

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros to approve and file the minutes of December 23, 2009

UPON ROLL CALL VOTE The following vote was recorded

Councilmember Sheila Gaddis	aye
Councilmember Louise Novros	aye
Councilmember Ray Tierney	abstain
Councilmember James Vogel	abstain
Supervisor Sandra Frankel	aye

MOTION CARRIED

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis to approve and file the minutes of January 4, 2010

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize bid awards to Waste Management of New York, LLC and Youngblood Disposal Enterprises of Western New York, LLC for refuse and recycling pick up services for Town Hall, Operations Center and Town Parks during 2010 with two, one-year renewal options (see Resolution #1; letter from Thomas A. Low, Commissioner of Public Works! Superintendent of Highways, and Laraine Albers, dated December 28, 2009).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to have the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO. 1 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Gary Brandt, Director of Personnel, dated December 14, 2009, to the Upstate New York Municipal Workers' Compensation Program notifying of Brighton's withdrawal

FROM Michael J. Townsend, Esq., dated December 22, 2009, regarding application to County of Monroe Industrial Development Agency from Cortese Dodge, Inc., 2400 W. Henrietta Road (documents filed in Town Clerk's office)

FROM Michael J. Townsend, Esq., dated December 31, 2009, regarding application to County of Monroe Industrial Development Agency from 2109 South Clinton Avenue, LLC (documents filed in Town Clerk's office)

FROM Chris Mueller, Manager, Government Affairs, Time Warner Cable, dated December 29, 2009, enclosing FCC Forms 1240 and 1205 for 2010, and revised 1240 forms from 2009 (forms filed in Finance Department)

FROM Chris Mueller, Manager, Government Affairs, Time Warner Cable, dated December 29, 2009, advising of certain programming agreements due to expire

FROM George Pavlou, Acting Regional Administrator, United States Environmental Protection Agency, dated December 10, 2009, regarding the U.S. Conference of Mayors' Climate Protection Agreement

FROM Darcy A. Sear, Monroe County Department of Environmental Services, (MCDES) dated December 9, 2009, enclosing the 2010 rate schedule for MCDES, Division of Pure Waters

FROM Dennis Elsenbeck, Regional Executive, National Grid, dated December 23, 2009, regarding projects to enhance existing electric infrastructure in Upstate New York and bring facilities up to current utility standards

FROM Steven Bopp, P.E., Project Engineer, New York State Department of Transportation, dated December 17, 2009, regarding Route 31 pavement resurface from Route 65 to the Canal Bridge during July through November 2010

FROM Maggie Brooks, Monroe County Executive, dated December 7, 2009, requesting that Monroe County towns and villages provide historical assets for display in an educational display called the "Hall of Towns and Villages"

FROM Robert J. Duffy, Rochester City Mayor, dated December 10, 2009, to Deanna McManus regarding a concern with lack of recycling at an apartment complex

FROM Molly Connerton, Biologist, Department of the Army, dated December 9, 2009, regarding determination of no jurisdiction for application in the matter of construction of a nature trail and elevated boardwalks on the south side of Elmwood Avenue, west of Clinton Avenue

FROM David J. Swarts, Chair and Commissioner of Motor Vehicles, dated December 7, 2009, notifying that Brighton has been awarded \$9,625. to participate in the statewide "Selective Traffic Enforcement Program"

FROM Chris Mueller, Manager, Government Affairs, Time Warner Cable, dated December 15, 2009, regarding certain programming features and fees

FROM Renee Casler, Planner II, Monroe County Department of Planning and Development, dated December 3, 2009, regarding setback variance for a fence at 1509 Scottsville Road

FROM Andrew M. Cuomo, New York State Attorney General, dated November 30, 2009, thanking Supervisor Frankel for attending a recent Smart Seniors presentation

FROM Anthony J. Costello, Chairman and CEO, Anthony J. Costello and Son Development, dated January 4, 2010, to U.S. Congressman Eric Massa regarding 2009/10 federal funding for the Senator Keating Boulevard project

Motion by Councilmember James Vogel seconded by Councilmember Sheila GaddisJo receive and file the aforementioned communications.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services - Next meeting January 20, 2010 7 PM.

Finance and Administrative Services - Next meeting January 20, 2010

Public Safety Services Councilmember Ray Tierney reported on meeting of January 12, 2010.

Next meeting February 9, 2010

Public Works Services Councilmember James Vogel reported on meeting of January 11, 2010.

