

MINUTES OF TOWN BOARD MEETING  
OF THE TOWN OF BRIGHTON, COUNTY OF  
MONROE, NEW YORK HELD AT THE  
BRIGHTON TOWN HALL, 2300 ELMWOOD  
AVENUE, ROCHESTER, NEW YORK

April 23, 2008

PRESENT:

Councilmember James Vogel  
Councilmember Ray Tierney  
Councilmember Louise Novros  
Councilmember Sheila Gaddis  
Supervisor Sandra Frankel

William Moehle  
Attorney for the Town

Susan Kramarsky  
Town Clerk

**MEETING CALLED TO ORDER:**

**RECOGNITIONS/PRESENTATIONS:**

*Frank Farina—Retirement from Brighton Police Department  
Animal Control*

*Arbor Day—Proclamation*

*World AIDS Orphans Day—Proclamation*

**OPEN FORUM:**

*Raymond F. Wager, CPA, P.C.—Presentation of  
Town of Brighton 2007 Basic Financial Statement*

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros to receive and file the 2007 Financial Statements.

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**APPROVAL OF AGENDA:**

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board approve the agenda.

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:**

March 19, 2008  
 March 26, 2008  
 April 9, 2008

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board approve the aforementioned minutes.

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**PUBLIC HEARINGS:**

**MATTER RE:** Proposed "Cross Border Developments Local Law"  
 (see Resolution #18; Negative Declaration, dated March 26, 2008;  
 communications from Jean Baric, dated April 18, 2008 and Sherry S. Kraus,  
 Esq., dated April 17, 2008) (Complete transcript under separate cover)

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No.1 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**BIDS:**

**MATTER RE:** Authorize bid award, estimated total of \$38,250., to Villager Construction Co., Inc. for 2008 E. Henrietta Road sanitary sewer pipe crossing (see Resolution #1; letter from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 11, 2008, with attachment)

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No.2 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize bid award of \$4,900. to EB&G Enterprises, Inc.

to furnish and install two replacement flag poles at Twelve Corners Park (see Resolution #22; letter from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 17, 2008)

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 3 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**COMMUNICATIONS:**

**FROM** Dorraine Carr Laudisi, Sr. City Planner, City of Rochester, Department of Community Development, dated April 3, 2008, regarding Citygate

**FROM** Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 14, 2008 and January 31, 2008 to CSX Corporation regarding their railroad bridge over Penfield Road

**FROM** International Joint Commission providing schedule of Information Sessions and Public Hearings on proposed new order and plan 2007

**FROM** Jason M. Pelton, Project Manager, New York State Department of Environmental Conservation, dated April 9, 2008, regarding Carriage Cleaners Record of Decision

**FROM** Paul A. Johnson, Planning Manager, Monroe County Department of Planning and Development, dated April 9, 2008, providing copy of "Statistical Analysis of Parking by Land Use"

**FROM** Carmella R. Mantello, Director, New York State Canal Corporation, dated April 9, 2008, regarding the upcoming navigation season

**FROM** Victoria Hines, President and CEO, and Phil Shippers, Director, Meals on Wheels, dated April 2, 2008, thanking Supervisor Frankel for her participation in the recent Mayor's for Meals Program

**FROM** A. Kevin Crawford, Executive Director, New York Municipal Insurance Reciprocal (NYMIR), dated April 4, 2008, notifying of amendments to the bylaws of the Board of Governors of the NYMIR

**FROM** Elizabeth P. Gordon and Norman H. Ishler, dated April 6, 2008, Joan M. Aiello, Jay R. Greenberg, dated April 9, 2008, and Bruce Graham, dated April 12, 2008 commenting on the proposed Costello development

**FROM** Kevin B. O'Buckley, Region 4 Director, New York State Department of Transportation, dated April 3, 2008, notifying of Designation of Restricted Highway for portions of I-490 through August 31, 2008

**FROM** Jim Hooper, President, Westfall Heights Association, dated April 13, 2008, to the University of Rochester expressing appreciation for their installation of pond discharge control device at 300 East River Road, and for Tom Low's supporting such action

**FROM** Herb Ross, dated March 29, 2008, expressing appreciation for the Town's designation of Herb Ross Day and for the proclamation recognizing and honoring him for his lifetime of outstanding community service presented by the Brighton Town Board

**FROM** Ray Tierney regarding Diverging Diamond configuration to Kevin Bush NYS DOT

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file the foregoing communications

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

### **COMMITTEE REPORTS:**

Community Services Next meeting April 24, 2008.

