

MINUTES OF TOWN BOARD MEETING  
OF THE TOWN OF BRIGHTON, COUNTY OF  
MONROE, NEW YORK, HELD AT THE  
BRIGHTON TOWN HALL, 2300 ELMWOOD  
AVENUE, ROCHESTER, NEW YORK  
August 26, 2015

Present:

Supervisor William Moehle  
Councilmember Louise Novros  
Councilmember Jason DiPonzio  
Councilmember Christopher Werner

Daniel Aman, Town Clerk  
Kenneth Gordon, Attorney for the Town  
David Catholdi, Police Captain  
Ramsey Boehner, Town Planner  
Suzanne Zaso, Director of Finance

**MEETING CALLED TO ORDER AT 7:04PM:**

**OPEN FORUM:**

**APPROVAL OF AGENDA:**

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio to approve the agenda

I

**APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:**

- June 10, 2015 Town Board Meeting
- July 8, 2015 Town Board Meeting
- July 22, 2015 Town Board Meeting

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to approve and file the aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**PUBLIC HEARINGS:**

**MATTER RE:** Proposed removal of four significant trees along the proposed Brickyard Trail  
(see *Resolution #1*)

(Complete transcript available upon request)

Matter Held

**COMMUNICATIONS:**

**FROM:** American Red Cross received on August 12, 2015 thanking the Town for hosting recent Donation Drive at Town Hall on July 7, 2015

**FROM:** United Way dated July 2015 awarding the Town an "Award of Excellence" for employee participation in the 2015 Campaign.

**FROM:** Herb Englehardt to Supervisor dated August 20, 2015 recognizing Town employees for their good service.

**FROM:** Sustainability Oversight Committee to Supervisor dated July 31, 2015 regarding 2016-2018 Capital Improvement Plan review.

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to receive and file the aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**COMMITTEE REPORTS:**

Parks and Recreation & Community Services – Has not met since last Town Board meeting; next meeting 9/21/15 at 4:30 PM at Brookside School.

Finance and Administrative Services – Met on 8/12, 8/18, 8/20, 8/25/15, next meeting 9/1/15 at 3:30 PM in the Stage Conference Room at Town Hall.

Public Safety Services – Has not met since last Town Board meeting; next meeting 9/8/15 at 8:00 AM in the Downstairs Meeting Room at Town Hall.

Public Works Services – Has not met since last Town Board meeting; next meeting 9/8/15 at 9:00 AM in the Downstairs Meeting Room at Town Hall.

**OLD BUSINESS:****NEW BUSINESS:**

**MATTER RE:** Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to create additional easements in the Reserve Subdivision with authorization for Supervisor to execute related easement agreements and Certificate of Exemption Forms (TP-584) (*see Resolution #2 and letter dated August 4, 2015 from Michael Guyon, P.E. Town Engineer*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to transfer funding from Highway Road repair account to Highway – Snow & Ice Vehicle Parts account to support unanticipated repairs to snow removal equipment (*see Resolution #3 and letter dated August 17, 2015 from Timothy Anderson, Deputy Highway Superintendent*).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to declare particular Highway Department equipment as surplus with authorization to dispose through municipal auction (*see Resolution #4 and letter dated August 14, 2015*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to accept cash donations totaling \$3,550 from various local businesses to support the Sunset Serenades Concert Series (*see Resolution #5 and letter dated August 17, 2015 from Rebecca Cotter, Recreation Director*).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to seek proposals to provide day-to-day transportation services for the Brighton Senior Program for 2016 (*see Resolution #6 and letter dated August 17, 2015 from Rebecca Cotter, Recreation Director*).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute agreement with Rochester-Monroe County Youth Bureau to support the youth program funding requirements for 2015 (*see Resolution #7 and letter dated August 17, 2015 from Rebecca Cotter, Recreation Director*).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

**MATTER RE:** Authorize 2015 budget transfers and appropriations to reflect changes made since the adoption of the 2015 budget (*see Resolution #8 and letter dated August 18, 2015 from Suzanne Zaso, Director of Finance*).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTERS OF THE SUPERVISOR:**

