

**Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Tuesday June 30, 2015 Meeting**

Attendees: Councilmembers Christopher Werner, Jason DiPonzio, Jim Vogel, and Louise Novros, Supervisor William Moehle, Daniel Aman, Tricia VanPutte, Tim Keef, Town retirees Catherine Market and Kevin Hall, and Suzanne Zaso (as Staff to the Committee).

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Approval of Minutes: Approved minutes from the June 16, 2015 meeting.

Town Bid/Proposal Authorizations and Awards:

No matters for this meeting.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

Contract Amendment for Sidewalks (Public Works/Sewer Dist.) – The FASC discussed with Request from Tim Keef for Town Board authorization to amend the 2015 contract with Sunshine Concrete for sidewalk repair and replacement for an additional \$2,171.90 for work performed in the Consolidated Sewer District

The FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

Budget Amendment for Law Enforcement Equipment (Police/Finance) – The FASC discussed with Suzanne Zaso her request for Town Board action to amend the Police Department budget for law enforcement equipment to reflect the actual cost and trade-in of firearms.

The FASC recommends the Town Board take favorable action on this matter.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Clean Sweep 2015 Program Sponsorships – The FASC discussed with Suzanne Zaso her request for Town Board action to accept sponsorships of cash totaling \$2,200 and in-kind services totaling \$892.94 for the 2015 Clean Sweep Program. The FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

The FASC discussed the Town's current policy on health care benefits for domestic partners which currently only cover same-sex domestic partners. Input from legal counsel was requested in order to make a decision on amendments to the current policy.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

The FASC went into executive session to discuss employment of particular people.

Next Meeting:

The next REGULAR meeting of the Town Board's Finance and Administrative Services Committee is scheduled for **Tuesday July 14, 2015 beginning at 3:30 pm** and will be held in the Stage Conference Room at Town Hall.