Finance and Administrative Services Councilmember Sheila Gaddis reported on meeting of April 16, 2007. Next meeting May 7, 2008.

Public Safety Services Councilmember Ray Tierney reported on meeting of April 8, 2008

Public Works Services Next meeting May 5, 2008.

### **NEW BUSINESS:**

**MATTER RE:** Reading and approval of claims

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel that the Supervisor read and approve payment of the claims as set forth on Exhibit No. 4 attached.

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize transfer within 2008 budget for purchase of office chair for Assessor's office (see Resolution #2; memorandum from Elaine Ainsworth, Assessor, dated April 9, 2008)

Motion by Councilmember Sheila Gaddis Seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 5 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize acceptance and use of Justice Court Grant Program funds for purchase of Xerox Workcenter 4150S for Town Court and authorize Supervisor to execute purchase agreement (see Resolution #3; letter from Dianne W. Burdett, Administrative Court Clerk, dated April 14, 2008, with attachment)

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 6 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize to declare surplus used police vehicles and dispose of at auction (see Resolution #4; letter from Thomas M. Voelkl, Chief of Police, dated April 2, 2008)

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 7 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Retirement of Frank Farina as Animal Control Officer, effective April 26, 2008 (see Resolution #5; letters from Thomas M. Voelkl, Chief of Police, dated April 2, 2008 and Frank Farina, dated April 1, 2008)

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 8 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize transfer within 2008 budget for paving project at Buckland Park (see Resolution #6; letter from Jerry LaVigne, Director of Recreation, Parks and Community Service Department, dated April 14, 2008)

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 9 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize contract with Castle Branch for employee background check services (see Resolution #7; letter from Matthew S. Beeman, Assistant Director of Recreation and Parks, dated April 9, 2008, with attachment)

Motion by Councilmember Ray Tierney seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 10 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Accept resignation of Mark Woods from part-time position of Assistant Fire Marshal, effective April 24, 2008 (see Resolution #8; letters from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 15, 2008 and Mark A. Woods, dated April 15, 2008)

Motion by Councilmember Ray Tierney seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 11 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize probationary, permanent appointment of Jared Guhl to part-time position of Assistant Fire Marshal, effective April 28, 2008 (see Resolution #9; letter from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 14, 2008)

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 12 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize amendment to 2008 budget to appropriate \$5,000. of Streetscape Reserve Funds for purchase of baskets for Twelve Corners Park (see Resolution #10; letter

from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 13, 2008)

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 13 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize certain highway equipment be declared surplus and disposed of at auction (see Resolution #11; letter from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 11, 2008, with attachment)

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 14 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute contract agreement with Brighton Volunteer Ambulance to assist with video taping and rights purchase to their video program "How to Get the Final Word In" (see Resolution #12; memorandum from Paula A. Parker, Director of Finance, dated April 14, 2008, with attachment)

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 15 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize transfer with 2008 budget for budget departmental creation for the Green Brighton Task Force (see Resolution #14; memorandum from Paula A. Parker, Director of Finance, dated April 14, 2008)

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 16 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize transfer 2007 budget transfer to reflect expenses

to be posted for interdepartmental labor charges to Highway Road Repair Department and Highway Snow & Ice Removal Department for services performed by Sewer District employees during 2007 (see Resolution #13; memorandum from Paula A. Parker, Director of Finance, dated April 14, 2008, with attachment)

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 17 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute contract, not exceeding \$2,000., with The Metro Group, Inc. for waterside protection services to the Public Safety Wing cooling tower system in 2008 (see Resolution #15; letter from Laraine Albers, dated April 14, 2008, with attachment)

