

**BRIGHTON RECREATION & PARKS  
CITIZENS' ADVISORY BOARD**

**MINUTES**

January 25, 2016

**ATTENDANCE:** Denis Conley, Rebecca Cotter, Larry Davis, Beth Keigher, Mark Kokanovich, Josh Marvald, Supervisor William Moehle, Councilperson Louise Novros, Judy Rosenberg, Melissa Sumner, Mike Tullio, Elizabeth Vinton, Mona Zamiarski, Mike Zobel

**GUESTS:** Mark & Mary Lee Rosenzweig

**APPROVAL OF MINUTES:** Minutes from November 30, 2015 were approved as written by Beth Keigher and seconded by Mark Kokanovich

**BUSINESS MATTER:**

**MATTER RE: CORBETT'S GLEN – Supervisor Moehle**

Several concerns about the occurrence of off-road cycling in Corbett's Glen have been brought to the attention of the Brighton Town Board. Town code does not allow this activity in Brighton parks. Currently there is no signage about this rule. The Town intends to maintain the current no-cycling in the park policy and will add signs in the near future.

**MATTER RE: COMMITTEE STRUCTURE – Supervisor Moehle**

Prior to Supervisor Moehle's first term in office the Advisory Board and the Community Services Committee were two separate entities. Four years ago these groups were combined into the Parks And Recreation Community Services (PARCS) Citizens' Advisory Board.

Because of the number and magnitude of future projects proposed for the town of Brighton, Supervisor Moehle has decided to split the Committee into two groups again. Chris Werner will be the Chair of the reorganized Community Services Committee and Louise Novros will also be a member of this group.

Currently the Bylaws for the Recreation & Parks Citizens' Advisory Board are somewhat vague and subject to interpretation. Supervisor Moehle and Denis Conley will work together to revise and update these Bylaws.

Candidates are currently being interviewed for the Citizens' Advisory Board.

**MATTER RE: PARK SUPERINTENDENT'S REPORT – Matt Beeman**

Please refer to "Subcommittee Reports – Facility and Parks"

**MATTER RE: RECREATION DIRECTOR'S REPORT – Rebecca Cotter**

- The Winter/Spring 2016 Brochure has been distributed and registration began on January 5<sup>th</sup> for programs.
- Becky has attended several meetings to discuss the future location of the Brighton Recreation Dept.

## MATTER RE: RECREATION DIRECTOR'S REPORT (cont.) –

## Upcoming events:

- Cabin Fever - Brookside School January 31<sup>st</sup>, 10am – 4pm  
Direct Sale Vendors will be in Small Gym; Brighton Farmers' Market and Brighton Your Wardrobe will be open as well.
- Daddy/Daughter Dance – Buckland Park Lodge (registration required)  
June 10<sup>th</sup>, 6:30 – 8:00pm
- Dog Obedience Classes – Brookside School  
Offered by Lollypop Farm  
Registration required

**SUBCOMMITTEE REPORTS:**

## YOUTH &amp; FAMILY – reported by Mike Zobel, from Katie Tytler and Michele Aman

- JCC is still using the Brighton pool. Things have been going well having them join with us. Participation is at an all-time high, which is excellent for the pool. Swim lessons will begin at the end of February - most classes are already full. Barracudas began last week and we have a good group this time around.
- Pre-School classes began last week; participation is good.
- Second annual “**Cabin Fever**” event is this Sunday Jan 31 from 10 am - 4 pm, with 18 direct sales vendors so far.  
Winter/Spring programs started this past week with tennis, volleyball, and Tae Kwon Do.
- The **Rochester Razorsharks** will be visiting the Brighton Recreation Basketball leagues on Saturday, January 30th and Sunday, January 31st!
- Summer program instructors have been asked to submit their program information as soon as possible.
- **Summer Camp Preparation:** Past camp directors and counselors have been contacted about returning this summer. Interviews for new camp employees will follow. Brighton Recreation will attend career fairs at SUNY Brockport and Nazareth College

## FACILITIES &amp; PARKS – reported by Mark Kokanovich, from Matt Beeman

Parks are now closed and winterized. Preparing our equipment for spring operation. Park mowing will be re-bid this winter.

