MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
May 13, 2015

Present:
Supervisor William Moehle
Councilmember Louise Novros
Councilmember Christopher Werner

Daniel Aman, Town Clerk
Kenneth Gordon, Attorney for the Town
Mark Henderson, Chief of Police
Tim Keef, Commissioner of Public Works
Suzanne Zaso, Director of Finance

MEETING CALLED TO ORDER AT 7:04 PM:

OPEN FORUM:

David Grant
Andrew Elder
Matthew Duell

APPROVAL OF AGENDA:

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to approve the agenda

UPON ROLL CALL VOTE — MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

April 8, 2015 Town Board Meeting
April 22, 2015 Town Board Meeting

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to approve and file the aforementioned minutes

UPON ROLL CALL VOTE — MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:

MATTER RE: Amendments to Town Code – Local Law #2 of 2015 Solar Energy Systems (see Resolution #1).

(Complete transcript available upon request)

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE — MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM John D. Cortese to members of the Town Board expressing his appreciation of support received during recent construction and remodeling

FROM Julie G. DuBois, dated March 17, 2015 to Supervisor regarding the proposed Clover Lanes redevelopment project

FROM County Executive Maggie Brooks to Supervisor dated April 14, 2015 regarding intent to include the Town's Crittenden Road Sidewalks, Phase 3 project in Monroe County's submission to County Legislature for Community Development Block Grant funding.

FROM Karen Pappas, David Grant, Roberta Kerry-Sharick, Dr. Jessica Kleiner to Supervisor, all dated April 17, 2015 regarding the proposed Clover Lane redevelopment project.

FROM Laura & Martin Kaufman, Andrew Elder, Nancy F. Anthony and Ross P. Lanzafame to Supervisor all dated April 20, 2015, regarding the proposed Clover Lanes redevelopment project.

FROM Charles Hertrick and Gary Caruso to Supervisor both dated April 22, 2015, regarding the proposed Clover Lanes redevelopment project.

FROM Eric Stonehill to Supervisor dated April 27, 2015 regarding the proposed Clover Lanes redevelopment project.

FROM Chris Mueller, Time Warner Cable to Supervisor dated April 29, 2015 regarding termination of agreement between Time Warner Cable and Comcast Corporation.

FROM Matt Harris Chief Executive, Arbor Day Foundation to Supervisor regarding designation of the Town as a member of the Tree City USA organization for 2014.

FROM Roger Heartlinger to Supervisor dated April 30, 2015 regarding the proposed Clover Lanes redevelopment project.

FROM Helen Pluta to Supervisor dated May 3, 2015 regarding the proposed Clover Lanes redevelopment project.

FROM Michael Wentzel to Supervisor dated May 4, 2015 regarding the proposed Clover Lanes redevelopment project.

FROM Maria Scott to Supervisor dated May 9, 2015 regarding the proposed Clover Lanes redevelopment project.

FROM: Andrew Elder to Town Board dated May 13, 2015 regarding the proposed Clover Lanes redevelopment project.

FROM: David Grant to Town Board dated May 13, 2015 regarding the proposed Clover Lanes redevelopment project.

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to receive and file the aforementioned communications

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Parks and Recreation & Community Services - Next meeting 5/18/15 at 4:30 PM at Brookside.
Finance and Administrative Services - Next meeting 5/19/15 at 3:30 PM in the Stage Conference Room.
Public Safety Services - Next meeting 6/2/15 at 8:00 AM in the Downstairs Meeting Room.
Public Works Services - Next meeting 6/9/15 at 9:00 AM in the Downstairs Meeting Room.

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Set Public Hearing date for June 10, 2015 to consider proposed creation of new Far View Hill Consolidated Sanitary Sewer District (see Resolution #2 and letter dated May 5, 2015 from Chad Roscoe, Jr. Engineer)

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to accept donations totaling $260 from various individuals, organizations and/or businesses to be used for the Veterans Memorial (see Resolution #3 and memorandum dated April 27, 2015 from Suzanne Zaso, Director of Finance)

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to renew agreement with Sensenigs Landscape Supply of Geneva to provide landfill contracting and processing of yard waste services for 2015 (see Resolution #4 and letter dated May 4, 2015 from Timothy Keef, Commissioner of Public Works).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file Planning Board Advisory Report dated May 6, 2015 with letter to Planning Board dated April 14, 2015 from Tim & Kim Gillett regarding the proposed Clover Lanes redevelopment project (see Resolution #5)

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to use forfeited funds to purchase two additional video cameras for use in the Police Department with authorization to appropriate funding to support same (see Resolution #6 and letter dated April 27, 2015 from Police Chief Mark Henderson).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to accept donation and record as revenue $1500 from the Rochester Area Community Foundation for the support of the Brighton Police Youth Explorer program (see Resolution #7 and letter dated April 29, 2015 from Police Chief Mark Henderson).

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Barton & Loguidice, P.E. for professional services to prepare the updated Comprehensive Plan to be supported by grant funding received through the NY State Energy Research & Development Authority with approval to amend 2015 budget to support same (NYSERDA) (see Resolution #8 and letter dated May 1, 2015 from Ramsey Boehner, Town Planner and letter dated May 4, 2015 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Outsource P.C. Services to provide software-programing services for the Fire Marshal's office (see Resolution #9 and letter dated May 4, 2015 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute amended agreement with Barton & Loguidice, P.E. to add construction observation services for work associated with the Monroe Avenue Green Innovation Grant Program project (see Resolution #10 and letter dated May 1, 2015 from Michael Guyon, P.E. Town Engineer).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to use proceeds of $5,000 in forfeited property to fund pilot testing of body cameras for the Brighton Police Department with authorization of account appropriations to support same (see Resolution #11 and letter dated April 27, 2015 from Police Chief Mark Henderson).

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute a Third Party Custodian Agreement with First Niagara Bank and Federal Home Loan Bank to provide Custodian for Collateral services (see Resolution #12 and letter dated May 4, 2015 from Suzanne Zaso).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute amendment to the VISA Credit Card Program agreement with M & T Bank to allow for issuance of commercial credit cards along with approval to amend existing Charge and Credit Card Use Policy pertaining to assignment and use of credit and/or charge cards (see Resolution #13 and letter dated May 4, 2015 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to appoint Michelle Aman as Recreation Supervisor for the Recreation Department for a probationary period of 52 weeks. (see Resolution #14 and letter dated May 5, 2015 from Rebecca Cotter, Recreation Director).

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 15 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to appoint Terry Pollack as a Construction Equipment Operator in the Highway Department for a probationary period of 26 weeks. (see Resolution #15 and letter dated April 29, 2015 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 16 attached

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

Expenses and Revenue for month ending April 30, 2015

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros that the aforementioned report be received and filed

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MOTION TO GO INTO EXECUTIVE SESSION at 8:52 pm

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to go into executive session to discuss collective bargaining and litigation.

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to come out of executive session at 10:53 PM

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner to adjourn at 10:54 PM

UPON ROLL CALL VOTE MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 13th day of May 2015 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

EXHIBIT NO 1

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

WHEREAS, the Town Board duly scheduled a Public Hearing to be held on the 13th day of May 2015 at 7:30 p.m., to consider the adoption of proposed Local Law #2 of 2015 "Solar Energy Systems Amendments Local Law" amending Chapter 201 and adding a new Article IX to Chapter 207 regarding solar energy systems; and

WHEREAS, the Town Board, as lead agency under the State Environmental Quality Review Act ("SEQRA") has given due deliberation to the proposed Code amendment and has determined that the proposed action will not have a significant effect on the environment and has through its Environmental Liaison Officer prepared a Negative Declaration under SEQRA with respect to the adoption of said Local Law, and

WHEREAS, such public hearing was duly called and held on May 13, 2015 at 7:30 pm and all persons having an interest in the matter having had an opportunity to be heard;

NOW, THEREFORE, on motion of Councilperson _____,
seconded by Councilperson _____,

BE IT RESOLVED, that all written comments provided to the Town at the Public Hearing held on May 13, 2015 regarding the proposed "Solar Energy Systems Amendments Local Law" together with the May 13, 2015 proposed Negative Declaration be received and filed; and

BE IT RESOLVED, that the Town Board, as lead agency under the State Environmental Quality Review Act ("SEQRA") has given due deliberation to the proposed Local Law and has determined that the proposed action will not have a significant effect on the environment and hereby adopts the above referenced Negative Declaration under SEQRA with respect to said temporary amendment, and further

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF BRIGHTON, that pursuant to the provisions of Article 3 of the Municipal Home Rule Law of the State of New York, and based on the record of the Public Hearing the Town Board hereby adopts the proposed Local Law #2 of 2015 known as the "Solar Energy Systems Amendments Local Law" and amends the Town Code as more specifically set forth in the text thereof attached hereto and incorporated herein; and it is further

RESOLVED, that the Clerk of the Town of Brighton shall within twenty days after the adoption of the Local Law specified herein file one certified copy thereof in the Office of the Town Clerk and file one certified copy in the Office of the Secretary of State of the State of New York.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 8th day of April, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated March 20, 2015 from Town Planner Ramsey A. Boehner, together with correspondence dated March 18, 2015 from the Planning Board, together with a draft of a proposed Negative Declaration and the proposed text of Local Law amendments all regarding proposed amendments to the Town Code relating to Solar Energy Systems, be received and filed; and be it further

RESOLVED, that the Town Board hereby sets a public hearing on the above referenced proposed Town Code amendments for May 13, 2015 at 7:30 pm or as soon thereafter as the matter can be heard and directs the Town Clerk to post and publish notice of said public hearing as is required by law.

Dated: April 8, 2015

William W. Moehle, Supervisor	Voting	____
James R. Vogel, Councilperson	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____
Jason S. DiPonzio, Councilperson	Voting	____

TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

March 18, 2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, N.Y. 14618

RE: Advisory Report - Code Amendment- Solar Energy Systems

Dear Board Members:

At the March 18, 2015 Planning Board meeting, the Planning Board, pursuant to Section of 225-6. A of the Comprehensive Development Regulations reviewed the proposed amendment to the Comprehensive Development Regulations. The Planning Board offers the following findings:

1. The proposed amendment is consistent with the intent of the Comprehensive Development Regulations.

2. The proposed amendment is consistent with the aims of the Comprehensive Plan.

3. The proposed code amendment will help promote the use of solar energy systems while providing for land planning, installation and construction of solar energy systems subject to reasonable conditions.

4. The proposed code amendment will also balance the benefits of solar energy systems with their aesthetic impacts.

Respectfully,

Ramsey A. Boehner
Executive Secretary
Planning Board

Town of Brighton

Interoffice Memo

To:	Tim Keef, Commissioner of Public Works
From:	Building & Planning Staff
CC:	
Date:	1/9/15
	Subject:
	Solar Energy Systems – DRAFT

LOCAL LAW #_ OF 2015

SOLAR ENERGY SYSTEMS AMENDMENTS LOCAL LAW

TOWN OF BRIGHTON, MONROE COUNTY, NEW YORK STATE

Section 1. Title:

This Local Law shall be known as the Renewable Energy Systems Ordinance for the Town of Brighton.

Section 2. Purpose:

The sustainability of the built environment in the Town, in the face of rising energy costs and of the threat of climate change, is found to be of increasing and vital import to the public health, safety and welfare. Solar energy that is generated on-site can address these issues. The purpose of this Local Law is to promote the use of solar energy sources and to provide for the land planning, installation and construction of Solar Energy Systems, subject to reasonable conditions. All references herein to Sections shall be deemed to refer to Sections of the Brighton Town Code.

Section 3. Amendments:

I. The following definitions are hereby added to Chapter 201, Definitions:

SOLAR ENERGY SYSTEM - Any solar collector or other solar energy device, or any structural design feature, mounted on a building or on the ground, and whose primary purpose is to provide for the collection, storage and distribution of solar energy for space heating or cooling, for water heating or for electricity.

SOLAR ENERGY - Radiant energy (direct, diffuse and reflected) received from the sun.

II. A new Article IX, titled "Solar Energy Systems," is hereby added to Chapter 207 of the Town Code, reading in its entirety as follows:

ARTICLE IX. Solar energy systems.

§207-45. Purpose.

The sustainability of the built environment in the Town, in the face of rising energy costs and of the threat of climate change, is found to be of increasing and vital import to the public health, safety and welfare. Solar energy that is generated on-site can address these issues. The purpose of this article is to promote the use of solar energy, balance the benefits of solar energy systems with their aesthetic impacts, and provide for the installation and construction of these systems, subject to reasonable conditions.

§207-46. Use classification.

A. Roof-mounted solar energy systems shall be permitted as accessory uses in all zoning districts and may be installed upon receipt of the necessary building and/or electrical permit(s). This article applies to roof-mounted solar energy systems to be installed and constructed for residential or commercial use.