Motion by Councilmember Ray Tierney seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 18 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize purchase and installation of new main entrance door for Brighton Memorial Library for \$7,884. (see Resolution #16; letter from Laraine Albers, dated April 14, 2008, with attachments)

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 19 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Adopt Revised Scope for the Environmental Impact Statement for the Senator Keating Boulevard Site (see Resolution #17; letters from Ramsey A. Boehner, Executive Secretary, Planning Board, dated April 10, 2008, and Thomas A. Low, Commissioner of Public Works/ Superintendent of Highways, dated April 18, 2008, with attachment)

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 20 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Adopt proposed Idling of Town Vehicles Policy (see Resolution #20; letter from Thomas A. Low, Commissioner of Public Works/Superintendent of Highways, dated April 14, 2008, with attachment)

Motion by Councilmember James Vogel seconded by Councilmember Sheila Gaddis that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 21 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize probationary appointment of Maureen O'Reilly to the position of Clerk III with typing in the Town Clerk's Office, effective April 25, 2008, with 52 week probationary period (see Resolution #21; memorandum from Susan Kramarsky, Town Clerk, dated April 16, 2008)

Motion by Councilmember Sheila Gaddis seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth on Exhibit No. 22 attached

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTERS OF THE SUPERVISOR:**

**MATTER RE:** Revenue and Expense Reports for period ended March 31, 2008

Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to receive and file revenue and expense reports ending March 31 2008.

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** New York Municipal Insurance Reciprocal (NYMIR) annual meeting proxy (see letter from Kevin Crawford, Executive Director, NYMIR, dated April 2008, with attachment)

Motion by Councilmember Louise Novros seconded by Councilmember Sheila Gaddis to allow proxy vote if the Supervisor is unable to attend NYMIR annual meeting.

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**MOTION TO GO INTO EXECUTIVE SESSION:** at 9:45 Motion by Councilmember Sheila Gaddis seconded by Councilmember James Vogel to discuss litigation.

MOTION TO COME OUT OF EXECUTIVE SESSION at 10:10 PM by Councilmember James Vogel seconded by Councilmember Sheila Gaddis

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

Board took action to approve settlement in a form approved by the attorney for the Town.

**MEETING ADJOURNED:**

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adjourn at 10:15 PM

UPON ROLL VOTE

MOTION UNANIMOUSLY CARRIED

**Certification**

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton, County of Monroe, State of New York held on the 23 of April 2008 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS  
Councilpersons

**WHEREAS**, the Town Board duly scheduled a Public Hearing to be held on the 23rd day of April, 2008, at 7:30 P.M., prevailing time, to consider the adoption of a proposed Local Law of 2008 entitled "Cross Border Developments Local Law" and the environmental impact thereof, for the Town of Brighton, Monroe County, New York; and

**WHEREAS**, such public hearing was duly called and held and all persons having an interest in the matter having had an opportunity to be heard; and

**WHEREAS**, based on the materials submitted and testimony heard at the public hearing, the Town Board determines that the adoption of the Local Law will not have a material adverse impact on the environment and further deems it necessary and advisable to adopt the proposed Local Law.

**NOW, THEREFORE**, on motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,

**BE IT RESOLVED**, that the Town Board of the Town of Brighton hereby adopts a Negative Declaration under the State Environmental Quality Review Act, in the form attached hereto, in connection with the adoption of the proposed Cross Border Developments Local Law; and be it further

**RESOLVED**, that pursuant to the provisions of Article 3 of the Municipal Home Rule Law of the State of New York, the Town Board of

the Town of Brighton, hereby enacts, ordains and adopts the Local Law of 2008 entitled "Cross-Border Developments Local Law", as attached hereto as Exhibit "A", for the Town of Brighton, Monroe County, New York.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor

James R. Vogel, Councilman

Raymond J. Tierney III, Councilman

Louise Novros, Councilperson

Sheila A. Gaddis, Councilperson

Members of the Town Board of  
Brighton, New York, Monroe County

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 11, 2008 from Thomas A. Low, Commissioner of Public Works, concerning the award of a bid for the 2008 East Henrietta Road sanitary sewer pipe crossing, be received and filed, together with an attachment thereto; and be it further

