

**TOWN OF BRIGHTON TOWN BOARD
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MEETING AGENDA**

**Meeting Date: Tuesday, November 15, 2016, 2016 (3:30 pm)
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the November 1, 2016 meeting.
2. Appointment of Clerk III (Police Dept.) – Request from Chief Mark Henderson for Town Board action to appoint a Full-Time Clerk III effective December 12, 2016 to fill a vacancy within the department (see letter from M. Henderson).
3. Budget Transfer (Info Systems) – Request from Sue Wentworth for Town Board action to transfer \$3,000 within the IT budget to support the purchase of wireless access points in Town Hall for internal use (see memo from S. Wentworth).
4. Executive Session – Employment of particular people and collective bargaining.
5. Contract for Actuarial Services for OPEB Valuation (Finance) – Request from Suzanne Zaso for Town Board action to authorize the Supervisor to execute an agreement with the Burke Group to provide actuarial services for the valuation of other post-employment benefits (OPEB) as required by GASB 45.

The next regularly scheduled meeting of the FASC will be held **Wednesday December 7, 2016 at 8:30 am**, in the Stage Conference Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.