



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

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Sustainability Oversight Committee

August 25, 2010

Meeting Minutes

I. Attendance: The meeting was held in the Downstairs Conference Room at the Brighton Town Hall and began at 7:00 PM.

Karen Berger, Chairperson	present
Paul Tankel, Vice Chairperson	present
Stephen Kittelberger	present
Erinn Ryen	absent
Peter Debraal	present
Paul Gardner	absent
Ronald Wexler	present

II. Minutes: The draft July 28th meeting minutes were approved with modifications. The minutes were revised to indicate, upon authorization from the supervisor, the SOC will prepare a letter reaching out to the School District to discuss potential green technologies and to foster a cooperative relationship.

III. Open Forum: George Smith of the Brighton Creeks citizen's group presented a PowerPoint presentation regarding the enhancement and restoration of the Buckland Creek watershed in the Town of Brighton. Particular emphasis was placed on the portion of Buckland Creek that traverses the lands occupied by the Brighton High School.

The Brighton Creeks citizen group is seeking to build community support regarding the enhancement and restoration of Buckland Creek, identify sources of funding, and build a sense of stewardship among Brighton High School students.

Other issues that were discussed include:

Mr. Smith indicated that testing the water of Buckland Creek revealed that road salt is the major pollutant contributor.

The proposed improvements at the Town Highway Garage were discussed.

The Brighton Central School District is supportive of enhancements to Buckland Creek on District Property but factors including liability, disturbance of recreational fields and costs must be considered.

The Monroe Avenue Charette has discussed restoration of Buckland Creek.

The SOC supports Brighton Creeks' initiative to revitalize Buckland Creek and raise awareness of the issues related to the Creek. The SOC will express this support to the Brighton Central School District.

IV. **Old Business:**

1. **Recycling Center Site Visit** - Steve Kittelberger provided an overview regarding the site visit to the Monroe County Recycling Center.

Currently the Monroe County Recycling Center does not process #5 plastic because of its low volume and low market value. The SOC further discussed the recycling of #5 plastic and confirmed that waste haulers currently collect and recycle #5 plastic. The SOC suggested that further discussion with the Monroe County Recycling Center should take place regarding the recycling of #5 plastic.

2. **Project Protocol**

- Karen B. and Mike G. discussed the protocol regarding the SOC initiatives with Supervisor Frankel. Supervisor Frankel suggested that the following protocol:
 - SOC creates a list of initiatives and submits this list to Supervisor Frankel for review.
 - Once reviewed by the Supervisor the initiatives should be presented to the Public Works Committee, the Planning Board, or another committee as deemed appropriate by the Supervisor. That body will evaluate the initiatives and provide direction to the SOC regarding their implementation.

3. **Description of SOC**

- Erinn R. completed a description regarding the responsibilities of the SOC and emailed it to all members for review and comments. Karen B. and Steve K. will provide comments regarding the description.

4. **Website & Description of SOC**

- Mike G. has obtained access to modify and post items to the Town of Brighton website. Mike G. will review the procedures required to modify the website and begin posting agenda and final minutes. Appropriate links and documentation will ultimately be provided on the Town's website.

5. **Best Management Practices**

- Karen B. reviewed the Best Management Practices.
- It was suggested that Town purchases consider LEED requirements. For example: The purchase of carpeting should consider off-gassing, the purchase of furniture should consider the type of material and its recyclable nature.

- It was suggested that all building projects incorporate sustainable design elements. A checklist describing sustainable improvements could be developed for all new projects and renovations. Paul T will go through LEED criteria to create a draft list of sustainable design elements for consideration by the SOC.
- The Best Management Practices should include Information Technologies that reduce the carbon footprint of Town employees such as use of projectors to replace paper handouts, telecommuting, teleconferencing, and portable Geographic Information Systems.