**RESOLVED**, that the Town Board hereby awards the bid for the East Henrietta Road sanitary sewer pipe crossing to Villager Construction Company in the unit price bid of \$191.25 per foot for a total estimated cost of \$38,250; and be it further

**RESOLVED**, that the Supervisor is hereby authorized to execute and deliver change orders to the above contract without further Town Board action, to the extent such change orders do not increase the contract price by more than \$4,000.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor  
JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS  
Councilpersons

**RESOLVED**, that correspondence dated April 17, 2008 from Thomas A. Low, Commissioner of Public Works, concerning the award of a bid to furnish and install flagpoles at the Twelve Corners Park, be received and filed; and be it further

**RESOLVED**, that the bid for the furnishing and installation of flagpoles at the Twelve Corners be awarded to the lowest responsible and responsive bidder, EB&G Enterprises, Inc., in the lump sum bid of \$4,900; and be it further

**RESOLVED**, that the award of the bid be conditioned upon the receipt of funds for such purchase from the Brighton Chamber of Commerce.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

## CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

April 23, 2008

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>209,907.91</u>
D - HIGHWAY		<u>88,875.10</u>
H - CAPITAL		<u>4,050.00</u>
L - LIBRARY		<u>8,458.27</u>
SF - FIRE DIST		<u>100,000.00</u>
SL - LIGHTING DIST		<u>842.51</u>
SS - SEWER DIST		<u>24,059.83</u>
TA - AGENCY TRUST		<u>28,263.43</u>
TOTAL	\$	<u>464,457.05</u>

UPON ROLL CALL

MOTION CARRIED \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
SUPERVISOR\_\_\_\_\_  
COUNCIL MEMBER\_\_\_\_\_  
COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

\_\_\_\_\_  
DATE\_\_\_\_\_  
TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that a memorandum dated April 19, 2008 from Elaine Ainsworth, Town Assessor, concerning the budget transfer be received and filed; and be it further

**RESOLVED**, that the Town Board hereby approves a budget transfer in the amount of \$250 from account A.ASSOR.1355.489 (Assessor - Miscellaneous) to account A.ASSOR.1355.212 (Assessor - Office Furniture), for the purchase of a computer desk chair to be used in the Assessor's office.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 14, 2008 from Dianne Burdett, Town of Brighton Justice Court, Administrative Court Clerk, concerning the purchase of a copier, be received and filed, together with a proposed Xerox Purchase Agreement attached thereto; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute the Xerox Purchase Agreement, attached to the above-referenced correspondence, for the purchase of a Xerox Workcenter 4150S under the State contract, at a purchase price of \$5,255, plus an additional \$20 per month in maintenance fees and \$.0099 per print.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 2, 2008 from Thomas M. Voelkl, Chief of Police, concerning the disposal of surplus police vehicles, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby declares the three vehicles listed in the above-referenced correspondence to be surplus, and directs that they be sold at the annual municipal equipment auction on May 10, 2008.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 2, 2008 from Thomas M. Voelkl, Chief of Police, and correspondence dated April 1, 2008 from Frank Farina, Animal Control Officer, both concerning Mr. Farina's planned retirement, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby accepts with regret the retirement of Frank Farina as Animal Control Officer, effective April 26, 2008.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 14, 2008 from Jerry LaVigne, Director of Parks and Recreation, concerning a budget transfer related to a paving project at Buckland Park, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby approves a budget transfer of \$700 from account A.REC.7115.411 (Recreation - Maintenance Supplies) to account A.REC.7115.265 (Recreation - Sidewalk Construction), to fund the paving of bark chip paths leading to the baseball fields.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of  
Brighton, Monroe County, New York,  
held at the Brighton Town Hall, 2300  
Elmwood Avenue, in said Town of  
Brighton on the 23rd day of April,  
2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 9, 2008 from Matthew S. Beeman, Assistant Director of Recreation and Parks, concerning background screening for Recreation Department personnel, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute and agreement by and between the Town and Castle Branch for background checks for Recreation Department personnel, upon the terms set forth in the attachment to the above-referenced correspondence.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

