MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
August 12, 2015

Present:
Supervisor William Moehle
Councilmember James Vogel
Councilmember Louise Novros
Councilmember Jason DiPonzio
Councilmember Christopher Werner

Daniel Aman, Town Clerk
Kenneth Gordon, Attorney for the Town
Mark Henderson, Chief of Police
Tim Keef, Commissioner of Public Works
Suzanne Zaso, Director of Finance

MEETING CALLED TO ORDER AT 7:04PM

OPEN FORUM:

Jim Weller 85 Kirk Dr
Jason Zoghlin 386 Rhinecliff Dr

APPROVAL OF AGENDA:

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel to approve the agenda

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:
June 24, 2015 Town Board Meeting
July 1, 2015 Special Town Board Meeting

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros to approve and file the aforementioned minutes

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:
MATTER RE: Proposed Trevor Court Road Sidewalk Snowplowing District
(see Resolution #1).

(Complete transcript available upon request)

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:
FROM: New York Municipal Insurance Reciprocal (NYMIR) 2014 Annual Report received July 20, 2015 (*Available for viewing in the Town Clerk's Office*).

FROM: Monroe County Department of Planning & Development dated July 24, 2015 Re: Adopted 2016-2021 Capital Improvement Plan. *(Available for viewing in the Town Clerk's Office).*

FROM: Suzanne Ashmore to Supervisor dated July 31, 2015 regarding the proposed redevelopment of Clover Lanes project.

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to receive and file the aforementioned communications

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:
Parks and Recreation & Community Services – Has not met since last Town Board meeting; next meeting 9/29/15 at 4:30 PM at Brookside School.
Finance and Administrative Services – Met on 8/4/15; next meeting 8/18/15 at 3:30 PM in the Stage Conference Room at Town Hall.
Public Safety Services – Met on 8/11/15; next meeting 9/8/15 at 8:00 AM in the Downstairs Meeting Room at Town Hall.
Public Works Services – Met on 8/4/15; next meeting 9/8/15 at 9:00 AM in the Downstairs Meeting Room at Town Hall.

OLD BUSINESS:

NEW BUSINESS:
MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize adoption of the 2016-2018 Capital Improvement Plan (CIP) (*see Resolution #2 and memorandum dated August 5, 2015 from Andrew Robinson, Budget Officer).*

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Set 1st and 2nd Public Hearing for October 14, 2015 and October 28, 2015 respectively to consider adoption of proposed Supervisor's 2016 preliminary Operating and Capital Improvement Budgets (*see Resolution #3 and letter dated August 5, 2015 from Suzanne Zaso, Director of Finance).*

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Set 1st and 2nd Public Hearing for October 14, 2015 and October 28, 2015 respectively to consider adoption of proposed 2016 Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvement Districts (*see Resolution #4 and letter dated August 5, 2015 from Suzanne Zaso, Director of Finance*).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with the New York State Department of Criminal Justice to accept award of $10,000 in grant funding to support the

purchase of body worn cameras for the Police Department (*see Resolution #5 and letter dated July 24, 2015 from Police Chief Mark Henderson*).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement and any necessary change orders not exceeding 10%, with SWBR Architects to provide professional services associated with the rehabilitation of existing roof at the Operation Center (*see Resolution #6 and letter dated July 27, 2015 from Mike Guyon, P.E. Town Engineer*).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE 4 Yes, 1 No: James Vogel, Yes; Louise Novros, No; Christopher Werner, Yes; Jason DiPonzio, Yes; William Moehle, Yes.

MATTER RE: Authorize Supervisor to execute amended agreement with the NY State Department of Transportation to support the additional Snow and Ice Control services provided by the Town on state roads during the 2014/2015 Season (*see Resolution #7 and letter dated July 20, 2015 from Timothy Keef, P.E. Commissioner of Public Works*).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to renew agreement with Waste Management of NY to provide refuse and recycling services to Town districts *(see Resolution #8 and letter dated July 31, 2015 from Timothy Keef, P.E. Commissioner of Public Works).*

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to reappoint Terry Shannon to the Board of Assessment Review effective October 1, 2015 to September 30, 2020 (*see Resolution #9).*

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute inter-municipal agreement with Monroe County to provide tobacco compliance check services *(see Resolution #10 and letter dated July 28, 2015 from Police Chief Mark Henderson).*

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to dispose of certain fixed assets within the Information Technology Department that have no remaining value and are no longer serviceable (*see Resolution #11 and memorandum dated July 31, 2015 from Susan Wentworth, Coordinator of Data Processing).*

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval of bid award to Turf Chemicals Plus, Inc. with authorization for Supervisor to execute agreement and change orders not exceeding 10%, to provide Plant Growth Soil for the Monroe Avenue GIGP project (*see Resolution #12 and letter dated July 31, 2015 from Timothy Keef, P.E. Commissioner of Public Works).*

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval of bid awards to Schictels Nursery and Horticultural Associates Inc. with authorization for Supervisor to execute agreements and change orders not exceeding 10% to provide trees and shrubbery for the Monroe Avenue GIGP project (*see Resolution #13 and letter dated July 31, 2015 from Timothy Keef, P.E. Commissioner of Public Works*).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreements with two Veterinarians and two Veterinary Technicians to provide veterinary related services to be administered at the annual Town of Brighton Rabies Clinic being held on October 3, 2015 (*see Resolution #14 and letter dated August 3, 2015 from Police Chief Mark Henderson).*

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 15 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize bid award to Demers via North Eastern Rescue Vehicles, Inc. to provide a replacement ambulance for the Brighton Volunteer Ambulance District at a cost not to exceed $93,400 *(see Resolution #15 and memorandum dated July 27, 2015 from Dennis J. Mietz, Brighton Volunteer Ambulance and Memorandum dated August 4, 2015 from Suzanne Zaso, Finance Director).*

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 16 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval of bid award to Contech Engineered Solutions with authorization for Supervisor to execute agreement and change orders not exceeding 10%, to provide Pollutant Reduction Soil Amendment services for the Monroe Avenue GIGP project (*see Resolution #16 and letter dated July 31, 2015 from Timothy Keef, P.E. Commissioner of Public Works).*

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 17 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive, file and adopt Negative Declaration dated August 7, 2015 associated with the Brickyard Shared-Use Trail project (*see Resolution #17 and letter dated August 7, 2015 from Ramsey Boehner, Town Planner*).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 18 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to amend the table of organization under Personnel Department by eliminating one part-time Director of Personnel and adding one full-time Director of Personnel (*see Resolution #Ex-1 and letter dated August 3, 2015 from Suzanne Zaso, Director of Finance*).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 19 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve provisional appointment of a full-time Director of Personnel effective September 8, 2015 (*see Resolution #Ex-2 and letter dated August 3, 2015 from Supervisor William Moehle*).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 20 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

MATTERS OF THE ATTORNEY TO THE TOWN:

MATTERS OF THE TOWN CLERK:

MATTERS OF THE BOARD:

MOTION TO GO INTO EXECUTIVE SESSION AT 9:36 PM:

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel to go into executive session to discuss employment of a particular person.

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MOTION TO EXIT EXECUTIVE SESSION AT 9:58 PM:

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio to come out of executive session at 9:58 PM

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

ADJOURNED AT 9:59 PM:

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to adjourn at 9:59 PM

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 12th day of August 2015 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

EXHIBIT NO. 1

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

WHEREAS, petitions from the owners of the residences on Trevor Court Road requesting the creation of the Trevor Court Road Sidewalk Snowplow District for the purpose of providing snow removal on the sidewalks adjacent to the properties within the proposed district on Trevor Court Road together with the Assessor's Certificate, Map, Engineer Plan and Report and a proposed Negative Declaration pursuant to SEQRA were previously received and filed; and

WHEREAS, a public hearing was duly called and held in such matter on August 12, 2015; and

WHEREAS, the evidence offered at such public hearing requires that the Town Board make the determinations made herein;

NOW THEREFORE, BE IT ORDERED, the Town Board, as lead agency under SEQRA has given due deliberation to the matter and hereby determines that the proposed action will not have a significant effect on the environment and has previously issued a Negative Declaration under the State Environmental Quality Review Act with respect to said proposed extension; and be it further

ORDERED, that it be and hereby is determined as follows: (1)that said petitions are signed and acknowledged or authenticated as required by law and are otherwise sufficient, and that the petitions comply with section 191

of the Town Law; (2) that all of the property and property owners within the proposed district are benefited thereby; (3) that all property and property owners benefited by the proposed district are included within the limits of the proposed district; (4) that it is in the public interest to grant the relief sought therein; and be it further

ORDERED, that the said petitions requesting that the Trevor Court Road Sidewalk Snowplow District be established and the same hereby are, granted, with the costs thereof to be charged on a benefits derived basis; and be it further

ORDERED, that the Town Clerk be, and hereby is directed to record a certified copy of this Order in the office of the Clerk of the County of Monroe within ten days after the adoption of this Order.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 8th day of July, 2015.

PRESENT:

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

BE IT RESOLVED, that correspondence dated June 2, 2015 from Junior Engineer Chad Roscoe, a set of signed petitions, the Assessors Review and a Short Environmental Assessment Form all relating to the formation of the proposed Trevor Court Road Sidewalk Snowplow District, be received and filed; and

BE IT RESOLVED, that the Town Board hereby sets a public hearing to consider the formation of the proposed Trevor Court Road Sidewalk Snowplow District for 7:00 pm or as soon thereafter as the matter can be heard on August 12, 2015 at Brighton Town Hall, 2300 Elmwood Avenue, Town of Brighton, County of Monroe and State of New York and further directs the Clerk of the Town to post and publish notice of said hearing as required by law.

Dated: July 8, 2015

James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

6/2/2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Brighton, NY 14618

Re: Proposed Trevor Court Road Sidewalk Snowplow District
Receive and File Petitions
Receive and File Map, Plan and Report
Set Public Hearing

Honorable Supervisor and Members:

Petitions have been received to establish the above Sidewalk Snowplow District, representing the residents and a 59.61% of the assessed value of the proposed District.

I recommend that you receive and file the in-formal petitions, the originals of which have been placed in the Town Clerk's Office. Since the petitions are in-formal, a permissive referendum would be required.

I further recommend that you receive and file the plan, map and report for the proposed Districts. Services would be offered on a "benefits derived" basis, and would begin in 2016.

I further recommend that your Honorable Body establish a public hearing date of for the above.

Sincerely,

Chad Roscoe
Junior Engineer, DPW

Cc: K. Gordon
D. Aman
E. Ainsworth
T. Keef

Town of Brighton
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

Map, Plan & Report
Proposed Trevor Court Road Sidewalk Snowplow District

1. Introduction

Article 12 of the Town Law of the State of New York permits the Town to form special assessment districts to provide sidewalk snowplow services.

In-formal petitions for the establishment of the District have been received from the owners of substantial majority of properties in the proposed District, representing 59.61% of the assessed value within the proposed District. A comparison of the petitions received to the total area of the proposed District is attached.

2. Area of the Proposed District

The District is proposed to include all those properties shown on the attached map. A legal description of the proposed District is also attached.

3. Purpose of the Proposed District

The purpose of the proposed District is to provide for the equitable, public financing of the cost of providing services to remove snow from the public sidewalks within the District.

4. District Charges

The charges of the proposed District will be assessed by the Town Board in proportion as nearly may be to the benefit which each parcel will drive therefrom. It is proposed that each parcel with a principal structure on it shall be considered as one unit for these purposes.

5. Indebtedness

The proposed District has no plans to issue any indebtedness to finance its activities.

6. Dated:

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information

Name of Action or Project:
Trevor Court Road Sidewalk Snowplow District

Project Location (describe, and attach a location map):
Trevor Court Road

Brief Description of Proposed Action:
Residents along Trevor Court Road have petitioned the Town of Brighton to form a sidewalk snowplow district for the removal of snow.

Name of Applicant or Sponsor:	Telephone: 784-5224
Chad Roscoe	E-Mail: chad.roscoe@townofbrighton.org

Address:		
2300 Elmwood Avenue		
City/PO: Rochester	State: NY	Zip Code: 14618

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☑	☐
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Town of Brighton, Town Board	☐	☑

3.a. Total acreage of the site of the proposed action? .45 acres
b. Total acreage to be physically disturbed? 0 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

4. Check all land uses that occur on, adjoining and near the proposed action.
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☑ Residential (suburban)
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____
☐ Parkland

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☑	☐
b. Consistent with the adopted comprehensive plan?	☐	☑	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	☑	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☑	☐	
b. Are public transportation service(s) available at or near the site of the proposed action?	☐	☑	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☐	☑	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	☐	☑	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	☐	☐	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	☐	☐	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	☑	☐	
b. Is the proposed action located in an archeological sensitive area?	☐	☑	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☑	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	☑	☐	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☑ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☑	☐	
16. Is the project site located in the 100 year flood plain?	☑	☐	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES	☑	☐	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☐ YES _____			

	NO	YES
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	☑	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	☑	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	☑	☐

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

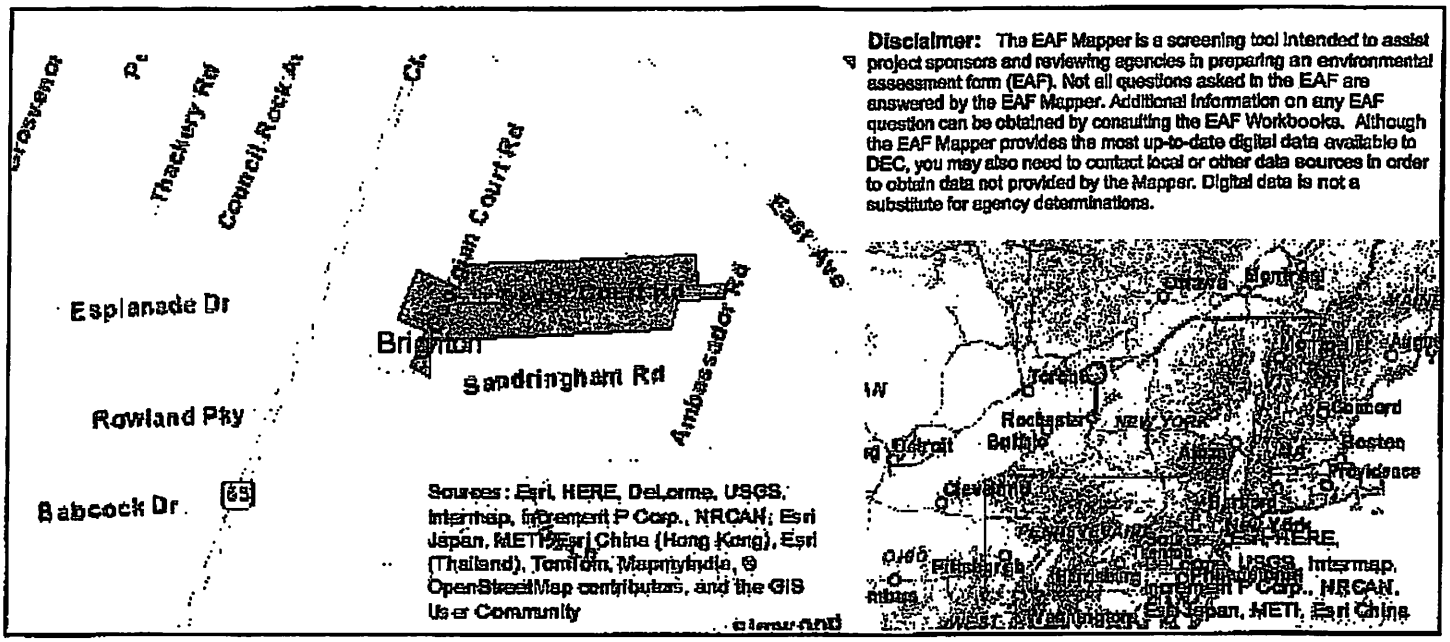
Applicant/sponsor name: Chad Roscoe Date: 6/17/2015