Next meeting February 1, 2010

OLD BUSINESS:

MATTER RE: Appointment of Timothy E. Keef, to position of Commissioner of Public Works/Superintendent of Highways and Sewers (see Resolution #11; letter from Supervisor Sandra L. Frankel, dated January 13, 2010).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board receive and file the letter from Sandra Frankel and adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No.2 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Supervisor read and approve payment of claims as set forth in Exhibit No.3 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize certain equipment be declared surplus and disposed of (see Resolution #2; letter from Thomas M. Voelkl, Chief of Police, dated December 14, 2009).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Officer David Swancott to purchase K-9 Falco (see Resolution #3; memorandum from Thomas M. Voetkl, Chief of Police, dated January 4,2010).

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO. 5 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Animal Hospital of Pittsford, P.C., for provision of boarding and veterinary services January 1, 2010 through December 31, 2010 (see Resolution #4; letter from Thomas M. Voelkl, Chief of Police, dated December 15, 2009, with attachment).

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.6 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize maintenance contract with Xerox, including required supplies, for one year at \$28. per month with copy charge of \$0.0098 for black and white copies and \$0.0946 for color copies (see Resolution #5; letter from Thomas M. Voelkl, Chief of Police, dated December 17, 2009).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute engagement letter with Raymond F. Wager, CPA, PC for 2009 year-end independent audit services for total fee of \$27,435. (see Resolution #6; memorandum from Paula A. Parker, Director of Finance, dated January 6, 2010, with attachment).

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.8 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute amendatory agreement with Monroe County for fleet services, machinery, sale of alternate fuels, etc. from January 1, 2010 through December 31,2010 (see Resolution #7; letter from Thomas A. Low, Commissioner of Public Works, dated December 10, 2009).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.9 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute amendatory All Seasons agreement with Monroe County for 2010 (see Resolution #8; letter from Thomas A. Low, Commissioner of Public Works! Superintendent of Highways, dated December 10,2009).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit NO.10 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Accept retirement of Frank Horst from position of Construction Equipment Operator with the Highway Department (see Resolution #9; letters from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated January 5, 2010 and Frank Horst, dated December 16, 2009).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute designation of Paris Kirwan as the Town of Brighton's Broker of Record for the 2010 PERMA Workers' Compensation Group Insurance contract (see Resolution #10; letter form Gary Brandt, Director of Personnel, dated December 22, 2009, with attachment).

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Incentive Zoning Application for proposed Winfield Park Development by Buckingham Properties and PrideMark Homes (see letter from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated January 4, 2010, with attachment).

Motion by Councilman James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit 12a attached, was not seconded and was withdrawn by maker, pending public information meeting.

MATTER RE: Authorize re-appointment of Junius R. Judson to Architectural Review Board and re-appointment as Chairman of the Architectural Review Board (see Resolution #12).

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appointment of Jonathan Falk to Board of Assessment Review for 1 year.

Motion by Councilmember Louise Novros seconded by Councilmember Ray Tierney to appoint Jonathan Falk for one year term.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

MATTER RE: Designate delegates to the Association of Towns of the State of New York (AOTSNY) 2010 Training School and Annual Meeting to be held in New York City February 14-17, 2010 (see communication from AOTSNY).

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis that the Town Board designate Jim Vogel as delegate and Sandra Frankel as alternate to the Association of Towns Meeting.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember James Vogel seconded by Councilmember Ray Tierney to adjourn at 9:25 PM.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton County of Monroe, State of

New York meeting held on the 13TH of January 2010 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL
 RAYMOND J. TIERNEY III
 LOUISE NOVROS
 SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated December 28, 2009 from Thomas A. Low, Commissioner of Public Works, and Laraine Albers, Director of Shared Services, concerning the award of a bid for Dumpster and Recycling Services at Town Hall, the Highway Department Operations Center and Town Parks, be received and filed; and be **it** further

RESOLVED, that the contract be awarded for Dumpster and Recycling Services at the Highway Department Operations Centre and Meridian Centre Park to Waste Management of New York, LLC, upon the terms and conditions set forth in the above correspondence; and be **it** further

RESOLVED, that the Town Board waive the minor mistake in the bid submitted by Youngblood Disposal Enterprises of Western New York, LLC, which referenced a "per year" rather than a "per pickup" price and award the contract for Dumpster and Recycling Services at Town Hall, Town Park and Buckland Park, to Youngblood Disposal Enterprises of Western New York, LLC, upon the terms and conditions set forth in the above-referenced correspondence.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS

Councilpersons.