## BACKGROUND SCREENING PROPOSALS

<u>Screen Now</u>	<u>Instant Verification, Inc.</u>	<u>Castle Branch</u>
\$175 Account Set-Up Fee	Statewide Criminal Search	County of Residence Check
	Nationwide Search	7yr Residence History
\$25 National Criminal Check	Nationwide Sex Offender Registry	Social Security Alert
		Nationwide Database Search
\$16 County "Local" Check		
<b>\$41 "per search" Total</b>	<b>\$85 "per search" Total</b>	<b>\$28 "per search" Total</b>
<p>Program Notes:</p> <ul style="list-style-type: none"> <li>• Additional plug-ins available</li> <li>• Instant report for National check</li> <li>• 72 hours for local report</li> <li>• Online set-up</li> <li>•</li> </ul>	<p>Program Notes:</p> <ul style="list-style-type: none"> <li>• Laminate ID cards for all cleared employees</li> <li>• 2-3 days for reports</li> </ul>	<p>Program Notes:</p> <ul style="list-style-type: none"> <li>• Additional counties search available for \$14</li> <li>• Federal Criminal Search available</li> <li>• Nationwide report is instant</li> <li>• County report 1-3 days</li> <li>• Records available as PDF documents</li> <li>• Currently used by Brighton Fire Dept.</li> <li>• Online set-up and access</li> </ul>

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 15, 2008 from Thomas A. Low, Commissioner of Public Works, and correspondence dated April 15, 2008 from Mark A. Woods, Deputy Fire Marshal, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby accepts the resignation of Mark A. Woods as Deputy Fire Marshal, with regret.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 14, 2008 from Thomas A. Low, Commissioner of Public Works, concerning the appointment of an Assistant Fire Marshal, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby concurs in the permanent probationary appointment of Jared Guhl, to the part-time, 20 hour-per-week position of Assistant Fire Marshal, at an hourly rate of \$16.39, effective April 28, 2008, with a probationary period of twelve (12) months.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 13, 2008 from Thomas A. Low, Commissioner of Public Works, concerning a budget amendment for the appropriation of Streetscape Reserve funds for baskets at the Twelve Corners Park, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby approves the budget transfer as set forth in the above-referenced correspondence, to be used to purchase new brackets for decorative street light poles in the Twelve Corners Park, and to furnish and install an automatic irrigation system for the baskets.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of  
Brighton, Monroe County, New York,  
held at the Brighton Town Hall, 2300  
Elmwood Avenue, in said Town of  
Brighton on the 23rd day of April,  
2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 11, 2008 from Thomas A. Low, Commissioner of Public Works, concerning the disposal of surplus equipment, together with a memorandum dated April 15, 2008 from Jay Jeffries, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby declares the items listed on the memorandum from Jay Jeffries to be surplus and authorizes them to be disposed of at auction.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting ____
James R. Vogel, Councilman	Voting ____
Raymond J. Tierney III, Councilman	Voting ____
Louise Novros, Councilperson	Voting ____
Sheila A. Gaddis, Councilperson	Voting ____

MEMO

TO: Tom Low, Commissioner of Public Works  
FROM: Jay Jeffries   
DATE: April 15, 2008  
RE: Upcoming Auctions

I am recommending the attached list of equipment be considered surplus. I would also ask for permission to send equipment to either the May or September Roy Teitsworth Municipal Auction. This decision will be based on arrival of new equipment.