Signature: Chad Roscoe

PRINT FORM

EAF Mapper Summary Report

Wednesday, June 03, 2015 11:32 AM



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

Agency Use Only [If applicable]

Project: ER-7-15

Date: 6/18/15

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☑	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☑	☐
3. Will the proposed action impair the character or quality of the existing community?	☑	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☑	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☑	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☑	☐
7. Will the proposed action impact existing: a. public / private water supplies?	☑	☐
b. public / private wastewater treatment utilities?	☑	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☑	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☑	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☑	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☑	☐

PRINT FORM

Short Environmental Assessment Form
Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☑ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Brighton Town Board	6/24/15
Name of Lead Agency	Date
Ramsey A. Boehner	Environmental Review Liaison Officer
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

State Environmental Quality Review

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

Project Number: ER-7-15 **Date:** June 24, 2015

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Brighton Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action: Trevor Court Road Sidewalk Snow Removal District

SEQR Status: Unlisted

Conditioned Negative Declaration: No

Description of Action: Creation of a Sidewalk Snow Removal District to include lots on Trevor Court Road and Georgian Court Road, a total of 16.729 acres

Location: Trevor Court Road (all Trevor Court Road addresses) and 231, 245 & 255 Georgian Court Road.

Reasons Supporting This Determination:

After considering the action contemplated and reviewing the Environmental Assessment Form prepared by the applicant (Part I) and Town Staff (Part II) and the Criteria for determining significance in the SEQR regulations (6 N.Y.C.R.R. Section 617.11), the Town of Brighton Town Board finds that the proposed action will not have a significant impact on the environment based on the following finding:

1. The requirements of the State Environmental Quality Review Law have been complied with.

2. Creation of the Trevor Court Road Sidewalk Snow Removal District to include real property will not create any significant adverse impacts.

3. There will be no resources of value irreversibly lost

For further information:

Contact Person:	Ramsey A. Boehner, Environmental Review Liaison Officer
Address:	Town of Brighton 2300 Elmwood Avenue Rochester, N.Y. 14618
Telephone:	585-784-5229

TOWN OF BRIGHTON ASSESSOR'S OFFICE
2300 ELMWOOD AVENUE
ROCHESTER, NY 14618 (585) 784-5216

DATE: June 10, 2015
Tax Id Nos.: 137.08-1-64, 65 & 66;
137.08-2-67, 68, 69,70,
71, 72, 73, 74, 75, 76, 77,
78, 79, 84, 85, 86, 87, 88,
89, 90, 91, 92, 93, 94, 95, 96
Re: New Units Based Special
District: Trevor Court Road
Sidewalk Snowplow District

I, Elaine K. Ainsworth, Assessor, Town of Brighton, County of Monroe, State of New York, hereby certify that I have examined the petitions for the establishment of the Trevor Court Road Sidewalk Snowplow District in the Town of Brighton, filed in the Town Clerk's Office in the Town of Brighton, County of Monroe, State of New York, and that:

1) The total assessed valuation of the real property within the parcels of the said new special district is $11,358,000.

2) The aggregate assessed valuation of the real property therein owned by the signers of said petition is $6,770,000.

3) Said petitions purport to be signed by the owners of more than one-half (1/2) the value of the real property within the area of the proposed district.

All as appears from the 2014 Assessment Roll, which is the latest completed assessment roll of the Town of Brighton, County of Monroe, State of New York.

In witness thereof I have hereunto set my hand on this 10th day of June, 2015.

Elaine K. Ainsworth, IAO, Assessor
Town of Brighton

Town of Brighton
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ☆ ROCHESTER, NEW YORK 14618 ☆ PHONE (585)784-5250 ☆ FAX (585)784-5369

6/2/2015

Elaine Ainsworth
Town of Brighton Assessor

Re: Formation of Sidewalk Snow Removal Districts

Elaine;

The residents of the Trevor Court, would like to create a Sidewalk Snow Removal District. Attached is the map and description of the proposed district along with the signed petitions themselves, a list of the properties and the assessed values. The charges of the proposed district will be based upon each parcel with a principal structure on it shall be considered as one unit "benefits derived" and charges would start in 2016.

The official name of the proposed district will be:

1. Trevor Court Road Sidewalk Snowplow District

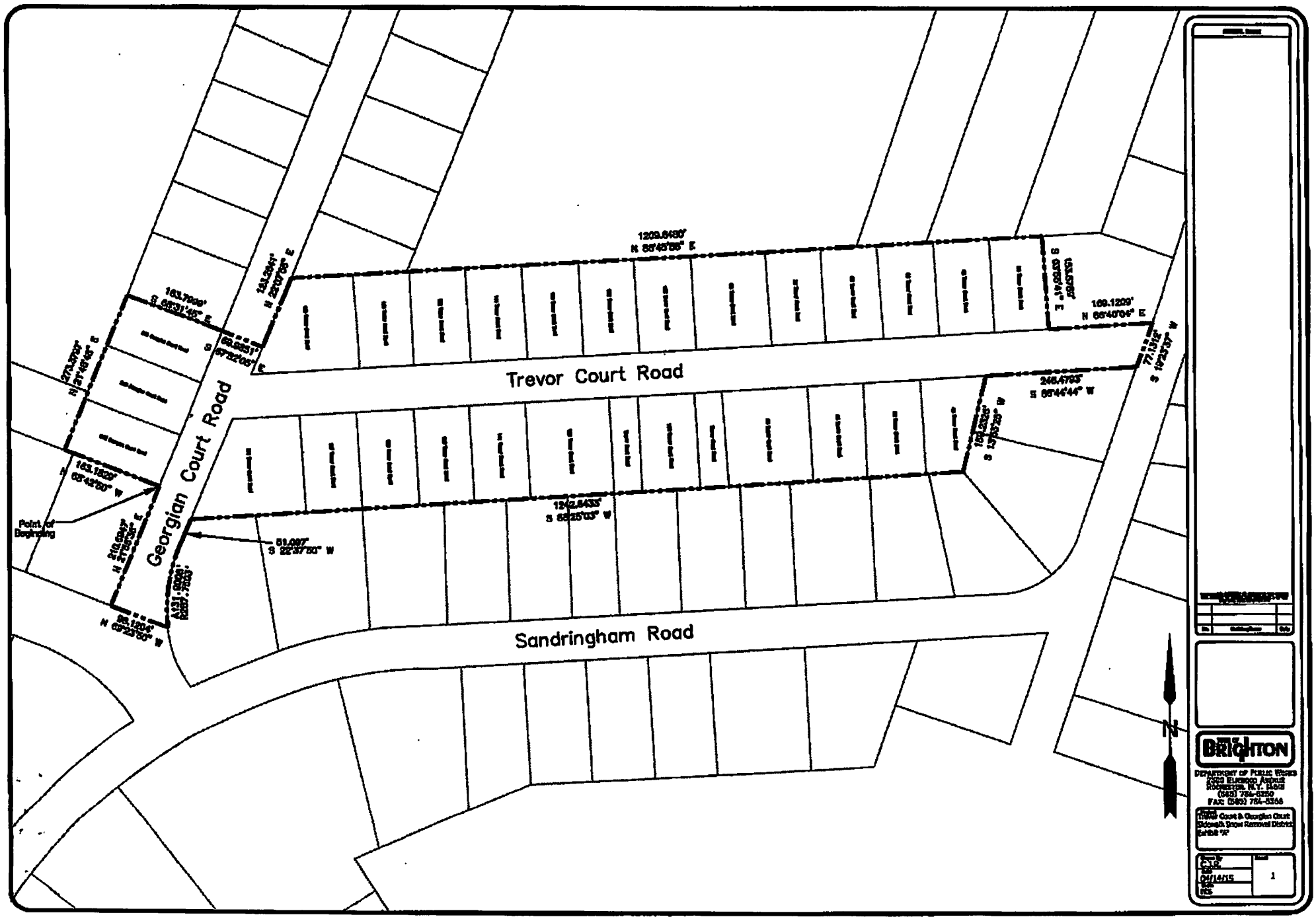
If you have any questions feel free to contact me.

Sincerely,

Chad Roscoe
Junior Engineer
Town of Brighton, DPW

#	Street Name	TAN	Name	Signed	Name	Signed	Assessed Value
30	Trevor Court Rd	137.08-2-84	Koskinas, Francine				$ -
42	Trevor Court Rd	137.08-2-85	Hoefen, Ryan		Ban-Hoefen, Makiko		$ -
45	Trevor Court Rd	137.08-2-79	Tipple, Matthew A	yes	Tipple, Julie A	yes	$ 452,000.00
50	Trevor Court Rd	137.08-2-86	Efron, Alan R			yes	$ 446,000.00
55	Trevor Court Rd	137.08-2-78	Sienkowski, Jon R	yes	Ramsey, Allison C	yes	$ 405,000.00
60	Trevor Court Rd	137.08-2-87	Sheehan, Bernard	yes	Ange, Erika	yes	$ 400,000.00
65	Trevor Court Rd	137.08-2-77	Bloom, Edward D		Bloom, Phyllis		$ -
78	Trevor Court Rd	137.08-2-88	Brewer, Edward		Brewer, Patricia		$ -
85	Trevor Court Rd	137.08-2-76	Futerman, Michael	POA	Futerman, Sara	yes	$ 473,000.00
90	Trevor Court Rd	137.08-2-89	Insel, Richard		Insel, Mary Moore		$ -
100	Trevor Court Rd	137.08-2-90	Lipetskaia, Lioudmila			yes	$ 279,000.00
105	Trevor Court Rd	137.08-2-74	Foster, David C		Foster, Eugenie S		$ -
120	Trevor Court Rd	137.08-2-91	Ritz, Daniel L	yes	Ritz, Dana E	yes	$ 395,000.00
125	Trevor Court Rd	137.08-2-72	Merzel, Howard D				$ -
130	Trevor Court Rd	137.08-2-92	Davis, Edward B III	yes	Kress, Anne M	yes	$ 417,000.00
141	Trevor Court Rd	137.08-2-71	Ruchlin, Stephen L	yes	Ruchlin-Lyubchanskaya, Rita	yes	$ 380,000.00
144	Trevor Court Rd	137.08-2-93	Miller, Sanford	yes	Miller, Leslie	yes	$ 365,000.00
152	Trevor Court Rd	137.08-2-94	D'antonio, Thomas		D'antonio, Kathleen E		$ -
155	Trevor Court Rd	137.08-2-70	Lenhard, Richard			yes	$ 336,000.00
164	Trevor Court Rd	137.08-2-95	Ingraham, Jeffrey	yes	Ingraham, Kate D	yes	$ 380,000.00
165	Trevor Court Rd	137.08-2-69	Levy, Dena	yes	Goldstein, Mark	yes	$ 386,000.00
177	Trevor Court Rd	137.08-2-68	Borshoff, Thomas			yes	$ 275,000.00
180	Trevor Court Rd	137.08-2-96	Bushallow, Marc	yes	Hess, Katherine L	yes	$ 430,000.00
191	Trevor Court Rd	137.08-2-67	Wortman, Morris			yes	$ 470,000.00
231	Georgian Court Rd	137.08-1-66	Appelbaum, David				$ -
245	Georgian Court Rd	137.08-1-65	Swett, Albert L		Swett, Laura		$ -
255	Georgian Court Rd	137.08-1-64	Merrall, Seymour L	estate	Merrall, Suzanne	yes	$ 481,000.00
	Trevor Court Rd	137.08-2-73	Foster, David C		Foster, Eugenie S		$ -
	Trevor Court Rd	137.08-2-75	Foster, David C		Foster, Eugenie S		$ -
							$ 6,770,000.00

	$ 6,770,000.00
	$ 11,358,000.00
Total Signed	17
	58.62%
Percent of Total Assessed Value signed:	59.61%



Trevor Court Road
Georgian Court Road
Sandringham Road
Point of Beginning
1209.6480'
N 88°45'55" E
169.1209'
N 88°40'04" E
246.4793'
S 88°44'44" W
1242.8433'
S 88°25'03" W
51.097'
S 22°37'50" W
163.7909'
S 88°31'45" E
163.1829'
N 88°42'50" W
98.1204'
N 69°23'50" W
77.1312'
S 19°23'37" W
N
BRIGHTON
DEPARTMENT OF PUBLIC WORKS
Trevor Court & Georgian Court
Sidewalk Snow Removal District
Exhibit "A"
C.J.R.
04/14/15
1

Schedule 'A'
Description of Trevor Court Road Sidewalk Snow Removal District

All that tract or parcel of land being a part of Town Lot 5, Township 13, Range 7, 2nd Division, Town of Brighton, County of Monroe, State of New York, and being more or less bounded and described as follows:

Beginning at a point on the southeast property corner of 255 Georgian Court Road, Tax ID 137.08-1-64;