6. Letter to Supervisor regarding U of R and alternative transportation

- Karen B. prepared a letter addressed to Supervisor Frankel that requested that the Town reach out to the U of R administration to brainstorm strategies for reducing traffic on east/west thoroughfares in the Town of Brighton. This letter was informally presented to Supervisor Frankel who indicated that she will start a dialogue with the University in this regard.

7. Capital Improvement Plan

- Mike G. spoke with Suzanne Zaso who indicated that the CIP has been prepared but has not been reviewed by the Supervisor.

8. Highway Garage Stormwater Improvements

- The plans showing several stormwater improvements at the Highway Garage were discussed with George Smith of the Brighton Creeks citizens group.

9. Development Update

- City Gate – The Final GEIS was presented to Town staff. The FGEIS did not address many of the Town's concerns and based on the inadequacy of the information presented in the FGEIS a negative finding of disapproval may be reached.
- Winfield Park – This project is located on Brighton Henrietta Town Line Road on a 130± acre parcel which is adjacent to the Canal View Office Park project. The project consists of single family detached homes, multi-family attached homes and office buildings. The project is requesting Incentive Zoning and has been presented as a concept plan to the Planning Board.
- Clinton Crossings Corporate Center – The DEIS was deemed incomplete and the Town is awaiting a revised DEIS.
- The Reserve – The project was reviewed by the SOC and the comments were submitted to the applicant. The applicant is formulating responses to the comments and hopes to submit revised plans to the Planning Board in October 2010.
- Faith Village – The final EIS has been submitted for review and acceptance. If accepted the Town will prepare a findings statement.

- St. Johns Meadows – The applicant has indicated that construction might start in 2010.

V. New Business

- Steve K. suggested that the SOC minutes include a “Parking Lot” which would contain ideas that the committee might want to pursue in the future.
- Karen contacted Supervisor Frankel regarding the SOC committee’s desire to reach out to the School District to discuss potential green technologies and to foster a cooperative relationship where green ideas can be discussed and shared. Supervisor Frankel encouraged the SOC to contact the BSD in this regard.

VI. Action Items:

- M.G. to review the Town website and post SOC final minutes and agendas.
- Karen B. and Steve K. will provide comments regarding the description of the SOC responsibilities.
- Committee members should review the best management practices and email additional issues to Mike Guyon.
- SOC committee should reach out to the BSD to discuss potential green technologies and to foster a cooperative relationship where green ideas can be discussed and shared

VII. Adjournment

Meeting was adjourned at 8:30 PM. Next meeting will be held on September 29, 2010 at 7:00 PM to 8:30 pm in the Stage Conference Room at the Town Hall.

VIII. SOC Committee “Parking Lot”

- Develop guidelines for environmental review of new development.
- Develop and advocate for policy requiring municipal projects to follow LEED guidelines.
- Develop a list of environmental best practices and share with Town Staff and other interested parties.
- Provide support and oversight to the Energy Manager on efficient operation of Town buildings. This may include development of or review of an annual energy report.
- Evaluate the annual Capital Improvement Plan to identify opportunities for sustainable purchases, including vehicles.
- Encourage the Highway Department to investigate methods to improve the efficient use of Town vehicles particularly large construction vehicles.

- Monitor negotiations between the Town and RG&E regarding the purchase of street lamps.
- Develop a list of green technologies to be posted on the website.
- Provide input to the Comprehensive Plan update.
- Work cooperatively with Color Brighton Green to communicate Town initiatives and educate the public regarding sustainability issues.
- Continue investigating new lighting technologies and evaluate improvements to existing lighting alternatives.
- Work with the Parks and Recreation Department regarding recycling containers in the Parks.
- Develop subcommittees to work on such issues as (1) a list of technical resources for citizens; (2) updates in lighting technology; and (3) funding opportunities.
- Reach out to businesses or the Chamber of Commerce on ways to support bicycling.
- Reach out to the Brighton Central School District to support green efforts in the schools.
- Develop a wind and solar energy policy.

Minutes submitted by: Michael E.Guyon