

MINUTES OF TOWN BOARD MEETING  
OF THE TOWN OF BRIGHTON, COUNTY OF  
MONROE, NEW YORK, HELD AT THE  
BRIGHTON TOWN HALL, 2300 ELMWOOD  
AVENUE, ROCHESTER, NEW YORK  
October 28, 2015

Present:

Supervisor William Moehle  
Councilmember James Vogel  
Councilmember Louise Novros  
Councilmember Jason DiPonzio  
Councilmember Christopher Werner

Daniel Aman, Town Clerk  
Kenneth Gordon, Attorney for the Town  
Mark Henderson, Chief of Police  
Tim Keef, Commissioner of Public Works  
Suzanne Zaso, Director of Finance

**MEETING CALLED TO ORDER AT 7:02 PM**

**OPEN FORUM:**

Jason Zoghlin – 311 Rhinecliff Dr

**APPROVAL OF AGENDA:**

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:**

September 24, 2015 Town Board Meeting

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner to approve and file the aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**PUBLIC HEARINGS:**

**MATTER RE:**

Second of two Public Hearings to consider adopting the proposed 2016 Preliminary Operating and Capital Improvement Budgets (*see Resolution #1 and letter dated October 26, 2015 from Town Supervisor W. Moehle, Andrew Robinson, Budget Officer and Suzanne Zaso, Director of Finance*).

(Complete transcript available upon request)

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel to include amendments to Resolution #1

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as amended and prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Second of two Public Hearings to consider adopting the proposed 2016 assessment rolls for service charges, maintenance charges, capital improvements and sewer rent charges for special improvement districts (see Resolution #2 and letter dated October 26, 2015 from Town Supervisor W. Moehle, Andrew Robinson, Budget Officer and Suzanne Zaso, Director of Finance).

(Complete transcript available upon request)

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**COMMUNICATIONS:**

None

**COMMITTEE REPORTS:**

Parks and Recreation & Community Services – Met 10/26/15; Next mtg 11/23/15 at 4:30 PM at Brookside School.

Finance and Administrative Services – Met on 10/20/15; next meeting 11/3/15 at 3:30 PM in the Stage Conference Room at Town Hall.

Public Safety Services – Has not met since the last Town Board meeting; next meeting 11/10/15 at 8:00 AM in the Downstairs Meeting Room at Town Hall.

Public Works Services – Has not met since the last Town Board meeting; next meeting 11/3/15 at 9:00 AM in the Downstairs Meeting Room at Town Hall.

**OLD BUSINESS:**

**NEW BUSINESS:**

**MATTER RE:** Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval of proposed 2016 Town Board Meeting schedule (see Resolution #3 and proposed schedule).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval of proposed 2016 Holiday schedule (see Resolution #4 and proposed schedule).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute Service Agreement and Service Order for Internet Service with Time Warner Cable LLC (*see Resolution #5 and memorandum dated October 20, 2015 from Susan Wentworth, Coordinator of Data Processing*).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute agreement with Excellus to administer the Town Employee Self-funded Insured Dental Benefit Plan for 2016 (*see Resolution #6 and letter dated October 19, 2015 from Suzanne Zaso, Director of Finance*).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute all documents and agreements with Excellus BCBS and MVP Health Plan Inc. pertaining to the 2016 Medicare Medical Plans for eligible Town retirees for 2016 (*see Resolution #7 and letter dated October 19, 2015 from Suzanne Zaso, Finance Director*).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to transfer \$7,025 from Police Department funds to the Facilities budget to replace a broken heat pump in the Public Safety Wing (*see Resolution #8 and letter dated October 20, 2015 from Suzanne Zaso, Finance Director*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Set Public Hearing Date of November 24, 2015 to amend Incentive Zoning/Rezoning approval for the University of Rochester's South Campus Institutional Planned Development project to delay next traffic study update until late winter/early spring 2017 (*see Resolution #9 and letter dated October 23, 2015 from Ramsey Boehner, Town Planner*).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to file Certificate of Bonding, pursuant to NY State Town Law Section 25, with Monroe County Treasurer for the collection of 2016 Town and County Taxes (*see Resolution #10 and letter dated October 22, 2015 from Daniel Aman, Town Clerk/Receiver of Taxes*).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to develop policy to provide health insurance declination provision to non-represented, non-elected full-time employees (*see Resolution #11 and memorandum dated October 26, 2015 from Suzanne Zaso, Director of Finance and Tricia Van Putte, Director of Personnel*).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTERS OF THE SUPERVISOR:**

Expenses and Revenue for Month Ending September 30, 2015

**MATTERS OF THE ATTORNEY TO THE TOWN:**

**MATTERS OF THE TOWN CLERK:**

**MATTERS OF THE BOARD:**

**MOTION TO GO INTO EXECUTIVE SESSION AT 8:30 PM:**

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to go into executive session to discuss employment of a particular person.

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MOTION TO EXIT EXECUTIVE SESSION AT 9:23 PM:**

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel to come out of executive session at 9:23 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**ADJOURNED AT 9:24 PM:**

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros to adjourn at 9:24 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**CERTIFICATION:**

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 28<sup>th</sup> day of October 2015 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**WHEREAS**, the Town of Brighton 2016 Tentative Budget has been prepared and presented to the Town Board and filed with the Town Clerk as the Preliminary Budget; and

**WHEREAS**, public hearings on such Preliminary Budget were held at meetings of the Town Board on October 14, 2015 and October 28, 2015 at 7:00 p.m. prevailing local time, and all persons having an interest therein have been heard in the matter; and

**WHEREAS**, the Supervisor, the Director of Finance, and the Budget Officer have recommended certain amendments to the Preliminary Budget as set forth in their joint memorandum of October 26, 2015 and otherwise have recommended its approval; and

**WHEREAS**, the Town Board has authorized such amendments to the Preliminary Budget, and desires to approve such Budget as amended; it is therefore

**RESOLVED**, that a memorandum, dated October 26, 2015, from William W. Moehle, Supervisor, Suzanne E. Zaso, Finance Director, and Andrew C. Robinson, Budget Officer, concerning certain proposed amendments to the 2016 Budget, be received and filed; and be it further

**RESOLVED**, that the Preliminary Budget for the year 2016, as amended to include those amendments, is hereby approved and adopted as the Town's Final Budget for 2016.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

MEMORANDUM

To: The Honorable Town Board  
From: William W. Moehle, Supervisor *WWM*  
Suzanne E. Zaso, Director of Finance  
Andrew C. Robinson, Budget Officer *AR*  
Date: October 26, 2015  
Subject: Proposed Amendments to the 2016 Budget and the Levy of  
Fire District, and Property Cleanup Charges

Based on updated information received since preparation of the Supervisor's Tentative 2016 Town and Special Districts Budgets, we recommend the following amendments prior to adoption of the 2016 Budgets by Your Honorable Body. The revised Summary of Town Budget, "Net" Budgeted Spending, and Property Tax Levy Schedule; and Special Districts Summary reflective of the amendments that follow, are enclosed for your review.

Town Taxable Assessed Value

The total town assessed value on the 2015 Assessment Roll (used for 2016 Town and County Taxes) inclusive of all adjustments to date is \$2,622,495,302.

The 2016 Town Budget Tax Rate, based on the revised budget inclusive of the below detailed amendments, is \$5.562010, yielding 2016 Town Budget taxes of \$556.20 for every \$100,000 of taxable assessed value. These changes do not require action of the Town Board.

Budgeted Appropriation Adjustments

We recommend that the Town Board adjust the following appropriation accounts in the 2016 Town Budget & Special District budgets for a net change of \$0:

- A.DPW.8020.1.10 (-\$5,000)
- A.DPW.8020.8.20 (-\$385)
- A.DPW.7021.1.10 +\$5,000
- A.DPW.7021.8.20 +\$385

Estimated Revenue Adjustments

No changes.

Salary Schedule Modifications

We recommend that the Town Board Amend the 2016 wage schedules as presented in the tentative budget to reflect the following:

- Reduce Chief of Police salary by (-\$2,500).
- Increase salary for Commissioner of Public works by +\$5,000 to reflect supervision of the Parks Department

### Brighton Fire District

The County's Real Property Tax Office has not yet provided us with an estimate of Brighton's share of the Brighton Fire District's 2016 Proposed Tax Levy of \$5,785,343. However when the County's estimate is available, the Town Board authorizes that amount be added to the 2016 Town and County Tax Bill and collected by the Town Clerk.