1. thence N 68°42'50" W a distance of 163.19';
2. thence N 21°48'48" E a distance of 273.38';
3. thence S 68°31'45" E a distance of 163.80';
4. thence S 67°52'05" E a distance of 69.99';
5. thence N 22°07'55" E a distance of 123.26';
6. thence N 86°45'58" E a distance of 1209.65';
7. thence S 03°55'41" E a distance of 153.58';
8. thence N 86°40'04" E a distance of 169.12';
9. thence S 19°23'37" W a distance of 77.13';
10. thence S 86°44'44" W a distance of 246.48';
11. thence S 13°53'25" W a distance of 159.23';
12. thence S 86°25'03" W a distance of 1242.64';
13. thence S 22°37'50" W a distance of 51.10';
14. thence with a curve turning to the left with an arc length of 131.90', with a radius of 287.76', with a chord bearing of S 07°38'53" W, with a chord length of 130.75',;
15. thence N 69°23'50" W a distance of 98.12';
16. thence N 21°56'36" E a distance of 210.69'; to a point, which is the point of beginning,

having an total area of 564,625.88 square feet, 12.962 acres

STATE OF NEW YORK
Ontario County

LEGAL NOTICE
At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 8th day of July, 2015.
PRESENT: JAMES R. VOGEL, LOUISE N. O'VROS, CHRISTOPHER K. WERNER, JASON S. D'IPONZIO, Councilpersons
BE IT RESOLVED, that correspondence dated June 2, 2015 from Junior Engineer Chad Roscoe, a set of signed petitions, the Assessors Review and a Short Environmental Assessment Form all relating to the formation of the proposed Trevor Court Sidewalk Snowplow District, be received and filed; and
BE IT RESOLVED, that the Town Board hereby sets a public hearing to consider the formation of the proposed Trevor Court Sidewalk Snowplow District for 7:00 pm or as soon thereafter as the matter can be heard on August 12, 2015 at Brighton Town Hall, 2300 Elmwood Avenue, Town of Brighton, County of Monroe and State of New York and further directs the Clerk of the Town to post and publish notice of said hearing as required by law.
Daniel Aman,
Brighton
Town Clerk
Dated:
July 8, 2015
Jy 23
02549768

AFFIDAVIT OF PUBLICATION

Leslie Smith being duly sworn, deposeth and saith that she
Is the bookkeeper for

BRIGHTON-PITTSFORD POST
Newspaper

Published in the Town of Pittsford, County of Monroe and State of New York
A foresaid and that a notice of which the
Annexed is a printed copy, was published in the said
Paper one in each week

JULY 23, 2015
ENDING ON
JULY 23, 2015

Leslie Smith

Foreman of the Publisher
Subscribed an

24TH DAY OF JULY

Karen J.M. Congilaro

Notary Public, State of NY
KAREN JM CONGILARO
Notary Public, State of New York
Ontario County Reg.#01CO6182864
Commission Expires 03/10/ 2016

Legal # 025-49768

EXHIBIT NO 2

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING August 12, 2015

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	$	245,880.79
D - HIGHWAY		87,289.10
H - CAPITAL		11,072.91
L - LIBRARY		37,337.19
SA - AMBULANCE DIST		293.86
SF - FIRE DIST		776.79
SK - SIDEWALK DIST		17.63
SL - LIGHTING DIST		21,021.60
SR-REFUSE DISTRIICT		67,392.68
SS - SEWER DIST		22,700.10
TA - AGENCY TRUST		33,634.42
TE - EXPENDABLE TRUST		90.00
TOTAL	$	**527,507.07**

UPON ROLL CALL MOTION CARRIED _____

APPROVED BY: _____
SUPERVISOR

_____ _____
COUNCIL MEMBER COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

_____ _____
DATE TOWN CLERK

EXHIBIT NO. 3

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated August 5, 2015 from Budget Officer Andrew Robinson regarding a request to adopt the Capital Improvement Plan for 2016-18 attached to said memorandum, be received and filed; and be it further

RESOLVED, that the Town Board hereby adopts the proposed Capital Improvement Plan for 2016-18 as referenced above.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON

2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
From: Andrew Robinson, Budget Officer
Date: August 5, 2015
Subject: Proposed 2016-18 Capital Improvement Plan

I recommend that Your Honorable Body adopt the enclosed proposed 2016-18 Capital Improvement Plan (CIP). This annually updated planning tool has been subject to the review of the Finance and Administrative Services Committee, the Supervisor's Budget Review Task Force, and by the Sustainability Oversight Committee.

We believe the proposed 2016-18 CIP meets all critical Town and Special District capital needs for infrastructure management, park planning and development, major equipment purchases and replacements, and Town facility improvements and repairs. However, it is important to note that the CIP serves primarily as a financial planning tool and that the Capital Budget for each of these years ultimately determines the level of cash capital funding to be provided in each year.

Suzanne Zaso and I would be happy to respond to any questions that the Town Board may have regarding this matter.

Sincerely,

Andrew Robinson
Budget Officer

TOWN OF BRIGHTON
2016-2018 CAPITAL IMPROVEMENT PLAN (CIP)
Note: (Budget = Town Funds or Special District Operating Budget Funded, Reserves = Reserve/Fund Balance Funded, Grant = Grant/Aid/Privately Funded)

	2015 Budget				2016 Plan				2017 Plan				2018 Plan			
Department / Category / Item Description:	**Debt**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**
HIGHWAY DEPARTMENT																
Heavy Equipment																
Large Plow/Salt/Dump Trucks	195,000	-	40,000	-	1	236,000	-	-	1	152,560	-	-	1	245,000	-	-
Small Dump Trucks	-	-	-	-	-	-	-	-	5	45,000	-	-	2	48,000	-	-
Service / Utility Trucks	52,000	-	-	-	-	-	-	-	4	41,000	-	-	-	-	-	-
Backhoes	-	9,500	-	-	2	9,750	-	-	6	9,750	-	-	4	9,750	-	-
Loaders / Sweepers	205,000	-	-	-	-	-	-	-	2	200,000	-	-	-	-	-	-
Tractors	-	-	-	-	-	-	-	-	3	53,500	-	-	3	56,130	-	-
Infrastructure																
Resurface (30 yr.) and Treat Roads (10 yr.) Cycle	-	376,550	-	205,430	1	376,550	-	205,430	1	401,750	-	205,430	1	427,570	-	205,430
Replace/ Maintain Storm Sewers on 100-yr cycle	-	90,900	-	-	2	97,000	-	-	2	99,000	-	-	2	102,000	-	-
Replace Concrete Gutters on a 30-yr cycle	-	55,000	-	-	3	99,000	-	-	3	70,000	-	-	3	92,000	-	-
Replace Fairfield Rd. culvert	110,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Curb Replacements on 200-Year cycle	-	-	-	-	-	-	-	-	4	55,000	-	-	4	56,000	-	-
Highland Ave., S. Clinton east to City line	-	-	-	165,000	-	-	-	-	-	-	-	-	-	-	-	-
Facilities (2/3 HWY & 1/3 SWR unless noted)	-															
Replace Metal Siding Upper Storage Bldg.	-	-	-	-	-	-	-	-	1	76,850	-	-	-	-	-	-
Paving & Repairs at OPS Center	-	-	-	-	1	25,590	-	-	4	26,570	-	-	1	27,610	-	-
Paving at Landfill	-	-	-	-	-	-	-	-	5	22,950	-	-	2	23,800	-	-
Replace Roof & Windows - OPS Center	185,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Replace Stand-by Generator	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Update Electrical System	-	-	-	-	-	-	-	-	6	22,500	-	-	-	-	-	-
Replace Roof Top HVAC Units	-	-	-	-	-	-	-	-	3	26,000	-	-	-	-	-	-
Update 2-Way Radio System	-	-	-	-	-	-	-	-	2	79,750	-	-	-	-	-	-
SUB-TOTAL HAY DEPARTMENT	**747,000**	**531,950**	**40,000**	**370,430**		**843,890**	**-**	**205,430**		**1,382,180**	**-**	**205,430**		**1,087,860**	**-**	**205,430**
DEPARTMENT OF PUBLIC WORKS (DPW)																
Construct New Storm Sewers & Drainage	-	-	-	755,250	1	-	-	565,000	1	-	-	139,000	-	-	-	-
Drainage Improvements	-	-	-	-	2	44,700	-	-	8	95,200	-	-	5	211,100	-	-
Reserve Development Project	-	-	-	225,000	-	-	-	-	-	-	-	-	-	-	-	-
Comprehensive Plan Update	-	-	-	150,000	-	-	-	-	-	-	-	-	-	-	-	-
Tree Management Program	-	50,000	-	-	5	60,000	-	-	2	106,000	-	-	1	60,000	-	-
Highland Canal Trail	-	40,000	-	200,000	6	113,350	-	732,550	5	75,560	-	488,340	-	-	-	-
Pedestrian Bicycle Plan Implementation	-	-	25,000	-	9	-	25,000	-	7	25,000	-	-	6	25,000	-	-
Monroe Avenue Streetscape Improvements	-	-	25,000	-	8	25,000	-	-	6	25,000	-	-	4	25,000	-	-
Monroe Avenue Streetscape Maintenance	-	-	-	-	7	25,000	-	-	4	25,000	-	-	3	25,000	-	-
Sidewalk Construction / Reconstruction	-	18,200	-	40,000	4	16,200	-	40,000	3	16,200	-	40,000	2	16,200	-	46,300
Farash Trail	-	-	260,825	-	3	-	341,275	125,000	-	-	-	-	-	-	-	-
Street Light Conversion	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OCE Plotter and annual service fee	-	-	-	-	-	-	-	-	9	30,900	-	-	-	-	-	-
Senator Keating Blvd.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Landfill Watermain Project	-	-	-	-	10	-	167,000	-	-	-	-	-	-	-	-	-
Fire Marshal Car	-	27,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL DEPT. OF PUBLIC WORKS	**-**	**135,200**	**310,825**	**1,370,250**		**284,250**	**533,275**	**1,462,550**		**398,860**	**-**	**667,340**	**21**	**362,300**	**-**	**46,300**
GENERAL GOVERNMENT																
Public Safety Wing HVAC System	440,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Town Hall Window Replacement	-	-	-	-	-	-	-	-	2	41,500	-	-	-	-	-	-
Town Hall HVAC System Repair	-	-	-	-	-	-	-	-	1	81,720	-	-	-	-	-	-
Town Hall Auditorium HVAC Replacement	-	-	-	-	-	-	-	-	-	-	-	-	1	115,800	-	-
Library Rooftop HVAC Unit Replacement	-	-	-	-	1	65,000	-	-	-	-	-	-	-	-	-	-

TOWN OF BRIGHTON
2016-2018 CAPITAL IMPROVEMENT PLAN (CIP)
Note: (Budget = Town Funds or Special District Operating Budget Funded, Reserves = Reserve/Fund Balance Funded, Grant = Grant/Aid/Privately Funded)

	2015 Budget				2016 Plan				2017 Plan				2018 Plan			
Department / Category / Item Description:	**Debt**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**
Technology																
Replace Information Systems Equipment	-	19,810	-	-	1	29,895	-	-	1	25,000	-	-	1	25,000	-	-
Assessment Update																
Contribution to Assessment Update Reserve Fund	-	15,000	-	-	-	-	-	-	1	15,000	-	-	1	15,000	-	-
SUB-TOTAL GENERAL GOVERNMENT	**440,000**	**34,810**	**-**	**-**		**94,895**	**-**	**-**		**163,220**	**-**	**-**		**155,800**	**-**	**-**
POLICE DEPARTMENT																
Replace Police Patrol and Admin Cars	-	108,000	-	-	1	74,000	-	31,000	1	148,000	-	-	1	148,000	-	-
Law Enforcement Equipment	-	62,140	-	25,230	2	20,000	20,000	-	-	-	-	-	-	-	-	-
SUB-TOTAL POLICE DEPARTMENT	**-**	**170,140**	**-**	**25,230**		**94,000**	**20,000**	**31,000**		**148,000**	**-**	**-**		**148,000**	**-**	**-**
RECREATION DEPARTMENT																
Year Round Farmers Market (Groos Barn)	-	-	-	-	1	-	-	50,000	1	-	-	350,000	-	-	-	-
Recreation Vehicle Replacement Program	-	-	-	-	-	-	-	-	-	-	-	-	1	25,200	-	-
SUB-TOTAL RECREATION	**-**	**-**	**-**	**-**		**-**	**-**	**50,000**		**-**	**-**	**350,000**		**25,200**	**-**	**-**
PARKS DEPARTMENT																
Secure / Demolish Groos Farm Buildings	-	-	-	-	-	-	-	-	5	36,300	-	-	3	36,300	-	-
Tractors & Utility Vehicles	-	-	-	-	-	-	-	-	2	52,000	-	-	-	-	-	-
Pick Up Trucks	-	-	-	-	-	-	-	-	1	40,000	-	-	-	-	-	-
Re-Surface Tennis / Basketball Courts	-	-	-	-	1	17,000	-	-	4	35,000	-	-	-	-	-	-
Replace Playground	-	-	-	-	-	-	-	-	-	-	-	-	2	75,000	-	-
Town Park Lodge Repairs	-	-	-	-	-	-	-	-	-	-	-	-	1	26,300	-	-
Buckland Park Trail Paving	-	-	-	-	-	-	-	-	3	25,000	-	-	-	-	-	-
SUB-TOTAL PARKS	**-**	**-**	**-**	**-**		**17,000**	**-**	**-**		**188,300**	**-**	**-**		**137,600**	**-**	**-**
BRIGHTON MEMORIAL LIBRARY																
Replace Library Computers & Library Furniture	-	15,375	-	-	1	16,890	-	-	1	12,340	-	-	1	9,380	-	-
SUB-TOTAL LIBRARY	**-**	**15,375**	**-**	**-**		**16,890**	**-**	**-**		**12,340**	**-**	**-**		**9,380**	**-**	**-**
SPECIAL DISTRICTS																
Ambulance District																
Purchase Ambulance Emergency Vehicles	-	50,000	-	-	1	50,000	-	-	1	50,000	-	-	1	50,000	-	-
Sidewalk District																
District Sidewalk replacement Program	-	113,440	40,000	-	1	121,000	40,000	-	1	124,000	40,000	-	1	128,000	-	-
SUB-TOTAL SPECIAL DISTRICTS	**-**	**163,440**	**40,000**	**-**		**171,000**	**40,000**	**-**		**174,000**	**40,000**	**-**		**178,000**	**-**	**-**
CONSOLIDATED SEWER DISTRICT																
Equipment																
Large Trucks	-	-	-	-	1	388,000	-	-	1	180,000	-	-	3	88,000	-	-
Small Dump Trucks	-	-	-	-	-	-	-	-	3	50,760	-	-	5	50,760	-	-
Pickup Trucks	-	-	-	-	-	-	-	-	-	-	-	-	1	82,350	-	-
Tractors / Backhoes	-	20,800	-	-	2	6,200	-	-	2	20,800	-	-	2	6,200	-	-
Sewer Cameras	-	-	-	-	-	-	-	-	-	-	-	-	4	238,000	-	-
Infrastructure																
Sewer Rehabilitation Program	-	270,000	-	-	1	270,000	-	-	1	295,000	-	-	1	320,000	-	-
Sawgrass Pump Station Rehabilitation	-	-	-	-	-	-	-	-	3	35,000	-	-	-	-	-	-
Allens Creek Road Sanitary Sewer Updates	-	-	-	-	-	-	-	-	-	-	-	-	3	78,100	-	-
Winton Road Pump Station Renovation	-	-	-	-	-	-	-	-	-	-	-	-	2	366,360	-	-
Blossom Rd Control Valve Replacement	-	-	-	-	-	-	-	-	2	350,000	-	-	-	-	-	-
East Avenue Project	265,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL SEWER DISTRICT	**265,000**	**290,800**	**-**	**-**		**664,200**	**-**	**-**		**931,560**	**-**	**-**		**1,229,770**	**-**	**-**