Expenses and Revenue for month ending July 31, 2015

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio to receive and file the aforementioned report

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**ADJOURNED AT 8:15 PM:**

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to adjourn at 8:15 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**CERTIFICATION:**

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 26<sup>th</sup> day of August 2015 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

August 26, 2015

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>338,770.41</u>
D - HIGHWAY		<u>137,501.63</u>
H - CAPITAL		<u>159,263.46</u>
L - LIBRARY		<u>36,815.13</u>
SF - FIRE DIST		<u>204,950.98</u>
SK - SIDEWALK DIST		<u>1,272.00</u>
SP-PARKS DISTRICT		525.00
SS - SEWER DIST		<u>27,066.53</u>
TA - AGENCY TRUST		<u>29,171.70</u>
	TOTAL \$	<u><b>935,336.84</b></u>

UPON ROLL CALL MOTION CARRIED \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated August 4, 2015 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the Supervisor to execute two new easement agreements relative to the project known as the Reserve in conjunction with the recently approved modification to the project involving the replacement of 26 single family homes with 35 townhouses in the Brewerton section of the project, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute two new easement agreements relative to the project known as the Reserve, granted by the developer of the project to the Town, in conjunction with the recently approved modification to the project involving the replacement of 26 single family homes with 35 townhouses in the Brewerton section of the project subject to review and approval of the form of the easement agreements by the Attorney to the Town.

Dated: August 26, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

August 4, 2015

The Honorable Town of Brighton Town Board  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, New York 14618

Re: The Reserve Subdivision,  
Brewerton Neighborhood  
Proposed Easements

Dear Supervisor Moehle and Town Board Members:

The applicant has modified the design of the Brewerton neighborhood within the Reserve Subdivision to include 35 townhouse condominium units in lieu of the 26 single family residences initially proposed and approved. The revised layout, although very similar to the original design, requires the formation of new easements. The above referenced project requires the creation of two easement agreements between the owner and the Town of Brighton. These agreements include one Utility Access Easement, and one Sanitary Sewer Easement. These easements are currently being reviewed by Town staff and will be forwarded to the Town attorney for review and approval. I am requesting that the Town Board authorize the Supervisor to endorse these easements and the corresponding TP 584 forms once the easement language maps and descriptions are found acceptable by Town Staff and the Town Attorney.

As always, your consideration of matters such as this is greatly appreciated.

Respectfully,

Michael E. Guyon, P.E.  
Department of Public Works

Cc: Tim Keef  
Ramsey Boehner  
Kenneth W Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated August 17, 2015 from Deputy Highway Superintendent Timothy Anderson regarding a request to authorize the transfer of \$12,000.00 in highway funds from D. HWY 5110 4.07 to D. HWY 5142 4.08 to fund repairs to snow removal equipment, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the transfer of \$12,000.00 in highway funds from D. HWY 5110 4.07 to D. HWY 5142 4.08 to fund repairs to snow removal equipment.

Dated: August 26, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town Of Brighton

*Operations Center*

1941 Elmwood Ave. / Rochester, New York 14620 / Phone (585) 784 - 5280 Fax (585) 784 - 5385

August 17, 2015

Honorable Finance Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, NY 14618

Re: Transfer of funds - Machinery

Honorable Members:

I recommend that a transfer be approved from:

Highway – Road Repair – Sewer Repair Materials (D.HWY.5110 4.07) in the amount of \$12,000

to:

Highway – Snow & Ice – Vehicle Parts (D.HWY.5142 4.08) in the amount of \$12,000.

The funds are proposed to be used to for additional unanticipated repairs to snow removal equipment.