### Delinquent Sewer Charges

The Town of Henrietta has requested that, through our 2016 Town Tax Levy, delinquent sewer charges be levied on their behalf on parcels situated in Brighton, but served by the Henrietta Sewer District. Such charges have no impact on the 2016 Town of Brighton Budget. We recommend that the Town Board:

- Authorize the levy of \$33.46 in delinquent sewer charges for the Town of Henrietta Sewer District.

### Property Cleanup Charges

The Town Board must authorize the levy of property cleanup charges incurred by the Town in accordance with Town Code, to be recovered through the 2016 Town Tax Levy. We recommend that the Town Board authorize the levy of \$4,247 in property cleanup charges for the following parcels:

- |                          |         |
|--------------------------|---------|
| • 228 Doncaster Road     | \$1,050 |
| • 69 Rockhill Road       | \$525   |
| • 91 Riverside Drive     | \$525   |
| • 1356 South Winton Road | \$772   |
| • 2758 W. Henrietta Road | \$245   |
| • 99 Norman Road         | \$605   |
| • 40 Towpath Lane        | \$525   |

We would be happy to respond to any questions that members of the Town Board may have regarding these proposed budget amendments and related tax levy items.

TOWN OF BRIGHTON  
2016 ADOPTED BUDGET  
SUMMARY OF TOWN BUDGET, "NET" BUDGETED SPENDING, AND PROPERTY TAX LEVY

Town Fund	Authorized Appropriations	Estimated Revenues	Appropriated Fund Balance	Appropriated Reserved Fund Balance*	Amount to be Raised in Taxes
A - General Fund	\$16,808,215	\$7,115,150	\$808,000	\$75,000	\$8,810,065
D - Highway Fund	\$5,380,550	\$1,265,700	\$275,000	\$0	\$3,839,850
L - Library Fund	\$2,124,600	\$143,170	\$45,000	\$0	\$1,936,430
V - Debt Service Fund	\$37,590	\$0	\$37,590	\$0	\$0
<b>Total All Town Funds</b>	<b>\$24,360,965</b>	<b>\$8,524,020</b>	<b>\$1,165,590</b>	<b>\$75,000</b>	<b>\$14,586,345</b>
<b>Less Interfund Transfers to/from:</b>					
- Highway Fund	(\$95,970)	(\$95,970)	\$0	\$0	\$0
- Debt Service Fund	(\$37,590)	\$0	(\$37,590)	\$0	\$0
<b>Net Town Funds Budget</b>	<b>\$24,217,395</b>	<b>\$8,428,050</b>	<b>\$1,128,000</b>	<b>\$75,000</b>	<b>\$14,586,345</b>
<b>"NET" BUDGETED SPENDING</b>	<b>\$24,217,395</b>				

**"Net" Budgeted Spending Comparison:**

	2016 Tentative Town Budget	2015 Adopted Town Budget	Change in Dollars	Change As a Percent
"Net" Budgeted Spending	\$24,217,395	\$24,321,175	(\$103,780)	-0.43%

**Tax Levy /Rate Comparison:**

	2016 Tentative Town Budget	2015 Adopted Town Budget	Increase in Dollars	Increase As a Percent
Town Budget Tax Levy	\$14,586,345	\$14,445,815	\$140,530	0.97%
Town Assessed Valuation**	\$2,622,495,302	\$2,594,124,808	\$28,370,494	1.09%
Town Budget A.V. Tax Rate	\$5.562010	\$5.568866	(\$0.006856)	-0.12%
Town Budget Taxes for Every \$100,000 of Taxable Assessed Value	\$556.20	\$556.87	(\$0.67)	-0.12%

\* \$75,000 Appropriated from Workers Compensation Reserve

\*\*Total Town Taxable Assessed Valuation is as determined by the final Assessment Roll as maintained by the Monroe County Real Property Tax Office.

**TOWN OF BRIGHTON  
2016 ADOPTED BUDGET  
SPECIAL DISTRICT SUMMARY**

<b>Special Districts</b>	<b>2016 Appropriations</b>	<b>2016 Estimated Revenues</b>	<b>2016 Appropriated Fund Balance</b>	<b>2016 Amount to be Raised in Charges</b>	<b>2016 Charges</b>	<b>Change in Dollars</b>	<b>Change as a Percent</b>
SA - Ambulance Services District	\$362,025	\$2,325	\$20,340	\$339,360	\$372,715	(\$33,355)	-8.95%
SB - Business Improvement Dist. #1	\$1,980	\$0	\$300	\$1,680	\$885	\$1,015	152.63%
SD - Drainage Districts	\$3,200	\$0	\$3,200	\$0	\$480	(\$480)	-100.00%
SF - W Brighton Fire Protection Dist.	\$995,545	\$80,710	\$300,000	\$614,835	\$614,805	(\$70)	-0.01%
SK - Sidewalk Districts	\$185,325	\$25	\$30,700	\$154,600	\$147,285	\$7,315	4.97%
SL - Street Lighting Districts	\$291,710	\$100	\$50,510	\$241,100	\$260,910	(\$19,810)	-7.59%
SM - Sidewalk Snow Removal Districts	\$34,395	\$0	\$7,455	\$26,940	\$12,200	\$14,740	120.82%
SN - Neighborhood Improvement District	\$2,200	\$0	\$2,200	\$0	\$0	\$0	N/A
SP - Park Maintenance Special District	\$3,460	\$0	\$650	\$2,810	\$1,285	\$1,525	118.68%
SR - Refuse Collection Districts	\$834,480	\$0	\$370	\$834,110	\$829,475	\$4,635	0.56%
SS - Sanitary Sewer Districts	\$1,837,310	\$148,525	\$45,000	\$1,643,785	\$1,636,915	\$6,870	0.42%
SW - Consolidated Water District	\$179,040	\$51,580	\$127,460	\$0	\$0	\$0	0.00%
<b>Total Special Districts</b>	<b>\$4,730,670</b>	<b>\$283,265</b>	<b>\$588,185</b>	<b>\$3,859,220</b>	<b>\$3,876,815</b>	<b>(\$17,595)</b>	<b>-0.45%</b>

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that a memorandum dated August 5, 2015 from Finance Director, Suzanne Zaso regarding a request to set two public hearings to consider adoption of the proposed Supervisor's 2016 preliminary Operating and Capital Improvements Budgets, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby sets public hearings to consider adoption of the proposed Supervisor's 2016 preliminary Operating and Capital Improvements Budgets for October 14, 2015 at 7:00 p.m. and for October 28, 2015 at 7:00 p.m. to be held at Brighton Town Hall, 2300 Elmwood Avenue, in the Town of Brighton, County of Monroe, and be it further

**RESOLVED**, that the Town Board hereby directs the Town Clerk to post and publish such notice of said public hearings as is required by law.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

August 5, 2015

Honorable Town Board  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Public Hearings for the ~~2016~~ Town and Special Districts Budgets

Dear Honorable Members:

The Town is required under Section 239 of Town Law to hold at least one public hearing prior to the adoption of the 2016 Special District Budgets to review the Assessment Roll for Special District charges and Sewer rents. The Town is also required under Section 108 of Town Law to hold at least one public hearing prior to adopting the 2016 Town Operating and Capital Improvement Budgets to review the preliminary budget. Such hearings must be held prior to December 10, 2015.

Historically, the Town has provided two separate public hearings in October before the adoption of the budget to allow for appropriate community input. Therefore, I recommend that your Honorable Town Board hold two Public Hearings for the above mentioned issues at the regularly scheduled Town Board meetings of October 16, 2015 and October 28, 2015.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne E. Zaso".

Suzanne E. Zaso  
Director of Finance

cc: Andrew Robinson, Budget Officer  
Daniel Aman, Town Clerk

STATE OF NEW YORK  
Monroe County

STATE OF NEW YORK  
Monroe County

SS.

Lorrie Helling being duly sworn, deposeeth and saith that she is the bookkeeper for **BRIGHTON-PITTSFORD POST**, a weekly newspaper published in the Town of Pittsford, County and State aforesaid, and that a notice, of which the annexed is a printed copy, was published in the said paper at least once in each week, for 1 successive weeks, commencing on the 15 day of October, 2015 and ending on the 15 day of October, 2015.

*Lorrie Helling*

Sworn to before me, this 23 day of Oct 2015.

*Barbara S. Connelly*  
Notary Public, State of N.Y.

