS.
- The Reserve – The project was reviewed by the SOC and the comments were submitted to the applicant. The applicant is formulating responses to the comments and hopes to submit revised plans to the Planning Board in October 2010.
- Faith Village – The final EIS has been accepted by the Planning Board and a finding statement must be prepared. Mike Guyon will contact Ramsey and request that the SOC have an opportunity to review the site plans.
- St. Johns Meadows – The applicant has submitted final plans for signature and anticipates starting construction in 2010.

Energy Manager Update – Response to the RFQ were submitted on August 27, 2010 and the results were presented to the Public Works Committee. The PW committee requested additional investigation regarding the fee proposed by the consultants.



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Parking Lot – The meeting minutes now contain a Parking Lot which includes issues that will likely receive future attention. The SOC members shall review the Parking Lot issues and place a priority regarding their importance. Karen B. will develop a spreadsheet of the issues and their corresponding priority based on the SOC members response.

VI. New Business

- Reflections – Karen B. asked if the Committee was satisfied with the Committee's progress thus far. The committee members indicated that they are satisfied with the progress of the SOC.
- A sub-committee assigned to the development of Solar Energy regulations is being considered.

VII. Action Items:

- Mike Guyon will contact the Supervisor and obtain an update regarding discussions with the University of Rochester
- Michael Guyon will post the minutes, agendas, meeting dates on the Town of Brighton Website
- SOC members will further review the planning principles and discuss them at the October meeting.
- The SOC members should prepare comments regarding the Capital Improvement Budget which should be submitted to Mike by October 15th, prior to the next SOC meeting
- Mike Guyon will contact Ramsey and request that the SOC have an opportunity to review the Faith Village site plans.
- SOC members shall review the Parking Lot issues and place a priority regarding their importance.
- Karen B. will develop a spreadsheet of the issues and their corresponding priority based on the SOC members' responses.

VIII. Adjournment

Meeting was adjourned at 8:30 PM. Next meeting will be held on October 27, 2010 at 7:00 PM to 8:30 pm in the Stage Conference Room at the Town Hall.

IX. SOC Committee "Parking Lot"

- Develop guidelines for environmental review of new development.



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- Develop and advocate for policy requiring municipal projects to follow LEED guidelines.
- Develop a list of environmental best practices and share with Town Staff and other interested parties.
- Provide support and oversight to the Energy Manager on efficient operation of Town buildings. This may include development of or review of an annual energy report.
- Evaluate the annual Capital Improvement Plan to identify opportunities for sustainable purchases, including vehicles.
- Encourage the Highway Department to investigate methods to improve the efficient use of Town vehicles particularly large construction vehicles.
- Monitor negotiations between the Town and RG&E regarding the purchase of street lamps.
- Develop a list of green technologies to be posted on the website.
- Provide input to the Comprehensive Plan update.
- Work cooperatively with Color Brighton Green to communicate Town initiatives and educate the public regarding sustainability issues.
- Continue investigating new lighting technologies and evaluate improvements to existing lighting alternatives.
- Work with the Parks and Recreation Department regarding recycling containers in the Parks.
- Develop subcommittees to work on such issues as (1) a list of technical resources for citizens; (2) updates in lighting technology; and (3) funding opportunities.
- Reach out to businesses or the Chamber of Commerce on ways to support bicycling.
- Reach out to the Brighton Central School District to support green efforts in the schools.
- Develop a wind energy policy.
- Develop a solar energy policy.

Minutes submitted by: Michael E.Guyon