B. Solar energy systems that are the principal use of a lot are not permitted.

§207-47. Applicability. This article applies to solar energy systems to be installed and constructed after the effective date of the article.

§207-48. Reviews required.

A. The installation, replacement or expansion of a solar energy system on a town landmark as designated by the Town of Brighton Historic Preservation Commission shall require Certificate of Appropriateness approval from the Historic Preservation Commission. The Historic Preservation Commission may use subsection C, below, as a guide in their review in addition to the criteria in Chapter 224, Historic Preservation.

B. Solar energy systems not located on a property designated as historic shall require approval by the Architectural Review Board pursuant to Chapter 221 of the Comprehensive Development Regulations if:

1. They are mounted on a single family or two-family dwelling or townhouse so as to be visible from the street directly in front of the building, or

2. They are mounted on any principal building other than a single family or two family dwelling or townhouse.

C. Architectural Review Board guidelines. When reviewing applications for solar energy systems, the Architectural Review Board shall be guided by the following:

1. The slope and proportions of a roof-mounted solar array should match the slope and proportions of the roof. The distance from the roof surface should be minimized.

2. Solar arrays should be installed in a regular shape, usually rectangular, but using other, geometric shapes where appropriate, such as to match hip or mansard roofs.

3. Single arrays of panels are preferred, but multiple panel arrays may be used where deemed appropriate by the Board.

4. Interruptions of the array with rooftop projections, such as vents or skylights, should be avoided if feasible.

5. Frame, panel, and equipment colors should match or complement the colors of the roof or wall where mounted, while maintaining the functional integrity and viability of the system.

6. Durable, non-reflective, factory-applied coatings should be used.

7. Text, advertising, and/or logos should not be visible.

8. The visibility of equipment (conduits, pipes, transformers, etc.) should be minimized. Where visible, the conduit should be painted to match the background color.

D. Solar energy systems shall comply with the Uniform Fire Prevention and Building Construction Code. Solar energy systems shall require a building permit and, as applicable, an electrical permit, and may be installed as long as they meet the requirements of this article and all other applicable construction codes. Unless waived by the Building Inspector, any application for a building permit for the installation, modification and/or replacement of a solar energy system shall be accompanied by:

1. A site plan showing the location of major components.

2. Specification sheets and installation manuals for all manufactured components.

3. A letter or drawing, stamped or signed by a licensed architect or engineer, certifying that the structure can bear the loads imposed by the proposed solar energy system.

4. Any additional information required by the Building Inspector.

E. The design of solar energy systems shall conform to all applicable utility and industry standards. This shall include, but not be limited to, compliance with UL1741 (utility interconnection) and with the NEC standards.

§207-49. Location and configuration.

A On a sloped roof, solar energy systems shall extend no more than three feet above the roof surface, measured perpendicular to the roof surface.

B. On a sloped roof, the highest point of a solar energy system shall not exceed the height of the roof peak.

C. On a flat roof, the highest point of a roof-mounted solar energy system shall not exceed the greater of four feet above the roof surface or the height of the parapet wall (if present).

D. Roof-mounted solar energy systems shall not extend past the deck line of the roof.

Section 4. Effective Date:

This Local Law shall take effect immediately upon filing with the Secretary of State.

Section 5. Severability:

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local Law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

STATE OF NEW YORK
Ontario County

LEGAL NOTICE
At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 8th day of April, 2015.
PRESENT:
WILLIAM W. MOEHLE, Supervisor;
JAMES R. VOGEL,
LOUISE NOVROS,
CHRISTOPHER K. WERNER,
JASON S. DIPONZIO,
Councilpersons
RESOLVED, that correspondence dated March 20, 2015 from Town Planner Ramsey A. Boehner, together with correspondence dated March 18, 2015 from the Planning Board, together with a draft of a proposed Negative Declaration and the proposed text of Local Law amendments all regarding proposed amendments to the Town Code relating to Solar Energy Systems, be received and filed; and be it further
RESOLVED, that the Town Board hereby sets a public hearing on the above referenced proposed Town Code amendments for May 13, 2015 at 7:30 pm or as soon thereafte as the matter can be heard and directs the Town Clerk to post and publish notice of said public hearing as is required by law.
Dated:
April 8, 2015
Daniel Aman
Brighton
Town Clerk
Ap 30
02548646

STATE OF NEW YORK
Monroe County

Leslie Smith being duly sworn, deposeth and saith that she
is the bookkeeper for
BRIGHTON-PITTSFORD POST
Newspaper
Published in the Town of Pittsford, County of Monroe and State of New York
A foresaid and that a notice of which the
Annexed is a printed copy, was published in the said
Paper once in each week
APRIL 30, 2015
ENDING ON
APRIL 30, 2015

Leslie Smith
Foreman of the Publisher
Subscribed and sworn on before me,
This 1ST day Of MAY 2015

Barbara S. Connelly
Notary Public, State of NY

Legal # 02548646

BARBARA S. CONNELLY
Notary Public In The State Of New York
Monroe County
Commission Expires Jan 21, 2018

EXHIBIT NO 2

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING May 13, 2015

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	$	343,037.72
D - HIGHWAY		34,206.79
H - CAPITAL		340,652.93
L - LIBRARY		23,347.95
SL - LIGHTING DIST		25,000.00
SR-REFUSE DISTRIICT		67,392.68
SS - SEWER DIST		210,575.64
TA - AGENCY TRUST		10,332.63
TE - EXPENDABLE TRUST		877.88
TOTAL	$	**1,055,424.22**

UPON ROLL CALL MOTION CARRIED _____

APPROVED BY:

_____
SUPERVISOR

_____ _____
COUNCIL MEMBER COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

_____ _____
DATE TOWN CLERK

EXHIBIT NO. 3

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated May 5, 2015 from Town Junior Engineer Chad Roscoe together with the petitions, Assessor's Certificate, map, Engineer's Plan and report, and proposed Negative Declaration all relating to the creation of the Far View Hill Road Sewer District, be received and filed; and be it further

BE IT RESOLVED, that the Town Board hereby sets a public hearing for said Proposed Far View Hill Road Sewer District to be held on June 10, 2015 at 7:30 p.m. at the Brighton Town Hall, 2300 Elmwood Avenue, in the Town of Brighton, Monroe County and further directs that all requisite notice be provided for said public hearing as required by law.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ☆ ROCHESTER, NEW YORK 14618 ☆ PHONE (585)784-5250 ☆ FAX (585)784-5368

5/5/15

Mr. Tim Keef, P.E.
Commissioner of Public Works
Town of Brighton
Dept. Of Public Works
2300 Elmwood Avenue
Rochester, NY 14618

Re: Far View Hill Road Sewer District

Dear Commissioner Keef:

I have reviewed the enclosed petition, map and description for the above Far View Hill Road Sewer District and find them to be in order. The Assessor's Certificate and the Negative Declaration pursuant to the State Environmental Quality Review are also enclosed. Copies are enclosed for your file, all the original documents are forwarded to Mary Ann Hussar for processing.

Please proceed to set the public hearing date for this district at the next available Town Board meeting. Do not hesitate to contact me if you have questions regarding this matter.

Sincerely,

Chad Roscoe

Chad Roscoe
Junior Engineer
Department of Public Works

CC: T. Keef
M. Hussar
S. Zaso
E. Ainsworth
K. Gordon
S. Zimmer
M. Guyon

TOWN OF BRIGHTON ASSESSOR'S OFFICE
2300 ELMWOOD AVENUE, ROCHESTER, NY 14618
(585) 784-5216

Tax Id. Nos.: 136.08-1-2, 3, 4, 29, 30.1, 31, 32, 33 & 34
ADDRESS: Residences at 6, 7, 9, 10, 25, 35, 50 Far View Hill Road as well as 2 residential vacant parcels, totaling 4.34 + or – acres in the Town of Brighton
SPECIAL DISTRICT: Far View Hill Road Sewer District

I, Elaine K. Ainsworth, Assessor, Town of Brighton, County of Monroe, State of New York, hereby certify that I have examined the petitions for the Far View Hill Road Sewer District, Town of Brighton, dated from March 13, 2015, through April 17, 2015, that will be filed in the Town Clerk's Office in the Town of Brighton, County of Monroe, State of New York, and that:

1) The total taxable assessed valuation of the real property within the parcels of the said district is $2,612,100.00.

2) The aggregate taxable assessed valuation of the real property therein owned by the signers of said petitions is $2,612,100.

3) Said petition purports to be signed by the owners of more than one-half (1/2) of the taxable value of the real property within the area of the proposed district.

All as appears from the 2014 Assessment Roll, which is the latest completed assessment roll of the Town of Brighton, County of Monroe, State of New York.

In witness thereof I have hereunto set my hand on this 23rd day of April, 2015.

Elaine K. Ainsworth, IAO
Assessor, Town of Brighton

State Environmental Quality Review

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

Project Number: ER-5-15 **Date**: May 13, 2015

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Brighton Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action: Far View Hill Road Sewer District

SEQR Status: Unlisted

Conditioned Negative Declaration: No

Description of Action: Creation of a sanitary sewer district encompassing nine lots on Far View Hill Road for the purpose of providing equitable public financing of the cost of providing sanitary sewer service within the district.

Location: Far View Hill Road

Reasons Supporting This Determination:

After considering the action contemplated and reviewing the Environmental Assessment Form prepared by the applicant and the Criteria for determining significance in the SEQR regulations (6 N.Y.C.R.R. Section 617.11), the Town Board finds that the proposed action will not have a significant impact on the environment based on the following finding:

1. The requirements of the State Environmental Quality Review Law have been complied with.

2. Creation of a Sewer District to incorporate nine lots on Far View Hill Road will not create any significant adverse impacts, and may prevent impacts that could have occurred in the absence of the creation of the district.

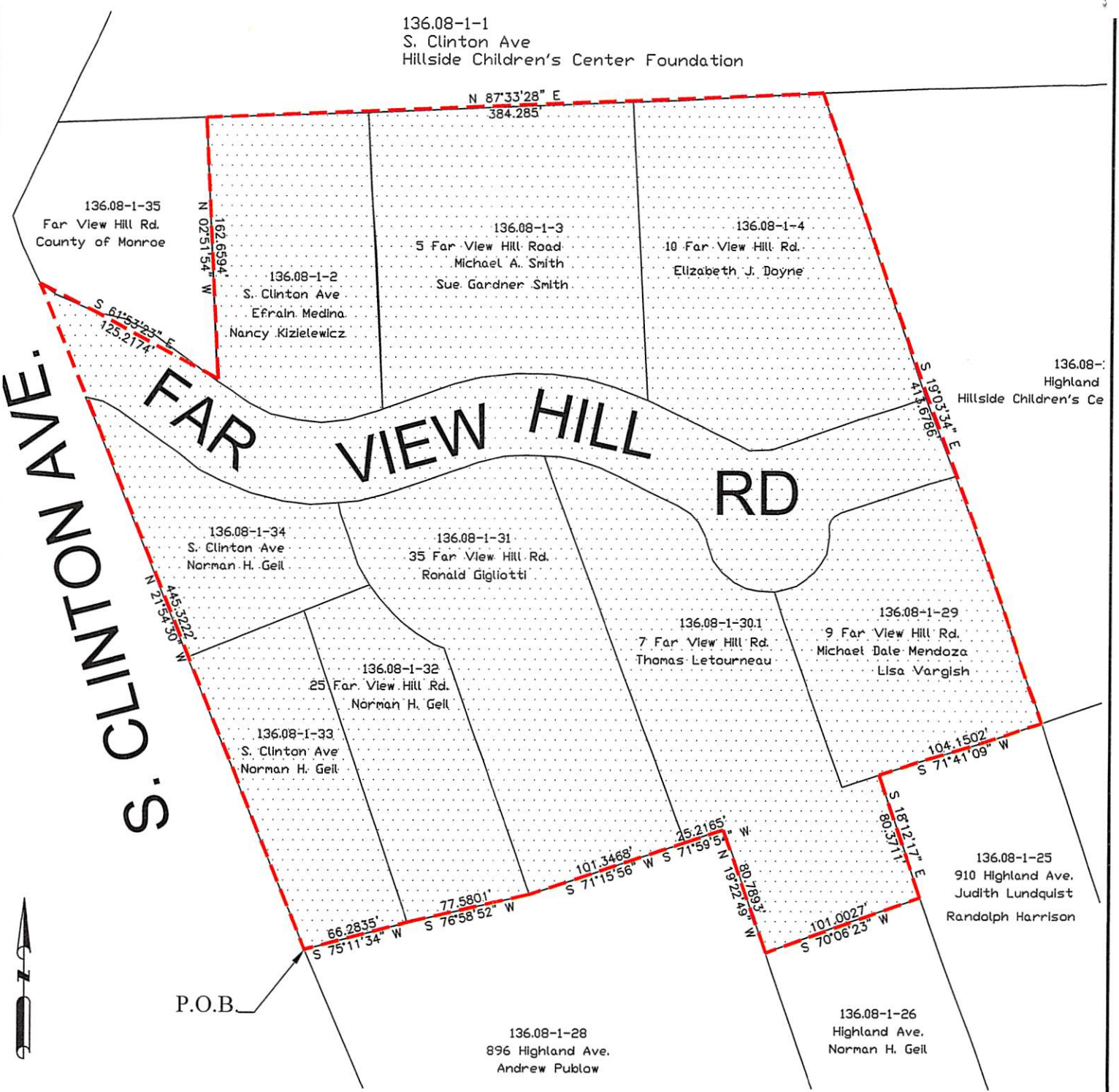
3. There will be no resources of value irreversibly lost.

