

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK

PRESENT:

SEPTEMBER 22, 2009

Supervisor Sandra Frankel
Councilmember Sheila Gaddis
Councilmember Louise Novros
Councilmember Ray Tierney

William Moehle, Attorney for the Town
Susan Kramarsky, Town Clerk

MEETING CALLED TO ORDER: 9:00 AM

APPROVAL OF AGENDA:

Motion by Councilmember Ray Tierney seconded by Councilmember Louise Novros to approve the agenda.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

NEW BUSINESS:

MATTER RE: Authorize submission of two (2) Local Government Efficiency Grant Program applications to New York State Department of State for updating study of town-wide emergency management services (see Resolutions #1 and #2; letter from Douglas S. Clapp, Director of Communications, dated September 16, 2009)

Motion by Councilmember Sheila Gaddis seconded by Councilmember Ray Tierney that the Town Board adopt the resolution authorizing the Supervisor to apply for a General Efficiency Planning Grant, as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Sheila Gaddis seconded by Councilmember Ray Tierney that the Town Board adopt the resolution, authorizing the Supervisor to apply for a High Priority Planning Grant, as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Sheila Gaddis seconded by Councilmember Ray Tierney to adjourn at 9:30 AM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Susan Kramarsky, 79 Monteroy Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton County of Monroe, State of New York meeting held on the 9 September 2009 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22nd day of September, 2009.

PRESENT:

SANDRA L. FRANKEL,

Supervisor

JAMES R. VOGEL

RAYMOND J. TIERNEY III

LOUISE NOVROS

SHEILA A. GADDIS

Councilpersons.

WHEREAS, the Town Board of the Town of Brighton, as Commissioners of the West Brighton Fire Protection District, desires to update previous studies of fire protection services within the Town to obtain more current information, and to seek grant funding from the Local Government Efficiency Grant Program to fund a portion of the cost thereof; and

WHEREAS, the Brighton Fire District desires to work with the Town and the West Brighton Fire Protection District as co-applicant for such grant and to that end the Brighton Fire District will also adopt a resolution of its Board of Directors authorizing an application for such a grant; it is therefore

RESOLVED, that correspondence dated September 16, 2009, from Douglas S. Clapp, Assistant to the Supervisor, concerning authorization for the Supervisor to apply for Local Government Efficiency Grants, be received and filed; and be it further

RESOLVED, that Sandra L. Frankel, Supervisor of the Town of Brighton, is hereby authorized to apply for a General Efficiency Planning Grant offered by the New York State Department of State in the amount of \$22,500, and be it further

RESOLVED, that Supervisor Sandra L. Frankel, and/or her designee, is hereby designated as the Lead Applicant Contact Person for such grant application authorized to execute all financial and/or administrative processes relating to the grant program; and be it further

RESOLVED, that the title and description of the program to be funded with such grant is the Town of Brighton Emergency Services Study to review and update studies of emergency services in Brighton conducted in 1993 and 2001 and the recommendations therein for possible consolidation or merger of the Brighton Fire District and the West Brighton Fire Protection District; and be it further

RESOLVED, that the Brighton Fire District would be the co-applicant for such grant application and that there be a \$2,500 local share to be paid \$1,250 by the Brighton Fire District and \$1,250 by the West Brighton Fire Protection District; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an Inter-municipal Agreement by and between the Town Board of the Town of Brighton, acting as Commissioners of the West Brighton Fire Protection District and the Brighton Fire District, in the event the grant is awarded.

Dated: September 22, 2009

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22nd day of September, 2009.

PRESENT:

SANDRA L. FRANKEL,
Supervisor

JAMES R. VOGEL
RAYMOND J. TIERNEY III
LOUISE NOVROS
SHEILA A. GADDIS
Councilpersons.