Legal 07-02551065

BARBARA S. CONNELLY  
Notary Public In The State Of New York  
Monroe County  
Commission Expires Jan 21, 2018

LEGAL NOTICE

NOTICE

OF

HEARING

ON

PRELIMINARY

BUDGET

FOR

TOWN OF

BRIGHTON

FOR YEAR 2016

NOTICE IS HEREBY

GIVEN THAT

the tentative budget of the Town of Brighton, Monroe County, New York, for the fiscal year beginning January 1, 2016, has been completed and filed in the Office of the Town Clerk of said Town, at 2300 Elmwood Avenue, in said town, where it is available for inspection by any interested person during business hours; and

FURTHER NOTICE IS HEREBY

GIVEN THAT

the said Town of Brighton will meet and review said tentative budget and that following said review, the tentative budget and any modifications thereof as approved by the Town Board shall become the preliminary budget, pursuant to Section 106(4) of the Town Law of the State of New York, and that said preliminary budget will be filed in the office of the Town Clerk and

FURTHER NOTICE IS HEREBY

GIVEN THAT

the Town Board will hold public hearings thereon at the Town Hall, 2300 Elmwood Avenue, in said town, at meetings commencing at 7:00 o'clock P.M. prevailing time on the 14th day of October, 2015 and the 28th day of Octo-

NOTICE IS HEREBY

GIVEN pursuant to Section 108 of the Town Law, that the following are proposed yearly salaries of Town Officers of this Town, to wit:

Supervisor \$98,108

Town Council Members \$22,384

Town Clerk \$54,181

Town Justice \$52,044

BY ORDER OF THE TOWN BOARD

Dated: August 12, 2015.

Daniel E. Aman, Town Clerk, Town of Brighton

02551065

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**WHEREAS**, the Town Board duly called and held Public Hearings on the Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements, on October 14, 2015 and October 28, 2015, at meetings commencing at 7:00 P.M., a list of which Districts and Improvements is attached hereto as Schedule "A" and made a part hereof, for the fiscal year commencing January 1, 2016, notice of which public hearings were duly given by advertisement in the official Town newspaper, the Brighton Pittsford Post; and

**WHEREAS**, the Court of Appeals of the State of New York has determined that the provisions of Section 239 of the Town Law of the State of New York that permitted notice to be given of public hearings to consider the assessment rolls for special improvements districts in which assessments are determined on a "benefits derived" basis, to be unconstitutional and mandated that individuals owning property within such districts receive personal notice of such hearings; and

**WHEREAS**, in response to such mandate, the Town Clerk also mailed notice of such public hearings to all taxable property owners in the Town as part of the Town's newsletter; and

**WHEREAS**, such public hearings having been duly called and held and all persons having an interest in such matter having been heard and the matter having been considered, and

**WHEREAS**, the Supervisor, the Director of Finance, and the Budget Officer have recommended certain amendments to the Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements as set forth in their joint memorandum of October 26, 2015 and otherwise have recommended its approval; and

**WHEREAS**, the Town Board has authorized such amendments to the Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements, and desires to approve such Assessment Rolls as amended; it is therefore

**RESOLVED**, that a memorandum, dated October 26, 2015, from William W. Moehle, Supervisor, Suzanne E. Zaso, Finance Director, and Andrew C. Robinson, Budget Officer, concerning certain proposed amendments to the 2016 Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements, be received and filed; and be it further

**RESOLVED**, that the said Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements, as amended, for the fiscal year commencing January 1, 2016, be and the same hereby are adopted and established and that the same be filed forthwith in the office of the Town Clerk, and be it

**FURTHER RESOLVED**, that the Supervisor be and hereby is directed to transmit a copy of said Assessment Rolls to the County Legislature of the County of Monroe on or before the next annual meeting of said County Legislature of the County of Monroe, in accordance with law.

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, and upon roll call, the following vote was recorded:

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

MEMORANDUM

To: The Honorable Town Board  
From: William W. Moehle, Supervisor *WWM*  
Suzanne E. Zaso, Director of Finance  
Andrew C. Robinson, Budget Officer *AR*  
Date: October 26, 2015  
Subject: Proposed Amendments to the 2016 Budget and the Levy of  
Fire District, and Property Cleanup Charges

Based on updated information received since preparation of the Supervisor's Tentative 2016 Town and Special Districts Budgets, we recommend the following amendments prior to adoption of the 2016 Budgets by Your Honorable Body. The revised Summary of Town Budget, "Net" Budgeted Spending, and Property Tax Levy Schedule; and Special Districts Summary reflective of the amendments that follow, are enclosed for your review.

Town Taxable Assessed Value

The total town assessed value on the 2015 Assessment Roll (used for 2016 Town and County Taxes) inclusive of all adjustments to date is \$2,622,495,302.

The 2016 Town Budget Tax Rate, based on the revised budget inclusive of the below detailed amendments, is \$5.562010, yielding 2016 Town Budget taxes of \$556.20 for every \$100,000 of taxable assessed value. These changes do not require action of the Town Board.

Budgeted Appropriation Adjustments

We recommend that the Town Board adjust the following appropriation accounts in the 2016 Town Budget & Special District budgets for a net change of \$0:

- A.DPW.8020.1.10 (-\$5,000)
- A.DPW.8020.8.20 (-\$385)
- A.DPW.7021.1.10 +\$5,000
- A.DPW.7021.8.20 +\$385

Estimated Revenue Adjustments

No changes.

Salary Schedule Modifications

We recommend that the Town Board Amend the 2016 wage schedules as presented in the tentative budget to reflect the following:

- Reduce Chief of Police salary by (-\$2,500).
- Increase salary for Commissioner of Public works by +\$5,000 to reflect supervision of the Parks Department

**Brighton Fire District**

The County's Real Property Tax Office has not yet provided us with an estimate of Brighton's share of the Brighton Fire District's 2016 Proposed Tax Levy of \$5,785,343. However when the County's estimate is available, the Town Board authorizes that amount be added to the 2016 Town and County Tax Bill and collected by the Town Clerk.

**Delinquent Sewer Charges**

The Town of Henrietta has requested that, through our 2016 Town Tax Levy, delinquent sewer charges be levied on their behalf on parcels situated in Brighton, but served by the Henrietta Sewer District. Such charges have no impact on the 2016 Town of Brighton Budget. We recommend that the Town Board:

- Authorize the levy of \$33.46 in delinquent sewer charges for the Town of Henrietta Sewer District.

**Property Cleanup Charges**

The Town Board must authorize the levy of property cleanup charges incurred by the Town in accordance with Town Code, to be recovered through the 2016 Town Tax Levy. We recommend that the Town Board authorize the levy of \$4,247 in property cleanup charges for the following parcels:

- |                          |         |
|--------------------------|---------|
| • 228 Doncaster Road     | \$1,050 |
| • 69 Rockhill Road       | \$525   |
| • 91 Riverside Drive     | \$525   |
| • 1356 South Winton Road | \$772   |
| • 2758 W. Henrietta Road | \$245   |
| • 99 Norman Road         | \$605   |
| • 40 Towpath Lane        | \$525   |

We would be happy to respond to any questions that members of the Town Board may have regarding these proposed budget amendments and related tax levy items.

**TOWN OF BRIGHTON  
2016 ADOPTED BUDGET  
SUMMARY OF TOWN BUDGET, "NET" BUDGETED SPENDING, AND PROPERTY TAX LEVY**

<u>Town Fund</u>	<u>Authorized Appropriations</u>	<u>Estimated Revenues</u>	<u>Appropriated Fund Balance</u>	<u>Appropriated Reserved Fund Balance*</u>	<u>Amount to be Raised in Taxes</u>
A - General Fund	\$16,808,215	\$7,115,150	\$808,000	\$75,000	\$8,810,085
D - Highway Fund	\$5,380,550	\$1,265,700	\$275,000	\$0	\$3,839,850
L - Library Fund	\$2,124,600	\$143,170	\$45,000	\$0	\$1,936,430
V - Debt Service Fund	\$37,590	\$0	\$37,590	\$0	\$0
<b>Total All Town Funds</b>	<b>\$24,350,955</b>	<b>\$8,524,020</b>	<b>\$1,165,590</b>	<b>\$75,000</b>	<b>\$14,586,345</b>
<b>Less Interfund Transfers to/from:</b>					
- Highway Fund	(\$95,970)	(\$95,970)	\$0	\$0	\$0
- Debt Service Fund	(\$37,590)	\$0	(\$37,590)	\$0	\$0
<b>Net Town Funds Budget</b>	<b>\$24,217,395</b>	<b>\$8,428,050</b>	<b>\$1,128,000</b>	<b>\$75,000</b>	<b>\$14,586,345</b>

**"NET" BUDGETED SPENDING** \$24,217,395

**"Net" Budgeted Spending Comparison:**

	<u>2016 Tentative Town Budget</u>	<u>2015 Adopted Town Budget</u>	<u>Change in Dollars</u>	<u>Change As a Percent</u>
"Net" Budgeted Spending	\$24,217,395	\$24,321,175	(\$103,780)	-0.43%

**Tax Levy /Rate Comparison:**

	<u>2016 Tentative Town Budget</u>	<u>2015 Adopted Town Budget</u>	<u>Increase in Dollars</u>	<u>Increase As a Percent</u>
Town Budget Tax Levy	\$14,586,345	\$14,445,815	\$140,530	0.97%
Town Assessed Valuation**	\$2,622,495,302	\$2,594,124,808	\$28,370,494	1.09%
Town Budget A.V. Tax Rate	\$5.562010	\$5.568866	(\$0.006856)	-0.12%
Town Budget Taxes for Every \$100,000 of Taxable Assessed Value	\$556.20	\$558.87	(\$0.67)	-0.12%

\* \$75,000 Appropriated from Workers Compensation Reserve

\*\*Total Town Taxable Assessed Valuation is as determined by the final Assessment Roll as maintained by the Monroe County Real Property Tax Office.