For Further Information:

Contact Person: Ramsey A. Boehner, Environmental Review Liaison Officer

Address: Town of Brighton
2300 Elmwood Avenue
Rochester, N.Y. 14618

Telephone: (585) 784-5250



Boundary Map for Far View Hill Road Sewer District

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information

Name of Action or Project:
Far View Hill Road Sewer District

Project Location (describe, and attach a location map):
Far View Hill Road, located in the Town of Brighton

Brief Description of Proposed Action:
Creation of a sanitary sewer district encompassing nine lots on Far View Hill Road for the purpose of providing equitable public financing of the cost of providing sanitary sewer service within the district.

Name of Applicant or Sponsor:	Telephone: 585-784-5225
Mike Guyon, Town Engineer	E-Mail: mike.guyon@townofbrighton.org

Address:
2300 Elmwood Avenue

City/PO:	State:	Zip Code:
Rochester	New York	14618

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☑	☐
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:	☑	☐

3.a. Total acreage of the site of the proposed action? 5.267 acres
b. Total acreage to be physically disturbed? approx. .50 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? .74 acres

4. Check all land uses that occur on, adjoining and near the proposed action.
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☑ Residential (suburban)
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____
☐ Parkland

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations?	☐	☑	☐
b. Consistent with the adopted comprehensive plan?	☐	☑	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: Name:Not named, Reason:Environmentally sensitive, Agency:Rochester, City of, Date:3-14-86	☐	☑
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☑	☐
b. Are public transportation service(s) available at or near the site of the proposed action?	☐	☑
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☐	☑
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies:	☑	☐
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: water will not be disturbed during this project	☑	☐
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment:	☐	☑
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	☑	☐
b. Is the proposed action located in an archeological sensitive area?	☑	☐
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☑	☐
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:	☑	☐

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional
☐ Wetland ☐ Urban ☑ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☑	☐
16. Is the project site located in the 100 year flood plain?	☑	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☑ NO ☐ YES	☐	☑
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☑ YES storm water will be directed into the existing storm sewer catch basins		

	NO	YES
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	☑	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	☑	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	☑	☐

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

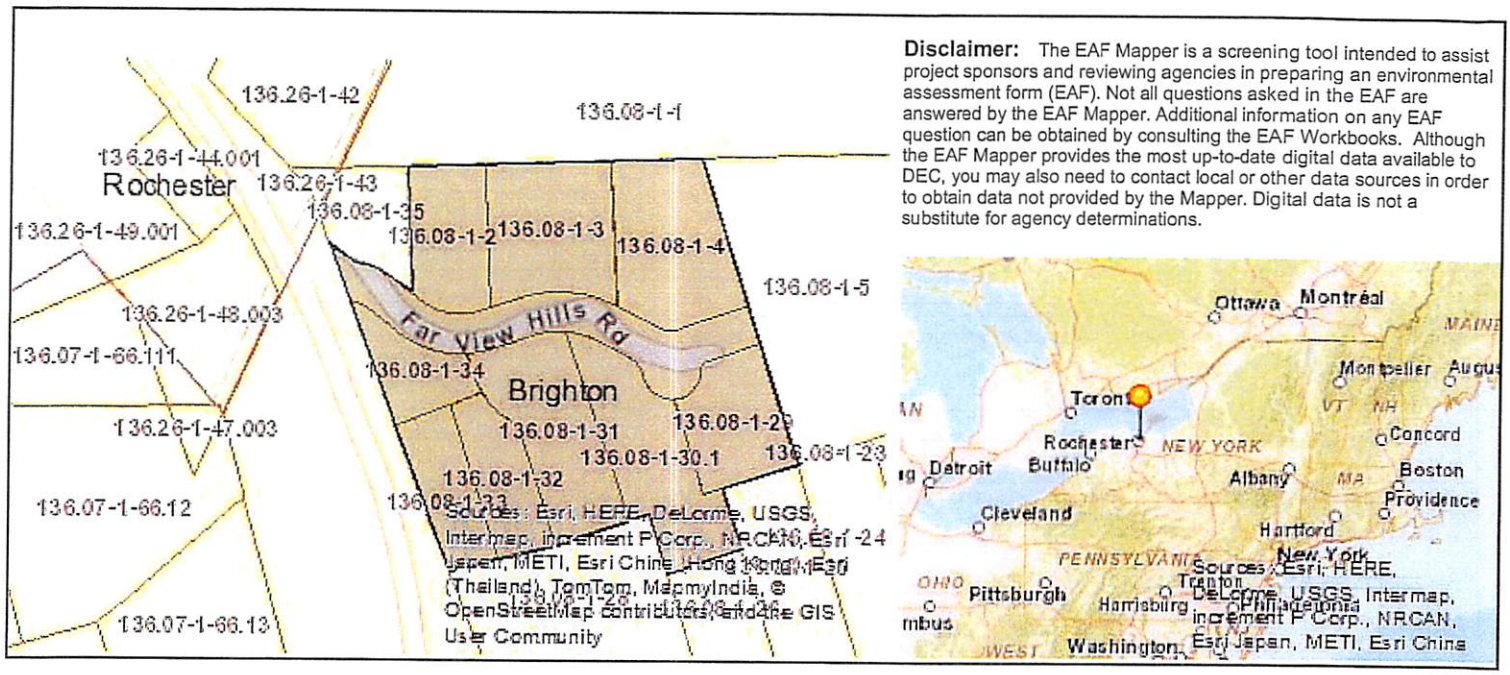
Applicant/sponsor name: Chad Roscoe Date: 4/30/15

Signature: Chad Roscoe

PRINT FORM

EAF Mapper Summary Report

Wednesday, April 22, 2015 11:08 AM



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

Part 1 / Question 7 [Critical Environmental Area]	Yes
Part 1 / Question 7 [Critical Environmental Area - Identify]	Name:Not named, Reason:Environmentally sensitive, Agency:Rochester, City of, Date:3-14-86
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

	NO	YES
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	☐	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	☐	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	☐	☐

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: _____ Date: _____

Signature: _____

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☑	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☑	☐
3. Will the proposed action impair the character or quality of the existing community?	☑	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☑	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☑	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☑	☐
7. Will the proposed action impact existing: a. public / private water supplies?	☑	☐
b. public / private wastewater treatment utilities?	☑	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☑	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☑	☐

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☑	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☑	☐

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☑ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Brighton Town Board	May 1, 2015
Name of Lead Agency	Date
Ramsey A. Boehner	Environmental Review Liaison Officer
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

Exhibit "A"

Boundary Description of
Far View Hill Road Sewer District

All that tract or parcel of land being a part of Town Lot 45, Township 13, Range 7, 2nd Division, Town of Brighton, County of Monroe, State of New York, and being more or less bounded and described as follows:

Beginning at a point, that point being the southwesterly property corner of 136.08-1-33; thence

1. N 21°54'30" W a distance of 445.32 feet to a point; thence
2. S 61°53'23" E a distance of 125.22 feet to a point; thence
3. N 02°51'54" W a distance of 162.66 feet to a point; thence
4. N 87°33'28" E a distance of 384.29 feet to a point; thence
5. S 19°03'34" E a distance of 413.68 feet to a point; thence
6. S 71°41'09" W a distance of 104.15 feet to a point; thence
7. S 18°12'17" E a distance of 80.37 feet to a point; thence
8. S 70°06'23" W a distance of 101.00 feet to a point; thence
9. N 19°22'49" W a distance of 80.79 feet to a point; thence
10. S 71°59'54" W a distance of 25.22 feet to a point; thence
11. S 71°15'56" W a distance of 101.35 feet to a point; thence
12. S 76°58'52" W a distance of 77.58 feet to a point; thence
13. S 75°11'34" W a distance of 66.28 feet to a point; which is the point of beginning, having an area of 5.267 acres

Tax Account Parcels
Included within
Far View Hill Road Sewer District

136.08-1-2
136.08-1-3
136.08-1-4
136.08-1-29
136.08-1-30.1
136.1-1-31
136.08-1-32
136.08-1-33
136.08-1-34

SCHEDULE B

Far View Hill Road Sewer District
Town of Brighton, Monroe County, New York

Engineer's Report

March 5, 2015

Far View Hill Road was constructed as part of the Dunn & Paul Subdivision in the 1920's, making it one of the oldest residential subdivisions in the Town of Brighton. Far View Hill Road was originally built as a private road which included a private combined sewer system serving the subdivision. The combined sewer system collects both sanitary sewage and storm water in one collection pipe and ultimately discharges to the City of Rochester combined sewer system on S. Clinton Avenue. The existing sewer system consists of approximately 685 feet of 8" diameter vitrified clay tile pipe.

The residential properties comprising the Dunn & Paul subdivision were not incorporated into a Town sanitary sewer district and there were and continue to be no method to fund the operation and maintenance of the sanitary sewer collection system.

The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. The proposed district will be a benefit charge district whose boundaries are illustrated in Figure 1.

Figure-1 Proposed District Boundary

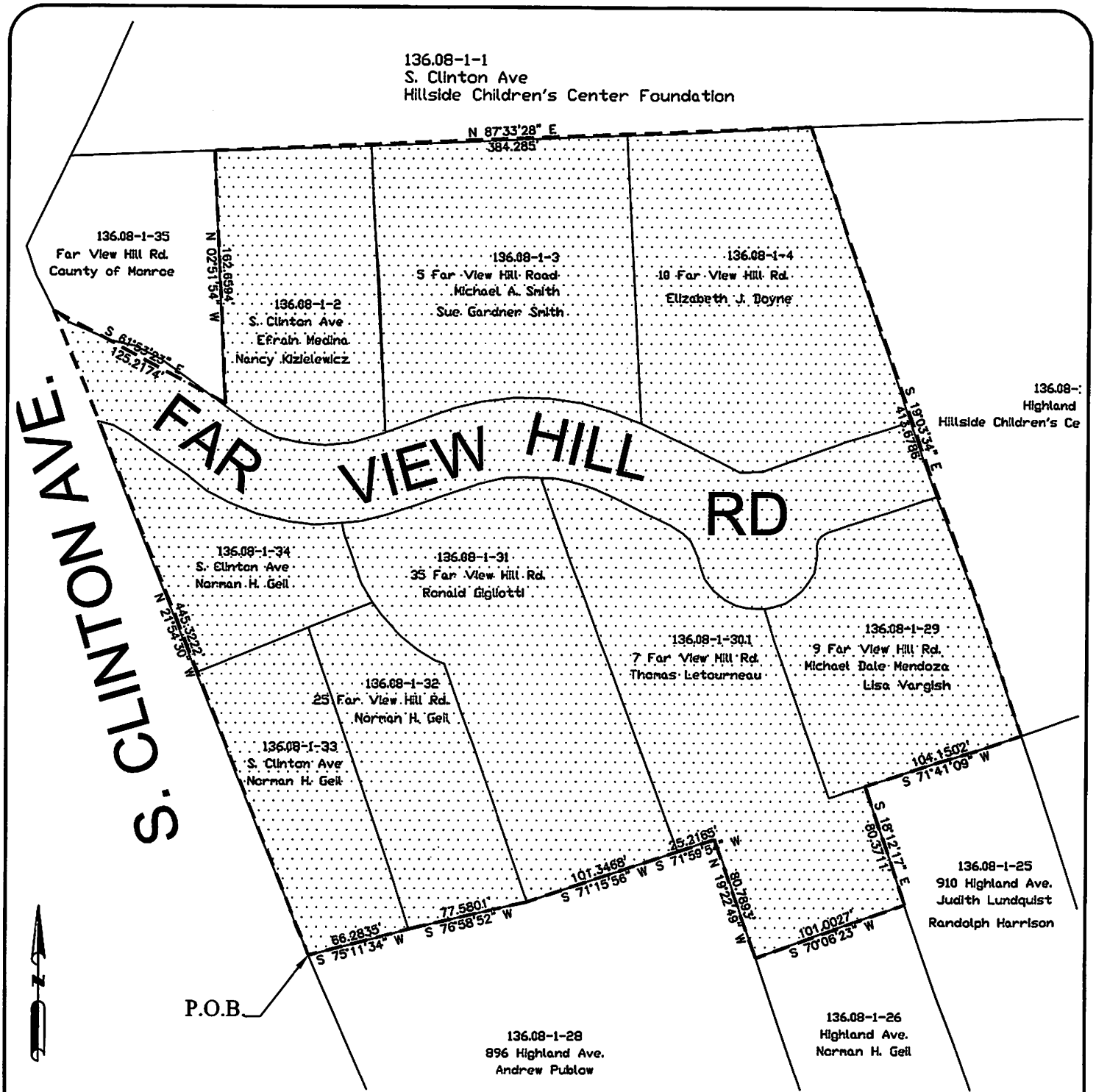
Because the system also serves as the storm sewer collection system for the roadway, any major improvements to the roadway stormwater collection system will be funded by the Highway Fund. Therefore, there is no capital improvements, acquisition of properties or facilities associated with the district formation. Hence, the district will incur no capital cost. The occupied residential properties within the sanitary sewer system will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. Vacant parcels will not be required to pay an operation and maintenance charge. Vacant parcels occupied by residential homes in the future will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. The properties within the district currently and will continue to pay Monroe County Pure Water, operation and maintenance, parcel and capital charges. Table-1 lists the charges associated with the district formation.

