

**BRIGHTON PARKS AND RECREATION
ADVISORY BOARD**

MINUTES

February 29, 2016

ATTENDANCE: Matt Beeman, Denis Conley, Rebecca Cotter, Larry Davis, Ryan Gao, Coleridge Gill, Jackie Marchand, Joshua Marvald, Louise Novros, Melissa Sumner, Elaine Vitone, Ray Warrick, Chris Werner, Mike Zobel

APPROVAL OF MINUTES: Minutes from the January 25, 2016 meeting were approved, with the following correction*, by Coleridge Gill and seconded by Elaine Vitone: *In the section "Attendance", add "Elaine Vitone".

BUSINESS MATTER:

MATTER RE: INTRODUCTION OF NEW BOARD MEMBERS – Denis Conley

- New Board members, Jackie Marchand and Ray Warrick were introduced to the group and each gave brief background information about themselves.

MATTER RE: PARK SUPERINTENDENT'S REPORT – Matt Beeman

- March and April are very busy months preparing for the outside season while continuing to maintain facilities and provide snow removal.
- Bid packets for the mowing contract will be available on March 10th; packets will be opened on March 24th. This is a three year contract and covers about 500 acres of parkland. The Parks Dept works with the Brighton Highway Dept. to cover extra Town areas that need mowing.

MATTER RE: RECREATION DIRECTOR'S REPORT – Becky Cotter

- The Brighton Town website has been redesigned, making it easier for the public to navigate general and Recreation Department information.
- Nancy Dahl, the part time clerk in the Recreation Office, has retired. The search has begun to fill her spot.
- The Summer 2016 Brochure is at the printer and is expected to be in homes by early April. Registration for the summer playground camps for residents will begin on April 19th.
- Preparation for the Summer Concert Series has begun. If anyone has any suggestions for potential bands for the Series, please contact Becky.
- Becky has been attending monthly meetings regarding the future plans for Brookside and the Recreation Dept. If anyone has ideas about possible locations that might be available, please contact Becky.

SUBCOMMITTEE REPORTS:

YOUTH & FAMILY – reported by Mike Zobel, from Katie Tytler

JCC is still using the Brighton pool. Things have been going well having them join with us. Participation is at an all time high, which is excellent for the pool. Swim lessons begin Feb. 29th and are full. Barracudas continues to run well.

- **Pre-School**
Participation is good. We are looking at our next round of classes to begin soon.
- **Cabin Fever**
This year it was a success. Many vendors were happy and are looking forward to participating next year.
- **Breakfast Hop & Hunt**
I am working on sponsorship for this event and publicity. This event is always a big hit and successful.
- **Summer Brochure**
All summer programs have been submitted I am working on editing and making changes as needed.

SUBCOMMITTEE REPORTS (cont.) :

YOUTH & FAMILY – reported by Coleridge Gil, from Michele Aman

- We are in the process of finalizing the Summer 2016 Brochure. I am bringing back past successful programs as well as some new and exciting programs such as: RockVentures Summer Adventures which is a day camp during the weeks of the summer that we do not have summer camp, Wednesday Field Trips with pick-up from summer camps, a theatre camp with Young Audiences of Rochester, and a Grandparents' Day Brunch in partnership with Emily with the senior program.

- February Recess Camp was successful with about 25 campers each day. I rescheduled the Home Alone and First Aid classes that were meant to run on Tuesday, February 16th but were cancelled because of the storm. All participants were given a user credit towards the value of the class. The classes were rescheduled for Friday, March 25th.

- Looking ahead into March, I have many programs starting up: ice skating, tennis, bridge, rock climbing, Boater Safety Sporty Sprouts, Family Game Night, and Batman vs Superman Night. At the end of the month we will hold our March Recess Camp.

FACILITIES & PARKS – submitted by Matt Beeman

Other park areas are tended to on regular basis. Mowing and refuse contracts are currently being re-bid. Snow removal has been busy. Field supplies are being estimated and ordered so we are ready to go at the end of March.

TOWN PARK:

- All Park equipment is being serviced for spring.
- Fire system inspections and maintenance contracts are being set up.
- Staff did a tear out and replacement of the floor in the storage room.
- We are currently replacing and fixing the ceiling drywall in the main area of the lodge. Lodge will be closed down from March 7-11 while we strip, sand and reseal hardwood floor.
- Supply inventory

PERSIMMONS PARK: No Report

MERIDIAN PARK:

- Park maintenance equipment is being serviced for spring.
- Facility fire inspections and maintenance contracts are being set up.
- Trail maintenance continues for year round park users.
- Supply inventory
- Removed some dangerous tree branches that hung over perimeter park trail.
- Removed batting cage baseball fence for Brighton Baseball. They will be replacing with a new net that will be easier to maintain.
- Spring field maintenance plans are being set-up

BUCKLAND PARK:

- Facility fire inspections and maintenance contracts are being set up.
- With the heavy use of the Lodge the front door vertical lock rods needed to be repaired on 2/18. The door is currently operational but will need more work scheduled.
- Preventative maintenance on all Park equipment is being completed.
- Seasonal lodge maintenance (painting, cleaning). Removed luan floor that was coming up in kitchen area of lodge. Floor was ripped out, sanded leveled and painted with a 2-part epoxy paint. Removed Luan floor in both bathrooms. Floors were ripped out, sanded, leveled and painted with a 2-part epoxy paint.
- Supply inventory
- We will be replacing our 2004 utility cart that has exceeded its life expectancy
- Spring field maintenance plans are being set-up

BUCKLAND FARMHOUSE:

- Facility fire inspections and maintenance contracts are being set up.

