

**BRIGHTON PARKS AND RECREATION  
ADVISORY BOARD**

**MINUTES**

April 25, 2016

ATTENDANCE: Matt Beeman, Denis Conley, Larry Davis, Mark Kokanovich, Supervisor William Moehle, Councilmember Louise Novros, Melissa Sumner, Mike Tullio, Elaine Vitone, Ray Warrick, Councilmember Chris Werner, Mike Zobel

APPROVAL OF MINUTES: Minutes from the March 21, 2016 meeting were approved with the following corrections:

- Regarding “Matter Re: Off Road Biking in Brighton”, the first bullet point should say “... people are using the trails at Corbett’s Glen for off road biking....”. The second bullet point should read “A suggestion was made ..... in one of the Brighton Parks, such as Lynchwood Park”.
- Regarding the “Good of the Order”, the first bullet point should read “Ray Warwick is in touch with the Town of Henrietta regarding Lookup Park, .....”.

**BUSINESS MATTER:**

MATTER RE: COMPREHENSIVE PLAN – BUCKLAND PARKLAND - Mark Kokanovich

- A Comprehensive Plan Committee meeting was held on April 18, 2016 to discuss future plans for Buckland Park. The next public meeting, which will be held in June, will have its emphasis on Park planning.
- Matt Beeman reported that discussion was held at the Comprehensive Plan Committee meeting about the fact that the entrance to Buckland Park will change at some point, which will alter the “look” of the Park.
- Ramsey Boehner and other Committee members plan to attend the May meeting of the Parks and Recreation Advisory Board and will have updated materials available on the proposed changes for Buckland Park.
- A survey is located on the Comprehensive Plan website, [envisionbrighton.org](http://envisionbrighton.org); Board members were asked to encourage the community to fill out this survey.
- A suggestion was made about the nearly completed Brickyard Trail. Signs could be placed at the Farmhouse giving information about the fact that bricks used to build the house came from the trail area.
- Discussion was held about how to manage pedestrian and bike traffic from the Brickyard Trail across Westfall Road. Hardscapes have been placed at the trailhead on Westfall to prevent bicyclists from “zooming” across Westfall from the trail. Should crosswalks be added?
- A question was raised about having ADA accessible picnic tables available at Buckland Park. Matt reported that last year his park staff built 2 picnic tables that meet these requirements; each pavilion at Buckland has one of these tables.

MATTER RE: PARKS SUPERINTENDENT’S REPORT – Matt Beeman

- This is the busiest time of year for field preparation and use.
- Water in the parks will be turned on April 26<sup>th</sup>.
- Some Brighton fields are being dual-lined to support two sports at a time.
- The contract for mowing has been signed and they will start mowing this week.
- Girls lacrosse has doubled in size since last year. These teams are able to use the fields at no cost because they meet the Brighton resident requirements in the Field Use Policy.

**BUSINESS MATTER (cont.):**

MATTER RE: RECREATION DIRECTOR'S REPORT – reported by Denis Conley, for Becky Cotter

- We continue with finalizing plans for summer.
- Summer Camp registration began on Tuesday, April 19th for Brighton Residents and it was a super busy day. As of Friday, 4/22, 3 weeks at Council Rock and 1 week at French Road Camp are full. Registrations continue to come in for camp.
- Registration went well with a few glitches with Rec1. We have worked diligently with Melissa and Rec1 to correct all issues and now have everything taken care of. There was an update done to our payment platform that caused a slight issue with customers paying that had user credit. Rec1 identified the problem and put an update in place to fix everything.
- Camp interviews have been done and we will be making final decisions for hiring next week.
- The Summer Concert Series has been set and we are excited for the line up (attached).
- There are still numerous Winter/Spring Programs remaining so the Department is focused on promoting those as well as continuing to finalize preparations for summer.

**SUBCOMMITTEE REPORTS:**

YOUTH & FAMILY – reported by Mike Zobel

From Katie Tytler -

Aquatics:

- Summer lifeguards are all hired.
- Bathing suits have been ordered.
- New session of swim lessons have started, 4/27.
- We are still working with the JCC and things have been running very well.
- New program this month was Afterschool Aquafit and it is going really well.

Other Programs:

- Mother/Son Bingo is Friday, April 29<sup>th</sup>.

From Michele Aman –

- We started our new Tri-Sports Clinic in which participants get to try soccer, floor hockey and basketball for 2 sessions each. We had 13 participants sign up who are really enjoying the program.
- Becky and I are in the process of interviewing and hiring new counselors for summer camp.
- Our Annual Youth Fishing Derby will be held on May 7th at Brighton Town Park and registration is looking good for that event.