WHEREAS, the Town Board of the Town of Brighton, as Commissioners of the West Brighton Fire Protection District, desires to update previous studies of fire protection services within the Town to obtain more current information, and to seek grant funding from the Local Government Efficiency Grant Program under the High Priority Planning Grant Program to fund the anticipated cost thereof; and

WEHEREAS, the Brighton Fire District desires to work with the Town and the West Brighton Fire Protection District as co-applicant for such grant and to that end the Brighton Fire District will also adopt a resolution of its Board of Directors authorizing an application for such a grant; it is therefore

RESOLVED, that correspondence dated September 16, 2009, from Douglas S. Clapp, Assistant to the Supervisor, concerning authorization for the Supervisor to apply for Local Government Efficiency Grants, be received and filed; and be it further

RESOLVED, that Sandra L. Frankel, Supervisor of the Town of Brighton, is hereby authorized to apply for a High Priority Planning Grant offered by the New York State Department of State in the amount of \$40,500, and be it further

RESOLVED, that Supervisor Sandra L, Frankel, and/or her designee, is hereby designated as the Lead Applicant Contact Person for such grant application authorized to execute all financial and/or administrative processes relating to the grant program; and be it further

RESOLVED, that the title and description of the program to be funded with such grant is the Town of Brighton Emergency Services Study to review and update studies of emergency services in Brighton conducted in 1993 and 2001 and the recommendations therein for possible consolidation or merger of the Brighton Fire District and the West Brighton Fire Protection District; and be it further

RESOLVED, that the Brighton Fire District would be the co-applicant for such grant application and that there be a \$4,500 local share to be paid \$2,250 by the Brighton Fire District and \$2,250 by the West Brighton

Fire Protection District; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute and deliver an Inter-municipal Agreement by and between the Town Board of the Town of Brighton, acting as Commissioners of the West Brighton Fire Protection District and the Brighton Fire District, in the event the grant is awarded.

Dated: September 22, 2009

Sandra L. Frankel, Supervisor	Voting	_____
James R. Vogel, Councilman	Voting	_____
Raymond J. Tierney III, Councilman	Voting	_____
Louise Novros, Councilperson	Voting	_____
Sheila A. Gaddis, Councilperson	Voting	_____



Town of Brighton
Office of Communications
2300 Elmwood Avenue
Rochester, New York 14618-2196
585-784-5253 OFFICE 585-784-5203 FAX

September 16, 2009

Honorable Finance Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Authorization for Supervisor to apply for Local Government Efficiency Grants

Honorable Members:

I hereby request that a resolution be prepared authorizing the Supervisor to apply for two grants through the 2009-2010 Local Government Efficiency Grant Program offered by the New York State Department of State.

The purpose of the grants is to fund a study to update the 2001 West Brighton Fire Protection District and Town of Brighton Emergency Medical Services Study prepared by MMA Consulting Group, Inc.

Per a phone conversation with Mark Morse, one of the consultants from MMA who worked on the 2001 study, the cost of a thorough update including substantial field work would be in the range of \$38,000 to \$43,000.

Per a phone conversation with Robert Roeckle, a technical advisor for the grant program with the NYS Department of State, I recommend that the Supervisor apply for a High Priority Planning Grant for \$45,000. The deadline for this application is October 21, 2009. The \$4,500 cost of the 10% local share would be divided equally between the Brighton Fire District and the West Brighton Fire Protection District, for a cost to the town of \$2,250.

Although our proposed study update appears to qualify for the High Priority Grant, Mr. Roeckle recommended that the town also apply for a General Efficiency Planning Grant of \$25,000, the maximum available. That application must be received in Albany by 4:00 p.m. on Wednesday, September 23, 2009. In the event that our application for the High Priority Grant is turned down, it is highly likely that we would be awarded the General Efficiency grant. Per my conversation with Mr. Morse at MMA, a smaller scale update could be performed within that budget constraint. The \$2,500 cost of the 10% local share would be divided equally between the Brighton Fire District and the West Brighton Fire Protection District, for a cost to the town of \$1,250.

Please note that the Brighton Fire District Commissioners will meet on Tuesday, September 22nd to approve a resolution for the district to be a co-applicant for these grants.

Respectfully Submitted,

Douglas S. Clapp
Assistant to the Supervisor

Cc: P. Parker; Richard Garrett, Fire Commissioner