CURRENT LIST OF EQUIPMENT FOR CONSIDERATION

#18	2001	Kubota L3710 Tractor	74238
#14	1997	Ford Pick Up F-250 (sewer)	1FTHX25HVEB96735
#63	1999	Sterling 10 Wheel truck with all season body, plow & wing	2FZXKECB3XAA93751
#97	1995	Ford 555D Back Hoe (sewer)	A431811
#76	1984	GMC 1 Ton Dump Truck	1GDHC34M5EV532746
#77	1996	Ford 1 Ton Dump Truck	2FDJF37H2TCA46387
#135	1992	CH and E 4" Trailer Mounted Pump	Sewer
#136	1992	CH and E 6" Trailer Mounted Pump	Sewer
#103	1970	Muller Concrete Mixer	Serial # 77526 Asset 010480
	1987	Lincoln Arc Welder LN 25	A1095686/9113
		Concrete Mixer	Sewer Asset 02445
		Cincinnati Model 102-A Pedestal 2 Wheel Grinder	
	1953	Sewer Roder	Sewer
		CGM Gas Monitor	Sewer
		UEMSI Lateral Camera with Cable reel	Sewer
		Diapham Pump	
		<del>Agucide Weed Control System</del>	<del>JE000245</del>
	1979	Stainless Steel Hylander Jr. Salt Body	H994
	1979	Flash Stainless Steel Salt Body	0232
	1983	Flash Stainless Steel Salt Body	0387
	1983	Flash Stainless Steel Salt Body	02078

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that a memorandum dated April 14, 2008 from Paula A. Park, Director of Finance, concerning an agreement with Brighton Volunteer Ambulance, for the taping and licensing of rights to a community video, together with an attachment thereto, be received and filed; and be it further

**RESOLVED**, that the Supervisor is hereby authorized and directed to execute and deliver a memorandum of agreement by and between the Town and Brighton Volunteer Ambulance, under which Brighton Volunteer Ambulance will produce a video concerning end-of-life decision making, and transfer all necessary rights to make such video available for use by the Town, at a cost to the Town of \$1,500, which agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that a memorandum dated April 14, 2008 from Paula A. Parker, Director of Finance, concerning a 2008 budget transfer for the activities of the Green Brighton Task Force, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby approves the 2008 budget transfer for the activities of the Green Brighton Task Force, all as set forth in the above-referenced memorandum; and be it further

**RESOLVED**, that the Finance Director is hereby authorized and directed to establish the appropriate accounts and account numbers in the Town's finance system to reflect expenses for the Green Brighton Task Force.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that a memorandum dated April 14, 2008 from Paula A. Parker, Director of Finance, concerning certain 2007 budget transfers in the Highway Fund, be received and filed, together with an attachment thereto; and be it further

**RESOLVED**, that the Town Board hereby approves the budget transfers in the Highway Fund to reflect services performed by Sewer District employees during 2007, all as set forth in the above-referenced memorandum.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____



PAULA A. PARKER, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE SUITE 110  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

## MEMORANDUM

To: The Honorable Town Board  
Attn.: Finance and Administrative Services Committee  
From: Paula A. Parker, Director of Finance  
Date: April 14, 2008  
Subject: **2007 Budget Transfer**  
Highway Fund (D)

I recommend that Your Honorable Body approve a 2007 budget transfer as follows:

From the following accounts:

D.HWY.5130 4.08	Motor Vehicle Parts	\$10,000
D.HWY.5130 4.61	Gasoline	8,800
D.HWY.5140 1.10	Highway Admin Wages	3,300
D.HWY.5140 4.32	General Liability Ins.	3,300
D.HWY.5140 4.36	Umbrella Insurance	3,000
D.HWY.5140 4.38	Uninsured Claims	6,000

To the following accounts:

D.HWY.5110 4.02	Sewer Dist Labor Charges	\$25,400
D.HWY.5142 4.02	Sewer Dist Labor Charges	9,000

This transfer is needed in the 2007 budget to reflect the expenses to be posted for the interdepartmental labor charges to the Highway Road Repair Department (5110) and the Highway Snow & Ice Removal Department (5142) for services performed by the Sewer District employees during 2007. Due to an oversight, these expenses were not posted to the budget.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: S. Frankel, B. Moehle, T. Low



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that a memorandum dated April 14, 2008 from Laraine Albers, concerning an agreement for waterside protection of the cooling tower system in the Public Safety Wing of Town Hall, together with correspondence dated February 17, 2008 from Joe Gilfoy, Account Manager, The Metro Group, Inc., together with a proposed Purchase Agreement attached thereto, be received and filed; and be it further