Sincerely,

Timothy J. Anderson  
Deputy Highway Superintendent

Cc: M. Hussar  
S. Zaso  
T. Keef  
A. Banker

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO  
Councilpersons

**RESOLVED**, that correspondence dated August 14, 2015 from Deputy Highway Superintendent Timothy Anderson regarding a request to authorize the disposition by municipal auction of the following highway equipment:

1997 6WH Dump Truck (VIN 1M2P288C5VM022285);

Snow Plow (Asset # 003764)

Wing Plow S/N 11BRA 334NL, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the disposal of the above equipment as surplus by municipal auction as proposed in the above referenced correspondence.

Dated: August 26, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town Of Brighton

*Operations Center*

1941 Elmwood Ave. / Rochester, New York 14620 / Phone (585) 784 - 5280 Fax (585) 784 - 5385

August 14, 2015

Honorable Finance Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, NY 14618

Re: Authorize Disposal of Equipment

Honorable Members:

I recommend that the following equipment be declared surplus to our needs:

- (1) 1997 Mack 6WH Dump Truck VIN 1M2P288C5VM022285, Asset # 022285
- (1) Snow Plow Asset #003764
- (1) Wing Plow S/N 11BRA 334NL

I further recommend that I be authorized to dispose of this equipment through Roy Teitsworth, Inc. at a municipal auction scheduled for October 3, 2015.

Sincerely,

Timothy J. Anderson  
Deputy Highway Superintendent

Cc: M. Hussar  
S. Zaso  
T. Keef  
A. Banker

EXHIBIT NO. 5

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated August 17, 2015 from Recreation Director Rebecca J. Cotter regarding a request to authorize the acceptance of donations totaling \$3,550.00 from various local businesses in support of the Sunset Serenades Concert Series, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes with gratitude the acceptance of donations totaling \$3,550.00 from various local businesses in support of the Sunset Serenades Concert Series.

Dated: August 26, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**TOWN OF BRIGHTON**  
RECREATION, PARKS & COMMUNITY SERVICE DEPARTMENT

220 Idlewood Road  
Rochester, NY 14618  
<http://www.townofbrighton.org>

(585) 784-5260  
Fax: (585) 784-5365  
TTY: (585) 784-5381

August 17, 2015

Honorable Town Board  
Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

**Re: 2015 Sunset Serenades Donation Request**

Dear Board Members:

I respectfully request your permission to authorize Town Supervisor William Moehle to accept \$3550 in cash donations for the Sunset Serenades Concert Series. These donations have come in to support the concert series from area businesses for the 2015 concert series. Monies have been used to secure and pay for performers during the 6 week concert series.

Please let me know if you have any questions or concerns regarding this request.

Thank you for your consideration,

Rebecca J. Cotter  
Recreation Director  
Town of Brighton

Run On 08/17/2015 10:06 AM

Run By Rebecca Cotter

Sessions 2015 Sunset Serenades

**Class Roster****Sunset Serenades Sponsorship 2015 Sunset Serenades**

Name	Age	Gender	Address	Phone 1	Phone 2	Email	Amount Paid	Please share any Special Needs/Limitations/Medical Conditions
1. <u>Legacy at Clover Blossom</u>		f	100 McAuley Drive Rochester, NY 14610	585-218-9000			\$500.00	
2. <u>Children's Center</u>		f	2501 Lac de Ville Blvd Rochester, NY 14618	585-442-7400			\$150.00	
3. <u>Wegmans Food Markets Inc</u>		m	PO Box 30844 Rochester, NY 14603	585-000-0000			\$2,000.00	
4. <u>St. John's Home for the Aging</u>		f	150 Highland Avenue Rochester, NY 14620	585-760-1210			\$200.00	
5. <u>Friendly Home</u>		f	3156 East Avenue Rochester, NY 14618	585-385-0298			\$200.00	
6. <u>ESL Federal Credit Union</u>		f	225 Chestnut Street Rochester, NY 14604	585-336-1095			\$500.00	
							\$3,550.00	

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated August 17, 2015 from Recreation Director Rebecca J. Cotter regarding a request to authorize the solicitation of bids for 2016 day to day transportation services for the Brighton Senior Program, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the solicitation of bids for 2016 day to day transportation services for the Brighton Senior Program.