SUBCOMMITTEE REPORTS (cont.):

FACILITIES & PARKS (cont.) -

CORBETT'S GLEN:

- Ongoing trail maintenance for year round use
- Tree removal near property of 141 Glen Road in the South Glen
- We have posted additional park signs to inform park users that bicycles, ATV's, snowmobiles and other motorized vehicles are not allowed in the park.
- Our supply of wood chips we use for specific park trails has run out. We are currently looking for area companies that may be willing to donate the material from job sites. If we cannot find the material for free we have money in our operating budget to purchase.

LEHIGH VALLEY TRAIL:

- Trail sign replacement, trail drainage work and trail gate repair

VETERANS' MEMORIAL:

- Troubleshooting faulty light at the flagpole. We are waiting to hear back from Caccamise electric on whether a replacement light will need to be installed. We have a temporary flood light hooked up to a timer until we can fix permanently

BRIGHTONS SENIORS – reported by Elaine Vitone, and submitted by Emily Kelsey

Upcoming events:

- Spring Boomer Dance with entertainment by the Coupe de Villes. Friday, April 15th at 7:30 – 10:00 pm
- Lunch out at Legacy at Erie Station, March 10th
- Visit to Lamberton Conservatory and lunch at Jines Restaurant on March 24th.
- Shopping at Tops and Wegmans – check the senior calendar for dates

Please consider joining us for another offering of **Super Noggin!** This month's March 10th workshop focuses on **Remembering Names and Faces.** If you are interested, you must register by 3/4. Don't miss the opportunity to sharpen your brain and make friends with like-minded people!

STUDENT REP REPORT – reported by Joshua Marvald

- The Brighton Music Department held a prism concert on February 24th. This concert consisted of every musical group in the high school playing one piece or arrangement.
- The Brighton talent show, called Ham Jam, was held on February 26th in the BHS auditorium. The show was sold out and had many different acts including sketches, singing, dancing, and stand-up comedy.
- Both the boys and girls Varsity Basketball teams ended their seasons in sectionals. The boys lost to West Irondequoit and the girls lost to Bishop Kearney.

STUDENT REP REPORT – reported by Ryan Gao

- Eliza Shriver and Eleanor Lenoe represented Brighton at the Poetry Out Loud Regional Competition; Eliza was selected as a runner-up and will move on to the State Competition in Syracuse in March.
- Two students (Owen Shriver and Nick Zollo) qualified for the National Semifinals in the US Physics Olympiad (only 358 students across the US, 14 in New York) – the 1st time Brighton High School has had multiple qualifiers.
- Brighton High School had 11 National Merit Scholarship Competition Finalists – based on PSAT scores.
- Brighton High School Science Olympiad Team finished 1st at regionals, and will head to the state tournament in Syracuse in March.

HISTORIC BRIGHTON –

N/A

SUBCOMMITTEE REPORTS (cont.):

COMPREHENSIVE PLAN COMMITTEE – reported by Denis Conley, from Mark Kokanovich

1. Comprehensive Plan Steering Committee: The latest Public Input session regarding the Envision Brighton Comprehensive Plan review was held on February 11 in the cafeteria at Brighton HS and was very well attended by a wide variety of community members. The full summary of the meeting is now posted on the website: www.envisionbrighton.org, or through the Town website. The steering committee will be meeting again shortly to process public input thus far and discuss plans for upcoming public input sessions.
2. BCSD Brookside Redevelopment Project: Public input sessions continue and are being held today (Mon 2/29) - 1:30 and 7 PM in the Board Room at Central Office 2035 Monroe Ave. A project update mailing was sent to all Brighton CSD homes last week, and is posted online with all project information at: www.brookside.bcsd.org The mailers are also available at Brookside, Town Hall and the Brighton Library.

BRIGHTON BASEBALL – reported by Larry Davis

- 1) **Teams are (mostly) selected** and coaches will start to contact the players. We will accept late registrants as the numbers allow, and there is a late registration fee
- 2) **Coach's training planned** – Brighton Baseball sponsors training for our coaches, with a lot centered on how best to run a 60-90 minute practice and have it be engaging for the players
- 3) **Ongoing Saturday morning program** at Turf Time will run through the end of March; time slots are allocated based on age groups and gender; girls' softball is Monday nights
- 4) We will again be hiring 2 summer help to augment Matt's staff – we have some equipment and will use that to keep up with the gaps in grass cutting and field repairs and maintenance. The cost for this labor exceeds \$2,000 and is critical in our efforts to keep our fields in great shape and the Town Parks team supported
- 5) **Contemplating a posted code of conduct** – BB is contemplating a posted code of conduct for players, coaches, and parents. Over 95% of that population loves the sport, enjoys the games, and behaves properly. It is the 5% that we have struggles with.
- 6) Paul Dugan is doing **field scheduling for this season** – we work with the Town Parks department on field scheduling, and work to maximize the use of the fields and also allow all the scheduled games to be played. Weather, and its unpredictability, are the biggest challenges year in and year out
- 7) **60 days till Opening Day !!!!!!** Opening Day is Saturday 4/30/16

BRIGHTON SOCCER –
N/A

TOWN BOARD REPORT –

- Chris Werner asked Advisory Board members to consider how the Brighton Town Board can be of help to the Board.
- Discussion was also held about various upcoming Town projects and ways to get more community members involved in these projects.

MOTION TO ADJOURN MEETING AT 6:00 PM WAS MADE BY LARRY DAVIS AND SECONDED BY COLERIDGE GIL.

NEXT MEETING DATE: MONDAY, MARCH 21, 2016 AT 4:30 PM
in the Brookside Senior Lounge

** If you are unable to attend this meeting or will be late, please contact Rebecca Cotter at 585-784-5276 or Melissa Sumner at 585-784-5265.