Table-1, District Charges

Description of Charge	2014 Charge
Town Operation and Maintenance, O&M, Charges, These charges will be consistent with the Brighton Consolidated Sewer District O&M charges	$68.02 per unit
Monroe County Pure Water District, MCPW, Capital Charge	$27.39
MCPW Operation and Maintenance Cost, (based on water use)	$1.45/1000 gallons
MCPW Parcel Charge	$1.00 per parcel

The costs shown above are based on 2014 costs. The Town Board will act as the Commissioners of the Far View Hill Road Sewer District and each year shall review and set forth the annual Operation and Maintenance charge.

The district formation process will follow the petition method identified in Article 12 Section 191 of New York State Town Law. The petition must be signed by the owners of residential taxable real property situate in the proposed district owning in the aggregate at least one-half of the assessed valuation of all the residential taxable real property of the proposed district. The petition will be presented to the Town Board who will schedule a public hearing for comment. Following the public hearing the Town Board will rule on the establishment of the proposed sanitary sewer district.



Boundary Map for Far View Hill Road Sewer District

Far View Hill Road Sewer District

Address		Owners	Owners	TAX ID	Assessed Valuation		Unit
#	Street				Signed	Unsigned	
6	Far View Hill Road	Efrain Medina	Nancy Kizielewicz	136.08-1-2	$ 228,000.00		P/S
7	Far View Hill Road	Kim Condon	Jason Condon	136.08-1-30.1	$ 580,000.00		P/S
9	Far View Hill Road	Michael Mendoza	Lisa Vargish	136.08-1-29	$ 429,000.00		P/S
10	Far View Hill Road	Elizabeth Doyne		136.08-1-4	$ 391,000.00		P/S
25	Far View Hill Road	Norman Geil		136.08-1-32	$ 335,000.00		P/S
		Norman Geil		136.08-1-33		$ 4,200.00	S
		Norman Geil		136.08-1-34		$ 12,900.00	S
35	Far View Hill Road	Ronald Gigliotti		136.08-1-31	$ 333,000.00		P/S
50	Far View Hill Road	Michael Smith	Sue Gardner Smith	136.08-1-3	$ 299,000.00		P/S

Total Assessed Value	***$ 2,595,000.00***	***$ 17,100.00***
Total Assessed District Value	***$ 2,612,100.00***	
% Assessesd Value of Petitions	***99%***	
Total Parcels in District	***9***	
Total Signed Parcels	***7***	***2***
% Signed Petitons	***78%***	

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DEPT. OF PUBLIC WORKS

PETITION

In the Matter of the Establishment
Of
The **Far View Hill Road Sewer District** in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

We, the undersigned, being owners of residential taxable real property situate in the proposed district hereinafter described in the Town of Brighton, County of Monroe, and State of New York, do hereby petition your Honorable Board to establish **the Far View Hill Road Sewer District** in such Town of Brighton, County of Monroe, and State of New York, outside of any incorporated village and wholly within the said Town of Brighton, which proposed District is bounded and described as set forth in the attached Schedule "A".

The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. Because the system also serves as the storm sewer collection system for the roadway, any major improvements to the roadway stormwater collection system will be funded by the Highway Fund. Therefore, there is no capital improvements, acquisition of properties or facilities associated with the district formation. Hence, the district will incur no capital cost. The occupied properties within the sanitary sewer system will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. Vacant parcels will not be required to pay an operation and maintenance charge. Vacant parcels occupied by a residential home in the future will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. The residential properties within the district currently and will continue to pay Monroe County Pure Water, operation and maintenance, parcel and capital charges. The charges associated with the district are derived on a benefit basis and are shown in the Engineer's Report contained in Schedule B.

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed on a benefit basis, levied and collected, in a manner consistent with the Brighton Consolidated Sanitary Sewer district charges therefrom, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges.

Dated: April 11, 2015 Address: 6 FAR View Hills Rd

Efrain D Medina
Signature

Efrain D. Medina
Print Name

Nancy Kizielewicz
Signature

Nancy Kizielewicz
Print Name

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 14th day of April, 2015, before me the undersigned, personally appeared _____, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Rosanne Egeling
_____
Notary Public

01EG5077603
ROSANNE EGELING
Notary Public, State of New York
Qualified in Monroe County
My Comm. Expires 5/12/15

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this _____ day of _____, 20____, before me the undersigned, personally appeared _____, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

_____
Notary Public

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DEPT. OF PUBLIC WORKS

PETITION
In the Matter of the Establishment
Of
The **Far View Hill Road Sewer District** in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

We, the undersigned, being owners of residential taxable real property situate in the proposed district hereinafter described in the Town of Brighton, County of Monroe, and State of New York, do hereby petition your Honorable Board to establish **the Far View Hill Road Sewer District** in such Town of Brighton, County of Monroe, and State of New York, outside of any incorporated village and wholly within the said Town of Brighton, which proposed District is bounded and described as set forth in the attached Schedule "A".

The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. Because the system also serves as the storm sewer collection system for the roadway, any major improvements to the roadway stormwater collection system will be funded by the Highway Fund. Therefore, there is no capital improvements, acquisition of properties or facilities associated with the district formation. Hence, the district will incur no capital cost. The occupied properties within the sanitary sewer system will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. Vacant parcels will not be required to pay an operation and maintenance charge. Vacant parcels occupied by a residential home in the future will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. The residential properties within the district currently and will continue to pay Monroe County Pure Water, operation and maintenance, parcel and capital charges. The charges associated with the district are derived on a benefit basis and are shown in the Engineer's Report contained in Schedule B.

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed on a benefit basis, levied and collected, in a manner consistent with the Brighton Consolidated Sanitary Sewer district charges therefrom, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges.

Dated: April 6, 2015

Address: 7 Far View Hills Rd. 14620

Signature

Kim Condon
Print Name

Signature

Jason Condon
Print Name

Signed & Returned 4-8-15

TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS

March 5, 2015

Jason J. Condon
Kim M. Condon
7 Far View Hill Road
Rochester, New York 14620

Re: Far View Hill Road Sewer District
District Petition

Dear Mr. & Mrs. Condon:

Far View Hill Road was constructed as part of the Dunn & Paul Subdivision in the 1920's, making it one of the oldest residential subdivisions in the Town of Brighton. Far View Hill Road was originally built as a private road which included a private combined sewer system serving the subdivision. The combined sewer system collects both sanitary sewage and storm water in one collection pipe and ultimately discharges to the City of Rochester combined sewer system on South Clinton Avenue. The residential properties comprising the Dunn & Paul subdivision were not incorporated into a Town sanitary sewer district and there were and continue to be no method to fund the operation and maintenance of the sanitary sewer collection system.

The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. We have attached a copy of the Sanitary Sewer District Petition for your consideration. The petition includes a description and map of the district along with a brief Engineer's Report outlining the costs associated with the new district.

Please review the attached petition and if acceptable, sign the petition, have your signature(s) notarized and return the completed petition to my attention at the below address. The petition must be signed by the property owner or owners identified on the property deed. Once we have received the petitions we will review the information for completeness and prepare a formal recommendation to the Town Board to begin the district formation process. The Town Board will receive this information and schedule a public hearing to review the application. The Town Board will consider the district formation following the public hearing.

Please direct any questions or comments to my attention. I would be glad to meet with you individually or as a group at your convenience to answer any questions or concerns.

Sincerely,

Michael E. Guyon
Phone No. 585-784-5225
Mike.guyon@townofbrighton.org

Attachment

RECEIVED
APR 17 2015
TOWN OF BRIGHTON
DEPT. OF PUBLIC WORKS

PETITION

In the Matter of the Establishment
Of
The **Far View Hill Road Sewer District** in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

We, the undersigned, being owners of residential taxable real property situate in the proposed district hereinafter described in the Town of Brighton, County of Monroe, and State of New York, do hereby petition your Honorable Board to establish **the Far View Hill Road Sewer District** in such Town of Brighton, County of Monroe, and State of New York, outside of any incorporated village and wholly within the said Town of Brighton, which proposed District is bounded and described as set forth in the attached Schedule "A".

The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. Because the system also serves as the storm sewer collection system for the roadway, any major improvements to the roadway stormwater collection system will be funded by the Highway Fund. Therefore, there is no capital improvements, acquisition of properties or facilities associated with the district formation. Hence, the district will incur no capital cost. The occupied properties within the sanitary sewer system will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. Vacant parcels will not be required to pay an operation and maintenance charge. Vacant parcels occupied by a residential home in the future will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. The residential properties within the district currently and will continue to pay Monroe County Pure Water, operation and maintenance, parcel and capital charges. The charges associated with the district are derived on a benefit basis and are shown in the Engineer's Report contained in Schedule B.

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed on a benefit basis, levied and collected, in a manner consistent with the Brighton Consolidated Sanitary Sewer district charges therefrom, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges.

Dated: APRIL 17, 2015

Address: 9 FAR VIEW HILLS

Signature

Signature

MICHAEL DALE MENDOZA
Print Name

LISA VARGISH
Print Name

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 17th day of April, 2015, before me the undersigned, personally appeared Michael Dale Mendoza personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Margaret Green Lull
Notary Public

MARGARET GREEN LULL
Notary Public - State of New York
Monroe County, Lic. 01LU6154299
Commission Expires Oct. 23, 2018

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 17th day of April, 2015, before me the undersigned, personally appeared Lisa Vargist, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Margaret Green Lull
Notary Public

MARGARET GREEN LULL
Notary Public - State of New York
Monroe County, Lic. 01LU6154299
Commission Expires Oct. 23, 2018

RECEIVED
MAR 18 2015
TOWN OF BRIGHTON
DEPT. OF PUBLIC WORKS

PETITION

In the Matter of the Establishment
Of
The **Far View Hill Road Sewer District** in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

We, the undersigned, being owners of residential taxable real property situate in the proposed district hereinafter described in the Town of Brighton, County of Monroe, and State of New York, do hereby petition your Honorable Board to establish **the Far View Hill Road Sewer District** in such Town of Brighton, County of Monroe, and State of New York, outside of any incorporated village and wholly within the said Town of Brighton, which proposed District is bounded and described as set forth in the attached Schedule "A".

The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. Because the system also serves as the storm sewer collection system for the roadway, any major improvements to the roadway stormwater collection system will be funded by the Highway Fund. Therefore, there is no capital improvements, acquisition of properties or facilities associated with the district formation. Hence, the district will incur no capital cost. The occupied properties within the sanitary sewer system will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. Vacant parcels will not be required to pay an operation and maintenance charge. Vacant parcels occupied by a residential home in the future will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. The residential properties within the district currently and will continue to pay Monroe County Pure Water, operation and maintenance, parcel and capital charges. The charges associated with the district are derived on a benefit basis and are shown in the Engineer's Report contained in Schedule B.

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed on a benefit basis, levied and collected, in a manner consistent with the Brighton Consolidated Sanitary Sewer district charges therefrom, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges.