Dated: August 26, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**TOWN OF BRIGHTON**  
RECREATION, PARKS & COMMUNITY SERVICE DEPARTMENT

220 Idlewood Road  
Rochester, NY 14618  
<http://www.townofbrighton.org>

(585) 784-5260  
Fax: (585) 784-5365  
TTY: (585) 784-5381

August 17, 2015

Honorable Finance Committee Members  
Brighton Town Hall  
2300 Elmwood Avenue  
Rochester, New York 14618

**Re: Bids for Senior Transportation**

Dear Finance Committee Members:

I respectfully request your permission to seek bids for our 2016 day to day transportation services for the Brighton Senior Program.

Funding is available in our 2016 budget, and I will be happy to answer any questions you may have regarding this matter.

Sincerely,

Rebecca Cotter  
Recreation Director  
Town of Brighton

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO  
Councilpersons

**RESOLVED**, that correspondence dated August 17, 2015 from Recreation Director Rebecca J. Cotter regarding a request to authorize the Supervisor to execute an agreement with Rochester-Monroe County Youth Bureau to support the Youth Asset Building/Positive Youth Development Initiative and associated funding provided by the Youth Bureau, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute an agreement with Rochester-Monroe County Youth Bureau to support the Youth Asset Building/Positive Youth Development Initiative and associated funding provided by the Youth Bureau.

Dated: August 26, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**TOWN OF BRIGHTON**  
RECREATION, PARKS & COMMUNITY SERVICE DEPARTMENT

220 Idlewood Road  
Rochester, NY 14618  
<http://www.townofbrighton.org>

(585) 784-5260  
Fax: (585) 784-5365  
TTY: (585) 784-5381

August 17, 2015

Honorable Finance Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

**Re: Rochester-Monroe County Youth Bureau Contract**

Dear Finance Committee Members:

I respectfully recommend that you authorize the Supervisor to execute an agreement, as well as any additional paperwork as required, with the Rochester Monroe County Youth Bureau for the Town's 2015 funding. According to the terms of the contract, the County shall reimburse the Town in the amount not to exceed \$7,213. As you are aware, this funding is used in the development of our Youth Asset Building/Positive Youth Development Initiative. It is matched to partially offset the salary of the Recreation Director in her work with this program.

I will be happy to answer any questions you may have regarding this matter.

Sincerely,

Rebecca J. Cotter  
Recreation Director

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of August, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated August 18, 2015 from Finance Director Suzanne Zaso and an attached memorandum outlining required budget transfers to reflect changes made to the 2015 Town budget since its adoption, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the budget transfers set forth on the above referenced memorandum submitted by the Finance Director.

Dated: August 26, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON  
Suzanne Zaso, Director of Finance  
2300 ELMWOOD AVENUE  
ROCHESTER, NEW YORK 14618  
(585) 784-5210 Fax (585) 784-5396

August 18, 2015

Honorable Town Board  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, NY 14618

RE: 2015 Budget Transfers

Dear Board Members:

I am requesting Town Board authorization to record the attached 2015 budget transfers. These requested transfers are necessary to reflect changes that have occurred since the adoption of the 2015 budget (see attached).

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne Zaso".