*TOWN PARK:*

- We are fixing drywall seams in the main lodge ceiling and installing a new floor in the cleaning room area
- Lodge will be closed on March 7-11 to complete more extensive maintenance projects
- General park cleanup
- Completed an extensive perimeter garbage pick-up off Sawgrass drive (non-park property)
- Inventory of equipment and supplies

*PERSIMMONS PARK:*

- General park cleanup

*MERIDIAN PARK:*

- General park cleanup
- Equipment maintenance
- Trail maintenance
- Tennis court resurfacing was approved as a part of the 2016 Capital Improvement Program
- Tree trimming along main park trail

## FACILITIES &amp; PARKS (continued)

- Deer fencing put up by the Reserve to protect newly planted trees is being removed. Any plantings that have died will be replanted this spring
- Inventory of equipment and supplies
- Facilities are closed and winterized

*BUCKLAND PARK:*

- Facilities have been closed and winterized
- Preventative maintenance on all equipment
- Lodge will be closed on Feb 8-12 for more extensive maintenance projects
- Pipe replacement in Concession building for fire system. Pipe was found to be leaking water.
- Parking lot lighting has been fixed
- Purchased new electric range for lodge kitchen
- Sprinkler heads on concession building fire system have passed a 10 year inspection to be replaced
- 5 year internal pipe exam on concession building fire system was completed
- We are working closely with Brighton Baseball on field maintenance projects
- Inventory of equipment and supplies
- We will be looking to purchase a new park utility vehicle this spring

*CORBETT'S GLEN:*

- Ongoing landscape /trail maintenance to keep trails clear of debris.
- Scheduled a removal of a dangerous pine tree near 141 Glen Road.

*LEHIGH VALLEY TRAIL*

- General trail maintenance

*BUCKLAND FARMHOUSE/VETERANS MEMORIAL:*

- Working with Caccamise Electric to fix faulty spotlight at Flag pole. We currently have a temporary spotlight set on a timer

## BRIGHTON SENIORS – reported by Elaine Vitone, from Emily Kelsey

- **2/2 Supervisor Bill Moehle visit:** Join our Town Supervisor for the Tuesday Lunch Bunch's Super Bowl Party. He will be serving up his famous chili recipe, and then visiting with our group after lunch, sharing some Town updates!
- **2/12 Mad Hatters Valentine's Party:** The Mad Hatters are back at it, having a blast with crafting, cake, games, and sweets! \$4 for admission – sign up by 2/5.
- **2/16 Rochester Music Hall of Fame:** Stop by at noon to hear a 15 minute presentation about his spectacular, Grammy-like Award Ceremony held at the Eastman Theatre on April 24<sup>th</sup>. Find out how you could enjoy this fun evening out that promises to celebrate music and honor the people who create it!

## STUDENT REP REPORT – submitted by Ryan Gao

- Musical "Once Upon a Mattress" will be performed at 7pm on February 5<sup>th</sup> and 6<sup>th</sup>
- Faculty dodgeball game at BHS on Jan 9<sup>th</sup>, hosted by the junior class. Half of the proceeds went to the Tyler Kopp Memorial Fund
- Leadership classes held a Red Cross Blood Drive in December and raised 63 pints of blood for the Red Cross
- Co-Co and Cram – review night for freshman in preparation for midterms – held on Jan 20<sup>th</sup>, freshman studied with upperclassmen helpers and got hot chocolate.

STUDENT REP REPORT – reported by Josh Marvald

- Brighton boys' varsity basketball defeated its biggest rival, Pittsford Sutherland, in an overtime win on January 22<sup>nd</sup> (66-64).
- Swimmer Noah Stevens and diver Corey Neas signed letters of intent to compete at the Division 1 level in college. Noah Stevens will attend Duke University and Corey Neas will attend the University of Florida.
- On January 8<sup>th</sup> members of Brighton's DECA club (a club focused on leadership, management, and finance) competed at the regional event and 16 members qualified for the state competition.

STUDENT REP REPORT – reported by Elizabeth Vinton

- February 5 & 6 at BHS – Musical "Once Upon a Mattress" will be performed by students.

HISTORIC BRIGHTON – reported by Beth Keigher

On January 24, 2016 Arlene Vanderlinde presented a program on Ward Wellington Ward about Arts & Crafts Architecture in Brighton. The event was held at the Harley School.

SCHOOL DISTRICT REPORT – reported by Mona Zamiarski

- January has been busy with several tours of the preschool area. The morning preschool program is almost full.
- Work has begun on the spring and summer brochure, which will be distributed in March.
- About 14 sport camps will be available for the summer, which is more than usually offered.

LIBRARY REPORT – reported by Judy Rosenberg

**5x7xDesign Art Opening and Awards Reception**

Postcard-size artwork by talented Brighton students in grades 6 - 12 is on display through January 31. 152 entries were submitted. Fifty people attended the December 17, 2015 art opening and awards reception, including two art teachers and the principal from Brighton High School. Several BML patrons have expressed an interest in buying their work.