Dated: 3·13, 2015

Address: 10 Far View Hills Rd.
Roch. NY 14610

Elizabeth Doyne
Signature

Elizabeth Doyne
Print Name

N/A
Signature

N/A
Print Name

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 13 day of March, 2015, before me the undersigned, personally appeared Elizabeth Doyne, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Brenee Michael

Notary Public

BRENEE S MICHAEL
Notary Public - State of New York
NO 01MI6309902
Qualified in Monroe County
My Commission Expires Aug 4, 2018

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this _____ day of _____, 20____, before me the undersigned, personally appeared _____, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

_____

Notary Public

Signed + returned 3-18-15

TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS

March 5, 2015

Elizabeth J. Doyne
10 Far View Hill Road
Rochester, New York 14620

Re: Far View Hill Road Sewer District
District Petition

Dear Ms. Doyne:

Far View Hill Road was constructed as part of the Dunn & Paul Subdivision in the 1920's, making it one of the oldest residential subdivisions in the Town of Brighton. Far View Hill Road was originally built as a private road which included a private combined sewer system serving the subdivision. The combined sewer system collects both sanitary sewage and storm water in one collection pipe and ultimately discharges to the City of Rochester combined sewer system on South Clinton Avenue. The residential properties comprising the Dunn & Paul subdivision were not incorporated into a Town sanitary sewer district and there were and continue to be no method to fund the operation and maintenance of the sanitary sewer collection system.

The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. We have attached a copy of the Sanitary Sewer District Petition for your consideration. The petition includes a description and map of the district along with a brief Engineer's Report outlining the costs associated with the new district.

Please review the attached petition and if acceptable, sign the petition, have your signature(s) notarized and return the completed petition to my attention at the below address. The petition must be signed by the property owner or owners identified on the property deed. Once we have received the petitions we will review the information for completeness and prepare a formal recommendation to the Town Board to begin the district formation process. The Town Board will receive this information and schedule a public hearing to review the application. The Town Board will consider the district formation following the public hearing.

Please direct any questions or comments to my attention. I would be glad to meet with you individually or as a group at your convenience to answer any questions or concerns.

Sincerely,

Michael E. Guyon
Phone No. 585-784-5225
Mike.guyon@townofbrighton.org

Attachment

RECEIVED
APR 17 2015
TOWN OF BRIGHTON
DEPT. OF PUBLIC WORKS

PETITION

In the Matter of the Establishment
Of
The **Far View Hill Road Sewer District** in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

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The Town of Brighton is proposing to form the Far View Hill Road Sewer District to provide a method to fund the operation and maintenance costs associated with the sanitary sewer system. Because the system also serves as the storm sewer collection system for the roadway, any major improvements to the roadway stormwater collection system will be funded by the Highway Fund. Therefore, there is no capital improvements, acquisition of properties or facilities associated with the district formation. Hence, the district will incur no capital cost. The occupied properties within the sanitary sewer system will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. Vacant parcels will not be required to pay an operation and maintenance charge. Vacant parcels occupied by a residential home in the future will be required to pay an operation and maintenance charge similar to that of the Brighton Consolidated Sewer District. The residential properties within the district currently and will continue to pay Monroe County Pure Water, operation and maintenance, parcel and capital charges. The charges associated with the district are derived on a benefit basis and are shown in the Engineer's Report contained in Schedule B.

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed on a benefit basis, levied and collected, in a manner consistent with the Brighton Consolidated Sanitary Sewer district charges therefrom, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges.

Dated: 4-17, 2015

Norman Gail
Signature

NORMAN GAIL
Print Name

Address: 245 FAR VIEW Hill
ROCH NY 14624

Signature

Print Name

RECEIVED
MAR 30 2015
TOWN OF BRIGHTON
DEPT. OF PUBLIC WORKS

PETITION

In the Matter of the Establishment
Of
The **Far View Hill Road Sewer District** in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

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Dated: 3/27/15, 2015

Ronald Gigliotti
Signature

RONALD Gigliotti
Print Name

#35

Address: 35 FAR View Hill
Rochester, N.Y. 14620

Ronald Gigliotti
Signature

Ronald Gigliotti
Print Name

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 27th day of March, 2015, before me the undersigned, personally appeared Ronald Gigliotti, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Loretta Hasselkus
Notary Public
Loretta Hasselkus
01HA6298555
Notary Public, State of New York
Qualified in Monroe County
My commission expires MARCH 17th, 2019

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this _____ day of _____, 20____, before me the undersigned, personally appeared _____, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

_____
Notary Public

Signed & returned - 3-30-15

TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS

March 5, 2015

Ronald Gigliotti
35 Far View Hill Road
Rochester, New York 14620

Re: Far View Hill Road Sewer District
District Petition

Dear Mr. Gigliotti:

Far View Hill Road was constructed as part of the Dunn & Paul Subdivision in the 1920's, making it one of the oldest residential subdivisions in the Town of Brighton. Far View Hill Road was originally built as a private road which included a private combined sewer system serving the subdivision. The combined sewer system collects both sanitary sewage and storm water in one collection pipe and ultimately discharges to the City of Rochester combined sewer system on South Clinton Avenue. The residential properties comprising the Dunn & Paul subdivision were not incorporated into a Town sanitary sewer district and there were and continue to be no method to fund the operation and maintenance of the sanitary sewer collection system.

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Please review the attached petition and if acceptable, sign the petition, have your signature(s) notarized and return the completed petition to my attention at the below address. The petition must be signed by the property owner or owners identified on the property deed. Once we have received the petitions we will review the information for completeness and prepare a formal recommendation to the Town Board to begin the district formation process. The Town Board will receive this information and schedule a public hearing to review the application. The Town Board will consider the district formation following the public hearing.

Please direct any questions or comments to my attention. I would be glad to meet with you individually or as a group at your convenience to answer any questions or concerns.

Sincerely,

Michael E. Guyon
Phone No. 585-784-5225
Mike.guyon@townofbrighton.org

Attachment

RECEIVED
APR 14 2015
TOWN OF BRIGHTON
DEPT. OF PUBLIC WORKS

PETITION
In the Matter of the Establishment
Of
The **Far View Hill Road Sewer District** in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

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Dated: APRIL 14, 2015

Address: 50 FAR VIEW HILL RD. ROCHESTER NY

[signature]
Signature

MICHAEL A. SMITH
Print Name

Sue Gardner Smith
Signature

Sue Gardner Smith
Print Name

TANYA M JOHNSON
NOTARY PUBLIC STATE OF NEW YORK
MONROE COUNTY, LIC. #01JO6237[illegible]
COMM. EXP. 03/24/2014

Tanya M. Johnson 4/14/15

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 14th day of April, 2015, before me the undersigned, personally appeared Michael A. Smith, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

TANYA M JOHNSON
NOTARY PUBLIC-STATE OF NEW YORK
MONROE COUNTY LIC. #01JO6237809
COMM. EXP. 03/28/2019

Tanya M. Johnson
Notary Public

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 14th day of April, 2015, before me the undersigned, personally appeared Sue E. Gardner-Smith, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) , and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

TANYA M JOHNSON
NOTARY PUBLIC-STATE OF NEW YORK
MONROE COUNTY LIC. #01JO6237809
COMM. EXP. 03/28/2019

Tanya M. Johnson
Notary Public

EXHIBIT NO 4

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that a memorandum dated April 27, 2015 from Director of Finance Suzanne Zaso regarding a request to authorize the acceptance of $260.00 in total additional contributions by various individuals and organizations to the Veterans Memorial Fund, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the acceptance of $260.00 in total additional contributions by various individuals and organizations to the Veterans Memorial Fund (TE 92.VETS) with heartfelt gratitude.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

TOWN OF BRIGHTON

SUZANNE ZASO, DIRECTOR OF FINANCE
2300 Elmwood Avenue
Rochester, NY 14618

MEMORANDUM

TO: The Honorable Town Board
FROM: Suzanne Zaso, Director of Finance
Date: April 27, 2015
Subject: Town of Brighton Veterans Memorial Fund Donations

It is with great pleasure that we request that Your Honorable Body authorize the acceptance of additional monetary donations received from generous area organizations and citizens, to the Town of Brighton for the Veterans Memorial Fund.

We have greatly appreciated the outpouring of community support and endorsement received for this project so far, and we sincerely hope that donations will continue.

The total additional amount of monies received is $260.00 and have been deposited into Account Number TE 92.Vets. (Veterans Memorial Fund).

Thank you.

EXHIBIT NO. 5

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated May 4, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute a renewal of the existing contract with Sensenigs Landscape Supply of Geneva, New York for Landfill Contracting Services for 2015, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a renewal of the existing contract with Sensenigs Landscape Supply of Geneva, New York for Landfill Contracting Services for 2015.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

May 4, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Landfill Contracting Services 2015 Renewal

Dear Chairperson Werner and Committee Members:

Last year the Town renewed a modified agreement with Sensenigs Landscape Supply of Geneva, New York. It is recommended to renew this year's contract with the same terms and conditions. I will be in attendance at your regularly scheduled May 5, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

cc: T. Anderson
M. Hussar
S. Zaso
A. Banker
K. Gordon

FASC.LANDFILL.CONTRATING.SERVICES.AGREEMENT.RECOMMENDATION.MARCH.2015.02

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

COPY

March 4, 2014

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Landfill Contracting Services 2014 and
Recommendation of Agreement Modification and Renewal

Dear Chairperson Werner and Committee Members:

As you will recall the Town previously entered into an agreement with Sensenigs Landscape Supply of Geneva, New York, for the above services approximately three years ago. Sensenigs has requested that the Town consider amending the agreement based upon the availability of excess yard waste material and market conditions. As proposed, the modified terms of the contract would be for an annual $8,000 flat fee paid to the Town for all material that Sensenig's would process, as well as extending the ability for the Town to renew an additional three years beyond this year's renewal. While this change would be a reduction in revenues realized from the past few years, the likelihood of the Town incurring charges to process our yard waste remains a distinct possibility if we were to solicit proposals for this service. Therefore, based upon today's discussions at FASC, as well as the quality job that Sensenig's has provided to the Town, I would recommend modifying our current contract as outlined above.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

cc: T. Anderson
M. Hussar
S. Zaso
A. Banker
K. Gordon

FASC.LANDFILL.CONTRATING.SERVICES.AGREEMENT.RECOMMENDATION.MARCH.2014.01

EXHIBIT NO. 6

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

WHEREAS, the Town Board previously referred the Incentive Zoning application by the Daniele Family for the redevelopment of properties at 2740 Monroe Avenue, 2750 Monroe Avenue, 2900 Monroe Avenue and a portion of 175 Allens Creek Road to the Planning Board for an advisory report pursuant to the Town Incentive Zoning Law, Chapter 209 of the Town Code; and

WHEREAS, the Planning Board reviewed said application at open meetings held on March 18, 2015 and April 15, 2015, and based on such review, directed the Planning Board Secretary to prepare and submit to the Town Board its advisory report with respect to such proposal; it is therefore

RESOLVED, that correspondence dated May 6, 2015 from Secretary of the Planning Board Ramsey A. Boehner, the Planning Board's Advisory Report to the Town Board on the proposed Clover Lanes redevelopment project together with correspondence dated April 14, 2015 from Tom and Kim Gillett regarding said project, be received and filed.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

May 6, 2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, N.Y. 14618

RE: Planning Board Advisory Report regarding an Incentive Zoning Letter of Intent dated February 18, 2015 requesting to demolish three commercial buildings and construct four new commercial buildings totaling 90,000 +/- sf at 2740 Monroe Avenue, 2750 Monroe Avenue, 2900 Monroe Avenue and 175 Allens Creek Road.

Dear Board Members:

At the March 18, 2015 and April 15, 2015 Planning Board Meetings, the Planning Board reviewed the above referenced matter and offers the following comments pursuant to Chapter 209, Article I of the Comprehensive Development Regulations. The Planning Board looks forward to providing additional project review and comment as requested by the Town Board when the following information and items are addressed and submitted to the Town.

1. A traffic impact study assessing the effects of the development's traffic on the existing roadway and intersections must be provided. The scope of the study should be developed based on discussions with the NYSDOT, MCDOT and the Town of Brighton. The Town of Brighton should hire a traffic consultant to assist with developing the scope and review of the study. The cost of the consultant should be borne by the applicant. The study should be reviewed and approved by the NYSDOT, MCDOT and the Town of Brighton.

2. The Incentive Zoning Letter of Intent dated February 18, 2015 indicates that as part of the proposed amenities the applicant has actively engaged property owners on the south side of Monroe Avenue to design and construct cross-access between parcels to utilize the new traffic signal. An access management plan must be prepared for the south side of Monroe Ave. The access management plan must demonstrate that shared access to the properties along Monroe Ave. is feasible and the plan must consider engineering and zoning constrains such as but not limited to topography, drainage, stormwater management, turning movements, setback requirements, coverage requirements and parking requirements. The plan must also identify who will be responsible to construct, own and maintain the access improvements.

3. It is important that the project address the safety and accessibility for all residents of the Town to and from the site, as well as within the site. The project should address and include multimodal (transit, bicycle, and pedestrian modes) traffic modes and improvements. The Planning Board recommends redesigning the project to better address walking, biking and transit.

4. The proposed project should include provisions for public transportation. The applicant should contact the Rochester Genesee Regional Transportation Authority to promote the use of public transportation to and within the proposed development.