**RESOLVED**, that the Supervisor is hereby authorized and directed to execute and deliver the Purchase Agreement by and between the Town and the Metro Group, Inc. for waterside protection of the cooling tower system in the Public Safety Wing of Town Hall during 2008, at a cost not to exceed \$2,000, which Agreement shall be in form and substance as may be approved by the Attorney for the Town.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of  
Brighton, Monroe County, New York,  
held at the Brighton Town Hall, 2300  
Elmwood Avenue, in said Town of  
Brighton on the 23rd day of April,  
2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 14, 2008 from Laraine Albers, concerning the purchase and installation of a replacement door for the Brighton Memorial Library main entrance, be received and filed, together with attachments thereto; and be it further

**RESOLVED**, that the Town Board hereby approves the purchase of a door for the main entrance to the Brighton Memorial Library from Imperial Door Controls, Inc. and in connection therewith authorizes an exception to the Town's purchasing policy, approving the purchase notwithstanding the fact that the purchase was made through quotations, rather than by advertising for bids, because the Town Board finds that State law did not require bids and the receipt of three quotations on this specialized item, satisfactorily met the intent of the Town's purchasing policy to ensure the best pricing on acquisitions; and be it further

**RESOLVED**, that the Town Board hereby approves the appropriation of \$7,884 for the purchase of the door to account L.LIBRY.7410.263.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____



**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK

April 14, 2008

Honorable Finance Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

Dear Finance Committee Members:

I respectfully request authorization to exercise exception to the Town's purchasing policy to purchase and have installed a replacement door for the Brighton Memorial Library main entrance without advertising for bids. The Library door's current design has been a problem since installation. It opens into the west wind which damages the door quite often, always requiring repair and sometimes rather expensive replacement parts. The door does establish risk for injuries, and while the door is damaged, as it currently is, it is not ADA compliant and is a security issue as well. I respectfully suggest we proceed as quickly as possible to have a new sliding style door installed as soon as possible to alleviate all of these concerns.

Three quotes have been received and are attached hereto. I respectfully recommend that we purchase the door from Imperial Door Controls, Inc. While this company submitted the highest quote, they provide the best product and all inclusive installation. Kevin Hall understands the features of these systems and is available to respond to any questions you may have.

I further respectfully request authorization for appropriation of \$7,884. to account L.LIBRY.7410 2.63 Building Improvements from the Unreserved Fund Balance. Paula A. Parker, Director of Finance, and I have been in contact with Jennifer Ries-Taggart, Director, Brighton Memorial Library, who assures us that the Library Board of Trustees is supportive of this installation and budget appropriation.

Thank you for your kind consideration.

Sincerely,

  
Laraine Albers

xc: Paula A. Parker, Director of Finance  
Jennifer Ries-Taggart, Director, Brighton Memorial Library  
Kevin Hall, Town Maintenance Mechanic

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor

JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS

Councilpersons

**RESOLVED**, that correspondence dated April 10, 2008 from Ramsey A. Boehner, Executive Secretary, Town of Brighton Planning Board, concerning the draft scope for the environmental impact statement under SEQRA of the proposed Anthony J. Costello & Son Development Senator Keating Blvd. development project, be received and filed, together with the draft scope of the environmental impact statement of the project attached thereto; and be it further

**RESOLVED**, that correspondence dated April 18, 2008 from Thomas A. Low, Commissioner of Public Works, be received and filed, and the draft scope of the environmental impact statement be adopted as final; and be it further

**RESOLVED**, that Ramsey A. Boehner, Town Planner, be instructed to distribute the draft scope of the environmental impact statement per SEQRA regulations.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor  
JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS  
Councilpersons

**RESOLVED**, that correspondence dated April 14, 2008 from Thomas A. Low, Commissioner of Public Works, concerning a proposed policy concerning the idling of Town vehicles, be received and filed, together with a copy of the proposed policy; and be it further

**RESOLVED**, that the Town Board hereby adopts the proposed policy concerning the idling of Town vehicles in the form attached to the above-referenced correspondence.