TOWN OF BRIGHTON
2016-2018 CAPITAL IMPROVEMENT PLAN (CIP)
Note: (Budget = Town Funds or Special District Operating Budget Funded, Reserves = Reserve/Fund Balance Funded, Grant = Grant/Aid/Privately Funded)

	2015 Budget				2016 Plan				2017 Plan				2018 Plan			
Department / Category / Item Description:	**Debt**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**	**Dept**	**Budget**	**Reserve**	**Grant**
EXISTING DEBT SERVICE																
Library Bonds (2011 Refunding)	-	112,425	-	-	-	105,315	-	-	-	103,125	-	-	-	101,000	-	-
Highway Fuel Depot Bonds	-	63,490	-	-	-	61,165	-	-	-	-	-	-	-	-	-	-
Parkland Bonds	-	317,980	-	-	-	319,455	-	-	-	379,380	-	-	-	377,755	-	-
Elmwood Ave Relief Sewer I Bonds	-	35,950	-	-	-	35,505	-	-	-	-	-	-	-	-	-	-
Elmwood Ave Relief Sewer II Bonds	-	45,230	-	-	-	45,040	-	-	-	44,575	-	-	-	44,065	-	-
Bri-Hen T.L. Road Sewer Bonds	-	16,500	-	-	-	21,230	-	-	-	20,900	-	-	-	20,545	-	-
Western Dr. Sewer Bonds	-	11,715	-	-	-	11,965	-	-	-	12,215	-	-	-	12,465	-	-
2012 Serial Bonds	-	51,375	-	-	-	50,700	-	-	-	-	-	-	-	-	-	-
Bond Anticipation Notes - Due 2015	-	191,985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2015 Bonds - Issue #1	-	-	-	-	-	144,215	-	-	-	128,620	-	-	-	126,145	-	-
2015 Bonds - Issue #2	-	-	-	-	-	135,540	-	-	-	135,000	-	-	-	135,000	-	-
2015 Bond Anticipation Note - Issued June	-	-	-	-		118,385	-	-		118,000	-	-		118,000	-	-
SUB-TOTAL EXISTING DEBT SERVICE	**-**	**846,650**	**-**	**-**		**1,048,515**	**-**	**-**		**941,815**	**-**	**-**		**934,975**	**-**	**-**
GRAND TOTALS	**1,452,000**	**2,188,365**	**390,825**	**1,765,910**		**3,234,640**	**593,275**	**1,748,980**		**4,340,275**	**40,000**	**1,222,770**		**4,268,885**	**-**	**251,730**

CIP Notes:
This Capital Improvement Plan is used for planning purposes only. Inclusion of a project does not represent a commitment of funding. Funding for approved capital projects is provided in the annual Capital Budget. To "qualify" as a Capital Improvement Plan project, the estimated project cost must be at least $20,000. Capital expenditures estimated at less than $20,000 are treated as operating expenditures and funded in the Operating Budget. Contributions to Capital Reserve Funds are included in this Capital Improvement Plan.

EXHIBIT NO 4

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated August 5, 2015 from Finance Director, Suzanne Zaso regarding a request to set two public hearings to consider adoption of the proposed Supervisor's 2016 preliminary Operating and Capital Improvements Budgets, be received and filed; and be it further

RESOLVED, that the Town Board hereby sets public hearings to consider adoption of the proposed Supervisor's 2016 preliminary Operating and Capital Improvements Budgets for October 14, 2015 at 7:00 p.m. and for October 28, 2015 at 7:00 p.m. to be held at Brighton Town Hall, 2300 Elmwood Avenue, in the Town of Brighton, County of Monroe, and be it further

RESOLVED, that the Town Board hereby directs the Town Clerk to post and publish such notice of said public hearings as is required by law.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON

SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

August 5, 2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Public Hearings for the 2016 Town and Special Districts Budgets

Dear Honorable Members:

The Town is required under Section 239 of Town Law to hold at least one public hearing prior to the adoption of the 2016 Special District Budgets to review the Assessment Roll for Special District charges and Sewer rents. The Town is also required under Section 108 of Town Law to hold at least one public hearing prior to adopting the 2016 Town Operating and Capital Improvement Budgets to review the preliminary budget. Such hearings must be held prior to December 10, 2015.

Historically, the Town has provided two separate public hearings in October before the adoption of the budget to allow for appropriate community input. Therefore, I recommend that your Honorable Town Board hold two Public Hearings for the above mentioned issues at the regularly scheduled Town Board meetings of October 16, 2015 and October 28, 2015.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

Suzanne E. Zaso
Director of Finance

cc: Andrew Robinson, Budget Officer
Daniel Aman, Town Clerk

EXHIBIT NO. 5

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated August 5, 2015 from Finance Director, Suzanne Zaso regarding a request to set two public hearings to consider adoption of the proposed Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvement Districts, be received and filed; and be it further

RESOLVED, that the Town Board hereby sets public hearings to consider adoption of the proposed Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvement Districts for October 14, 2015 at 7:00 p.m. and for October 28, 2015 at 7:00 p.m. to be held at Brighton Town Hall, 2300 Elmwood Avenue, in the Town of Brighton, County of Monroe, and be it further

RESOLVED, that the Town Board hereby directs the Town Clerk to mail, post and publish such notice of said public hearings as is required by law.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON

SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

August 5, 2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Public Hearings for the 2016 Town and Special Districts Budgets

Dear Honorable Members:

The Town is required under Section 239 of Town Law to hold at least one public hearing prior to the adoption of the 2016 Special District Budgets to review the Assessment Roll for Special District charges and Sewer rents. The Town is also required under Section 108 of Town Law to hold at least one public hearing prior to adopting the 2016 Town Operating and Capital Improvement Budgets to review the preliminary budget. Such hearings must be held prior to December 10, 2015.

Historically, the Town has provided two separate public hearings in October before the adoption of the budget to allow for appropriate community input. Therefore, I recommend that your Honorable Town Board hold two Public Hearings for the above mentioned issues at the regularly scheduled Town Board meetings of October 16, 2015 and October 28, 2015.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

Suzanne E. Zaso

Suzanne E. Zaso
Director of Finance

cc: Andrew Robinson, Budget Officer
Daniel Aman, Town Clerk

EXHIBIT NO. 6

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 24, 2015 from Police Chief Mark T. Henderson regarding a request to authorize the Supervisor to sign a grant agreement with the New York State Department of Criminal Justice Services to accept a grant for $10,000.00 to support the purchase of body worn cameras, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign a grant agreement with the New York State Department of Criminal Justice Services to accept a grant for $10,000.00 to support the purchase of body worn cameras, and further authorizes the budget amendments to accommodate such funding and purchase as set forth in the above referenced correspondence.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196

Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

July 24, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

RE: Legislative Grant LG15-1171-D00
DCJS Number LG15101430

Dear Board Members:

I am pleased to report that New York State Senator Joseph Robach has secured a $10,000 Legislative Grant for the Brighton Police Department. This grant funding will be used to purchase body worn cameras.

I hereby request that the Supervisor be allowed to accept the terms and conditions of this grant through the Grant Management System of the New York State Department of Criminal Justice Services.

Once the grant is accepted and approved, I request that appropriations in account **A.POLCE 3120.2.17** (law enforcement equipment) be increased by $10,000, to be fully supported by an increase in grant revenues.

Respectfully,

Mark T. Henderson
Chief of Police

Attachment

c: Captain David Catholdi

GRANT AWARD INFORMATION

July 17, 2015

Project ID: LG15-1171-D00

DCJS Number: LG15101430

Award Recipient: Brighton Town Police Department

Mailing Address: Brighton Town Police Department
2300 Elmwood Avenue
Rochester, NY 14618

Contact Person: Captain David Catholdi

Award Amount: $10,000

DCJS Contact: Jodi Clark, Criminal Justice Program Representative
Division of Criminal Justice Services
Office of Program Development and Funding
80 S. Swan Street
Albany, NY 12210
(518) 485-0913
(518) 485-2728 Fax

Application Return Date: Within 30 Days of Receipt of this Award Notice

Technical Assistance to Complete
Applications Available Upon Request
GMS Help Desk
At (518) 457-9787

EXHIBIT NO. 7

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 27, 2015 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the Supervisor to sign an agreement with SWBR Architects to provide professional services associated with the rehabilitation of the existing roof at the Town Operation Center, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign an agreement for a cost not to exceed $9,360.00 and any necessary change orders not exceeding an increase of ten percent of the contract amount in the aggregate with SWBR Architects to provide professional services consisting of construction administration and observation services in connection with the rehabilitation of the existing roof at the Town Operation Center.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ☆ ROCHESTER, NEW YORK 14618 ☆ PHONE (585)784-5250 ☆ FAX (585)784-5368

July 27, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood A venue
Rochester, New York 14618

Re: Proposal for Professional Services
Operation Center Roof Rehabilitation

Dear Councilperson Werner and Committee Members:

On June 25, 2015 the Town of Brighton solicited a Request for Proposals, RFP, for professional services to evaluate the existing roof; prepared construction documents for public bid: provide construction administration and perform periodic construction observation services for the Operation Center Roof Rehabilitation. The RFP was advertised on the Town of Brighton website and sixteen architectural and/or engineer firms obtained copies of the RFP document. Four firms, SWBR Architects, TYLIN International, Clark Patterson Lee Design Professionals, and Hunt responded to the RFP. Table-1 summarizes the fee schedule included in each RFP response.

Table-1 Fee Schedule

Firm	Not-to-Exceed Fee
SWBR Achitects	$ 9,360.00
TYLIN International	$ 9,785.00
Clark Patterson Lee Design Professionals	$ 9,600.00
Hunt	$ 9,418.00

Town staff reviewed the responses to the RFP for completeness and accuracy and concluded that the lowest fee which was submitted by SWBR Architects is a true representation of the costs to complete the project and the consultant is qualified to complete the works described in the RFP. Therefore, I am requesting that FASC recommend that the Town Board award the professional design services to study, design, bid and administer the construction related to the rehabilitation of the existing Town of Brighton Operation Center Roof to SWBR Architects for a fee not to exceed $9,360. I further recommend that the Supervisor be authorized to execute any necessary change orders that do not collectively exceed ten percent of the awarded contract price.

I will be in attendance at your regularly scheduled August 4, 2015 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.
Department of Public Works

Cc: Suzanne Zaso
Tim Anderson
Tim Keef

EXHIBIT NO 8

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 20, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to sign an amendment to the agreement with the New York State Department of Transportation for Snow and Ice Control services on state roads in the Town performed by Town personnel and equipment for the 2014-15 winter season, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign an amendment to the agreement with the New York State Department of Transportation for Snow and Ice Control services on state roads in the Town performed by Town personnel and equipment for the 2014-15 winter season.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

July 20, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Snow and Ice Control Agreement Amendment B
with the New York State Department of Transportation (NYSDOT)
2014/2015 Season

Dear Chairman Werner and Committee Members:

The Town of Brighton provides snow and ice control for New York State roads via an agreement with the New York State Department of Transportation. At this time I am requesting that said agreement with the NYSDOT be amended per the attached communication from the State. Therefore, I recommend that the Finance and Administrative Services Committee approve the Supervisor to execute these documents.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled August 4, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

attachments

cc: T. Anderson
S. Zaso
A. Banker
M. Hussar
K. Gordon

FASC.NYSDOT.SNOW.ICE.AGREEMENT.AMEND.B.2014.2015.JULY.2015.01

AMENDMENT B

Contract #	Municipality		Current Ext. Season	Region #
D012050	TOWN OF BRIGHTON/Monroe		2015/16	4
Beginning Date of Contract Period	7/1/1998	**Ending Contract Period**		6/30/2015

AMENDMENT TO CHANGE THE ESTIMATED EXPENDITURE FOR SNOW & ICE AGREEMENT

Due to the severity of the winter during 2014/15 the MUNICIPALITY requests that the Municipal Snow and Ice Agreement estimated expenditure be revised to reflect the additional lane miles of state roads that were plowed/treated during the winter season. All the terms and conditions of the original contract extension remain in effect except as follows:

ADDITIONAL S&I OPERATIONS						
J-Mile Base	**14/15 JMiles**	**S&I LM Base**	**14/15 LM**	**Pay [1] Factor**	**Original Estimated Expenditure**	**Index Adjustment [2]**
114,831	165,304	351	424	1.192	$200,873.78	$38,567.77
Pay Factor [1] = (14/15 J-Miles/(14/15 LM))/(J-Mile Base/S&I LM Base)						
Index Adjustment [2] = (Original Estimated Expenditure * Pay Factor [1]) – Original Estimated Expenditure						

TOTAL REVISED ESTIMATED EXPENDITURE		
Original Estimated Expenditure	**Index Adjustment [2]**	**Rev. Est. Expenditure [3]**
$200,873.78	$38,567.77	$239,441.55
Revised Estimated Expenditure [3] = Original Estimated Expenditure + Index Adjustment [2]		

IN WITNESS WHEREOF, this agreement has been executed by the State, acting by and through the duly authorized representative of the COMMISSIONER OF TRANSPORTATION and the MUNICIPALITY, which has caused this Agreement to be executed by its duly authorized officer on the date and year first written in the original contract extension.