5. The concept plan shows a trail along the north side of the project. The proposed trail should extend from Allen's Creek Rd. to Clover St. The Guide for the Development of Bicycle Facilities indicates that under most conditions, a recommended paved width for a two-directional shared use path is 10 feet with a minimum of 2-foot wide graded area adjacent to both sides of the path. Therefore, the minimum clear width of the trail should be 14 feet. The proposed trail must comply with ASSHTO guidelines. An access easement with a minimum width of 20 feet is generally requested for shared use trails. The appropriate roadway crossing improvements should be considered. The plan should also be revised to include bike racks.

6. The pedestrian access from Monroe Avenue should be redesigned to provide safe direct connection into the site and to the proposed buildings. Pedestrian way finding signage should be included as part of the plan.

7. The plan needs to be revised substantively to reduce impervious surface and include more parking lot landscaping to help break up the "sea of asphalt". The parking lot islands should remain green and should be considered for stormwater management and/or landscaping areas.

8. The proposed project includes the construction of large impervious surfaces which cause the immediate area to become warmer than the surrounding land forming an island of higher temperatures known as the "heat island effect". Trees of substantial size should be provided along roadways and parking areas to create a canopy large enough to offset the "heat island effect". In addition, light roof colors should be provided which further reduces this phenomenon.

9. Regional materials should be used to construct the proposed project. Additionally, a waste reduction plan should be developed whose intent is to divert a minimum of 50% of construction debris from the waste stream.

10. The Incentive Zoning application dated February 18, 2015 states, "The natural and organic foods market/grocery building will be constructed to LEED standards". The level of LEED standards that is proposed and a listing of the LEED components should be provided. The remaining three buildings should consider constructing to LEED standards.

11. Pervious pavements should be considered where applicable such as sidewalks, trails, parking areas and drive aisles.

12. The applicant should consider the installation of electric charging stations for electrical vehicles throughout the site.

13. The geometry of the access driveways are awkward and should be redesigned. The plan should also be revised to address interior site conflicts.

14. The Planning Board is concerned about the proposed size, scale and configuration of the proposed signage being inconsistent with the character of Monroe Avenue. Specific details of the proposed signage should be provided. The proposed signage should be required to go through the Town's normal sign review process.

15. At the April 15, 2015 Planning Board meeting, the Board received and filed the attached letter dated April 14, 2015 from Tom and Kim Gillett regarding the Application of the Daniele Family Company.

16. It is further recommended that the incentive zoning approval, if granted, does not include any commitment regarding the site plan layout or any commitment regarding approval of the proposed overall density, except as a maximum limit.

Respectfully Submitted,

Ramsey A. Boehner
Executive Secretary
Planning Board

attachment

105 Pickwick Drive
Rochester, NY 16618
April 14, 2015

Members of the Planning Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RECEIVED
APR 15 2015
TOWN OF BRIGHTON
BUILDING & PLANNING

RE: Application of Daniele Family Company

Dear Planning Board Members,

We read with dismay the Letter of Intent and request for Incentive Zoning for the redevelopment project proposed on Monroe Avenue by the Daniele Family Company.

The Proposal calls for 11 retail tenants in one large strip building, a drive thru bank, a drive thru Starbucks with outdoor seating, and a Whole Foods supermarket with a cafe and outside seating. All this is located off one of the busiest sections of highway in Monroe County, is contiguous to a heavily-used on-ramp for 590, and abuts an established residential neighborhood.

We're not fans of the crowded, "supersize-me" approach used by Pittsford in the recent development on Monroe Avenue east of Clover, and we especially don't feel this type of development is appropriate for Brighton.

Unlike the Letter of Intent's claims, the proposed project seems to be the antithesis of discussions held during the Monroe Avenue Charette, which envisioned the area between Clover and the 590 bridge as a gateway into Brighton. A pedestrian, bicyclist, and traffic friendly place with treed medians and lots of green space, and with business entrances onto Monroe that made sense and were safe for all traveling in the corridor. It's possible that the few trees remaining on the north side of the street will be removed.

This stretch of road was intended to calm—not create more—traffic as it entered the more residential and small business section of Monroe toward Twelve Corners. Major portions of this request for incentive zoning are contrary to that vision.

THE LARGER NEIGHBORHOOD

The triangular area bordered by Monroe, 590, Allens Creek, and Clover is split—roughly half business and half low density residential zoning. The area leans slightly toward more acreage with RLA zoning. The area is surrounded by homes and well-kept neighborhoods with lovely residential streets.

Previous town leaders sought to keep the residential feel of the neighborhood as evidenced by the brick "house" on Clover that houses a RG & E substation. They also zoned the 60' to 96' wide old Auburn Railroad bed (the old RG & E right-of-way) which runs between the residential and business zone as half RLA and half BF2. This was to protect and buffer the residential areas not vice-versa. This old right-of-way also contains a 10' pedestrian easement for the Auburn Trail.

In the late 1990's, when developers sought to substantially enlarge Clover Commons, the dual zoning of the right-of-way helped neighbors to successfully persuade the Town to scale down the plans into a more suitable, less encroaching development.

AVOIDING THE NEED FOR CONDITIONAL USE APPROVAL

None of the proposed buildings or uses are permitted under BF2 zoning.

If Palazzo Plaza was going through the traditional Planning Board approval process, every building and use suggested in this proposal would require the Planning Board's conditional use approval.

The Danieles are requesting that, as an incentive to them for redeveloping the property, that the Town Board approve these things via incentive zoning, and hence the applicant circumvents a lot of the traditional Planning Board process, especially on some fairly substantial matters. In so doing, public input is dramatically precluded.

This incentive zoning proposal requests that a number of conditional uses be allowed as incentives to the developer without further scrutiny including:

- A 50,000 sq ft building for a grocery store
- Cafe within the grocery store (there is a sign for a cafe in the list of signs)
- Outdoor seating
- A 34,000 sq ft strip mall for retail
- A bank with a drive-through facility
- An automatic teller
- Restaurant/coffee shop with drive-through facility and not enough in-line spaces
- Avoidance of a whole host of setback requirements
- Parking on residentially zoned land
- Building over the 10,000 sq ft/acre density required in BF2 zoning
- And lots of signage

We understand that incentive zoning provides for these kinds of things, but the overbuilding requested in this application does not seems to meet the spirit of what was intended by the incentive zoning. If the Town Board approves this application for incentive zoning, this means that neighbors and residents basically have no say in what happens on this property.

PARKING—25% of the proposed parking is on RLA zoned land

In addition to the proposed purchase of a portion of the RLA zoned church land, an 824 foot length by 30-48' along the back side of the properties is zoned residential. The old RG&E right-of-way runs along the back of these BF2 properties from Clover to Allens Creek, and it's apparent that the residential aspect of it has not been respected in the past, but it should be with this redevelopment.

According to Town Code 201-9 (A) 6: Where any street or other public way is abandoned in the manner authorized by law, the zoning district adjoining each side of such street or public way shall be

automatically extended to the center of the former right-of-way and all of the area included in the abandonment area shall then be subject to all regulations of the extended districts.

With respect to parking, we counted 466 spaces, including handicapped spots.
Approximately 300 parking spaces are clustered around Whole Foods, 20 at Starbucks, 109 to the front of the retail strip mall and the bank, and 37 behind the retail.

Of the 466 parking spaces, 116 or 25% are partially or wholly on residentially zoned land.

We strongly urge that any redevelopment of this property contain parking solely in the BF2 zoning.

IMPERVIOUS SPACE—2 acres of green space lost on Monroe, at the gateway to Brighton

The Town Code allows for up to 65% impervious space on BF2 properties. This incentive zoning application proposes a 40% greater building and parking lot coverage than allowed by code. The flagrant disregard of bulk requirements is disturbing.

For this incentive zoning application, the Daniele's are proposing 91% impervious space—6.6 acres of the 7.3 acres of the BF2 zoned land—leaving less than 0.66 acres of green space.

Under regular commercial development of the 7.3 acres zoned BF2, 35% (2.6 acres) should be green space and only 65% (4.7 acres) should be developed. Two acres of possible green space along Monroe Avenue are lost by this proposal.

(By the way, a major typo exists in the document on pg 9. The use of "65 feet" instead of "65%" almost made us miss this important point and may mislead others reading through the application.)

Having 91% versus 65% impervious space creates two problems. First, it means that along Monroe Avenue, this redevelopment will not reflect the vision articulated during the charette—of trees and green space along this gateway into Brighton.

And second, there's a problem with storm water run-off in this area. And this run-off does affect residential properties.

The application says this impervious coverage is approximately what currently exists—but that doesn't make it right. And who knows whether changes—including the addition of a deep area of crushed stones up to and over the trunks of a line of mature pines behind Clover Lanes—were made to properties over the years without proper approvals.

This redevelopment is starting from scratch, with complete demolition of the existing three properties. We strongly recommend that the Town of Brighton request that the Danieles downsize the proposed development appropriately and expand the aspects which might beautify the gateway into Brighton.

PROPOSED OPEN SPACE—Likely to remain undeveloped anyways

The "undeveloped open space" in this proposal is existing green space on a portion of the church's residentially zoned lot. The lot is situated between a RG&E substation and a private residence. The proximity to the substation makes it undesirable for anyone to purchase the property and build a residence next door.

This low-lying lot is part of the drainage system for the area. It is subject to frequent flooding in downpours and would have to remain green space anyways.

FUTURE DEVELOPMENT—Looking at the bigger picture

The letter of intent suggests several times that the First Baptist Church is facing financial hardship and needs the money from the breaking up and selling ~20% of their ten acre parcel to the Daniele's. Has the Town confirmed this assessment of First Baptist's needs by communicating directly with the church?

The sale of this property concerns us for a number of reasons. First, the church is located on a nice ten-acre "chunk" of residential land. If the church is facing hardship now, is it possible their future in this location may be limited and the property be sold? (Do the Danieles have the right of first refusal if this happens?)

So a major question needs to be addressed is: What might happen to the southeast corner of Allens Creek and Clover, especially if portions of the church's property are whittled away and it's sitting next to an oversized commercial development?

Might this entire area—if this Incentive zoning application is successful—eventually be rezoned for general commercial or office space?

We hope not. Right-sizing this development will go a long way to protecting the residential quality of Allens Creek and Clover and the surrounding neighborhoods.

So we think the town should keep options open for the possible future residential redevelopment of the church's land. We strongly recommend that the Town's response include the following conditions:

- No parking encroachment should be allowed on any portion of this land (and the existing encroachment should be dealt with in any redevelopment).
- All setbacks from residential land should be honored.
- All RLA land should be kept intact.
- All commercial development should respect the fact that this property abuts residentially zoned land.
- Fences should be installed defining and separating BF2 from RLA land. (This will help keep trash on the commercial property.)
- And any storm water runoff should be contained on the BF2 zoned property.

THE TRAIL—At the edge of a massive parking lot, stops abruptly, and ignored until now

We honestly find it puzzling that the Danieles are interested in the Auburn Trail after black topping and putting parking with speed bumps over the trail years ago. Pavement markings at Mario's provide no indication that the trail even exists.

Many of us have "made do" with the trail as it is, and we find the trade-offs proposed for the incentive zoning a poor amenity for a huge development that will significantly change the nature of our neighborhoods, decrease our property values, and inconvenience travel on Monroe.

We also find it interesting that the proposed circuitous trail "improvements" end right past Mario's and don't even extend to Allens Creek.

Who would be responsible for finishing those trail improvements and at what cost?

In the last few years, someone paved over the old potholed track/trail that ran across the old RG & E right of way property from Mario's to Allens Creek. There was no consideration at the time for the trail. It appears in looking at the maps that this "street" is actually situated on the RLA portion of the land. How did that happen?

Who paved this area? Was it approved by the Town? And if so, under what provisions? And why was the trail not clearly established at that time? Who maintains this "new street?"

It appears that until the trail was a convenient amenity for the Daniele's application, it received no consideration from them. In fact, they totally disregarded it's presence and the community's use of the trail.

It might have been a nice gesture for them, when Mario's was built or when they paved over RLA land, to firmly establish the trail years ago, making it safe, accessible, and inviting for public use.

TRAFFIC, THE LIGHT, AND THE DOT

The idea of rerouting traffic from the south side of Monroe businesses to a lane behind the buildings and the possibility of having a traffic light in the area were elaborated on most recently during the charette, as were a number of other traffic calming and landscaping ideas to enhance the entry into Brighton.

Many of the suggestions were ignored by the DOT when they recently redesigned this section of Monroe, spending millions of taxpayer dollars. If a light had made good sense, and if it would have helped to prevent accidents that have left people incapacitated for life, why wouldn't they have put a traffic light in during construction?

And why would they now sanction it?

Has anyone looked at what will happen to northbound traffic exiting off 590. Already traffic is sometimes backed up way past the exit ramp onto the highway, creating unsafe conditions.