WHEREAS, the Town Board previously appointed Tim Keef as Commissioner of Public Works, Highway Superintendent and Superintendent of Sewer Maintenance for the Town of Brighton, effective January 9, 2010; and

WHEREAS, the Town Board desires to set forth Mr. Keef's salary in such position; **it is therefore**

RESOLVED, that the Town Board hereby sets the salary for Tim Keef as Commissioner of Public Works at Group C, Step 3 of the Department Head's Salary Schedule, \$88,493.80 during 2010, plus an additional annual stipend of \$10,748.24 for the positions of Highway Superintendent and Superintendent of Sewer Maintenance, for an aggregate annual salary of \$99,242.04 during 2010; and **be it further**

RESOLVED, that the position is probationary and subject to a 52 week probationary period, at the conclusion of which Mr. Keef will be evaluated for an increase to Group C, Step 4.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting



TOWN OF BRIGHTON

Sandra L. Frankel
SUPERVISOR

January 13, 2010

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Dear Honorable Board Members:

I hereby recommend that Timothy E. Keef, appointed as Commissioner of Public Works have salary for this position set at Group C, Step 3 of the Department Heads' Salary Schedule, \$88,493.80, plus annual stipend of \$10,748.24 for the positions of Highway Superintendent and Superintendent of Sewers, for aggregate annual salary of \$99,242.04 commencing January 9, 2010 through December 31, 2010. This appointment is subject to a 52 week probationary period at the conclusion of which Mr. Keef will be evaluated for an increase to Group C, Step 4.

Sincerely,

Sandra L. Frankel

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

January 13, 2010

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A- GENERAL	\$	<u>481,981.68</u>
D- HIGHWAY		<u>154,795.56</u>
H - CAPITAL		<u>159,650.00</u>
L - LIBRARY		<u>16,620.04</u>
SF - FIRE DIST		<u>3,203.65</u>
SR-REFUSE DISTRICT		<u>112,174.78</u>
SS - SEWER DIST		<u>46,674.11</u>
TA - AGENCY TRUST		<u>27,100.76</u>
	TOTAL \$	<u>1,002,200.58</u>

UPON ROLL CALL MOTION CARRIED _____

APPROVED BY: _____
SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated December 14, 2009 from Thomas M. Voelkl, Chief of Police, concerning the disposal of surplus items, be received and filed; and be it further

RESOLVED, that the Town Board hereby declares the following items to be surplus and, based on the Police Chief's recommendation that they have no further value, directs that they be disposed of as junk:

Item	Make	<u>Serial #</u>	10#
Radio headset	Squadfit		4407
Radio headset	Squadfit		4408
Lightbar	Code 3	LL0065664	

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

RESOLVED, that a memorandum dated January 4, 2010 from Thomas M. Voelkl, Chief of Police to Paula Parker, Director of Finance, concerning the disposition of K-9 Falco, be received and filed, together with a proposed Agreement attached thereto; and be it further

RESOLVED, that the Town Board hereby approves of the sale of K-9 Falco from the Town of Brighton to Police Officer David Swancott for a price of One Dollar (\$1.00), pursuant to the terms of the Collective Bargaining Agreement by and between the Town of Brighton and the Brighton Police Patrolman's Association, and authorizes the Supervisor to execute any necessary documents and agreements in connection therewith.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated December 15, 2009 from Thomas M. Voelkl, Chief of Police, concerning an agreement for boarding and veterinary services, be received and filed, together with a proposed Agreement attached thereto; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Animal Hospital of pittsford and the Town of Brighton upon the terms and conditions set forth in the proposed Agreement submitted by the Animal Hospital of Pittsford, for a term of one year, commencing January 1, 2010 through December 31, 2010.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated December 17, 2009 from Thomas M. Voelkl, Chief of Police, concerning a maintenance contract for the Police Department's Xerox copier, be received and filed: and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an agreement by and between the Town of Brighton and Xerox Corporation for maintenance and supplies of the Police Department copy machine at a price of \$28.00 per month with a copy charge of \$.0098 for black and white copies, and \$.0946 for color copies, which agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS

Councilpersons.

RESOLVED, that a memorandum dated January 6, 2010 from Paula A. Parker, Director of Finance, concerning authorization to execute an Independent Auditing Services Engagement Letter with Raymond F. Wager, CPA, PC be received and filed; and be **it** further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an Independent Auditing Services Engagement Letter with Raymond F. Wager, CPA, PC for independent audit services relating to the 2009 year-end independent audit, at a price of \$27,435.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting



PAULA A. PARKER, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE SUITE 110
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services ^{P²} Committee
From: Paula A. Parker, Director of Finance
Date: January 6, 2010
Subject: Authorization to Execute an Independent Auditing Services
Engagement Letter with Raymond F. Wager, CPA, PC

I request that Your Honorable Body authorize the Supervisor to execute the proposed Engagement Letter offered by Raymond F. Wager, CPA, PC for services relating to the 2009 year-end independent audit. For a total fee of \$27,435, the firm, which has capably served the Town for a number of years, proposes to provide "traditional" financial auditing services, as well as additional legal and policy compliance services.