TOWN OF BRIGHTON  
2016 ADOPTED BUDGET  
SPECIAL DISTRICT SUMMARY

Special Districts	2016 Appropriations	2016 Estimated Revenues	2016 Appropriated Fund Balance	2016 Amount to be Raised in Charges	2015 Charges	In Dollars Change	as a Percent Change
SA - Ambulance Services District	\$362,025	\$2,325	\$20,340	\$339,380	\$372,715	(\$33,355)	-8.95%
SB - Business Improvement Dist. #1	\$1,980	\$0	\$300	\$1,680	\$665	\$1,015	152.63%
SD - Drainage Districts	\$3,200	\$0	\$3,200	\$0	\$460	(\$460)	-100.00%
SF - W Brighton Fire Protection Dist.	\$995,545	\$80,710	\$300,000	\$614,835	\$614,905	(\$70)	-0.01%
SK - Sidewalk Districts	\$185,325	\$25	\$30,700	\$154,600	\$147,285	\$7,315	4.97%
SL - Street Lighting Districts	\$281,710	\$100	\$50,510	\$241,100	\$260,910	(\$19,810)	-7.59%
SM - Sidewalk Snow Removal Districts	\$34,395	\$0	\$7,455	\$26,940	\$12,200	\$14,740	120.82%
SN - Neighborhood Improvement District	\$2,200	\$0	\$2,200	\$0	\$0	\$0	N/A
SP - Park Maintenance Special District	\$3,460	\$0	\$650	\$2,810	\$1,285	\$1,525	118.69%
SR - Refuse Collection Districts	\$834,460	\$0	\$370	\$834,110	\$829,475	\$4,635	0.56%
SS - Sanitary Sewer Districts	\$1,837,310	\$148,525	\$45,000	\$1,643,785	\$1,636,915	\$6,870	0.42%
SW - Consolidated Water District	\$179,040	\$51,580	\$127,460	\$0	\$0	\$0	0.00%
<b>Total Special Districts</b>	<b>\$4,730,670</b>	<b>\$283,285</b>	<b>\$588,185</b>	<b>\$3,859,220</b>	<b>\$3,876,815</b>	<b>(\$17,595)</b>	<b>-0.45%</b>

STATE OF NEW YORK  
Monroe County

STATE OF NEW YORK  
Monroe County

} SS.

Lorrie Helling being duly sworn, deposeth and saith that she is the bookkeeper for **BRIGHTON-PITTSFORD POST**, a weekly newspaper published in the Town of Pittsford, County and State aforesaid, and that a notice, of which the annexed is a printed copy, was published in the said paper at least once in each week, for 1 successive weeks, commencing on the 15 day of October, 2015 and ending on the 15 day of October, 2015.

Lorrie Helling

Sworn to before me, this 23 day of Oct 2015.

Barbara S. Connelly  
Notary Public, State of N.Y.

Legal 07- 02551066

BARBARA S. CONNELLY  
Notary Public In The State Of New York  
Monroe County  
Commission Expires Jan 21, 2018

**LEGAL NOTICES**

**LEGAL NOTICE**

**NOTICE OF HEARING ON ASSESSMENT ROLLS FOR SERVICE CHARGES, MAINTENANCE CHARGES, CAPITAL IMPROVEMENTS AND SEWER RENT CHARGES FOR SPECIAL IMPROVEMENTS DISTRICTS AND FOR SPECIAL IMPROVEMENTS FOR FISCAL YEAR 2016**

NOTICE IS HERBY GIVEN that the Town Board of the Town of Brighton, Monroe County, New York, acting in behalf of certain improvements districts in said Town, has caused to be completed the annual estimates and assessment rolls for tenance charges, capital improvements and sewer rent charges for the fiscal year commencing January 1, 2016, for special districts and for other special improvements in said Town, all as set forth below in Schedule A. The same have been filed with the Town Clerk of the said Town of Brighton, and that the Town Board will meet at the Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 14th day of October, 2015, and the 28th day of October, 2015, at 7:00 o'clock P.M. for the purpose of conducting a public hearing and considering any objection which may be made to the said estimates and assessment rolls.

BY ORDER OF THE TOWN BOARD Dated: August 12, 2015.  
Daniel E. Aman, Town Clerk, Town of Brighton, Monroe County, New York

**SCHEDULE A**

Brighton Fire District	(Service)	Consolidated Sewer District of the Town of Brighton	(Improvement)
West Brighton Fire Protection District	(Service)	Brighton Sewer District 87A	(Improvement)
Brighton Special Ambulance District	(Service)	Consolidated Sewer District Extension 67	(Improvement)
Bel-Air Lighting District	(Service)	Western Dr. Area Sanitary Sewer District	(Improvement)
Council Rock Lighting District	(Service)	Consolidated Water District of the Town of Brighton	(Improvement)
Council Rock Estates Lighting District	(Service)	S Clinton/Westfall Water District	(Improvements)
East Ave Lighting District	(Service)	S Clinton/Westfall Water District	(Improvements)
Houston Barnard Lighting District	(Service)	S Clinton/Westfall Water District	(Improvements)
Ferndale Manor Lighting District	(Service)	S Clinton/Westfall Water District	(Improvements)
Home Acres Lighting District	(Service)	Brighton Meadows Water District	(Improvements)
Malvern Lighting District	(Service)	Brighton Meadows Drainage District	(Improvements)
Meadowbrook Lighting District	(Service)	Heatherstone Drainage District	(Improvements)
Roselawn Lighting District	(Service)	Meridian Centre Drainage District	(Improvements)
Stuckmar Lighting District	(Service)	Deerfield Woods Drainage District	(Improvements)
Sunnymede Lighting District	(Service)	LacDeVille/Sn. Keating Drainage District	(Improvements)
Penfield Landing Lighting District	(Service)	Barclay Square Drainage District	(Improvements)
Victory Lane Lighting District	(Service)	Mercy Park Drainage District	(Improvements)
Clover-Elmwood Lighting District	(Service)	Reserve Drainage District	(Improvements)
Elmwood Manor Lighting District	(Service)	Brighton Consolidated Sidewalk District	(Improvements)
MCC Complex Lighting District	(Service)	Mercy Park Sidewalk District	(Improvements)
Dunn & Paul Lighting District	(Service)	Reserve Sidewalk District	(Improvements)
Metro Industrial Park Lighting District	(Service)	Monroe Ave. Business Improvement District #1	(Improvements)
Meridian Centre Lighting District	(Service)	Home Acres Neighborhood Improvements District	(Improvements)
Elmwood Terrace Lighting District	(Service)		
Lac-de-Ville/Sn. Keating Lighting District	(Service)		
Deerfield Woods Lighting District	(Service)		
Penfield Rd Lighting District	(Service)		
Mercy Park Lighting District	(Service)		
Reserve Lighting District	(Service)		
Sidewalk Snow Removal	(Service)		
Bel-Air Snow Removal District	(Service)		
Fairhaven Snow Removal District	(Service)		
Home Acres Snow Removal District	(Service)		
Meadowbrook Snow Removal District	(Service)		
Roselawn Snow Removal District	(Service)		
Struckmar Snow Removal District	(Service)		
N Roselawn Snow Removal District	(Service)		
Brookside Snow Removal District	(Service)		
Council Rock Snow Removal District	(Service)		
Pelham Rd Snow Removal District	(Service)		
Grosvenor Rd Snow Removal	(Service)		
Ambassador Dr Snow Removal	(Service)		
Sandringham Rd. Snow Removal	(Service)		
Reserve Snow Removal	(Service)		
Rowlands Snow Removal	(Service)		
Clovercrest Dr Snow Removal	(Service)		
Thackery Rd Snow Removal	(Service)		
Trevor Court Snow Removal	(Service)		
Kirk-Astor Park District	(Service)		
Bel-Air Refuse District	(Service)		
Home Acres Refuse District	(Service)		
Roselawn Refuse District	(Service)		
Struckmar Refuse District	(Service)		
Dunrovin Refuse District	(Service)		
Hemingway Refuse District	(Service)		
Ledgerrock Refuse District	(Service)		
Rockhill Refuse District	(Service)		
Fairhaven Refuse District	(Service)		
Mandy/Woodgate Refuse District	(Service)		
East Ave Refuse District	(Service)		
Houston/Barnard Refuse District	(Service)		
Kirk/Astor Refuse District	(Service)		
Far View Hills Refuse District	(Service)		
Monroe Meadows Refuse District	(Service)		
Rowlands Refuse District	(Service)		
Spier Ave Refuse District	(Service)		
S.Landing Rd Refuse District	(Service)		
Ashley Dr Refuse District	(Service)		
Brittany-Markay Refuse District	(Service)		
Bronsonwood Refuse District	(Service)		
Coventry Green Refuse District	(Service)		
Evan Farm Refuse District	(Service)		
Fairways Refuse District	(Service)		
Forest Hills Refuse District	(Service)		
Frankland Refuse District	(Service)		
Gailhaven Court Refuse District	(Service)		
Howland Ave Refuse District	(Service)		
Meadow View Refuse District	(Service)		
Meadowbrook Refuse District	(Service)		
		Parkwood Ave Refuse District	(Service)
		Pelham Rd Refuse District	(Service)
		Rawlingswood Refuse District	(Service)
		Village Lane Refuse District	(Service)
		Westerloe Ave Refuse District	(Service)
		Wyatt Dr Refuse District	(Service)
		Council Rock Refuse District	(Service)
		Thornwood Dr Refuse District	(Service)
		Greenaway Refuse District	(Service)
		Schoolhouse Refuse District	(Service)
		Klink-Burkedale Refuse District	(Service)
		Maywood Refuse District	(Service)
		Modelane Refuse District	(Service)
		Pickford Refuse District	(Service)
		Shalimar Refuse District	(Service)
		Willowbend Refuse District	(Service)
		Brighton Meadows Refuse District	(Service)
		Warren & Branch Refuse District	(Service)
		Continental Dr Refuse District	(Service)
		Thackery Rd Refuse District	(Service)

