

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Tuesday June 2, 2015 Meeting

Attendees: Councilmembers Christopher Werner, Jason DiPonzio, and Louise Novros, Supervisor William Moehle, Kenneth Gordon, Daniel Aman, Ramsey Boehner, Tim Keef, Mike Guyon, Rebecca Cotter, Dennis Meitz of Brighton Volunteer Ambulance, and Suzanne Zaso (as Staff to the Committee).

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Town Bid/Proposal Authorizations and Awards:

Bids for Replacement Ambulance (Ambulance District / Finance Dept.) – The FASC discussed with Dennis Meitz of BVA the request from Andrew Robinson for Town Board action for permission to seek bids for one replacement ambulance for the Brighton Ambulance Services Special District. Per BVA, the only current manufacturer of a one-piece body Sprinter style ambulance is Mercedes. The district purchased its first Mercedes Sprinter ambulance in 2013. The FASC recommends the Town Board take favorable action on this matter.

Bid Award for Pervious Concrete for Monroe Ave. GIGP Project (Public Works) – The FASC discussed with Tim Keef his request for Town Board action to award a bid in the amount of \$35,000 to Hanson Aggregates NY, LLC for pervious concrete to be used in the Monroe Avenue GIGP project and to authorize change orders up to 10% of the project in total. The FASC recommends the Town Board take favorable action on this matter.

Authorization to Seek Proposals for Consulting Services for Palazzo Plaza Project (Building & Planning) – The FASC discussed with Ramsey Boehner his request for Town Board authorization to seek proposals for professional consulting services relating to the incentive zoning application for the Palazzo Plaza project by the Daniele Family. The FASC recommends the Town Board take favorable action on this matter.

Rejection of Bids (Public Works) – The FASC discussed with Mike Guyon his request for Town Board action to reject all bids received for the Crittenden Road Sidewalk project and to seek authorization to revise plans and complete project utilizing a Monroe County contract. The sole bid came in much higher than budgeted. The FASC recommends the Town Board take favorable action on this matter.

Grant Authorizations and Acceptances:

Grant Acceptance for Highland Avenue Improvements (Highway) – The FASC discussed with Tim Keef his request for Town Board action to accept a NYSDOT (Multi-Modal funding) grant in the amount of \$165,000 for improvements on Highland Ave and to authorize the Supervisor to execute any related documents. The FASC recommends the Town Board take favorable action on this matter.

Contracts and Contract Change Orders:

Contract for Asbestos Remediation (Facilities) – The FASC discussed with Tim Keef his request for Town Board authorization to execute a contract with Hazardous Removals of Rochester to remove asbestos around a heat exchanger in Town Hall.

The FASC recommends the Town Board take favorable action on this matter.

Contract for Pool Usage by JCC (Recreation) – The FASC discussed with Rebecca Cotter her request for Town Board authorization of the Supervisor to execute an agreement with the Jewish Community Center to allow JCC members to use the Brighton High School pool during Town scheduled pool hours.

The FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

Amend Budget for Truck Repairs (Sewer Dist.) – The FASC discussed with Tim Keef the request from Tim Anderson for Town Board action to amend the Sewer District budget to appropriate insurance recoveries in the amount of \$3,804.65 received for damages to a department pick-up truck.

The FASC recommends the Town Board take favorable action on this matter.

Budget Amendment and Contract Authorization for Fence Repair (Business Improvement Dist.) – The FASC discussed with Tim Keef his request for Town Board action to appropriate \$1,200 from fund balance in the Business Improvement District to repair a stockade fence and to authorize a contract with New York State Fence for these services.

The FASC recommends the Town Board take favorable action on this matter.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Request to Name Volunteer Student Intern for SOC (Sustainability Oversight Committee) – The FASC discussed with Mike Guyon his request for Town Board action to name a new volunteer intern to the SOC to support Climate Smart Community initiative.

The FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

The FASC discussed the recent electronics recycling event with Councilperson Louise Novros.

Matters Tabled for Research and/or Discussion:

No matters for this meeting.

Executive Session:

The FASC went into two executive sessions. Councilmember Jason DiPonzio moved (and seconded by Councilmember Christopher Werner) to go into executive session at 4:00 pm to discuss employment of particular people. Councilmember DiPonzio moved (and seconded by Councilmember Werner) to exit executive session at 4:48 pm.

At 5:24 pm Councilmember DiPonzio moved (and seconded by Councilmember Werner) to go into executive session to discuss the employment of particular people. Councilmember DiPonzio moved (and seconded by Councilmember Werner) to exit executive session at 5:47 pm.

Next Meeting:

The next REGULAR meeting of the Town Board's Finance and Administrative Services Committee is scheduled for **Tuesday June 16, 2015 beginning at 3:30 pm** and will be held in the Stage Conference Room at Town Hall.