FACILITIES & PARKS – submitted by Matt Beeman

- Park mowing contract has been awarded and will hopefully begin this week.
- Seasonal Laborers will begin to start shifts beginning on May 2<sup>nd</sup>
- Park irrigation is scheduled to be turned on April 26<sup>th</sup>
- Fields, Fields, Fields, Fields!

*TOWN PARK:*

- All Park equipment has been serviced
- Fire system inspections are completed
- Field supplies have been ordered
- Softball field rolling and aeration
- New pads have been purchased for softball light poles
- General Park clean up and trail maintenance. Due to the string of warm weather we have been able to get more done in these areas All damaged/rotted picnic tables are being repaired

*PERSIMMONS PARK:*

- Spring Clean up of Park

## FACILITIES &amp; PARKS (cont.) -

*MERIDIAN PARK:*

- Park maintenance equipment has been serviced and is ready for spring.
- Facility fire inspections have been completed.
- Irrigation scheduled to be turned on April 26<sup>th</sup>
- Field supplies have been ordered.
- Fields are being prepared and schedules are being coordinated for the spring sport season.
- Working closely with Brighton Baseball on field maintenance that includes grading, re-sodding and raising field lips
- General Park clean up and trail maintenance
- Removed hanging branches over park perimeter trail
- Tennis courts have been approved as part of the 2016 CIP program to get resurfaced and sealed.
- Repairing all of the concession building door handles which are hard to repair; parts are hard to find.
- New signage installed on baseball fields to identify field numbers and no dogs

*BUCKLAND PARK:*

- Fire System/Sprinkler System inspections have been completed
- Preventative maintenance on all Park equipment has been completed.
- Field supplies have been ordered.
- Fields are being prepared and schedules are being coordinated for spring sport season.
- Additional landscaping maintenance will begin in May on Farmhouse gardens and Veterans' Memorial.
- General trail maintenance and Park clean up
- Irrigation is scheduled to be turned on April 26<sup>th</sup>
- Park lodge was broken into on Monday, April 11th. Kids broke the vertical rods that lock the front doors and set off 2 fire extinguishers inside the building. Cleanup was extensive and we are getting quotes to repair and/or replace the front doors and move away from the vertical rod locking system.
- We will be replacing our broken 12 year old Club Car Utility Vehicle with a new Toro Workman Utility Vehicle. Once we have delivery we will be declaring the broken cart surplus. The new cart will help us in our ongoing maintenance efforts especially trail maintenance.
- Soccer goals have been organized down to the only goals we need for Brighton Soccer. Any remaining goals have been broken down and put into storage. This will help clean up the appearance of Buckland. Roller door repair on our main storage building near the Farmhouse

*BUCKLAND FARMHOUSE:*

- Fire/Sprinkler Alarm inspections are completed.
- Additional landscaping maintenance for gardens will begin in May.

*CORBETT'S GLEN:*

- We will continue to bark chip the trails. It takes a lot of man power to move the chips from the landfill to Corbett's Glen and get them spread on the trails. We'll need to purchase trail chips this year (\$10/cubic yard) but I am continuing to work with some small tree companies and NYS DOT projects to donate their chipped tree material from various job sites when these jobs arise. Trail maintenance really swings into full effect after July 4th.

## BRIGHTON SENIORS – reported by Elaine Vitone

5/10 – A late Cinco de Mayo celebration: order an authentic empanada (chicken, beef or vegetarian) from Juan and Maria's Empanada stand, then stay for Latin inspired tunes with Fred Vine!

5/12 – Join us at 11 am for our Lilacs and Lunch Trip. Skip the busy festival parking and ride to Highland Park among friends. You will have the freedom to explore the Veterans' Memorial, vendor tents, and have lunch on your own at any of the food stands. Please sign up by 5/10.

## STUDENT REP REPORT – submitted by Ryan Gao

- Brighton Believes is hosting a 5K to benefit children and families served by the Brighton Food Cupboard and Brighton Your Wardrobe – it is on Sunday, June 5th at Meridian Centre Park.
- Seniors Jordan Coon and Kody Derhak won 1st place at the Eastern Monroe Career Center New York State SkillsUSA Competition in Syracuse - Jordan won in the cosmetology category and Kody won in the culinary arts category.