**2015-2016 Capital Campaign letters**, BML's annual fundraising campaign, have been sent out.

**Monthly eNewsletters**

Back in March 2015, BML started a major patron outreach initiative via monthly eNewsletters, allowing us to market library programs to Brighton residents with library cards/email addresses. The newsletter reached 14,254 addresses this month and we have had several positive patron comments about it.

**New BML web page** is live! It was created in-house by Media and Volunteer Services Manager Kory Yerkes in Weebly, a drag and drop website builder. We can do instantaneous editing and publishing.

**Redesign Project Update**

The Library Board unanimously approved the construction, electrical and mechanical construction contractors at their December 21, 2015 Board meeting.

## LIBRARY REPORT (continued)

The following contractors constitute low bid and were approved for award of the redesign contracts:

Vendor	Focus Area
Frank Marianacci Inc.	General contractor
Kyle R. Lawrence Electric Inc.	Electrical contractor
Pipitone Enterprises	Mechanical contractor

Upon request, general contractor Frank Marianacci Inc. provided a list of projects of similar scope, including Wood Library (Canandaigua), Honeoye Public Library, Strong Children's Museum Butterfly House, Penn Yan Town Hall, Rush Town Hall & Library and Strong Museum Play Pod, as well as smaller build projects at the George Eastman House, Wadsworth Library (Geneseo), Oak Hill Country Club, Rose Hill Mansion, Ashbury Methodist Church and Trumansburg Library. We're in good company.

We are in the process of reviewing the contracts. Once attorney reviewed and approved, we will enter into the contracts and schedule a kick off meeting, wherein we will discuss the logistics of the project, e.g. timelines, open hours of operation, etc.

The last time BML had any substantive major improvement was over fifteen years ago. Now is our time to upgrade!

#### **ROC the Day**

BML participated in **ROC the Day**, a 24-hour, online event through United Way that provides an opportunity to support not-for-profit organizations. BML participated and received \$552 in donations.

**February Program** available at the Town Hall, Rec Dept, library and online.

#### COMPREHENSIVE PLAN COMMITTEE – reported by Mark Kokanovich

- An upcoming meeting to learn more about the Brookside Redevelopment Project is scheduled for Monday, February 29 at 1:30 pm and 7:00 pm at the BCSD Administrative Building, Board Room.
- The second public meeting for "Envision Brighton" will be held on Thursday, February 11<sup>th</sup> from 5:30 – 7:30 pm in the BHS cafeteria. Background on the comprehensive plan will be provided along with the project schedule. The community's priorities for sustainability will be identified and key findings from the existing conditions analysis will be presented.

#### BRIGHTON BASEBALL – reported by Larry Davis

1) Registration is underway and is ahead of 2015 pace

2) The Brighton Baseball leadership team is looking at league structure and potential changes with ages and grades – the focus is on maximum participation and players having fun, and improving skills

3) BLL leadership is also working with other baseball travel leagues with a focus on player safety and minimizing scheduling conflicts

BRIGHTON BASEBALL (continued)

4) Winter program on Saturday mornings at Turf Time began in January; schedule is set up by age groups. Softball is Monday nights

5) Planning continues for Spring field repairs and enhancements

6) Volunteer recruiting efforts are underway to backfill key positions

**ONLY 96 DAYS TILL OPENING DAY!!!** (*Saturday April 30<sup>th</sup>*)

BRIGHTON SOCCER – reported by Mike Tullio

- Registration will begin the end of January and run until early April
- The League is restructuring the age brackets to be the same as other towns. Ages up to 19 yrs will now be accepted.
- The season ends mid-end of May.

TOWN BOARD REPORT – reported by Louise Novros

- In preparation for this years' Clean Sweep, an application for a \$500 grant will be made to fund an event in conjunction with Earth Day. More information on this at a later date.
- No information about the Whole Foods project is available yet.

MOTION TO ADJOURN MEETING AT 6:00 PM WAS MADE BY BETH KEIGHER AND SECONDED BY LARRY DAVIS.

**NEXT MEETING DATE: MONDAY, FEBRUARY 29, 2016 AT 4:30 PM**  
**in the Brookside Senior Lounge**

\*\* If you are unable to attend this meeting or will be late, please contact Rebecca Cotter at 585-784-5276 or Melissa Sumner at 585-784-5265.