

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Thursday February 18, 2016 Meeting

Attendees: Councilmember Jason DiPonzio, Supervisor William Moehle, Chief Mark Henderson, Daniel Aman, Dianne Burdett, Judge Karen Morris, Judge John Falk, and Suzanne Zaso (as Staff to the Committee).

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approved minutes from the February 2, 2016 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

Grant Acceptance and Budget Amendment (Justice Court) – The FASC discussed with Dianne Burdett and Judges Karen Morris and John Falk their request for Town Board action to accept a JCAP grant in the amount of \$10,000 for video surveillance cameras and to amend the Court budget to appropriate the grant into the Court's facility improvement budget line and to transfer approximately \$5,870 from the Town Contingent Account as additional funding towards the purchase of three cameras and related equipment. The FASC recommends the Town Board take favorable action on this matter.

Contracts and Contract Change Orders:

No matters for this meeting.

Budget Amendments and Transfers:

See Grant Acceptance Above.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Release of Liability (Town Clerk) – The FASC discussed with Daniel Aman his request for Town Board authorization of the Supervisor to sign a General Release of liability with the County of Monroe and Monroe County Sheriff relating to damages to a Town owned light fixture as a result of an accident involving a Monroe County Sherriff's vehicle.

The FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

The FASC did not discuss the matter on the agenda regarding yard waste processing services as the department head was not available to attend this meeting.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

The FASC entered executive session at 4:08 pm to discuss the employment of a particular person (motioned by W. Moehle and seconded by J. DiPonzio). The FASC exited executive session at 4:15 pm (motioned by J. DiPonzio and seconded by W. Moehle).

Next Meeting:

The next REGULAR meeting of the Town Board's Finance and Administrative Services Committee is scheduled for **Tuesday March 1, 2016 beginning at 3:30 pm** and will be held in the Stage Conference Room at Town Hall.