HIGHLAND CROSSING TRAIL PROJECT/BRIGHTON BICYCLING COMMITTEE –submitted by Jackie Marchand

Brickyard Trail

- connecting Brighton Town Hall and Buckland Park
- \$826,000 project
- should open in June
- encourage people to park at Town Hall, not the Temple or the small lot by the Veterans Memorial; can then use light by Eastland Ave to cross Elmwood.
- will probably be used by casual walkers/cyclists
- commuting cyclists will take Bonnie Brae or Roby Dr. (as I do) because the Brickyard Trail isn't paved

Highland Crossing Trail

- project has been ongoing since 2008
- we have necessary right of way from state; just need to formalize it
- hope to get bids in fall, break ground next winter
- can only cut trees Oct-April due to long-eared bat nesting regulations

MCC connector Trail

- connects MCC to south side of the Canal Trail by S. Clinton Ave.
- believe that few people know about it

HISTORIC BRIGHTON –

N/A

COMPREHENSIVE PLAN COMMITTEE –

N/A

BRIGHTON BASEBALL – reported by Larry Davis

**1) OPENING DAY IS THIS SATURDAY !!! - Parade marches off at 11AM from the Town Hall, and ends at TCMS. Parade forms at 10:30AM with the youngest kids going first**

2) We are ready to go, and even ordered some field watering from Mother Nature early in the week to help with field prep.

3) We have already had 3 varsity games on Moore Field at Buckland Park

4) Our field staff has already started (*1 has started, the other will start mid-May when he completes his college year*). As most know, Brighton Baseball augments an over-worked Brighton Parks staff with two summer hires to help get work done and do our part to help Brighton's parks look great

5) Matt and some of our members have received requests from teams to use fields and schedule games; we follow a collaborative process with Matt and his team to accommodate as many as possible with preferences for teams with a majority of Brighton kids

6) As always, we receive late registrations right up until the parade and will accommodate as many as possible.

BRIGHTON SOCCER – reported by Mike Tullio

- Registration is ongoing, with the younger teams beginning on June 1 & 2.
- U6 and U8 numbers are the same as last year; there are fewer older teams.
- Several "premier" leagues have started in the Rochester area, including Monroe United. This makes it more difficult for Brighton to field teams.

## TOWN BOARD REPORT:

From Councilmember Louise Novros –

- The Pharmaceutical Take Back program will be on April 30<sup>th</sup>, from 11am – 3pm (new time).
- Clean Sweep will be May 14<sup>th</sup>, with breakfast held at French Road School prior to the start of that event. Trees for this program have been picked up by Matt and will be delivered to FRES on May 13th.

From Councilmember Chris Werner –

Information from the April 20, 2016 Community Services Committee meeting include:

- The anticipated opening for the Brickyard Trail is June 2016. Signs are being designed.
- Recommendations will be forthcoming regarding bicycles in Brighton Parks and appropriate signage about rules.
- Matt Beeman reviewed items included in the Brighton Baseball contract.
- Comprehensive Plan: recommendations for Park improvements will be reported in public meetings.
- Revenues and usage of Brighton parks were reported by Matt Beeman. Rental revenues for lodges is going well and is comparable to previous years.
- Regarding Brighton bicycling routes - it was suggested that publication of these be posted on the website.
- The table pedestal at the 12-Corners Triangle was removed. Councilmember Werner will research alternatives.
- June 1<sup>st</sup> has been set as the new deadline for the Traffic Control Box Painting project. The Steering Committee has been established: Chris Werner (Town Board), Katie Maley (BHS), Betsy Liano ( Brighton Rec adjunct), Rochelle Bell (former SOC). The Selection jury has been broadened: Chris Werner, Katie Maley, Betsy Liano, Rochelle Bell, and artists Joel Rosen and Catherine Wu (BHS student). Materials for priming and anti-graffiti painting will be financed from Clean Sweep revenues and reserves. Community volunteers will be utilized.
- The Summer Farmers' Market begins May 22.
- Community Farm proposal has been submitted.
- Some plots remain at the Community Garden.
- Dan Aman has proposed a no smoking policy for all Town properties per a Court of Appeals ruling. This ban would include e-cigarettes and chewing tobacco.
- Louise Novros and Becky Cotter are researching the purchase of high-quality, non-tilting umbrellas for the Town Hall pool.

**FOR THE GOOD OF THE ORDER:**

- Concerns were expressed about the watering of trees being newly planted in Brighton Parks. Matt indicated that the trees he purchased were fairly heat tolerant and that the locations chosen to plant the trees tend to be in the wetter areas of the parks.
- It was noted that the entrance sign for Buckland Park is hard to see at night. County regulations prevent it from being placed closer to Westfall Road.

MEETING CONCLUDED AT 6:00 PM.

**NEXT MEETING DATE: MONDAY, MAY 23, 2016 at 4:30 pm.**

In the Brookside Senior Lounge

**\*\*If you are unable to attend this meeting or will be late, please contact Denis Conley at 585-784-0231 or Melissa Sumner at 585-784-5265.**