EXHIBIT NO 9

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 30, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to sign one year contract extension with Waste Management of New York to provide refuse and recycling services for Town refuse districts for a term of one year commencing January 1, 2016 through and including December 31, 2016 for an annual cost per home not to exceed $205.47, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign one year contract extension with Waste Management of New York to provide refuse and recycling services for Town refuse districts through and including December 31, 2016 for an annual cost per home not to exceed $205.47.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

July 30, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Authorize Amendatory Agreement
Waste Management of New York
Refuse and Recycling Services to the Districts

Dear Chairman Werner and Committee Members:

It is recommend that our 2015 agreement with Waste Management of New York be renewed pursuant to the terms of said agreement, under which they will continue to provide refuse and recycling services to our refuse districts for an increased unit price of 0.25% ($204.96 to $205.47). The extension to renew, which is permitted within the contract, would be for one year, ending December 31, 2016 and is based upon factors such as tipping fees, the cost of fuel and labor, and the CPI.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled August 4, 2015 meeting in the event that you have any questions regarding this matter.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

cc: C. Roscoe
M. Hussar
S. Zaso
A. Banker
A. Robinson
E. Ainsworth
K. Gordon

FASC.WASTEMANAGMENT.CONTRACT.RENEWAL.REFUSE.DISTIRCTS.JULY.2015.01

WASTE MANAGEMENT
100 Ransier Drive
West Seneca, NY 14224
(716) 674-5195
(716) 712-0443 Fax

July 20, 2015

Mr. Chad Roscoe
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: 2016 Brighton Refuse Districts Refuse Collection

Dear Mr. Roscoe:

Below is the preliminary rate increase information based on the data supplied in the original contract and subsequent years.

Item	Change	% of Contract Price	Weighted Average Adjustment	Information Source for % Change
Disposal	0.00%	35.00%	.00%	Tipping Fee
Fuel	-7.32%	5.00%	-.37%	Dept of Energy 7/13/15 Report, change in diesel fuel from one year ago.
Labor	.91%	20.00%	.18%	NYS Dept of Labor, schedule of Prevailing Wage Rates as reported 2015 versus 2014
CPI	1.10%	40.00%	.44%	Bureau of Labor Statistics, CPI-U, US City Average, Garbage & Trash Collection, June 2015, 12 month change
TOTALS			**.25%**	
				Price per Item Per Year
2015 Contract Price				$204.96
2016 Contract Price per Home per Year				**$205.47**
2016 Contract Price per Home per Month				**$17.12**

This number will be based on 3,947 units, which includes the recent addition of 116 Westerloe as requested by Chad.

Please let me know if you have any questions. I can be reached at (585) 303-8464 or via email at mdeclerc@wm.com.

Sincerely,

Michael DeClerck
Public Sector Sales Representative

EXHIBIT NO. 10

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 29, 2015 from Town Assessor Elaine K. Ainsworth regarding the reappointment of Terry Shannon as a member of the Board of Assessment Review, be received and filed; and be it further

RESOLVED, that the Town Board hereby reappoints Terry Shannon as a member of the Board of Assessment Review for a term commencing October 1, 2015 and ending September 30, 2020.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

EXHIBIT NO 11

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 28, 2015 from Police Chief Mark T. Henderson regarding a request to authorize the Supervisor to execute an agreement with the County of Monroe to provide Tobacco Compliance Check Services, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with the County of Monroe to provide Tobacco Compliance Check Services.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196

Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

July 28, 2015

Honorable Town Board
Finance/ Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: INTER-MUNICIPAL AGREEMENT WITH MONROE COUNTY TOBACCO COMPLIANCE CHECKS

Dear Board Members:

I recommend that the Supervisor be authorized to digitally sign an agreement between the County of Monroe and the Town of Brighton for the Inter-Municipal Agreement with Monroe County Tobacco Compliance Checks. Along with the signed agreement, they have requested the Supervisor to forward insurance certificates that are required in order for the contract to be processed. Attached is a printout of the digital agreement.

Thank you for your consideration. I would be happy to answer any questions you may have regarding this request.

Respectfully,

Mark T. Henderson
Chief of Police

Attachment

Xc: Captain Robert Cline
J.P. O'Brien

AGREEMENT

FOR Town of Brighton Police Department Tobacco Checks

April 1, 2015 THROUGH March 31, 2016

THIS AGREEMENT, which shall be deemed to be dated as of the date the last party executed this Agreement, by and between the COUNTY OF MONROE, a municipal corporation with offices in the County Office Building, 39 West Main Street, Rochester, New York, 14614, hereinafter referred to as "County" and, Town of Brighton, with offices at 2300 Elmwood Avenue, Rochester, NY, 14618, hereinafter referred to as the "Contractor".

WITNESSETH:

WHEREAS, County is desirous of obtaining the services of the Contractor to perform the scope of services set forth in Section I hereof, and;

WHEREAS, the Contractor is willing, able and qualified to perform such services;

WHEREAS, the County Legislature, by Resolution Number 237 adopted on September 10, 2013, authorized the execution of an Agreement with the Contractor for such services;

NOW, THEREFORE, it is mutually covenanted and agreed by and between the parties hereto as follows:

I. SCOPE OF SERVICES

The Contractor's Police Department shall perform the following services for the County:

A. Conduct a maximum of thirty (30) tobacco compliance checks of tobacco retail outlets, including vending machines and re-inspections, located in the Town of Brighton. Conduct one (1) follow-up check within two to three months of all outlets that have had their licenses suspended or revoked to determine if tobacco is being sold.

1. New compliance checks during contract period April 1, 2015 - March 31, 2016. Complete at least one (1) unannounced compliance check with a minor at all facilities where tobacco is sold by March 31, 2016.

2. Re-inspections during contract period April 1, 2015 - March 31, 2016. For each facility that, on April 1, 2015, has active points on their record, complete a minimum of two (2) additional compliance checks with a minor before March 31, 2016.

3. Synar Survey - When required, complete assigned compliance checks and submit inspection reports by the deadline for the annual random Synar survey.

B. Verify that the retailer/vendor is registered with NYS Department of Taxation and Finance to sell tobacco. Verify name and address of the legal operator on the outlet's Certificate of Registration.

C. Verify that there are no self-service of tobacco products and that the products are located in a secure cabinet or behind the sales counter accessible only to sales clerks. Verify that out of package tobacco items (loosies) are not for sale and that bidis are not sold in outlets without a tobacco registration. Verify that the required signage is posted in the facility.

D. Verify that vending machines have proper registration and are properly located and supervised.

E. When a retailer/vendor is found in violation:

• Verify name and address of operator.

• Notify operator of violations by presenting a copy of the "Notification of Violation" letter provided by the Health Department. Note on the compliance check form that letter has been delivered.

• Note full name of actual seller (sales clerk) of the tobacco product on the compliance check form. Lottery agent number, if a New York State Lottery agent, must be noted on the compliance check form.

F. Provide the personnel and minors (16-17 years of age) with the required training needed to conduct the compliance checks. Obtain written parental permission for participating minors.

G. Follow the protocol for conducting tobacco compliance checks as developed by the New York State Health Department. *Protocol is included as Appendix B.

H. Complete the compliance check report forms (developed and provided by the New York State Department of Health) and submit the originals to the County within two (2) working days from the date the checks were conducted. Any evidence obtained must be labeled and held in a safe and secure location until such time as the administrative enforcement hearing is conducted or the contractor is otherwise instructed by the Health Department.

I. Assure that the Police Department's personnel and/or minors involved in the compliance checks will be available to present testimony and evidence, if needed, in any Administrative Enforcement Hearings and/or judicial proceedings, initiated by or against the County, as a result of compliance checks.

II. TERM OF INTERMUNICIPAL AGREEMENT

A. The term of this Agreement shall be for the period of April 1, 2015 through March 31, 2016.

B. This Agreement shall remain in effect for the period specified above, unless it is terminated by either party hereto, at any time upon sixty (60) days prior written notice sent by registered or certified mail to the County's Health Director or the Contractor without incurring any penalty on account of such termination. This notice shall be sent to the respective party at the addresses first above set forth or at such other address as specified in writing by either party. Upon termination of this Agreement, the Contractor shall have no further responsibility to the County or to any other person with respect to those services specified in this Agreement. Upon termination of this Agreement, the County shall be obligated to pay the Contractor for services only performed through the date of termination. Following such payment, the County shall have no further obligations to the Contractor under this Agreement.

C. Notwithstanding the provisions of the above paragraph, the County may terminate this Agreement immediately upon written notice to the Contractor upon the happening of any of the following:

1. Funding for the services to be performed under this contract is terminated or curtailed.

2. The Contractor becomes bankrupt, insolvent or makes an assignment for the benefit of creditors.

3. The Contractor violates any of the terms and conditions of this agreement, or any relevant statute or regulation.

4. The County determines that the services performed by Contractor do not adequately meet the standards of quality as prescribed by State and Federal governments.

III. PAYMENT FOR SERVICES

The County agrees to pay the Contractor, and the Contractor agrees to be paid, a sum in full satisfaction of all expenses and compensation due the Contractor not to exceed TWO THOUSAND, FOUR HUNDRED DOLLARS ($2,400.00). This sum shall be paid as follows:

In quarterly installments, at a rate of $80.00 per compliance check conducted.

In the event that the New York State Department of Health modifies its grant contract vouchering requirements at any other time during the term of this Agreement, County will so notify Contractor in writing and Contractor will adhere to said modifications as soon thereafter as reasonably possible, without the need for further contract amendments. Such written notification by County to Contractor will be attached to the Contract and be incorporated herein.

The Contractor will submit properly completed and executed Monroe County claim vouchers setting forth in detail the services provided by the Contractor.

Each submitted voucher will be approved by the County Health Director or his duly designated representative and audited by the Controller of the County.

The County may audit records relating to expenses for services provided by the Contractor pursuant to this Agreement at any time during this Agreement and through and including twelve (12) months following this Agreement.

The Contractor shall prepare and make available such statistical and financial service and other records pursuant to regulations promulgated by New York State Department of Health, New York State Education Department and or requested by the County. These records shall be subject at all reasonable times to inspection, review or audit by the County, the State of New York and other personnel duly authorized by the County. These records shall be maintained for the period set forth in the State regulations.

The Contractor will submit a copy of any audit findings relating to services funded under this agreement to the County Department of Public Health.

IV. INSURANCE

If applicable, in addition to the requirements of Appendix A, Contractor certifies that no medical professionals or other medical personnel shall be involved in the performance of the services described herein.

V. CONTRACTOR QUALIFIED, LICENSED, ETC.

In addition to the requirements of Appendix A, Contractor further assures that all professional staff are qualified for their positions and all educational records and other credentials are genuine and on file. The records are to include but not limited to proof of: academic degrees, continuing education transcripts, state certifications, and professional licenses.

VI. USAGE OF COMPUTER AND ELECTRONIC EQUIPMENT

The Contractor acknowledges and agrees that usage of any computer hardware, computer software and/or electronic equipment used in the course of carrying out duties under this Agreement will be governed by all applicable laws, rules and regulations.

VII. MISCELLANEOUS

The following are in addition to the requirements of Appendix A:

The Contractor represents and warrants that neither it, nor its employees or contractors, are excluded from participation, or are otherwise ineligible to participate, in a "federal health care program" as defined in 42 U.S.C. Section 1320a-7b(f) or in any other government payment program. The Contractor further agrees that it will, at a minimum, check monthly all of its employees and subcontractors against:

- The General Services Administration's Federal Excluded Party List System (or any successor system),
- The United States Department of Health and Human Services Office of the Inspector General's Lists of Excluded Individuals and Entities or any successor list;

• And, the NYSDOH Office of the Medicaid Inspector General's list of Restricted, Terminated, or Excluded Individuals or Entities.

In the event the Contractor, or one of its employees or contractors, is excluded from participation, or becomes otherwise ineligible to participate in any such program during the term of the Agreement, the Contractor will notify the County in writing within three (3) days after such event. Upon the occurrence of such event, whether or not such notice is given to the Contractor, the County reserves the right to immediately cease contracting with the Contractor.

VIII. REQUIRED STANDARD CLAUSES FOR COUNTY CONTRACTS

Appendix A contains the standard clauses for all Monroe County contracts and is attached hereto and is hereby made a part of this Agreement as set forth fully herein.

IN WITNESS THEREOF, Maggie Brooks the County Executive of the COUNTY OF MONROE and William Moehle, Town Supervisor of Town of Brighton (Federal Tax ID# 16-6002187), hereto have executed this agreement as of the day and year appearing opposite their respective signatures below. By electronically approving this Agreement, both parties agree to all terms and conditions listed in this contract document, as well as all attachments included with the document.

CERTIFICATION REGARDING

DEBARMENT, SUSPENSION AND RESPONSIBILITY

By electronically approving this contract, the undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency;

2. Have not within a three (3) year period preceding this transaction/application/ proposal/contract/ agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction or records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this certification; and

4. Have not within a three (3) year period preceding this transaction/application/ proposal/contract/ agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

CERTIFICATION REGARDING MONROE COUNTY PROCUREMENT POLICY

AND CONSEQUENCES FOR VIOLATION

By electronically approving this contract, the undersigned certifies, to the best of his/her knowledge and belief, that the Contractor and its principals:

5. Have read and understand the Monroe County Procurement Policy and agree to abide by its terms (http://www2.monroecounty.gov/purch-overview.php);

6. Understand that any violation of the Monroe County Procurement Policy may result in the exclusion of any response to a public bid, Request for Proposals (RFP) or Request for Qualifications (RFQ) submitted on our behalf; and

7. Understand that any contract or agreement entered into subsequent to a violation of this policy during the procurement process is null and void.

Town of Brighton

APPENDIX A

APPENDIX B

DIGITAL SIGNATURES

EXHIBIT NO. 12

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated July 31, 2015 from Coordinator of Data Processing Susan Wentworth regarding a request to authorize the disposal of certain computer equipment set forth on a list attached to said memorandum as said equipment has been determined to have no remaining value, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the disposition as junk of the computer equipment set forth on the list attached to the above referenced memorandum as said equipment has been determined to have no remaining value.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
(585) 784-5390 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
Subject: Recommended Disposal of Certain Fixed Assets

From: Susan Wentworth, Coordinator of Data Processing

Date: July 31, 2015

In accordance with the Town Board's Fixed Asset Policy and Procedures (as amended), I am requesting that Your Honorable Body authorize the disposal of certain fixed asset items in my care and custody as listed on the attached Fixed Assets/Inventory Update Sheet(s). The item(s) listed are no longer needed or available to support departmental operations. In this particular instance:

___ The item(s) listed have remaining value, are serviceable, and should be sold to the highest bidder by auction to be conducted by the Town, or by the Town's authorized agent.

___ The item(s) listed have remaining value, are serviceable, and should be sold to the highest bidder by means of a sealed bid.

_X_ The item(s) have no remaining value and/or are no longer serviceable and should be disposed of as junk.