Dated: April 23, 2008

Sandra L. Frankel, Supervisor

James R. Vogel, Councilman

Raymond J. Tierney III, Councilman

Louise Novros, Councilperson

Sheila A. Gaddis, Councilperson

Members of the Town Board of  
Brighton, New York, Monroe County

4/14/08

## POLICY ON THE IDLING OF TOWN VEHICLES

### Purpose:

It is the purpose of the Town Board of the Town of Brighton to maintain its level of services to the public while operating its vehicles so as to minimize greenhouse gas emissions and costs.

### Policy:

The Town shall prohibit all idling of diesel-fueled and gasoline-fueled vehicles operated by the Town, except where absolutely necessary.

### General Guidelines, Police Vehicles:

No operator of a Police vehicle shall cause it to idle for any length of time, except where necessary and/or allowed under the exceptions listed below:

- whenever a K-9 officer and partner are on duty;
- situations where emergency equipment is being operated;
- whenever weather dictates that leaving the vehicle idling would maintain the availability of the vehicle for emergency response or deployment (ie: heavy snowfall, icing conditions);
- whenever an officer has a subject in custody and secured in their vehicle, away from the police department;
- whenever on a traffic post for any event (special event, detour, etc);
- whenever weather conditions dictate that warming up the vehicle after sitting for an extended period of time would expedite the removal of frozen precipitation;
- any other circumstance that the on duty supervisor approves of and does so on a case by case basis;

### General Requirements, Non-police vehicles:

No operator of a Town, non-Police vehicle shall cause it to idle for more than 5 minutes in any 60-minute period, except where necessary.

### Definitions:

1. **Necessary idling of diesel-fueled vehicles:** Necessary idling shall be defined to be only that occurring:
  - a. While waiting to load or unload at a location, for a period of no more than 30 minutes;
  - b. While stopped in traffic;
  - c. While being serviced or repaired;
  - d. While powering work-related equipment (excluding AC, heater, AM/FM radio);

- e. While temperatures are below 25 degrees **and** the vehicle will remain motionless for over 2 hours.
2. **Necessary idling of gasoline-powered vehicles:** Necessary idling shall be defined to be that occurring:
- a. While waiting to load or unload at a location, for a period of no more than 30 minutes;
  - b. While stopped in traffic;
  - c. While being serviced or repaired;
  - d. While powering work-related equipment
  - e. While serving as a warming spot for employees working outdoors in severe conditions.

Implementation:

Department Heads are to distribute this policy to all drivers of Town vehicles.  
Department Heads are to enforce this policy in a manner consistent with the Civil Service law, collective bargaining agreements and Town policies.

Adopted:

Effective Date: June 1, 2008

Revisions:

My documents/green brighton/idling policy

At a Town Board Meeting of the Town of  
Brighton, Monroe County, New York,  
held at the Brighton Town Hall, 2300  
Elmwood Avenue, in said Town of  
Brighton on the 23rd day of April,  
2008.

**PRESENT:**

SANDRA L. FRANKEL,  
Supervisor  
JAMES R. VOGEL  
RAYMOND J. TIERNEY III  
LOUISE NOVROS  
SHEILA A. GADDIS  
Councilpersons

**RESOLVED**, that a memorandum dated April 16, 2008 from Susan Kramarsky, Town Clerk, concerning the appointment of a Clerk III, with typing, in the Town Clerk's office, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby appoints Maureen O'Reilly to the position of Clerk III with Typing in the Town Clerk's office, effective April 25, 2008, on a probationary basis, with a probationary period of 52 weeks, at a 2008 salary of \$31,995 per year, Group II, Step 4 of the Town Salary Schedule, subject to Civil Service approval.

Dated: April 23, 2008

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Sandra L. Frankel, Supervisor	Voting _____
James R. Vogel, Councilman	Voting _____
Raymond J. Tierney III, Councilman	Voting _____
Louise Novros, Councilperson	Voting _____
Sheila A. Gaddis, Councilperson	Voting _____