Suzanne Zaso  
Director of Finance

Attachment

			FROM	TO
<b>Transfers</b>			(DEBIT)	(CREDIT)
<b>General Fund (A)</b>				
<b>CSEA Union Contract Settlement - COLA for 2015:</b>				
Undistributed	A.UNDST.9000 8.40	Medical/Dental Premiums	\$19,840	
Traffic Control	A.HWY.3310 1.10	Full-Time Wages		\$2,475
Parks	A.HWY.7110 1.10	Full-Time Wages		\$865
Landfill	A.HWY.8160 1.10	Full-Time Wages		\$16,500
Undistributed	A.UNDST.9000 8.20	FICA	\$1,520	
Undistributed	A.HWY.9000 8.20	FICA		\$1,520
<b>Labor/Attorney Fees:</b>				
Undistributed	A.UNDST.1990 4.90	Contingent Account	\$17,500	
Personnel	A.PRSNL.1430 4.49	Other Contracted Services		\$4,575
Personnel	A.PRSNL.1430 4.53	Attorney Fees		\$12,925
<b>Senior Programs Insutrctors:</b>				
Playgrounds	A.REC.7140 4.49	Contracted Services	\$1,500	
Senior Citizen Program	A.REC.6772 4.51	Program Instructor Fees		\$1,500
<b>Web Design Upgrade for Mobile App:</b>				
Supervisor	A.SUPVR.1220 4.49	Contracted Services	\$1,500	
Info Systems	A.FINCE.1680 4.49	Contracted Services		\$1,500
<b>Butterfly Release:</b>				
Supervisor	A.SUPVR.1220 4.89	Misc. Expense	\$400	
Meridian Centre Park	A.DPW.7125 4.89	Misc. Expense		\$400
<b>General Fund (D)</b>				
<b>CSEA Union Contract Settlement - COLA for 2015:</b>				
Benefits	D.HWY.9000 8.40	Medical/Dental Premiums	\$62,830	
Road Repairs	D.HWY.5110 1.10	Full-Time Wages		\$44,295
Mechanics	D.HWY.5130 1.10	Full-Time Wages		\$6,935
Administration	D.HWY.5140 1.10	Full-Time Wages		\$6,200
Snow & Ice	D.HWY.5142 1.10	Full-Time Wages		\$5,400
<b>Purchase Additional Salt:</b>				
Road Repairs	D.HWY.5110 4.07	Sewer Repair Materials	\$3,620	
Road Repairs	D.HWY.5110 4.43	Landscaping Services	\$1,800	
Snow & Ice	D.HWY.5142 4.09	Salt		\$5,420
<b>Ambulance District (SA)</b>				
<b>2015 Ambulance Purchase (did not borrow funds):</b>				
	SA.AMBUD.3600 9.10	Transfer to Capital Projects	\$50,000	
	SA.AMBUD.3600 2.25	Emergency Vehicle		\$50,000
<b>Sewer District (SS)</b>				
<b>CSEA Union Contract Settlement - COLA for 2015:</b>				
Consolidated Sewer Dist.	SS.SEWER.8120 8.40	Medical/Dental Premiums	\$15,950	
Consolidated Sewer Dist.	SS.SEWER.8120 1.10	Full-Time Wages		\$15,950
<b>Capital Projects (H)</b>				
modification to plow mount				
Dump Truck Purchase	H.TRUCK.DMP14 4.56	Fiscal Advisor Fees	\$1,100	

Budget Transfers (August 2015)

Appropriations		FROM (DEBIT)	TO (CREDIT)
<b>Supported by amounts available in the respective Fund Balance Accounts</b>			
<b>CSEA Union Contract Settlement - COLA for 2014:</b>			
Highway - General Fund	A.HWY.9000 1.40	Other Wages	\$ 8,195
Highway - General Fund	A.HWY.9000 8.20	FICA	\$ 630
Highway Fund	D.HWY.9000 1.40	Other Wages	\$ 23,315
Highway Fund	D.HWY.9000 8.20	FICA	\$ 1,785
Sewer District	SS.SEWER.8120 1.40	Other Wages	\$ 5,740
<b>CSEA Union Contract Settlement - Clothing Allowance:</b>			
Highway	D.HWY.9000 1.60	Clothing Allowance	\$ 4,780
Highway	D.HWY.9000 8.20	FICA	\$ 365
Sewer	SS.SEWER.8120 1.60	Clothing Allowance	\$ 840
Sewer	SS.SEWER.8120 8.20	FICA	\$ 65
<b>Ambulance District (SA)</b>			
2015 ambulance purchase (from 2014 approp.)			
	SA.AMBUD.3600 2.25	Emergency Vehicles	\$43,400
<b>Park District (SP)</b>			
additional landscaping services authorized by Town Board on 4/8/15			
Kirk Astor Park District	SP.PARKD.7201 4.43	Landscaping	\$750