

**TOWN OF BRIGHTON TOWN BOARD  
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE  
MEETING AGENDA**

**Meeting Date: Tuesday, September 6, 2016 (3:30 pm)  
Location: Stage Conference Room, Brighton Town Hall**

1. Approval of Minutes – Receive and file minutes of the August 17, 2016 meeting.
2. Budget Transfer for Software Purchase (Info Systems) – Request from Sue Wentworth for Town Board action to transfer \$4,000 from computer equipment to software to purchase SQL Server software (see memo from S. Wentworth).
3. Create Project Budget for 2018 Roll Assessment Update and Appropriate Reserves (Finance/Assessor) – Request from Suzanne Zaso for Town Board action to adopt a budget for the 2018 Roll Assessment Update Project and to appropriate \$80,000 in reserves, subject to a permissive referendum (see letter from S. Zaso).
4. Bid Award for Library Rooftop HVAC Unit (Public Works) – Request from Mike Guyon for Town Board action to award a bid in the amount of \$73,500 to Pipitone Enterprises, LLC to replace an HVAC unit on the Library roof and to authorize the Supervisor to execute the contract along with any change orders that do not collectively exceed 10% of the awarded contract price (see letter from M. Guyon).
5. Renewal Contract for Refuse Collection Services (Refuse Districts) – Request from Tim Keef for Town Board action to renew the 2015 contract with Waste Management of NY for weekly collection and disposal of solid waste and recyclables from the Town refuse districts in 2017 (see letter from T. Keef).
6. Declare Equipment as Surplus for Auction (Highway) – Request from Tim Anderson for Town Board action to declare items of equipment as surplus and authorize for auction (see letter from T. Anderson).
7. Accept Sponsorships for July 4<sup>th</sup> Celebration (Parks) – Request from Matt Beeman for Town Board action to accept \$5,400 in sponsorships for the July 4<sup>th</sup>, 2016 celebration (see letter from M. Beeman).
8. Bids for Replacement Ambulance (Finance Dept.) – Request from Suzanne Zaso for Town Board authorization to seek bids for one replacement ambulance for the Ambulance Services Special District (see letter from S. Zaso).

The next regularly scheduled meeting of the FASC will be held **Tuesday, September 20, 2016 at 3:30 pm**, in the Stage Conference Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.