



# *Town of Brighton*

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

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## ***Sustainability Oversight Committee***

***June 16, 2010***

### ***Meeting Minutes***

I. **Attendance:** The meeting was held in the Auditorium at the Brighton Town Hall and began at 7:00 PM. The following committee members were present:

Karen Berger, Chairperson	present
Paul Tankel, Vice Chairperson	present
Stephen Kittelberger	present
Erinn Ryen	absent
Peter Debraal	present
Paul Gardner	present
Ronald Wexler	present

II. **Introduction:** Steve Kittelberger provided a brief introduction which is summarized below:

Steve was the former chairman of the Green Brighton Task Force Operations Committee. Steve is a retired Xerox employee and currently provides environmental consulting services for local businesses.

III. **Minutes:** The draft May 24<sup>th</sup> meeting minutes were approved without modification

IV. **Open Forum:**

V. **Old Business:** The action items identified during the May 24, 2010 meeting were discussed as follows:

- There has been no recent progress regarding the St. Johns project and the approvals have expired.
- General discussion with Bill Moehle and Doug Clapp regarding the use of the Town website suggests that it could be possible to post educational information concerning sustainable technologies. Mike Guyon will continue this discussion with Doug C. and develop a SOC presence on the Town website. The website should include appropriate links to sustainable technology and resources, meeting dates, meeting minutes and from time to time include articles discussing sustainability issues.

- NYSERDA has indicated that the grant regarding Energy Manager continues to be processed.
- The revised by-laws were emailed to the Committee members.
- A sustainability oversight committee calendar accessible by the Committee members was established using Google technology. All SOC meetings will be posted on this calendar.
- The stormwater management facility proposed to be constructed at the highway facility did not receive grant funding. Paul Tankel suggested breaking the project into pieces and submitting a revised grant application. In addition, Mike Guyon will discuss any improvements that are or have been proposed to capture the run-off from the salt pile prior to discharging to Buckland Creek.
- Mike Guyon will discuss the availability of the CIP with Supervisor Frankel.
- The SOC will be involved in the SEQRA process for projects that are likely to require an Environmental Impact Statement. Currently, there are several large projects before the Town of Brighton of which five are in the middle of the Environmental Review process. A list of the projects and SOC's anticipated involvement are shown below:
  - Faith Village – Currently in the Final Environmental Impact Study phase. It is anticipated that the sustainability oversight committee will review this project during the site plan review process.
  - The Reserve – The applicant has requested to provide the amenities associated with the project in phases in lieu of providing all the amenities at the beginning of the project as initially proposed. The Town Board is evaluating the applicant's proposal. It is likely that the SOC's review of this project will occur during the site plan review process.
  - Clinton Crossing Office Park - The Town Board is considering whether the draft environmental impact statement is complete. The applicant is requesting that the town accept the draft review document as final and hold a public hearing for the project. The sustainability oversight committee will review the project during the site review process.
  - City Gate - The lead agency is the City of Rochester who is requesting comments on the Final Environmental Impact statement. These comments are due the week of June 28, 2010.
  - Windfield Park – It is anticipated that the Sustainability Oversight Committee will be involved in the development of the scoping document for this project.
  - The University of Rochester – Environmental review of this project is ongoing. There has not been much activity with regard to this project.

- Karen Berger will contact Jerry LaVigne regarding recycling containers in the Parks. There was a brief discussion regarding debris collection in surrounding communities:
  - The Town of Greece uses 30gal. containers to collect Yard Debris.
  - The City of Rochester collects loose debris
  - Some Towns limit the time period for collection
  - The Committee will continue to review alternatives for leaf collection
  - The Committee will continue to research the use of the vacuum truck versus front loaders
  
- The Committee asked whether the eight hour work schedule resulted in any savings to the Town. At first glance there did not seem to be a significant financial benefit; however, there was not sufficient time to fully evaluate the results of the 8 hour versus the 10 hour workday. The highway workers voted against working a 10 hour day schedule
  
- The Committee will investigate new lighting technologies and evaluate improvements to existing lighting alternatives. The town has received a proposal from RG & E to purchase the street lighting system. The Town will be reviewing this proposal in the upcoming months. The Town should evaluate the use of an Energy Service Company (ESCO) or Lighting Service Provider to own and operate the Town’s lighting system.
  