Having an extra ingress/egress west of the light but immediately before the ramp onto 590 seems incredibly unsafe, especially with a line of 12 parking spaces along the ingress lane.

In addition, the egress lane is angled and creates a concern on two fronts: first, people drive incredibly fast on this stretch and enter the ramp at an accelerating speed, we think this puts drivers pulling out of the parking lot in a very vulnerable position. Second, when drivers are focused on oncoming traffic, they are faced away from east-bound pedestrians and cyclists. When the driver finds a break in traffic, they go, sometimes forgetting that the walkway which was clear a few seconds ago may not be anymore.

Our sleep was disturbed for months by the evening reconstruction of this portion of Monroe. Will all construction be during daytime hours?

Are the Danieles willing to pay for damage to the new road caused by the heavy construction equipment needed for demolition and construction of their project?

TRAFFIC ON CLOVER AND ALLENS CREEK

A concern for all residents in this area has been the steady increase of traffic over the years, presumably because of the commercial development on Monroe between Clover and French, and also because of the unrelenting development of land off Clover to the south of Brighton.

Discussions with the DOT to end right-on-red turns onto Clover (north and south) off Monroe were ignored, meaning there is often a constant flow of traffic off Monroe providing no "breathers" for cars and school buses to exit residential streets. In addition, at certain times of the day, a flow of cars exit north from Clover Commons. The speed limit makes no difference. People zoom up the hill from Monroe. We often get stuck at the top of Shoreham waiting for a long while.

The same is true of those trying to get on Clover from Warren and Clover Hills Drive on the south side of Monroe.

Any proposal that suggests the use of Clover as an entrance/exit point for development on Monroe should be defeated. Right now there is enough to watch for without what might become a constant stream of traffic from another source.

Our neighbors along Allens Creek have expressed similar complaints regarding increased traffic. With the pave-over of the once pot-holed right-of-way from Mario's to Allens Creek, we're sure there's a lot more use of this access road. Should there be—especially with the absolutely awful traffic at the Allens Creek/Monroe intersection?

With respect to traffic, it would be nice if the DOT and other traffic experts would really listen to and address the concerns of people who drive the corridor every day. It's our experience that they don't. Eliminating curb cuts isn't the only thing that's important.

Development on Monroe should be contained on Monroe whenever possible.

TAXES

Another proposed amenity for the Town—an increase in tax revenues—will be off-set by the decrease in revenues yielded by the reduced value of the surrounding residential properties.

In the last few years in the Shoreham-Pickwick neighborhood, many of the original homeowners have passed away and empty nesters have moved in resulting in a significant turnover of properties and the welcome influx of families with lots of young children. Our new neighbors are investing in substantial home improvements and updating.

Will they continue investing their money in a neighborhood whose future and property values are threatened by the over-development of Clover Lanes?

These new homeowners are Brighton's future—would you send them packing?

COMIDA

The Danieles propose to demolish three buildings with viable businesses each with employees. Presumably, a number of people will lose their jobs.

COMIDA funds have no place in redevelopment of this area. We do not see it as an amenity that they will not request COMIDA funding, especially when the applicant is using an increase of real estate taxes as a separate amenity.

BIG NAME BUSINESS

We recognize there are people in the community who would welcome a Whole Foods. We wonder if those people would share the same enthusiasm if the store was an Aldee's—the alternative mentioned (almost as a threat) by the Danieles at a neighborhood meeting.

We are also very aware of the empty promises made by developers re possible tenants. Take for example the oversized and treacherous to get into and out of Oak Hill Commons. Buckingham Properties promised boutiques and no medical offices. They ended up with lots of empty space, a financial office, an insurance office, a Huntingtons, and a temp employment agency, a plastic surgeon (now gone) and an art gallery—the only business that actually fulfills the vision. How quickly the up-scale retail vision was lost to reality!

One thing we appreciate about Brighton is the preponderance of non-national chain businesses. We like that Mario's is not an Olive Garden—we can go to Henrietta or Pittsford Plaza for that kind of business. Mamasan's is local, and the food is delicious.

The Danieles claim they have commitments to fill 60% of the strip mall. We can't help but wonder if the retail establishments they are courting are businesses—such as the Starbucks—that plan to relocate from one plaza on Monroe to this one. Or they are new local businesses. Or chain stores.

And if these businesses prove unsuccessful, will we end up with more nail or hair salons and spas? Or office space. Or medical space? We'd like to point out that there's a lot of empty store front space in Pittsford.

Perhaps keeping two popular restaurant sites open and updating the bowling alley as a family entertainment center might be a starting solution for this area. A newly paved parking lot with wonderful landscaping at Clover Lanes would be more in keeping with the family friendly nature of Brighton and the vision of the charette.

We urge the Planning Board to reject incentive zoning for this development. No traffic light can solve the incredible traffic problems created by over-volume at many times during the day and seasonally, too. Overdeveloping the site will create more traffic chaos, more accidents, and cause more traffic on Clover and Allens Creek as drivers reroute to avoid the traffic jams.

Let's keep the supersized-with-parking-lots approach to the east in Pittsford and let development in Brighton be smart, contained, and non-threatening to the future of surrounding neighborhoods.

Please include this letter in the public record on this proposed development.

Sincerely,

Tom and Kim Gillett

CC: Ramsey Boehner

EXHIBIT NO. 7

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated April 29, 2015 from Chief of Police Mark T. Henderson regarding a request to authorize the use of forfeited funds in the amount of $3,696.98 to purchase two additional video cameras for use as part of the Police Department's security system, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the use of forfeited funds in the amount of $3,696.98 to purchase two additional video cameras for use as part of the Police Department's security system, to be installed in the Police evidence/property room, and approves the budget transfers detailed in the above referenced correspondence.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196

Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

April 27, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Use of Forfeited Funds to purchase two additional video cameras to add to the security system

Dear Board Members:

You had previously approved the use of $55,970.41 for the installation of a video security system for the police department. The funding for this expenditure came from the proceeds of "Forfeited Property Account."

During the installation of the system it was determined that two additional cameras would need to be added to the system to cover the police evidence/property room (*an area that was not included in the original estimate*). I did consult with the Supervisor, Finance Director and Department of Justice prior to authorizing the additional cameras.

I propose that the "Proceeds of Forfeited Property" be used to fund this request. As previously stated I did consult with the United States Attorney's Office and they concur that the use of seized forfeiture asset funds for this purpose is an appropriate use. I request that appropriations in account **A.POLCE.3125 2.60** Facility Improvements be increased by $3,696.98. The total expenditure of $3,696.98 will be fully supported with the use of Forfeited Property account **A.889.JSTCE.**

Respectfully,

Mark T. Henderson
Chief of Police

Day Automation
dayautomation.com

HVAC & Access Control | Video Surveillance | Utility Metering

March 12, 2015

Investigator Timothy Karch
Brighton Police Department
2300 Elmwood Avenue
Rochester, New York
14618

Re: Two additional cameras for the Brighton Police Department Evidence Room.

Mr. Karch,

Day Automation is pleased to provide the following proposal for your review and approval.

Project Summary:
Two additional interior flush mount 1MP cameras are being proposed for the Brighton Police Department Evidence Room. The purpose of the cameras is to cover the three entry doors into the Evidence Room.

Scope of Work:

- Supply and setup (2) Interior Flush mount, 1MP cameras in the BPD Evidence Room.
- Includes all required cable, cable terminations and connections.
- Includes (2) Avigilon Camera connection license.
- Provide connection to (2) available POE Network Switch ports on the previously purchased 24 port network POE Switch and associated patch panel.

Clarifications and Exclusions:

- All required system programming, testing, and system commissioning performed by Day Automation.
- All cable and associated cable terminations furnished and installed by Day Automation.
- Provide connection to previously purchased 24 port Network POE switch.
- All network connectivity and static IP addresses will be provided by the customer.
- The two proposed interior cameras will be a 1MP interior cameras.
- All work to be performed during regular business hours (7:00AM to 3:30PM, Monday – Friday, excluding holidays).
- Day Automation technicians assume either free access or escorted access to all required areas of the facility during the installation.
- Includes 1 year warranty.
- Prices quoted herein will be honored for a period of 60 days.
- Sales or use tax not included

System Engineering to include the following:

- Submittals to include site specific riser diagrams, termination details, floor plans showing device locations and spec sheets. Day Automation requires the customer to furnish facility drawings in order to provide system As-Built drawings.
- Warranty, Close-Out Documentation.

Day Automation
dayautomation.com

Project management / Field Implementation:

- Coordinate the implementation of the project with the customer.
- Programming.
- Field testing.

Project Cost.....$3,696.98

Please be advised that this proposal was prepared and is in strict accordance with the requirements of Day Automation Systems NYS OGS contract PT-64059

Please contact me if you have any questions, or would like additional information.

Sincerely,

Eric Hylbert

Eric Hylbert
Day Automation
Account Executive
(585) 851-1532 Cell
(585)924-4698 Fax
eric.hylbert@dayautomation.com

EXHIBIT NO 8

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated April 29, 2015 from Chief of Police Mark T. Henderson regarding a request to authorize the acceptance of a contribution to the Police Department in the amount of $1,500.00 by the Rochester Area Community Foundation, be received and filed; and

BE IT RESOLVED, that the Town Board hereby gratefully accepts the contribution to the Police Department in the amount of $1,500.00 by the Rochester Area Community Foundation, to be used to support the Brighton Police Youth Explorer Program.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196

Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

April 29, 2015

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Dear Board Members:

Re: Donation

Recently, the Police Department received a donation of $1500.00 from the Rochester Area Community Foundation for the support of the Brighton Police Youth Explorer Program.

I request that the Town Board authorize the acceptance of this gift, and that the donation be recorded as revenue to the 2015 Police Department Operating Budget. I further request that the 2015 Police Department Operating Budget be amended to increase line **A.POLCE 3120 4.18 Program Supplies** by $1500.00 to be fully supported by an increase in **A.POLCE 3120.2705 Gifts and Donations.** I have attached a copy of my letter to the Rochester Area Community Foundation expressing the department's gratitude for this generous donation.

Sincerely,

Mark T. Henderson
Chief of Police

attachment

Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196

Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

April 29, 2015

Rochester Area Community Foundation
500 East Avenue
Rochester, New York 14607

Dear Community Partner:

I am writing to express my sincere appreciation for your thoughtful and generous donation to the Brighton Police Department.

The Brighton Police Department Youth Explorer Program provides young individuals with an opportunity to learn about careers in law enforcement through lectures, tours, and hands-on activities. Brighton Police Department Youth Explorers have been active participants in community service initiatives that include the Town pharmaceutical "take-back" events and Town electronic recycling events.

In keeping with the spirit of your donation, I have directed that the $1500.00 donation be placed in the budget line which supports the Brighton Police Department Youth Explorer Program.

On behalf of the entire Brighton Police Department, and the members of the Brighton Police Youth Explorer Program, I wish to thank you for your thoughtfulness and generosity.

Sincerely,

Mark T. Henderson
Chief of Police

EXHIBIT NO 9

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated May 1, 2015 from Town Planner Ramsey A. Boehner and correspondence dated May 4, 2015 from Director of Finance Suzanne Zaso regarding a request to authorize the Supervisor to execute an agreement with Barton & Loguidice, D.P.C. for a cost not to exceed $149,890.00 to provide professional services necessary to work with Town staff and the Comprehensive Plan Update Committee, for the Comprehensive Plan update and to make the budget transfers needed to make funding available for such services, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Barton & Loguidice, D.P.C. for a cost not to exceed $149,890.00 to provide professional services necessary to work with Town staff and the Comprehensive Plan Update Committee, for the Comprehensive Plan update and to make the budget transfers set forth in the Director of Finance's above referenced correspondence.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

May 1, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: Request for Proposals (RFP), Professional Consulting Services
Comprehensive Plan Update

Dear Councilperson Werner and Committee Members:

The Town Board authorized the preparation and solicitation of a request for proposals for professional consulting services for the Comprehensive Plan Update and the necessary environmental review as required by New York State Law. The updated Plan will support a variety of new initiatives that the Town wants to develop surrounding the areas of sustainability, economic development, land use, park planning, trail systems, transportation, environmental practices and LEED for Neighborhood Development. The Plan will also include a plan for the acquired open space/parkland along Westfall Rd. The Town of Brighton solicited a Request for Proposals for professional services for this project in February 2015. The Request for Proposals was advertised in the NYS Contract Reporter on February 11, 2015 and responses were requested by February 23, 2015. Over one hundred thirty (130) firms obtained copies of the RFP and three firms submitted responses to the Request for Proposals. These firms were, Barton & Loguidice, D.P.C., Fisher Associates, and Interface Studio LLC.