___ The item(s) listed have been lost or destroyed and should be removed from the Town's fixed asset and inventory records.

The formal action being requested of the Town Board is the declaration as surplus or junk (as indicated above) of the item(s) listed on the attached. As the department head responsible for the care and custody of the item(s) listed, I would be happy to respond to any questions the Committee, or other members of the Town Board may have.

Copy to: S. Zaso, Finance Department

Attached: Fixed Assets/Inventory Update Sheet

TOWN OF BRIGHTON
DISPOSAL OF FIXED ASSET

DEPT. Information Systems

REQUESTING EMPLOYEE Susan Wentworth

DATE July 31, 2015

DEPT. HEAD SIGNATURE Susan A. Wentworth

TOWN I.D. # *	ITEM DESCRIPTION	MANUFACTURER	MODEL	YEAR	VIN or SERIAL NUMBER	COST	COMMENTS
005067	Server	Dell	PowerEdge 2600	2004	58R7441	$4,706.73	Recycle
005085	Computer	Dell	Precision 360	2004	2ZQ1M51	$1,857.85	Recycle
005152	Printer	Epson	DFX-5000+	2002	1MW0085659	$1,358.97	Recycle
005260	Computer	Dell	OptiPlex GX620	2006	3DW7691	$1,244.62	Recycle
005342	Computer	Dell	OptiPlex GX620	2007	53JMCC1	$1.005.25	Recycle
005271	Computer	Dell	OptiPlex GX620	2006	1SZJH91	$1,318.42	Recycle
005275	Computer	Dell	OptiPlex GX620	2007	F2JMCC1	$1,005.25	Recycle
005276	Computer	Dell	OptiPlex GX620	2007	B3JMCC1	$1,005.25	Recycle
005278	Computer	Dell	OptiPlex GX620	2007	63JMCCI	$1,005.25	Recycle
005281	Scanner	Kodak	i260 Duplex	2006	12813884	$4,068.36	Recycle
005342	Computer	Dell	OptiPlex GX620	2007	53JMCC1	$1.005.25	Recycle
005364	Computer	Apple	Mac Pro	2007	G872946WUPZ	$2,579.00	Recycle
005402	Computer	Dell	OptiPlex 755	2008	HFHFDG1	$1,014.47	Recycle
005403	Printer	Epson	DFX-9000	2008	GKK0011224	$2,592.02	Recycle

* For vehicles use the last 6 characters of the VIN number.

Finance Office Use: _____ Town Board Authorization Date: _____ Insurance Notification Date: _____

TOWN OF BRIGHTON
DISPOSAL OF FIXED ASSET

DEPT. Information Systems

REQUESTING EMPLOYEE Susan Wentworth

DATE July 31, 2015

DEPT. HEAD SIGNATURE Susan A. Wentworth

TOWN I.D. # *	ITEM DESCRIPTION	MANUFACTURER	MODEL	YEAR	VIN or SERIAL NUMBER	COST	COMMENTS
005506	Tape Drive	Dell	PowerVit T2000	2010	GKLRJL1	$9,621.90	Recycle
005507	Computer	Dell	Precision T5500	2009	5ZKLCK1	$2,478.60	Recycle
005285	Server	Dell	PowerEdge 1420	2006	CVT7691	$3,449.05	Recycle
005156	Laptop	Panasonic	Toughbook 29	2005	5EKSA19085	$3,378,93	Recycle
005182	Computer	Dell	OptiPlex GX260	2005	54QRN71	$1,278.36	Recycle
005222	Laptop	HP	8710W 17"	2008	CND8111NZ0	$2,222.00	Recycle
005223	Laptop	HP	8710W 17"	2008	CND8111GYK	$2,222.00	Recycle
005284	Laptop	Dell	Latitude D620	2007	718RFC1	$1,368.20	Recycle
005400	Laptop	HP	Compaq 6710b	2008	CNU8110260	$1,138.00	Recycle
005270	Server	Dell	PowerEdge 2800	2006	DQ77691	$6,998.14	Recycle
005232	Camera	Nikon	NCD-70	2005	3238127	$1,049.00	Recycle
005343	Computer	Dell	OptiPlex GX620	2007	83JMCCI	$1,005.25	Recycle
004723	Printer	HP	LaserJet 4100N	2001	USBNH17438	$1,442.50	Recycle
005267	Computer	Dell	OptiPlex GX620	2006	71M8691	$1,195.20	Recycle

* For vehicles use the last 6 characters of the VIN number.

Finance Office Use: _____ Town Board Authorization Date _____ Insurance Notification Date _____

EXHIBIT NO. 13

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 31, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute an agreement with Turf Chemicals Plus, Inc. to provide Plant Growth Soil Amendments as part of the Monroe Avenue GIGP plan for a cost not to exceed $56,175.00, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Turf Chemicals Plus, Inc. to provide Plant Growth Soil Amendments as part of the Monroe Avenue GIGP plan for a cost not to exceed $56,175.00 plus change orders not exceeding an increase of ten percent of the contract amount in the aggregate.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

July 31, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Award of Bid
Plant Growth Soil Amendment for Monroe Avenue GIGP

Dear Chairperson Werner and Committee Members:

The above bid was publicly advertized and publicly opened on July 27, 2015, all as required by law. A copy of the advertisement and of the bid tabulation are attached for your reference. Based upon the bid submittals, the following is recommended:

1) that the above bid be awarded for the referenced work to the low, responsible and responsive bidder, Turf Chemicals Plus, Inc. for the base unit price of $5.35/pound for a total not to exceed $56,175.00;

2) that the Supervisor be authorized to execute an agreement with the bidder for this contract;

3) that the Supervisor be authorized to execute change orders not exceeding 10% in total of the base contract amount in the event it becomes necessary to do so; and

Funds are available from the Monroe Avenue GIGP force account for the costs incurred.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled August 4, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

attachments

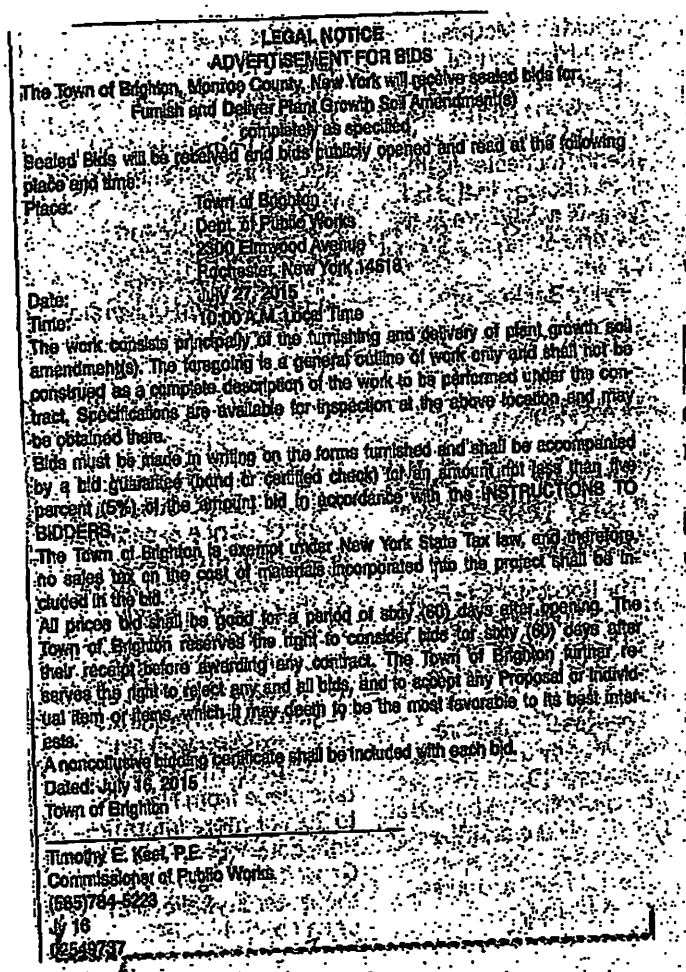
cc: S. Zaso
M. Guyon
T. Anderson
A. Banker
M. Hussar
K. Gordon

FASC.GIGP.PLANT.SOIL.AMEND.JULY.2015.01

Bids- F&D Plant Growth Soil Amendments as specified			
Monday, July 27, 2015 10am			
Company			**Total**
Turf Chemical Plus, Inc.		price/lb	$ 5.35

STATE OF NEW YORK
Ontario County

AFFIDAVIT OF PUBLICATION



LEGAL NOTICE
ADVERTISEMENT FOR BIDS

The Town of Brighton, Monroe County, New York will receive sealed bids for:
Furnish and Deliver Plant Growth Soil Amendment(s)
completely as specified.

Sealed Bids will be received and bids publicly opened and read at the following place and time:

Place: Town of Brighton
Dept. of Public Works
2300 Elmwood Avenue
Rochester, New York 14618

Date: July 27, 2015
Time: 10:00 A.M. Local Time

The work consists principally of the furnishing and delivery of plant growth soil amendment(s). The foregoing is a general outline of work only and shall not be construed as a complete description of the work to be performed under the contract. Specifications are available for inspection at the above location and may be obtained there.

Bids must be made in writing on the forms furnished and shall be accompanied by a bid guarantee (bond or certified check) for an amount not less than five percent (5%) of the amount bid in accordance with the INSTRUCTIONS TO BIDDERS.

The Town of Brighton is exempt under New York State Tax law, and therefore no sales tax on the cost of materials incorporated into the project shall be included in the bid.

All prices bid shall be held for a period of sixty (60) days after opening. The Town of Brighton reserves the right to consider bids for sixty (60) days after their receipt before awarding any contract. The Town of Brighton further reserves the right to reject any and all bids, and to accept any Proposal or individual item of bids which it may deem to be the most favorable to its best interests.

A noncollusive bidding certificate shall be included with each bid.

Dated: July 16, 2015
Town of Brighton

Timothy E. Keel, P.E.
Commissioner of Public Works
(585)784-5229
July 16
02549737

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Barbara S. Connelly
Notary Public, State of NY

Legal # 02549737

BARBARA S. CONNELLY
Notary Public In The State Of New York
Monroe County
Commission Expires Jan 21, 2018

EXHIBIT NO 14

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 31, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute an agreement with Schictels Nursery to provide services and materials to satisfy Group #1 and Group #2 work for the advertised bid for deciduous trees, shrubs, perennials and ornamental grasses as part of the Monroe Avenue GIGP plan for a cost not to exceed $11,632.00 and to authorize the Supervisor to execute an agreement with Horticulture Associates, Inc. to provide services and materials to satisfy Group #3 work for the advertised bid for deciduous trees, shrubs, perennials and ornamental grasses as part of the Monroe Avenue GIGP plan for a cost not to exceed $55,968.75.00, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with each of the above contractors for the work and the amounts set forth above, together with any change orders not exceeding an increase of ten percent of the base contract amounts set forth above in the aggregate.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

July 31, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Award of Bid
Trees, Shrubs, etc. for Monroe Avenue GIGP

Dear Chairperson Werner and Committee Members:

The above bid was publicly advertized and publicly opened on July 28, 2015, all as required by law. A copy of the advertisement and of the bid tabulation are attached for your reference. Based upon the bid submittals, the following is recommended:

1) that the above bid be awarded for Groups #1 and #2 to the low, responsible and responsive bidder, Schictels Nursery in the amounts of $9,988.00 and $1,644.00, respectively, for a total not to exceed $11,632.00;

2) that the above bid be awarded for Group #3 to the low, responsible and responsive bidder, Horticultural Associates in the amount of $55,968.75, not to exceed;

3) that the Supervisor be authorized to execute an agreement with each bidder for this contract;

4) that the Supervisor be authorized to execute change orders not exceeding 10% in total of the base contract amounts in the event it becomes necessary to do so; and

Funds are available from the Monroe Avenue GIGP force account for the costs incurred.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled August 4, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

attachments

cc: S. Zaso
M. Guyon
T. Anderson
A. Banker
M. Hussar
K. Gordon

FASC.GIGP.PLANTINGS.JULY.2015.01

Bids- F&D Trees, Shrubs, Perennials & Ornamental Grasses as Specified			
Tuesday, July 28, 2015 10am			
Company	Group 1	Group 2	Group 3
Schichtels Nursery	$ 9,988.00	$ 1,644.00	$ 114,277.50
Horticultural Associates	$ 14,655.00	$ 2,796.00	$ 55,968.75

STATE OF NEW YORK
Ontario County

LEGAL NOTICE
ADVERTISEMENT FOR BIDS

The Town of Brighton, Monroe County, New York will receive sealed bids for:
Furnish and Deliver Trees, Shrubs, Perennials and Ornamental Grasses
completely as specified

Sealed Bids will be received and bids publicly opened and read at the following place and time:

Place: Town of Brighton
Dept. of Public Works
2300 Elmwood Avenue
Rochester, New York 14618
Date: July 28, 2015
Time: 10:00 A.M. Local Time

The work consists principally of the furnishing and delivery of deciduous trees, shrubs, perennials and ornamental grasses to the Town of Brighton. The foregoing is a general outline of work only and shall not be construed as a complete description of the work to be performed under the contract.

Bids must be made in writing on the forms furnished and shall be accompanied by a bid guarantee (bond or certified check) for an amount not less than five percent (5%) of the amount bid in accordance with the INSTRUCTIONS TO BIDDERS.

The Town of Brighton is exempt under New York State Tax law, and therefore, no sales tax on the cost of materials incorporated into the project shall be included in the bid.

All prices bid shall be good for a period of sixty (60) days after opening. The Town of Brighton reserves the right to consider bids for sixty (60) days after their receipt before awarding any contract. The Town of Brighton further reserves the right to reject any and all bids, and to accept any Proposal or individual item or items, which it may deem to be the most favorable to its best interests.

A noncollusive bidding certificate shall be included with each bid.

Dated: July 16, 2015
Town of Brighton

Timothy E. Keel, P.E.
Commissioner of Public Works
(585)784-5223
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02549738

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Barbara S. Connelly
Notary Public, State of NY

Legal # 02549738

BARBARA S. CONNELLY
Notary Public In The State Of New York
Monroe County
Commission Expires Jan 21, 2018

EXHIBIT NO 15

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated August 3, 2015 from Chief of Police Mark T. Henderson regarding a request to authorize the Supervisor to execute an agreement with two Veterinarians and two Veterinary Technicians to provide veterinary related services in for a total cost not to exceed $510.00 in connection with the Town's annual Rabies Clinic which is scheduled to be held on October 3, 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with two Veterinarians and two Veterinary Technicians to provide veterinary related services in for a total cost not to exceed $510.00 in connection with the Town's annual Rabies Clinic which is scheduled to be held on October 3, 2015.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196

Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

August 3, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Dear Board Members:

I recommend that the Supervisor be authorized to execute an agreement for professional services between the Town of Brighton and two veterinarians, as well as two veterinary technicians, for veterinary and related services to be performed at our annual Rabies Clinic on Saturday, October 3, 2015. The terms and rates for the services provided pursuant to this agreement are unchanged from last year, with a total amount for services not to exceed $510.00. There is sufficient funding in the 2015 Animal Control budget to support this request.