The firm is proposing NO increase in fees **from** the 2008 year-end audit. Funding for such services has been provided in the Town's 2010 Budget.

I **would** be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter. A copy of the proposed Engagement Letter is enclosed for your review.

Cop[y to: S. Frankel and W. Moehle

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated December 10, 2009 from Thomas A. Low, Commissioner of Public Works, concerning an Agreement for Fleet Services, Machinery, Sale of Alternate Fuels, Etc., with Monroe County and other towns, be received and filed, together with an attachment thereto; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an Agreement by and between the Town of Brighton, Monroe County and the other Towns located in Monroe County, under which the County and the other Towns would have access to equipment, repair services and alternate fuel provided by the Town of Brighton during 2010, upon the terms and conditions set forth therein.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated December 10, 2009 from Thomas A. Low, Commissioner of Public Works, concerning an Amendatory Agreement with Monroe County for all seasons roadside mowing and dead animal pickup on county highways during 2010, be received and filed, together with an attachment thereto; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an Amendatory Agreement by and between the Town of Brighton and Monroe County under which the Town will provide roadside mowing and dead animal pickup on county highways in the Town of Brighton, which Amendatory Agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated January 5, 2010, from Thomas A. Low, Commissioner of Public Works, together with correspondence dated December 16, 2009 from Frank Horst, both concerning Mr. Horst's retirement as a Construction Equipment Operator, be received and filed; and be **it** further

RESOLVED, that the Town Board hereby accepts with great regret the retirement of Frank Horst as a Construction Equipment Operator in the Highway Department, effective December 31, 2009.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of January, 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS

Councilpersons.

RESOLVED, that correspondence dated December 22, 2009 from Gary A. Brandt, Director of Personnel, concerning approval for the designation of Paris Kirwan as Broker of Record for the 2010 PERMA Workers' Compensation Group Insurance contract, be received and filed, together with an attachment thereto; and be **it** further

RESOLVED, that the Town Board hereby designates Paris Kirwan Associates, Inc. as the Town of Brighton's Broker of Record for the Town's new Public Employees Risk Management Association Worker's Compensation Group Insurance Agreement for 2010.

Dated: January 13, 2010

Sandra L. Frankel, Supervisor	Voting
James R. Vogel, Councilman	Voting
Raymond J. Tierney III, Councilman	Voting
Louise Novros, Councilperson	Voting
Sheila A. Gaddis, Councilperson	Voting



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

December 22, 2009

Finance & Administrative Services Committee of the Town Board
2300 Elmwood Ave.
Rochester, NY 14618

Re: Request Approval (or designation of Paris **Kirwan** as Broker of Record (or 2010 PERMA Workers' Compensation Group Insurance contract

Dear Honorable FAS Committee Members,

Paris Kirwan has served the Town of Brighton with distinction as the Town of Brighton Insurance Broker of Record for over 15 years. I request your approval to name Paris Kirwan as Broker of Record for the new PERMA Workers' Compensation Group Insurance agreement for 2010. The Town will incur no new costs or fees for making this designation and this will allow Paris Kirwan to act on our behalf in any negotiations or conflict in coverage issues should they arise during the contract period of FY 2010.

Sincerely,

Gary A. Brandt
Director of Personnel

c: Paula Parker, Director of Finance
Susan Kramarsky, Town Clerk
William Moehle, Town Attorney



At a Town Board Meeting of the Town of Brighton,
Monroe County, New York, held at the Brighton Town
Hall, in said Town of Brighton on the 13th day of
January 2010.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL,
RAYMOND J. TIERNEY III,
LOUISE NOVROS,
SHEILA GADDIS

Councilpersons

RESOLVED, that Junius R. Judson, 2500 East Avenue, Rochester, New York 14618, be and hereby is re-appointed as a member and Chairman of the Brighton Architectural Review Board for a term of three years, effective nunc pro tunc January 1, 2010 through December 31, 2012; and be it further

Dated: January 13, 2010

UPON ROLL CALL VOTE

SANDRA L. FRANKEL _____

JAMES R. VOGEL _____

RAYMOND J. TIERNEY III _____

LOUISE NOVROS _____

SHEILA GADDIS _____