Town staff with the assistance of the Comprehensive Plan Update Steering Committee Members evaluated the proposals and selected all three consultants for interviews. Interviews were conducted by Town staff and members of the Steering Committee. After deliberation, the consultant Barton & Loguidice, D.P.C. is recommended based upon their understanding of the project scope, local knowledge, and experience with similar projects.

The Barton & Loguidice, P.E. price proposal indicates that a maximum not-to-exceed price to provide those services outlined in the RFP is $149,890. The grant funds from New York State Energy Research and Development Authority (NYSERDA) grant will be used to fund the consultant costs.

I am requesting that the FASC authorize the Supervisor to enter into an agreement with Barton & Loguidice, D.P.C. for a cost not-to exceed $149,890 to provide those professional services necessary to prepare the Comprehensive Plan in accordance with the scope outlined in the Request for Proposals.

I will be in attendance at your regularly scheduled May 5, 2015 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Ramsey A. Boehner
Town Planner

Cc: Suzanne Zaso
Tim Keef

TOWN OF BRIGHTON
Suzanne Zaso, Director of Finance
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
(585) 784-5210 Fax (585) 784-5396

May 4, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Amendment Budget for Comprehensive Plan Update

Dear Board Members:

In 2014 the Town was awarded a grant from the New York State Energy Research and Development Authority (NYSERDA) in the amount of $150,000 to engage the services of a consultant for the Town's Comprehensive Plan Update. When the 2015 Town Budget was prepared and adopted, only $100,000 was appropriated. I am requesting Town Board action to appropriate an additional $50,000 for engineering services under the Building and Planning Department's 2015 budget to be fully supported by an increase in anticipated grant funding of $50,000.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Suzanne Zaso
Director of Finance

Cc: Ramsey Boehner

EXHIBIT NO. 10

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated May 4, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute an agreement with OutSource P.C. Services to provide computer consulting and software maintenance services for the Fire Marshal's office, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with OutSource P.C. Services to provide computer consulting and software maintenance services in an amount not to exceed $600.00 for the Fire Marshal's office.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

May 4, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Computer Consulting Services - Fire Marshal's Office
Recommendation of Contract Award

Dear Chairman Werner and Committee Members:

The Fire Marshal's office requires periodic updating and maintenance assistance with their computer programs. As these programming needs have been customized specifically for the Fire Marshal's office, it is recommended to retain OutSource P.C. Services, as has been used in the past for these applications. Funds are available in the 2015 Budget in the amount of $600.00 for this purpose. Therefore, it is recommended to enter into a contract with said consultant and that the agreement be renewable on an annual basis in accordance with that year's budget.

I will be in attendance at your regularly scheduled May 5, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

cc: C. Roth
S. Zaso
A. Banker
M. Hussar
K. Gordon

FASC.COMPUTER.CONSULTING.AWARD.FIRE. MARSHAL.MAY.2015.01

EXHIBIT NO 11

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

WHEREAS, the Town of Brighton previously entered into an agreement with Barton & Loguidice for services in connection with the Monroe Avenue Green Innovation Grant Program (GIGP); and

WHEREAS, the Town desires to amend the contract to also obtain construction management services for the GIGP Project from Barton & Loguidice; now therefore

BE IT RESOLVED, that correspondence dated May 1, 2015 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the Supervisor to execute an amended agreement with Barton & Loguidice to provide construction observation services for the Monroe Avenue Green Innovation Grant Program (GIGP) Project for a cost not to exceed $16,000.00, be received and filed; and

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an amended agreement with Barton & Loguidice to provide construction observation services for the Monroe Avenue Green Innovation Grant Program (GIGP) Project for a cost not to exceed $16,000.00.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ☆ ROCHESTER, NEW YORK 14618 ☆ PHONE (585)784-5250 ☆ FAX (585)784-5368

May 1, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: Monroe Avenue GIGP Project
Construction Administration Services

Dear Councilperson Werner and Committee Members:

The Monroe Avenue Green Innovation Grant Project will complete its public participation phase on May 12, 2015 and the final project design has been approved by the NYSDOT. Hence, Town forces have begun construction of the green infrastructure improvements on the School District property and will shortly begin construction within the Monroe Avenue right of way. During construction I anticipate that Town forces will have questions regarding the project design. Although Town staff is intimately familiar with the project design there may be questions that would be best addressed by the design professional, Barton and Loguidice. At our request, Barton and Loguidice provided an estimate of nominal construction observation services that would be expected during the construction of the project. This estimate was based on providing 4 hours a week of construction observation services for 4 months of construction in 2015 and 2016. The total estimated cost to perform these services is $16,000.00. This estimate represents a not-to-exceed budget which would only be used at the Town's request.

We contacted the Environmental Facilities Corporation who confirmed that these construction observation services are fundable through the existing grant.

I am requesting that FASC recommend that the Town Board modify Barton And Loguidice's agreement to include construction observation services for a fee not-to- exceed $16,000. These services will be performed at the request of the Town of Brighton and reimbursed using funds from the GIGP grant.

I will be in attendance at your regularly scheduled May 5, 2015 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.
Department of Public Works

Cc: Suzanne Zaso
Tim Keef

EXHIBIT NO. 12

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated April 27, 2015 from Chief of Police Mark T. Henderson regarding a request to authorize the use of $5,000.00 in forfeited funds for the purpose of conducting a pilot test for the use of body cameras by Police Officers in the Town, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the use of $5,000.00 in forfeited funds for the purpose of conducting a pilot test for the use of body cameras by Police Officers in the Town and further approves of the budget transfers outlines in the above referenced correspondence.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196

Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

April 27, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Body Cameras

Dear Board Members:

I would like to add body cameras to the Brighton Police Department. There are many products on the market. I would like to pilot test some body cameras to see if they will meet the needs of our department.

I propose that the "Proceeds of Forfeited Property" be used to fund this request. I did consult with the United States Attorney's Office and they concur that the use of seized forfeiture asset funds for this purpose (pilot testing) is an appropriate use. I request that appropriations in account **A.POLCE.3125 2.17** Law Enforcement be increased by **$5,000.00**. The total expenditure of this pilot test will not exceed **$5,000.00** and will be fully supported with the use of Forfeited Property account **A.889.JSTCE**.

Respectfully,

Mark T. Henderson
Chief of Police

EXHIBIT NO. 13

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated May 4, 2015 from Director of Finance Suzanne Zaso regarding a request to authorize the Supervisor to execute a Third Party Custodian Agreement between First Niagara Bank, NA, the Federal Home Loan Bank of New York and the Town, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a Third Party Custodian Agreement between First Niagara Bank, NA, the Federal Home Loan Bank of New York and the Town.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

TOWN OF BRIGHTON

SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

May 4, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Custodian Agreement for Collateral at First Niagara Bank

Dear Board Members:

We recently received notification from First Niagara Bank that their Collateral Agent for public funds, JPMorgan Chase Bank N.A., was resigning. First Niagara has selected Federal Home Loan Bank of New York as the successor third party custodian.

To continue the collateralization of the Town's public funds without interruption, I am recommending that the Town Board take action to authorize the Supervisor to execute a Third Party Custodian Agreement between First Niagara Bank, N.A., Federal Home Loan Bank of New York, and the Town.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Suzanne Zaso
Director of Finance

EXHIBIT NO 14

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated May 4, 2015 from Director of Finance Suzanne Zaso regarding a request to authorize the Supervisor to execute an amendment to the VISA Credit Card Program agreement with M & T Bank to allow for issuance of commercial credit cards and to amend the existing Charge and Credit Card Use Policy pertaining to assignment and use of credit and/or charge cards, be received and filed; and

BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an amendment to the VISA Credit Card Program agreement with M & T Bank to allow for issuance of commercial credit cards and to amend the existing Charge and Credit Card Use Policy pertaining to assignment and use of credit and/or charge cards in accordance with the above referenced correspondence.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

TOWN OF BRIGHTON
Suzanne Zaso, Director of Finance
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
(585) 784-5210 Fax (585) 784-5396

May 4, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Amendment to the Town's Charge and Credit Card Use Policy
Amendment to VISA Card Agreement with M&T Bank

Dear Board Members:

The Town's current Charge and Credit Card Use Policy, as amended on 5/28/14, only allows for major credit cards (such as VISA and Mastercard) to be assigned to and used by the Finance Department. Some Town purchases, such as those via the internet, require that payment be made via a major credit card. In addition, on occasion it becomes necessary for an employee to have to use their own personal credit card or cash for expenditures such as out-of-town travel that they must then seek reimbursement for from the Town which can take up to a few weeks.

In order to make such purchases easier on the departments and employees, I am proposing that the Town Board take action to amend the existing Charge and Credit Card Use Policy to allow for the assignment and use of a major credit card to individual departments or employees upon proper approval from the Finance Department. I am also requesting authorization of the Supervisor to execute an amendment to the VISA Card Program Agreement with M&T Bank to allow for the issuance of commercial cards to the Town. The use of any and all major credit cards or charge cards will still fall under the guidance of the Town's Procurement Policy and Procedures.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Sincerely,

Suzanne Zaso
Director of Finance

EXHIBIT NO. 15

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated May 5, 2015 from Director of Recreation Rebecca J. Cotter regarding a request to approve the appointment of Michelle Aman as the new Recreation Supervisor for the Recreation Department for a probationary period of 52 weeks and at a starting salary of $42,788.20 (Group 4, Step 1, 35 hours/week), be received and filed; and

BE IT RESOLVED, that the Town Board hereby appoints Michelle Aman as the new Recreation Supervisor for the Recreation Department for a probationary period of 52 weeks and at a starting salary of $42,788.20 (Group 4, Step 1, 35 hours/week).

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

TOWN OF BRIGHTON
RECREATION DEPARTMENT

220 Idlewood Rd.
Rochester, NY 14618

(585) 784-5260
Fax: (585) 784-5365

May 5, 2015

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Dear Board Members:

I respectfully request that the honorable Town Board approve the appointment of Ms. Michelle Aman as the new Recreation Supervisor for the Recreation Department. Ms. Aman has successfully completed the Recreation Supervisor exam as required by Monroe County Civil Service and is one of the top scores on the list. All required Civil Service procedures have been followed in making this recommendation. Ms. Aman will remain on probation for a period of 52 weeks in accordance with the Personnel Policies as set by the Town. The starting salary for Ms. Aman will be $42,788.20/year (group 4, step 1, 35 hours/week). This salary has been accounted for in the 2015 Recreation budget

Thank you for your time and consideration in this matter. Please let me know if you have any questions that I may assist you with.

Sincerely,

R. Cotter

Rebecca J. Cotter
Recreation Director
Town of Brighton

Cc: Tricia Van Putte, Human Resources Manager
Suzanne Zaso, Finance Director
Mary Ann Hussar, Assistant to the Supervisor

EXHIBIT NO. 16

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 13th day of May, 2015.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

LOUISE NOVROS
CHRISTOPHER K. WERNER

Councilpersons

BE IT RESOLVED, that correspondence dated April 29, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to approve the appointment of Terry Pollack as a Construction Equipment Operator in the Highway Department for a probationary period of 26 weeks and at a starting wage of $30.08 per hour in accordance with the current CSEA wage schedule which wage will increase to $30.82 per hour upon the successful completion of the probationary period also in accordance with the current CSEA wage schedule, be received and filed; and

BE IT RESOLVED, that the Town Board hereby appoints Terry Pollack as a Construction Equipment Operator in the Highway Department for a probationary period of 26 weeks and at a starting wage of $30.08 per hour in accordance with the current CSEA wage schedule which wage will increase to $30.82 per hour upon the successful completion of the probationary period also in accordance with the current CSEA wage schedule.

Dated: May 13, 2015

William W. Moehle, Supervisor	Voting	____
Louise Novros, Councilperson	Voting	____
Christopher K. Werner, Councilperson	Voting	____

Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

April 29, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Proposed Construction Equipment Operator Promotion at the Highway Department

Dear Chairperson Werner and Committee Members:

As you are aware, recent retirements at the Highway Department have created vacancies that should be filled in order to maintain the operational efficiency of the department. At this time I am recommending that Mr. Terry Pollack be promoted to the position of construction equipment operator pending Town Board action and subsequent Civil Service approval. I further recommend that Mr. Pollack begin at the starting rate of $30.08 per hour, per the current CSEA wage schedule, with a 26 week probationary period effective as of May 18, 2015. Pending successful completion of the probationary period the rate would be adjusted to $30.82 per hour, again per the CSEA wage schedule. This position and salary has been accounted for in the 2015 budget, and said opening was posted in accordance with our current CSEA agreement with Mr. Pollack being the most qualified candidate from a total of six interested applicants. He is well qualified to serve in this capacity and will compliment our existing staff in this capacity.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled May 5, 2015 meeting in the event that you have any questions regarding this matter.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

cc: T. Anderson
S. Zaso

FASC.CEO.RECOMMENDATION.POLLACK.APRIL.2015.01