# LEGAL NOTICE

## From Brighton Town Supervisor

*William Moehle*



It seems as though no sooner does Summer begin than the leaves begin to turn colors, announcing the beginning of Fall. The last days of Summer

and first days of Fall are always a busy time for families, but they also are a busy time in Town Hall. Town recreation programs and public works efforts transition from Summer to Fall, we develop the Town Budget, ensuring that we maintain our strong financial position and quality Town services while minimizing the impact on taxes, and we focus police efforts on traffic safety, particularly for returning school children.

The Brighton Recreation Department After School Program will resume at the beginning of the school year. The After School Program is a NYS Licensed Program for students in grades 1 through 5, located at Brookside School on days that the Brighton Central School District is open for a full day. There are separate school recess programs during winter and spring recess periods. The After School Program offers indoor and outdoor activities for school age children after school, and is especially convenient for parents with irregular schedules because it does not require a long-term contract or commitment. Your child can be dropped off by bus from either French Road or Council Rock Schools. All children must be picked up from the After School Program not later than 6pm. Sign up early for this popular program.

Every Fall, our Highway Department crews transition from picking up lawn and garden debris to autumn leaf pickup. This year, we have restored additional overtime hours for leaf pickup to improve our service to you. Our trucks will make three or four complete trips through the entire Town this Fall, but during the peak of the season, our leaf pickup crews cannot be in every neighborhood every week. The Highway Department posts daily updates on the Town website showing where they are working that day and the next. To make the leaf pickup safer and more efficient, please containerize leaves and debris wherever possible. Containerized materials are neater and are picked up more frequently than bulk material. It is illegal and unsafe to place leaves or debris in the street. If you cannot containerize, please place leaves and debris on your lawn near the street. Leaves and debris left in the street can clog storm sewer drains, leading to neighborhood flooding, and they are also unsafe to cyclists, pedestrians and drivers. Finally, if you use a landscape company, encourage them to get a permit from the Town to haul leaves and debris directly to the Town mulching center on Browncroft Blvd. This will keep your neighborhood cleaner and will help us keep our streets safer for everyone.

Speaking of safe streets, Fall brings school buses and school children walking to and from school. Traffic safety is important throughout the year, but especially so during the Fall. Our Brighton Police Crossing Guards do outstanding work in keeping our

children safe, but they can't do it alone. Especially in the Fall, please observe safe speeds, never drive distracted and watch for pedestrians of all ages. Pedestrians have the right of way in crosswalks; never try to turn in front of them. In particular, police will be watching for drivers who pass school buses illegally. Our children are our future... we owe it to them and to ourselves to keep them safe!

One thing never changes from season to season: Brighton's commitment to provide quality services and open government to our residents. We never forget that we work for you, the people of Brighton, and we welcome your input and participation in your Town government. Watch our Brighton Town Board and Brighton Board of Education meetings, including Town budget hearings, on Channel 12. Town Board meetings are also live streamed on the internet and archived on YouTube for later viewing. If you have questions or comments about the Town, feel free to email me at [William.moehle@townofbrighton.org](mailto:William.moehle@townofbrighton.org) and I will do my best to answer your questions or refer you to someone else on Town staff who can.



## Town of Brighton Budget Hearings

The Town Board will hold two public hearings on the 2016 Budget at the October 14, 2015 and October 28, 2015 Town Board Meetings. These hearings will solicit public input on the Operating Budget and Special District

Assessments. Town Board meetings begin at 7:00 pm and are held at Town Hall, 2300 Elmwood Avenue. Copies of the preliminary budget will be available for review in the Office of the Town Clerk and on the town website at [www.townofbrighton.org](http://www.townofbrighton.org)

prior to the public hearings. Please call Daniel Aman, Town Clerk at 784-5240 for additional information.

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

October 28, 2015

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>206,852.21</u>
D - HIGHWAY		<u>138,438.29</u>
H - CAPITAL		<u>295,181.57</u>
L - LIBRARY		<u>33,778.13</u>
SK - SIDEWALK DIST		<u>1,976.91</u>
SS - SEWER DIST		<u>27,772.32</u>
TA - AGENCY TRUST		<u>31,111.46</u>
	TOTAL \$	<u><b>735,110.89</b></u>

UPON ROLL CALL MOTION CARRIED \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons .

**RESOLVED**, that the proposed Town Board meeting schedule for calendar year 2016 be received and filed; and be it further

**RESOLVED**, that the Town Board hereby approves and adopts the proposed Town Board meeting schedule for 2016 which is attached to this resolution and made a part hereof.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

**Town of Brighton  
TOWN BOARD MEETINGS  
2016  
2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month  
at  
7:00 p.m.  
Unless Otherwise Indicated**

**Organizational Meeting**

January 4, 2016 (MONDAY Noon)

January 13<sup>th</sup>

January 27<sup>th</sup>

February 10<sup>th</sup>

February 24<sup>th</sup>

March 9<sup>th</sup>

March 23<sup>rd</sup>

April 13<sup>th</sup>

April 27<sup>th</sup>

May 11<sup>th</sup>

May 25<sup>th</sup>

June 8<sup>th</sup>

June 22<sup>nd</sup>

July 13<sup>th</sup>

July 27<sup>th</sup>

August 10<sup>th</sup>

August 24<sup>th</sup>

Sept. 14<sup>th</sup>

Sept. 28<sup>th</sup>

**October 13<sup>th</sup> Thursday (Note: Wed. Oct. 12<sup>th</sup> Yom Kippur)**

October 26<sup>th</sup>

November 9<sup>th</sup>

**November 22<sup>nd</sup> (Tuesday) Note: Wed. 11/23 day before Thanksgiving**

December 14<sup>th</sup>

**2<sup>nd</sup> December Meeting - TBD**

January 2017

**Organizational Meeting Date TBD**

EXHIBIT NO 5

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

PRESENT:

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO  
Councilpersons

RESOLVED, that the proposed Town holiday schedule for calendar year 2016 be received and filed; and be it further

RESOLVED, that the Town Board hereby approves and adopts the proposed Town holiday schedule for 2016 which is attached to this resolution and made a part hereof.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

## **2016 HOLIDAY SCHEDULE**

Listed below are the proposed 2016 holidays to be observed as paid holidays for non-represented full-time and qualifying part-time permanent Town personnel:

- |     |                             |                                     |
|-----|-----------------------------|-------------------------------------|
| 1.  | New Year's Day              | Friday, January 1 <sup>st</sup>     |
| 2.  | Martin Luther King, Jr. Day | Monday, January 18 <sup>th</sup>    |
| 3.  | Presidents' Day             | Monday, February 15 <sup>th</sup>   |
| 4.  | Spring Holiday              | Friday, March 25 <sup>th</sup>      |
| 5.  | Memorial Day                | Monday, May 30 <sup>th</sup>        |
| 6.  | Independence Day            | Monday, July 4 <sup>th</sup>        |
| 7.  | Labor Day                   | Monday, September 5 <sup>th</sup>   |
| 8.  | Veterans' Day               | Friday, November 11 <sup>th</sup>   |
| 9.  | Thanksgiving Day            | Thursday, November 24 <sup>th</sup> |
| 10. | Day-After Thanksgiving      | Friday, November 25 <sup>th</sup>   |
| 11. | Christmas                   | Monday, December 26 <sup>th</sup>   |
| 12. | Floating Holiday            | Employee Choice w/Manager Approval  |

The Chief of Police and the Commissioner of Public Works (with regard to Highway/Sewer Department personnel) have the discretion to alter the holiday schedule to better meet the work schedule demands of their departments.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO  
Councilpersons

**RESOLVED,** that a memorandum dated October 20, 2015 from Coordinator of Data Processing Susan Wentworth regarding a request to authorize the Supervisor to execute a Service Agreement and Service Order with Time Warner Cable LLC for internet service for a term of three years at a cost for 50 Mbps download and 5 Mbps upload speeds of \$259.99 per month for the entire three year term, be received and filed; and be it further

**RESOLVED,** that the Town Board hereby authorizes the Supervisor to execute a Service Agreement and Service Order with Time Warner Cable LLC for internet service for a term of three years at a cost for 50 Mbps download and 5 Mbps upload speeds of \$259.99 per month for the entire three year term subject to review and approval of the form of the agreement by the Attorney to the Town.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
(585) 784-5250 Fax (585) 784-5373

MEMORANDUM

To: The Honorable Finance Committee  
From: Susan Wentworth, Coordinator of Data Processing  
Date: October 20, 2015  
Subject: Time Warner Cable Business Class Internet Upgrade and Renewal

The Town of Brighton has used Time Warner Cable Business Class (aka TWCBC) Internet and email service since October 2000. The three year service agreement with TWCBC expired in August 2015.

The current charges without an agreement are \$386.09 per month. This service includes Internet service of 35 Mbps download x 5 Mbps upload, a Static IP Address and 150 Email accounts. Eliminating the Time Warner Email from our existing service would bring the current cost to \$288.09. The Email migration to Google Apps will be completed on October 24, 2015.

Time Warner has a fourth quarter promotion with a three year service agreement for \$259.99 per month for Internet service of 50 Mbps download x 5 Mbps upload with a Static IP Address. As the Town employees become more dependent on the Internet and email, the increased speed will provide better bandwidth for the Town's data needs. There are sufficient funds in the Information Systems budget, A.FINCE.1680 4.22 for 2015 and 2016.

This request is for Town Board approval to authorize the Supervisor to execute the attached Business Class Customer Service Order and Service Agreement for a three year term.

Thank you for your consideration.

A handwritten signature in black ink that reads "Susan A. Wentworth".

Susan Wentworth

cc. Suzanne Zaso, Director of Finance

**SERVICE AGREEMENT AND SERVICE ORDER**

This Time Warner Cable Business Service Agreement and Service Order ("Service Agreement" and "Service Order") in addition to the Time Warner Cable Business Class Terms and Conditions ("Terms and Conditions") and any additional Service Orders, constitute the Master Agreement by and between the customer identified below ("Customer") and Time Warner Cable LLC through its East Region and is effective as of the date last signed below.

Customer Information					
Business Name (Exact Legal Name): <b>Brighton Town Hall</b>			Federal Tax ID: <b>16-6002187</b>		<input checked="" type="checkbox"/> Existing Customer
Business Street Address (Service Address):* <b>2300 Elmwood Ave</b>					Account # <b>220708001</b>
Suite:	City: <b>Rochester</b>	State: <b>NY</b>	Zip Code: <b>14618</b>	<input type="checkbox"/> New Customer	
Customer's Phone: <b>(585) 784-5250</b>		Fax No.:		Customer Code _____ <small>For BCP Only</small>	
Customer Authorized Contact Name: <b>Susan Wentworth</b>					<input type="checkbox"/> Single Play <input type="checkbox"/> Double Play
Phone: <b>(585) 784-5390</b>		E-mail: <b>susan.wentworth@townofbrighton.org</b>		<input type="checkbox"/> Triple Play	
Billing Contact Name: <b>same</b>			<b>Time Warner Cable Business Class Information</b>		
Billing Phone:			E-mail:		Sales Contact: <b>Joe Montagna</b>
Billing Address:					Rep ID: <b>1197634</b>
Suite:	City:	State:	Zip Code:	Telephone: <b>(585) 340-8145</b>	
Primary Billing Phone Number used with current Phone Provider:		Current Phone Provider:		Email: <b>joseph.montagna@twcable.com</b>	
				Current Phone Provider Account Number:	

\* This address will be used for Emergency 9-1-1 services

**Services**

Service/Equipment	Term (Months)	Qty	Install / Setup Fee	Monthly Fee	Total Monthly Recurring
Internet 50x5	36	1	\$75.00	\$239.99	\$239.99
static IP	36	1		\$20.00	\$20.00
installation credit		1	-\$75.00		\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
			<b>Total Install Fees*</b>	<b>\$0.00</b>	<b>Total Monthly Fees*</b>
Existing Opportunity Name/Number _____					<b>\$259.99</b>

\*Prices do not include taxes and may include additional fees.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO  
Councilpersons

**RESOLVED**, that correspondence dated October 19, 2015 from Director of Finance Suzanne Zaso regarding a request to authorize the renewal of the Town's self funded dental plans for 2016 and to further authorize the Supervisor to execute any agreement with Excellus BCBS necessary to continue its administration of the dental plans, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the renewal of the Town's self funded dental plans for 2016 and further authorizes the Supervisor to execute any agreement with Excellus BCBS necessary to continue its administration of the dental plans.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

October 19, 2015

Honorable Town Board  
Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Dental Plan Renewals for 2016

Dear Board Members:

Attached are the proposed renewal rates and plan summaries for 2016 for the self-funded dental plans that are currently being offered through the Town to eligible employees and retirees. Based on experience, the Town's insurance broker, Brown & Brown of NY, has recommended that the equivalency rates for these plans remain unchanged from 2015. Please note that within these rates is an administrative fee that is charged by the third party administrator, Excellus BCBS. Excellus is proposing a 4% increase in this fee for 2016 (from \$3.66 per month per contract to \$3.81).

I am recommending that the Town Board authorize the renewal of the dental plans with no change in rates for 2016 and authorize the Supervisor to sign any related documents with Excellus BCBS.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne Zaso".

Suzanne Zaso  
Director of Finance

CC: T. VanPutte



**Proposal - Renew at Current Benefits  
TOWN OF BRIGHTON  
Contract Period: January 1, 2016 through December 31, 2016**

**Funding Arrangement:** **ASC**

<b>All Subscribers</b>						
<b>Plan</b>	<b>Tier</b>	<b>Projected Contracts</b>	<b>Claims</b>	<b>Administration</b>	<b>Total Rate</b>	
<b>Custom Benefit</b>	Single	30	\$ 26.19	\$ 3.81	\$ 30.00	
	Family	93	70.73	3.81	74.54	
<b>Custom Dental Benefit IV</b>	Single	11	\$ 29.47	\$ 3.81	\$ 33.28	
	Family	45	77.96	3.81	81.77	

**Financial Terms / Assumptions**

- Rates shown are good through 12/31/2015. If Group does not accept this rate action prior to the expiration date, Excellus BlueCross BlueShield reserves the right to re-rate the renewal.
- Signature below indicates acceptance of all rates and terms for this proposal and its accompanying benefit sheet.
- Terms and assumptions used in this rate sheet are superceded by the group contract.
- Rates are for self-funded financial arrangement.
- This financial arrangement requires a minimum of 100 contracts enrolled.
- Enrollment variations greater than +/-10% require a rate review which may cause a rate adjustment.
- Above Rates Assume Employer Is Contributing to The Plan
- Changes in federal or state benefit mandates or tax policies will require a rate review which may cause a rate adjustment.