Thank you for your consideration. I would be happy to answer any questions you may have regarding this request.

Sincerely,

Mark T. Henderson
Chief of Police

MTH:dm

c: Captain David Catholdi
Bruce Blackman, Animal Control Supervisor

A G R E E M E N T

THIS AGREEMENT, made this _____ day of _____, 20_____, by and between the Town of Brighton, a municipal corporation, with offices at 2300 Elmwood Avenue, Rochester, New York 14618, hereinafter referred to as the "Town", and _____, with offices at (or residing at) _____, hereinafter referred to as the "Contractor".

W I T N E S S E T H

WHEREAS, the Town of Brighton is desirous of obtaining the services of the Contractor to perform the scope of services set forth in Section 1 hereof; and

WHEREAS, the contractor is willing, able and qualified to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. The Contractor hereby agrees to perform the following services for the Town of Brighton:

a. Perform intramuscular immunization of cats and dogs and domesticated ferrets against rabies at clinics to be held at the Town of Brighton Highway Department facilities located at 1941 Elmwood Avenue, Rochester, New York 14620.

b. Supervise animal handler technicians to assist in restraint of animals for safe immunizations. These animal handlers are direct employees of the Contractor, and will be directly compensated by the Contractor per the payment terms specified in Clause 3.

c. Sign a certificate of immunization to be provided to each pet owner after the pet is immunized, to be used by the owner for documentation as required within Monroe County for pet licensing by the municipalities.

d. Vaccine and other supplies will be provided by the County.

2. The term of this agreement shall be from October 3, 2015 to October 3, 2015. This contract may be terminated by the Town of Brighton upon written notice to the Contractor.

3. The Town hereby agrees to pay the Contractor a sum in full satisfaction of all expenses and compensation due the Contractor not to exceed $60.00 per hour for veterinarian services and 25.00 per hour for animal handlers technician services, total amount not to exceed $510.00. Said sum shall be paid as follows:

Upon submission of properly completed and executed Town of Brighton claim vouchers for all services rendered. Such voucher shall specify the number of hours of veterinarian services provided, the number of animal handlers technician services provided, and the respective reimbursement amounts due.

Payment by the Town for the sum(s) herein contracted for shall be made upon the submission of properly executed Town of Brighton claim vouchers, supported with such information and documentation necessary to substantiate the voucher, approved by the Chief of Police, or by his/her designee, audited by the Director of Finance of the Town of Brighton, and approved for payment by the Town Board. If this contract is terminated by the Town pursuant to paragraph 2, and Contractor will be paid a pro rata share of the contract amount based upon the proportion of its satisfactory performance of the contract at the time of termination to the total performance required by this contract.

4. Upon the completion of the work required hereunder by the Contractor, title to all work performed shall vest in the Town of Brighton.

5. This contract shall be deemed executory only to the extent of funds available and the Town shall incur no liability beyond the funds annually budgeted therefor.

6. The Contractor agrees that it will not assign, transfer, convey, sublet or otherwise dispose of this contract or its right, title or interest therein, nor any part thereof, not any monies which are or will become due

and payable thereunder without the prior written consent of the Town of Brighton.

7. The Contractor covenants and agrees that it will conduct itself consistent with its status, and said status being that of an independent contractor, and that is, its employees or agents will neither hold themselves out nor claim to be an officer or employee of the Town of Brighton, nor make claim to any rights accruing thereto, including, but not limited to, Workers' Compensation, unemployment benefits, Social Security or retirement membership or credit.

8. The Contractor agrees that in carrying out its activities under the terms of this Agreement that it shall not discriminate against any person, due to such person's race, color, creed, sex or national origin, and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.

9. The Contractor agrees to indemnify, defend and hold the Town of Brighton harmless from and against any claims or clauses of action, including reasonable attorney's fees, which may be asserted against the Town or any of its officers and/or employees, and arising out of this Agreement or out of services which the Contractor may perform for the Town pursuant to this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

TOWN OF BRIGHTON

By: _____
William W. Moehle, Supervisor

By: _____

_____
(Print Name)

_____
Fed. I.D. # or Social Security #

EXHIBIT NO. 16

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated July 27, 2015 from Vice President of Operations of Brighton Volunteer Ambulance, Inc. Dennis J. Mietz regarding a request to award a bid to North Eastern Rescue Vehicles, Inc. for a 2015 Demers Sprinter Ambulance for a total cost not to exceed $93,400.00, be received and filed; and be it further

RESOLVED, that the Town Board on behalf of the Brighton Ambulance District hereby awards the bid to North Eastern Rescue Vehicles, Inc. for a 2015 Demers Sprinter Ambulance for a total cost not to exceed $93,400.00, and authorizes the Supervisor to execute an agreement in furtherance of the same.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

BRIGHTON
Volunteer Ambulance

TEL 585-271-2718
FAX 585-442-9198
Emergency 911
www.BrightonAmbulance.org

1551 South Winton Road
P.O. Box 18699
Rochester NY 14618-0699

Date: July 27, 2015

To: Board of Directors Brighton Volunteer Ambulance and
Finance Committee-Town of Brighton

From: Rig Selection Committee-Brighton Volunteer Ambulance

Reference: (a) Rig Specification approved 15 May 2015

(b) Bid from Demers via North Eastern Rescue Vehicles Inc, dated 15 July 2015

1. Analysis: Ref (b) matches the entire specification in Ref (a) out of the bids received and as such is fully compliant with the aforementioned specification.

    a. The other bid failed to meet the required specifications. The primary exception from the other bid was the use of plywood cabinetry and compartments. Plywood is not considered a safe material as it has been the cause of the compartments exploding upon impact and sending fragments into the air throughout the ambulance and onto the patients and the crew. Plywood has also been proven to easily degrade and crack under routine use and is much harder to keep clean from biohazards.
    b. Additionally the other specification makes an exception for the lockable ALS storage as noted in Ref (a) which fails to comply with NYSDOH public health law.

2. Recommendation:

    After review and follow up by the Rig Committee, we are pleased to recommend the bid provided by Demers for one (1) 2015 Sprinter Ambulance as denoted in Ref (b) listed as matches bid.

    The total cost of the Ambulance will be $93,400 which includes the performance bond and BVA lettering and striping as provided in Ref (b).

Respectfully submitted,

Dennis J. Mietz

Vice President of Operations for

Brighton Volunteer Ambulance Inc.

TOWN OF BRIGHTON

SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

August 4, 2015

Honorable Town Board
Attn: Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Bid Award for 2015 Mercedes-Benz Sprinter Type II Ambulance

Dear Board Members:

I request that Your Honorable Body authorize the award of a 2015 Demers Type II Sprinter ambulance with Mercedes Benz chassis to North Eastern Rescue Vehicles, Inc. of Syracuse, NY in the base bid amount of $88,900 plus $3,000 for stripping and lettering and $1,500 for a performance bond for a total not-to-exceed cost of $93,400.

The following two bid responses were received:

bidder	ambulance price	lettering & stripping	performance bond	Total Cost
North Eastern Rescue Vehicles	$ 88,900	$ 3,000	$ 1,500	$ 93,400
Gorman Emergency Vehicles	$ 91,025	included	$ 1,500	$ 92,525

Brighton Volunteer Ambulance, who developed the technical specifications for the ambulance, has reviewed the bid responses and recommended North Eastern Rescue Vehicles, Inc. be awarded the purchase contract (see BVA's recommendation memo dated 7/27/15) base on North Eastern Rescue being the only bidder that did not take exception to the bid specifications.

Town Board authorization is also requested to make the following budget amendments to appropriate fund balance that was anticipated for the purchase and to transfer 2015 funding to the vehicle line budget as follows:

- Transfer $50,000 from SA.AMBUD.3600 9.10 (transfer to capital projects) to SA.AMBUD.3600 2.25 (emergency response vehicles)
- Appropriate $43,400 from SA 909 (fund balance) to SA.AMBUD.3600 2.25 (emergency response vehicles)

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Suzanne Zaso
Director of Finance

Bid Prices

Company Information:

North Eastern Rescue Vehicles, Inc.
10 Dwight Park Drive
Syracuse, NY 13209

Phone: 1-800-553-6094
Fax: 315-437-3007

President: Bob Reilly

Sales Representative: Thomas C. Toy III
Phone: 716-984-0058

Bid Prices

The prices for the ambulance that we bid are as follows

Proposal to Match Bid Specifications

	Demers (MATCHES BID SPECS)	Cost	Status
1	**2015 Demers Type III Sprinter**	**$88,900 Net all rebates**	Matches Bid

Additional options

These options are **NOT** included in the final price:

- **$3,000** will be **ADDED** to the price if you decide to have North Eastern Rescue vehicles do the lettering and striping.
- **$800 per person** will be **ADDED** to the price for an inspection trip to the production factory in Montreal, Canada. It is no charge for an inspection trip to our facility in Syracuse New York.
- **$1,500** will be **ADDED** to the price if a performance bond is required.
- **$500** will be **ADDED** to the price if a console with cup holders is required in the cab.

691 Bullis Road
Elma, NY 14059-9669
www.gormanent.com

GORMAN
EMERGENCY VEHICLES
Celebrating 30 Years
1981 - 2011

Tel (716) 675-3859
NY (800) 652-8577
Fax (716) 675-1861

APPARATUS PROPOSAL

DATE: July 14, 2015

FOR: Brighton Ambulance District

MAILING ADDRESS: 2300 Elmwood Ave. Rochester, NY 14618

Bidder hereby proposes to manufacture and furnish to Purchaser, subject to Purchaser's acceptance of the Bidder's proposal and the proper execution of the appropriate contract, the following apparatus and equipment to be built in accordance with the attached specifications, whether purchase is made via McCoy Miller contract or customer purchase order.

Quantity: (1)2015 McCoy Miller Sprinter T2 Ambulance

For the sum of: Ninety One Thousand, Twenty Five Dollars.
(Plus applicable taxes if any)

TOTAL: $91,025.00

Delivery is to be made subject to all clauses of the attached contract, within approximately ***120*** calendar days from receipt of the **CONTRACT/CHASSIS**. Company will not be liable for any delay, failure to make delivery, or other default due to strikes or labor unrest, war, riot, federal, state or local government action, fire, flood or other disaster or acts of God, accidents, breakdown of machinery, lack of or inability to obtain materials, parts or supplies, or any other causes or circumstances beyond the reasonable control of Company which prevent or hinder Company's manufacture and/or delivery of the Apparatus. The Bidder's right to withdraw this proposal, if not accepted within thirty (45) days from the above date is hereby acknowledged.

Respectfully submitted by,

Tim Hoegel
Sales Representative
Gorman Emergency Vehicles
(716)861-0219

EXHIBIT NO. 17

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 31, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute an agreement with Contech Engineered Solutions to provide Pollutant Reduction Soil as part of the Monroe Avenue GIGP plan for a cost not to exceed $57,859.00, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Contech Engineered Solutions to provide Pollutant Reduction Soil as part of the Monroe Avenue GIGP plan for a cost not to exceed $57,859.00 plus change orders not exceeding an increase of ten percent of the contract amount in the aggregate.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

July 31, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Award of Bid
Pollutant Reduction Soil Amendment for Monroe Avenue GIGP

Dear Chairperson Werner and Committee Members:

The above bid was publicly advertized and publicly opened on July 27, 2015, all as required by law. A copy of the advertisement and of the bid tabulation are attached for your reference. Based upon the bid submittals, the following is recommended:

1) that the above bid be awarded to the low, responsible and responsive bidder, Contech Engineered Solutions in a total not to exceed amount of $57,859.00;

2) that the Supervisor be authorized to execute an agreement with each bidder for this contract;

3) that the Supervisor be authorized to execute change orders not exceeding 10% in total of the base contract amounts in the event it becomes necessary to do so; and

Funds are available from the Monroe Avenue GIGP force account for the costs incurred.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled August 4, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

attachments

cc: S. Zaso
M. Guyon
T. Anderson
A. Banker
M. Hussar
K. Gordon

FASC.GIGP.POLLUTANT.REDUCTION.SOIL.AMEND.2015.01

CONTECH®
ENGINEERED SOLUTIONS

Quotation

Quote # QUO-224859-V2F8N4

Date	8/11/2015	**Account Name**	TOWN OF BRIGHTON	**Reply-To**	
Quote #	QUO-224859-V2F8N4	**Contact Name**	Tim Anderson	**Contech Rep.**	Dan Logel
		Phone	(585) 784-5288	**Address**	6541 Webster Road, Orchard Park, NY, 14127
Project Name	Town of Brighton - Monroe Ave.	**Fax**	(585) 784-5385	**Phone**	716-445-8087
Project #	495353	**Email**	tim.anderson@townofbrighton.org	**Fax**	513-824-8973
Project City/State	Rochester, NY			**Email**	DLogel@conteches.com

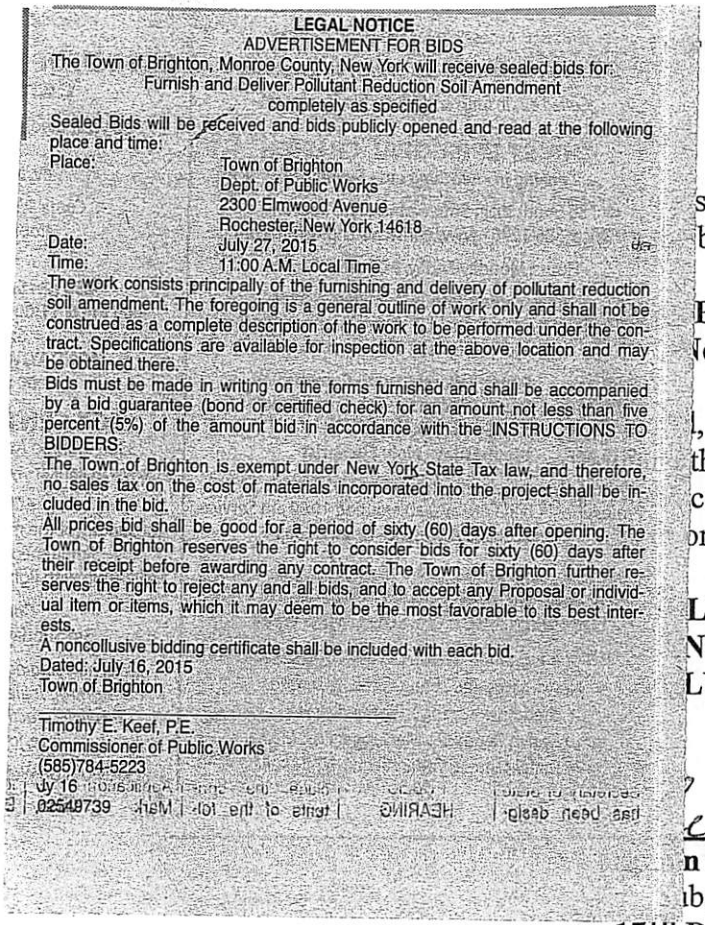
Contech's offer to sell the products described in this quotation is expressly conditioned upon Buyer's assent to the Contech Conditions of Sale ("Contech COS") included herewith and/or viewable at www.conteches.com/cos. A valid tax exemption certificate must be issued to Contech or sales tax will be added.