- Ron Wexler circulated a copy of the vehicle analysis that was completed as part of the Green Brighton Task Force.

VI. **Accomplishments:** The Committee continued its discussion regarding the Town’s accomplishments toward the Green Brighton Task Force recommendations. Table-1 includes these recommendations and the Sustainability Oversight Committee comments regarding additional efforts that may be required with respect to each recommendation.

Table - 1

GBTF Recommendation	Sustainability Oversight Committee Comments
Near – Term “Action (1 – 2 years)	
Incorporate sustainability in the Comprehensive Plan Update	<ul style="list-style-type: none"> <li>• The comprehensive plan update has not been scheduled to occur but the sustainability oversight committee will be involved in the development of this comprehensive plan</li> </ul>
Consider amendments to off-street parking regulations	<ul style="list-style-type: none"> <li>• The committee should consider amendments to the offsite parking regulations. The regulations should promote bike racks. Could the use of bike racks be promoted through the use of email, mailings and/or incentives? The Comprehensive Plan update should discuss off-street parking and bike racks and suggest that new developments consider these types of improvements</li> </ul>

Facilitate local access to public transportation	<ul style="list-style-type: none"> <li>This requires a discussion with the RGRTA. The Town should discuss the development of a bus route that would serve the University of Rochester. The SOC is suggesting that the Supervisor prepare a letter addressed to the University of Rochester regarding the use of public transportation. Karen B. indicated she would draft a letter</li> </ul>
Develop a green purchasing program	<ul style="list-style-type: none"> <li>The Sustainability Oversight Committee believes that the green purchasing program should have a high priority. The program should encourage and enforce the best transportation methods and support best environmental practices. Committee members should e-mail ideas to Mike Guyon who will tally the environmental practices</li> </ul>

**VII. Committee Liaisons**

The committee discussed liaisons with the Town Board, Conservation Board, the Planning Board and the Architectural Review Board. The liaisons are listed in Table 1.

Table -1

Sustainability Oversight Member Liaison	Board Description	Board Member Liaison
Karen Berger	Town Board	Jim Vogel
Erinn Ryen	Conservation Board	Erinn is a member
Paul Tankel	Planning Board	Tom Warth
Peter Debraal	Architectural Review Board	Jennifer Ahrens

Karen will introduce Paul T. to Tom W. and Peter D. to Jennifer A.

**VIII. Meeting Schedule:**

Next meeting will be held on July 28, 2010 at 7:00 PM at the stage conference room

The August meeting will be held on August 25, 2010 at 7:00 PM at the downstairs conference room

**IX. New Business**

The Town should develop a wind and solar energy policy. The Committee will review the Town of Victor's wind power policy. Mike Guyon will review the current Town of Brighton Wind and Solar policies.

**X. Action Items:**

- K.B. will contact Jerry LaVigne regarding recycling containers in the Parks.

- M.G. to contact Doug Clapp regarding the presence of the Sustainability Oversight Committee content on the Town of Brighton Web Site.
- M.G. to contact Bill Moehle to discuss the posting of information on the Town Website and allowing information regarding sustainability to be available at Town Hall
- Sustainability Oversight Committee member Committee members should e-mail environmental practice ideas to Mike Guyon who will categorize and tally these ideas.
- Karen B. will draft a letter for the Supervisor's review regarding the use of bus transportation by the University of Rochester.
- Mike Guyon will discuss the availability of the CIP with Supervisor Frankel.
- Mike Guyon will discuss any improvements that are or have been proposed to capture the run-off from the salt pile prior to discharging to Buckland Creek.

**XI. Adjournment**

Meeting was adjourned at 8:30 PM. Next meeting will be held on July 28, 2010 at 7:00 PM at Town Hall.

Minutes submitted by: Michael E.Guyon