**Cash Advance**

Amount Required	\$ 5,100
Current Balance	\$ 13,500
Additional Required	\$ 0

**Security Requirement**

Amount Required	\$ 9,500
-----------------	----------

\_\_\_\_\_  
 Proposal Accepted By (Group Representative)  
*Supervisor, Town of Brighton*  
 Title

\_\_\_\_\_  
 Date QFR



**Proposal - Renew at Current Benefits  
TOWN OF BRIGHTON  
Contract Period: January 1, 2016 through December 31, 2016**

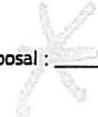
**Funding Arrangement:**

**ASC**

<b>Population:</b>	<b>All Subscribers</b>	
<b>Plan:</b>	<b>Custom Benefit</b>	<b>Custom Dental Benefit IV</b>
<b>CoInsurance:</b>		
Class I:	100%	100%
Class II:	100%	85%
Class III:	0%	50%
Class IV:	0%	50%
<b>Fee Schedules:</b>		
In Area:	Blue Shield	Blue Shield
Out of Area:	Blue Shield	Blue Shield
<b>Deductible:</b>	\$0	\$25/\$50
<b>Annual Max:</b>	\$1,000	\$1,000
<b>Benefit Cycle:</b>	Calendar Year Benefits	Calendar Year Benefits
<b>Deductible Classes:</b>	Applies to All Covered Classes	Classes II, III, IV
<b>Max Classes:</b>	Class II	Classes II, III
<b>Ortho Lifetime Max:</b>	\$0	\$750
<b>Riders:</b>	<ul style="list-style-type: none"> <li>• Dependent to Age 19</li> <li>• Student To Age 23</li> <li>• Domestic Partner</li> </ul>	<ul style="list-style-type: none"> <li>• Dependent to Age 19</li> <li>• Student To Age 23</li> <li>• Domestic Partner</li> </ul>

QFR

Initial to signify approval of benefits for proposal: \_\_\_\_\_



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated October 19, 2015 from Director of Finance Suzanne Zaso relating to renewal rate and plan summaries to continue the available Medicare Health plans for 2016 that are currently offered through the Town by Excellus BCBS and MVP Health Care to by eligible retirees, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute all documents necessary with Excellus BCBS and MVP Health Care to continue the available Medicare Health plans for 2016 that are currently offered through the Town to eligible retirees.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

October 19, 2015

Honorable Town Board  
Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Medicare Health Plan Renewals for 2016

Dear Board Members:

Attached are the renewal rates and plan summaries for 2016 for the Medicare Health plans that are currently offered through the Town to eligible post-65 retirees and post-65 retiree spouses. I am recommending that the Town Board authorize these plan options for 2016 and authorize the Supervisor to sign any related documents with the insurance carriers, Excellus BCBS and MVP Health Care.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne Zaso".

Suzanne Zaso  
Director of Finance

CC: T. VanPutte

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO  
Councilpersons

**RESOLVED**, that correspondence dated October 20, 2015 from Director of Finance Suzanne Zaso regarding a request to authorize the transfer of \$7,025.00 from the Police Department wages budget (A.POLCE 3120 1.10) to the Facilities repair budget (A.DPW 1620 4.41) to provide available funds for the replacement of a non-functioning heat pump in a section of the Public Safety Wing of Town Hall, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the transfer of \$7,025.00 from the Police Department wages budget (A.POLCE 3120 1.10) to the Facilities repair budget (A.DPW 1620 4.41) to provide available funds for the replacement of a non-functioning heat pump in a section of the Public Safety Wing of Town Hall.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
Phone (585) 784-5210 Fax (585) 784-5396

October 20, 2015

Honorable Town Board  
Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Budget Transfer for Heat Pump Replacement

Dear Board Members:

A heat pump in a section of the Public Safety Wing that services parts of the Police Department has stopped working. The Town has had Pipitone Enterprises, LLC (the current City contractor for HVAC services) evaluate the pump and they have recommended a replacement. The estimated cost of the repair from Pipitone is \$7,024.80. There currently is not sufficient funding in the 2015 facilities budget to cover this repair.

My formal request to the Town Board is to authorize a transfer of \$7,025 from the Police Department wages budget (A.POLCE.3120 1.10) to the Facilities repair budget (A.DPW.1620 4.41).

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne Zaso".

Suzanne Zaso  
Director of Finance

CC: M. Henderson  
T. Keef  
M. Guyon  
S. Spencer

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated October 23, 2015 from Town Planner Ramsey Boehner and correspondence dated September 29, 2015 from Executive Director and University Architect Jose A. Fernandez regarding a request to amend a condition of the Incentive Zoning approval for the University of Rochester's South Campus IPD by postponing the next required update to the traffic study from 2015 to the first quarter of 2017, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby sets a public hearing to be held at Brighton Town Hall, 2300 Elmwood Avenue, in the Town of Brighton, County of Monroe on November 24, 2015 at 7:00 pm or as soon thereafter as it can be held to consider an amendment of Schedule E-2, Condition 4 of the Incentive Zoning resolution adopted by the Town Board on May 27, 2015 for the University of Rochester's South Campus IPD by postponing the next required update to the traffic study from 2015 to the first quarter of 2017, and it is further

**RESOLVED**, that the Town Clerk post and publish such notice of said public hearing as is required by law.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK

October 23, 2015

Honorable Town Board  
Town of Brighton  
2300 Elmwood Avenue  
Brighton, NY 14618

Re: Amendment to University of Rochester, South Campus IPD Resolution, Schedule E-2,  
Condition 4

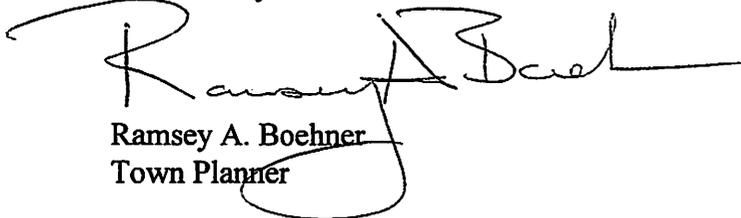
Honorable Supervisor and Members:

I recommend that your Honorable Body receive and file this communication and the attached letter from Jose A. Fernandez, University of Rochester, dated September 29, 2015.

The University requests that the next required update to the traffic study be conducted in late Winter/early Spring 2017 and then continued every five years thereafter. The May 27, 2015 South Campus IPD Resolution, Schedule E-2, Condition 4. requires the next update to the traffic study be conducted in 2015.

I further recommend that a public hearing be scheduled regarding the proposed amendment to Schedule E-2, Condition 4 of the South Campus IPD Resolution.

Respectfully Submitted



Ramsey A. Boehner  
Town Planner

cc: T. Keef

attachment





Ramsey Boehner  
Town Planner  
Town of Brighton  
2300 Elmwood Ave  
Rochester, NY 14618

September 29, 2015

RE: Timing of Upcoming Traffic Study

Dear Ramsey,

On Sept. 17, 2015 we held a meeting with the Town of Brighton, the City of Rochester, Monroe County DOT, and State DOT to discuss changing the timing of the next update to the traffic study as required for the South Campus IPD and for the Rochester PD. The next scheduled update is 2015.

The purpose of the ongoing traffic studies is to provide information to identify areas of congestion and help in developing mitigation plans for our incremental development. Both the County and State have major traffic mitigation road projects in process over the next 18 months. Additionally, the trips that will be generated by several major projects (College Town, City Gate and the Imaging Facility) will not be fully realized for the same period. These circumstances would materially distort any traffic data collected over the next 18 months.

Over the next two years the University contemplates two new facilities: an undergraduate residence hall and athletic support facility and a minor expansion of the Laser Lab. Both of these would have little to no impact on the traffic system once complete.

The team concluded that the two facilities contemplated at the University would not have any substantive effect on traffic and therefore the timing of the traffic study update. They all agreed the current road improvements and completion of College Town, City Gate, and the Imaging Building will have a significant effect on traffic flows and volumes. Based on this it was unanimously agreed it would be in the best interest for all to defer the required traffic study to late Winter or early Spring 2017.

As the Town Board was lead agency for the IPD Rezoning, any change to the requirements of the IPD Resolution will require their approval. We request a resolution be prepared for presentation at an upcoming Board meeting to seek the Board's approval to delay the traffic study update to late Winter/early Spring 2017 and then to continue every five years thereafter.

Sincerely,

A handwritten signature in black ink, appearing to read "Jose A. Fernandez".

Jose A. Fernandez  
Executive Director and University Architect

### **Schedule E-1**

1. That, prior to the amendment of the Zoning Map for the Town of Brighton, the University shall execute and deliver an amenity agreement for the purpose of formalizing the agreement between the University and Town relative to the amenities being offered in connection with the Incentive Zoning/Rezoning Application, which amenity agreement shall be substantially in the form set forth in Schedule D.