Item #	Description	Pieces	Quantity	Extended Unit Price	Unit	Unit Total
	Sorbtive Media AI 28x48 - Notes for Quote : Quoted price reflects 16 tons (16 supersacks) of Sorbtive Media AI 28x48, with an estimated weight of shipment to be 36,000 lbs. Based on the media specifications and limited soil data given by the Town of Brighton, Contech cannot provide an estimated service life for the media. Freight not include in media price - to be quoted separately.	1.00	1.00	$56,000.00	EA	$56,000.00
	Freight - Notes for Quote : Dry Van rate - 808.50/truck. 1 trucks needed	1.00	1.00	$808.50	EA	$808.50
	Freight - Notes for Quote : Flat Bed rate - 1050.50/truck. 1 truck needed	1.00	1.00	$1,050.50	EA	$1,050.50
					Total	$57,859.00
				(Tax not included)	**Net Total**	$57,859.00

PAYMENT TERMS ARE 1/2%-10, NET 30 DAYS FROM DATE OF INVOICE UNLESS MATERIAL IS OTHERWISE NOTED AS NON-STANDARD ABOVE. IF NON-STANDARD, PAYMENT TERMS ARE 1/3 AT ORDER ACCEPTANCE AND PRIOR TO START OF PRODUCTION, 2/3 NET 30 DAYS FROM DATE OF INVOICE. THIS OFFER IS SUBJECT TO CREDIT APPROVAL. PRICES QUOTED APPLY ONLY TO THE REFERENCED PROJECT AND ARE IN EFFECT FOR 30 DAYS FROM THE DATE OF QUOTATION. SELLER RESERVES THE RIGHT TO ADJUST PRICES AFTER 30 DAYS FROM THE DATE OF QUOTATION BUT THE CONTECH COS REMAIN APPLICABLE. PRICES ARE BASED ON ESTIMATED QUANTITIES SHOWN. IF A DIFFERENT QUANTITY IS PURCHASED, CONTECH RESERVES THE RIGHT TO ADJUST THE PRICES. THIS QUOTATION CONTAINS THE ENTIRE AGREEMENT WITH RESPECT TO PURCHASE AND SALE OF PRODUCTS DESCRIBED AND SUPERSEDES ALL PREVIOUS COMMUNICATIONS, BUYER'S SIGNATURE BELOW, DIRECTION TO MANUFACTURE, OR ACCEPTANCE OF DELIVERY OF GOODS DESCRIBED ABOVE, SHALL BE DEEMED AN ACCEPTANCE OF THE CONTECH COS. SELLER EXPRESSLY REJECTS ANY OTHER TERMS AND CONDITIONS. PRICES ARE F.O.B. ORIGIN WITH FREIGHT ALLOWED TO THE JOBSITE WITH UNLOADING BY OTHERS AT A TRUCK ACCESSIBLE LOCATION.THIS QUOTATION IS ISSUED BY CONTECH ENGINEERED SOLUTIONS LLC FOR ITSELF AND/OR ON BEHALF OF ONE OR MORE OF ITS SUBSIDIARIES, INCLUDING BUT NOT LIMITED TO KEYSTONE RETAINING WALL SYSTEMS LLC.

Acceptance		**Contech Engineered Solutions LLC.**	
WE HEREBY ORDER THE DESCRIBED MATERIAL SUBJECT TO ALL TERMS AND CONDITIONS OF THIS QUOTATION AND IN THE Contech COS INCLUDED HEREWITH AND VIEWABLE AT www.conteches.com/cos		**By**	Dan Logel
Company		**(O)**	716-445-8087
By		**(F)**	513-824-8973
Title		**(Cell)**	
Date		**Title**	

STATE OF NEW YORK
Ontario County



LEGAL NOTICE
ADVERTISEMENT FOR BIDS
The Town of Brighton, Monroe County, New York will receive sealed bids for:
Furnish and Deliver Pollutant Reduction Soil Amendment
completely as specified
Sealed Bids will be received and bids publicly opened and read at the following place and time:

Place: Town of Brighton
Dept. of Public Works
2300 Elmwood Avenue
Rochester, New York 14618
Date: July 27, 2015
Time: 11:00 A.M. Local Time

The work consists principally of the furnishing and delivery of pollutant reduction soil amendment. The foregoing is a general outline of work only and shall not be construed as a complete description of the work to be performed under the contract. Specifications are available for inspection at the above location and may be obtained there.
Bids must be made in writing on the forms furnished and shall be accompanied by a bid guarantee (bond or certified check) for an amount not less than five percent (5%) of the amount bid in accordance with the INSTRUCTIONS TO BIDDERS.
The Town of Brighton is exempt under New York State Tax law, and therefore, no sales tax on the cost of materials incorporated into the project shall be included in the bid.
All prices bid shall be good for a period of sixty (60) days after opening. The Town of Brighton reserves the right to consider bids for sixty (60) days after their receipt before awarding any contract. The Town of Brighton further reserves the right to reject any and all bids, and to accept any Proposal or individual item or items, which it may deem to be the most favorable to its best interests.
A noncollusive bidding certificate shall be included with each bid.
Dated: July 16, 2015
Town of Brighton

Timothy E. Keef, P.E.
Commissioner of Public Works
(585)784-5223

OF PUBLICATION

sworn, deposeth and saith that she
bookkeeper for

PITTSFORD POST
Newspaper

, County of Monroe and State of New York
that a notice of which the
copy, was published in the said
one in each week

LY 16, 2015
NDING ON
LY 16, 2015

n of the Publisher
bscribed an
17TH Day of JULY

Barbara S. Connelly
Notary Public, State of NY

Legal # 02548739

BARBARA S. CONNELLY
Notary Public In The State Of New York
Monroe County
Commission Expires Jan 21, 2018

EXHIBIT NO. 18

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated August 7, 2015 from Environmental Review Liaison Officer Ramsey A. Boehner regarding a request to adopt the attached Negative Declaration pursuant to the State Environmental Quality Review Act with respect to the construction of the Brighton Shared Use Trail for the Brickyard project, be received and filed; and be it further

RESOLVED, that the Town Board as lead agency hereby adopts the Negative Declaration pursuant to the State Environmental Quality Review Act with respect to the construction of the Brighton Shared Use Trail for the Brickyard project.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

August 7, 2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Brighton, NY 14618

Re: Negative Declaration - Brighton Shared- Use Trail

Honorable Supervisor and Members:

I recommend that your Honorable Body receive and file this letter and the attached negative declaration for the Brighton Shared- Use Trail.

Based on the Full Environmental Assessment Form (FEAF) and Supplemental Information, it has been determine that the proposed action will not result in any adverse environmental impacts.

It is also recommended that the Town Board adopt the attached negative declaration.

Respectfully Submitted

Ramsey A. Boehner
Environmental Review Liaison Officer

cc: M. Guyon
T. Keef
attachment

State Environmental Quality Review

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

Project Number:ER-2-15 **Date**: August 7, 2015

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Brighton Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action: Brighton Shared-Use Trail

SEQR Status: Type 1

Conditioned Negative Declaration: No

Description of Action: Construction of a 4,200 foot long shared-use trail thorough property owned by the Town of Brighton

Location: Located between Elmwood Avenue and Westfall Road in the Town of Brighton, Monroe County.

Reasons Supporting This Determination:

After considering the action contemplated and reviewing the Environmental Assessment Form prepared by the applicant and the Criteria for determining significance in the SEQR regulations (6 N.Y.C.R.R. Section 617.11), the Town Board Board finds that the proposed action will not have a significant impact on the environment based on the following findings:

1. The applicant has prepared and submitted a Phase IA/IB Cultural Resource Investigation was conducted prepared by Deuel Archaeology & CRM for the project. The report recommends that no further work is recommended for the project. The New York State Office of Parks, Recreation and Historic Preservation reviewed the Cultural Resources Investigation and also found that no historic properties will be affected by the project.

2. Soil erosion control measures will be implemented during and after construction based upon a detailed grading and erosion control plan and in accordance with the New York State Standards and Specifications for Erosion and Sediment Control.

3. The project is located in a Town of Brighton Watercoure Environmental Protection Overlay District and within a Floodplain and Floodway. Erosion control measures consistent with the New York State Standards and Specifications for Erosion and Sediment Control will be installed to capture sediments from the site. The project is designed to conform to the construction erosion control requirements of the latest New York State Department of Environmental Conservation (NYSDEC), State Pollutant Discharge Elimination System (SPDES), General Permit. A hydraulic analysis of the effect of the proposed bridge on the floodway elevation will be prepared in accordance with all FEMA Regulations.

3. A wetland delineation was done for the project by BME Associates. The project is location within a 72 acre parcel that contains +/- 28.4 acres of New York State and Federal wetlands and +/-16.8 acres of the State wetland adjacent area totaling 45.2 acres of regulated area. The project will disturb .39 acres of wetland and +/- .61 acre wetland buffer. The project has been modified to reduce the impacts to the wetland and buffer areas. Prior to wetland disturbance, a Joint Application will be submitted to and obtained from the New York State Department of Environmental Conservation (NYSDEC) and a Nationwide Permit will be submitted to and obtained from the Army Corps of Engineers (ACOE). As mitigation for the impacts to the wetlands, .35 acres of wetland area will be created on-site.

4. To reduce the any potential adverse effects on the federally threatened Northern Long Eared Bat trees greater than 3inches in diameter at breast height will not be cut between April 1 and October 31.

5. The project site contains approximately 38 acres wooded area and is located in a Town of Brighton Woodlot Environmental Protection Overlay District. A tree survey has been performed for the project. Tree removals are unavoidable due to existing site conditions and limited feasible trail alignment alternatives. A total of +/-181 trees are proposed to be removed as part of this project. Four of the trees to be removed are significant. Trees to remain will be protected during construction. Mitigation for the loss of trees will include native shrub and tree plantings to enhance the trail corridor.

6. The duration of all impacts will be short term in nature.

7. The project is supported by the immediate community.

For further information:

Contact Person: Ramsey A. Boehner, Environmental Review Liaison Officer

Address: Town of Brighton
2300 Elmwood Avenue
Rochester, N.Y. 14618

Telephone: (585)784-5229

EXHIBIT NO. 19

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated August 3, 2015 from Finance Director Suzanne Zaso regarding a request to amend the table of organization under the Personnel Department by eliminating one part-time Director of Personnel and adding one full-time Director of Personnel under Group 8 of the Town's Non-Represented Salary and Wage Schedule, be received and filed; and be it further

RESOLVED, that the Town Board hereby amends the table of organization under the Personnel Department by eliminating one part-time Director of Personnel and adding one full-time Director of Personnel under Group 8 of the Town's Non-Represented Salary and Wage Schedule.

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON
Suzanne Zaso, Director of Finance
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
(585) 784-5210 Fax (585) 784-5396

August 3, 2015

Honorable Town Board
Attn: Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Amend Table of Organization in Personnel Department

Dear Board Members:

Since 1990 the Town has employed a part-time Director of Personnel, initially at 15 hours per week with gradual increases over the years to the current 25 hours per week. Given the demands of this position with regards to employee recruitment and hiring (within Civil Service law), employee and retiree benefits, labor relations, and developing or updating personnel policies and procedures, the time needed to successfully manage these core responsibilities along with the daily demands of personnel management of approximately 350 full-time, part-time, and seasonal employees has expanded to the point of necessitating a full-time Director of Personnel.

My formal request to the Town Board is to amend the table of organization under the Personnel Department by eliminating one (1) part-time Director of Personnel and adding one (1) full-time Director of Personnel under Group 8 of the Town's Non-Represented Salary and Wage Schedule.

I will be happy to respond to any questions that members of the Town Board may have regarding this matter.

Sincerely,

Suzanne Zaso
Director of Finance

EXHIBIT NO. 20

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of August, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated August 3, 2015 from Supervisor William W. Moehle regarding a request to authorize the provisional appointment of Tricia VanPutte to the full-time position of Director of Personnel effective September 8, 2015 for thirty-five hours per week at an annual salary of $64,937.60 (Group 8, Step 4 of the Non-Represented Salary and Wage Schedule), be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the provisional appointment of Tricia VanPutte to the full-time position of Director of Personnel effective September 8, 2015 for thirty-five hours per week at an annual salary of $64,937.60 (Group 8, Step 4 of the Non-Represented Salary and Wage Schedule).

Dated: August 12, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON
William W. Moehle
Supervisor

August 3, 2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Appointment of Director of Personnel

Dear Board Members:

Since April 2015, Tricia VanPutte has been serving as a temporary part-time Director of Personnel to fill a vacancy that had been open since February. Ms. VanPutte has successfully worked on the transition of the Town's medical insurance carrier along with assisting in the hiring of personnel and other related duties. As the Town's personnel needs have grown over the years we find ourselves in a position of needing a dedicated, full-time employee to fill the positon of Director of Personnel.

I am recommending that the Town Board authorize the provisional appointment of Tricia VanPutte to the full-time position of Director of Personnel effective September 8, 2015, for 35 hours per week at an annual salary of $64,937.60 (Group 8, Step 4 of the Non-Represented Salary and Wage Schedule).

I will be happy to respond to any questions that members of the Town Board may have regarding this matter.

Sincerely,

William W. Moehle, Supervisor
Town of Brighton

2300 Elmwood Avenue, Rochester, NY 14618
585-784-5251 Fax: 585-784-5373
william.moehle@townofbrighton.org