

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Tuesday August 18, 2015 Meeting

Attendees: Councilmembers Christopher Werner, Jason DiPonzio, and Louise Novros, Supervisor William Moehle, Tim Anderson, Rebecca Cotter, and Suzanne Zaso (as Staff to the Committee).

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approved minutes from the August 4, 2015 meeting.

Town Bid/Proposal Authorizations and Awards:

Bid Proposals for Senior Transportation (Recreation) – The FASC discussed with Rebecca Cotter her request for Town Board authorization to seek bid proposals for transportation services for the Seniors program. The current contract with Park Place Limousine Service will expire on December 31st. The FASC recommends the Town Board take favorable action on this matter.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

Contract with Rochester-Monroe County Youth Bureau (Rec. Dept.) – The FASC discussed with Rebecca Cotter her request for Town Board action to authorize the Supervisor to execute an agreement with the Rochester-Monroe County Youth Bureau for 2015 in an amount not to exceed \$7,213 to support the Town's Youth Asset Building/Positive Youth Development Initiative. The FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

Budget Transfer (Highway) – The FASC discussed with Tim Anderson his request for Town Board authorization to transfer \$12,000 from the road repair account to snow & ice removal to support equipment repairs. The FASC recommends the Town Board take favorable action on this matter.

Budget Transfers (Finance Dept.) – The FASC discussed with Suzanne Zaso her request for Town Board action to approve various budget transfers and appropriations within the 2015 budget.

The FASC recommends the Town Board take favorable action on this matter.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Declare Equipment as Surplus for Auction (Highway) – The FASC discussed with Tim Anderson his request for Town Board action to declare items of equipment as surplus and authorize for auction.

The FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

No matters for this meeting.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

No matters for this meeting.

Next Meeting:

The next REGULAR meeting of the Town Board's Finance and Administrative Services Committee is scheduled for **Tuesday September 1, 2015 beginning at 3:30 pm** and will be held in the Stage Conference Room at Town Hall.