### **Schedule E-2**

1. That, the University shall provide maintenance on the drainage amenities set forth in Schedule D. In the event of any emergency, the Town may perform any necessary repairs to such improvements and the University shall reimburse the Town for such repairs, should the need arise.

2. That, prior to the issuance of any permits the University shall execute and deliver a Storm Water Maintenance Agreement inclusive of the drainage amenities to the Town.

3. That, prior to the issuance any Certificate of Occupancy for any residential development within the IPD Lands, the emergency access road shall be designed and constructed consistent with NYS Fire Code requirements.

4. That, the University shall update the Traffic Impact Study (TIS), dated July 2013, prepared by T.Y. Lin International every five years to monitor potential traffic impacts and identify commensurate traffic mitigation starting in 2015. In addition, the Town can request and the University shall provide as part of the SEQRA process for any individual project, an updated traffic analysis/TIS, depending upon the size and nature of the proposed project. The Town may review and hire an independent consultant to review any required traffic analysis/TIS. The Town review fees shall be paid for by the University.

5. That, prior to the issuance of the Certificate of Occupancy, the University shall obtain the necessary emergency access easement from RG&E.

6. That, the conditions set forth herein may be altered, modified and/or removed only upon written consent of the Town Board of the Town of Brighton and the Applicant.

7. That, any agreements required to be executed under the terms of these Conditions, shall be in form and substance as may be approved by the Attorney for the Town.

8. That, prior to the issuance of any permits, the applicant shall execute and deliver an agreement under which the applicant, its successors and assigns, agree not to convert any residential facilities, or to permit them to be converted, into condominium form of

ownership. This agreement shall be executed in the same manner as a deed and shall be recorded in the office of the Monroe County Clerk and shall be in form and substance as may be approved by the Attorney to the Town. In the event the facility is converted to condominium ownership, the incentive zoning approval of the Town and this incentive zoning resolution shall immediately terminate and be of no further effect, except that the donation of the approximately 42.55+/- acres, more particularly described by deed recorded in the Monroe County Clerk's Office in Book 08493, Page 0116, to the Town shall not be affected and such 42.55+/- acres shall remain the property of the Town, and to the fullest extent permitted by law, the property taxes, and all other ad valorem charges or assessments on the facility shall continue to be assessed as if the facility were not held in condominium ownership, and all cash payments due under the Amenity Agreement to the Town shall continue to be timely paid by the University

9. That, if any or one or more of the conditions or requirements or any portion thereof which are set forth in this Resolution are determined by a Court of competent jurisdiction to be contrary to law, such condition or requirement, or portion thereof, shall NOT be deemed and construed to be severable from the remaining conditions and requirements which are herein contained and the same SHALL affect the validity of the Resolution or the validity of the remaining conditions and requirements, or portions thereof, provided however that in no event shall the validity of the Donation Agreement for the 42.55+/- acres by and between the Town and the University for the donation of the 42.55+/- acres, or the validity of the donation of the 42.55+/- acres by the University the Town be affected by the provisions of this Paragraph 9, in the event that one or more of the conditions, or requirements or any portion thereof are determined to be contrary to law, and to the extent that any buildings constructed on the IPD Lands have been constructed at such time, all amenities to be provided by the University and all cash amenities to be paid by the University shall continue to be obligations of the University.

10. That, prior to the issuance of any permit the University shall furnish a letter of credit in a form and issued by an entity approved by the Town which represents the estimated cost of constructing the drainage amenities as set forth in Schedule D. The University shall submit, for review and approval by the Town, an itemized engineer's estimate based on a concept plan for all improvements. The approved engineer's estimate will be used as the basis for the letter of credit. The University will provide to Town for review and approval design drawings, and supporting calculations and documentation for the drainage amenities as set forth in Schedule D.

11. That, prior to the issuance of any Temporary or Final Certificate of Occupancy, construction of the amenities shall commence.

**Schedule F**  
**Incentives**

1. That, upon the satisfaction of the conditions listed in Schedule E-1, the South Campus IPD District Regulations shall take effect to serve as the governing district regulations of the IPD land and the zoning map of the Town will be updated to reflect the IPD zoning.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that a memorandum dated October 22, 2015 from Town Clerk Daniel Aman and correspondence dated October 22, 2015 from Kevin Tubiolo, Tax Collector, Monroe County Department of Treasury, regarding a request to approve the form of the bond for the Clerk as Receiver of Taxes pursuant to the requirements of New York State Town Law Section 25 together with a copy of said bond, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby approves the form of the bond for the Clerk as Receiver of Taxes pursuant to the requirements of New York State Town Law Section 25 and directs that said approval be noted on the face of the bond and that said bond be filed in the office of both the Clerk of the Town and the Treasurer of the County of Monroe.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK

**Daniel Aman**  
Town Clerk/Receiver of Taxes

**David Marcus**  
Deputy Clerk / Deputy Receiver

To: Honorable Town Board  
From: Daniel Aman, Town Clerk/Receiver of Taxes  
Date: October 22, 2015  
Re: 2015 Town & County Tax Collection

New York State Town Law Section 25 requires that a certification of bonding for the collection of taxes be filed in the Town Clerk's Office and that the Town Board approve same.

Attached please find this required certificate as well as the official request from Monroe County Tax Collector Kevin Tubiolo.

I hereby request that you consider the resolution before you, approving the Official Undertaking for the Collection of Taxes.

Thank You,

**Daniel Aman**  
Town Clerk / Receiver of Taxes  
Town of Brighton



*Department of Treasury*  
Monroe County, New York

**Maggie Brooks**  
*County Executive*

October 22, 2015

Dear Tax Receiver/Collector:

RE: 2016 Town and County Tax Bill

Please provide the information requested on the enclosed form by **November 30, 2015**. If you have copies of what you submitted last year, please use them to prepare this year's request.

**Tax Receiver payment information - FORM A:** Receiver information to appear on the 2016 tax bill. The format for the information is **five lines**, with **30 characters** for each line. Spaces count as characters. (See **Form A**). Before you send the completed form to me, you might want to make a copy to keep for next year. Then, you can just use your saved copy. You can also save the form as a Word document, delete the little boxes and just type your receiver info on the document. Just make sure you do not exceed 30 characters per line.

**Please return the tax receiver payment information by November 30.**

**Reminder:**

**Town Bonding For Year 2016 Collections due by Dec 8:** Send the necessary documents to show that you have a bond for collecting taxes in January.

Section 25 of the Town Law requires that your bond be filed in the office of the clerk of the town, and that the town board shall indicate its approval of the form on the bond.

For proof of bonding, please submit: **1)** the bond, bearing the approval of the town board and; **2)** a document indicating that it was filed in the office of the clerk of the town..

Please send town bonding information by December 8. If not by then, send me an e-mail so I know to expect it. I cannot release your bills to you unless your bond is received and approved.

If you have any questions, please call me at 753-1168.

Sincerely,

Kevin Tubiolo  
Tax Collector

Enclosures

B-2 County Office Building • 39 West Main Street • Rochester, New York 14614  
(585) 753-1200 • fax: (585) 753-1166 • [www.monroecounty.gov](http://www.monroecounty.gov)



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 28th day of October, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO  
Councilpersons

**RESOLVED**, that a memorandum dated October 26, 2015 from Director of Finance Suzanne Zaso and Director of Personnel Tricia VanPutte requesting to authorize the development of a policy regarding a new incentive program relating to the declination of health insurance coverage by non-represented, non-elected, full time employees, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the development of a policy regarding the new incentive program relating to the declination of health insurance coverage by non-represented, non-elected, full time employees, as set forth in the above referenced memorandum.

Dated: October 28, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK

**MEMORANDUM**

**To:** The Honorable Town Board  
**From:** Suzanne Zaso, Director of Finance   
Tricia VanPutte, Director of Personnel  
**Date:** October 26, 2015  
**Subject:** Health Declination Proposal for Non-Represented Employees

Currently all three collective bargaining unit agreements within the Town contain a provision to offer members a payment-in-lieu of health insurance if the member declines coverage through the Town offered plan and can prove they have enrolled in other coverage. We are proposing that a similar provision be made available for non-represented, non-elected, full-time employees.

Our formal request of the Town Board is to authorize the development of a health declination policy for non-represented, non-elected, full-time employees. We intend to bring a written policy for review to the November 3<sup>rd</sup> Finance and Administrative Services Committee meeting with anticipated Town Board adoption on November 10, 2015.

We will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

