

MINUTES OF TOWN BOARD MEETING  
OF THE TOWN OF BRIGHTON, COUNTY OF  
MONROE, NEW YORK, HELD AT THE  
BRIGHTON TOWN HALL, 2300 ELMWOOD  
AVENUE, ROCHESTER, NEW YORK  
April 22, 2015

Present:

Supervisor William Moehle  
Councilmember James Vogel  
Councilmember Louise Novros  
Councilmember Jason DiPonzio  
Councilmember Christopher Werner

Daniel Aman, Town Clerk  
Kenneth Gordon, Attorney for the Town  
Mark Henderson, Chief of Police  
Tim Keef, Commissioner of Public Works  
Suzanne Zaso, Director of Finance

**MEETING CALLED TO ORDER AT 7:03 PM:**

**PRESENTATIONS:**

Earth Day Proclamation – April 22, 2015  
Arbor Day Proclamation – April 24, 2015  
Town of Brighton 2014 Financial Statement Review – Presented by Raymond F. Wager CPA, P.C.

**OPEN FORUM:**

Jim Coffey  
Ben Werzinger  
Tom Gillette  
David Grant  
Ari Chodos  
Judy Schwartz

**APPROVAL OF AGENDA:**

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to approve the agenda with additional communications from the Open Forum and the report from the auditors

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**COMMUNICATIONS:**

**FROM** Miguel Cernichiari to Supervisor dated April 7, 2015 regarding the proposed Clover Lanes redevelopment project.

**FROM** Ellen Eber to Supervisor dated April 9, 2015 regarding the proposed Clover Lanes redevelopment project.

**FROM** David E. Laiacona to members of the Town Board dated April 10, 2015 regarding the proposed Clover Lanes redevelopment project.

**FROM** Marlow B. Hagood to members of the Town Board dated April 10, 2015 regarding the proposed Clover Lanes redevelopment project.

**FROM** Richard Cooper to Supervisor and members of the Town Board dated April 14, 2015 regarding the proposed Clover Lanes redevelopment project.

**FROM** Ben Werzinger Chairman, Care for Clover to Supervisor and members of the Town Board dated April 19, 2015 regarding the proposed Clover Lanes redevelopment project.

**FROM** David Grant – prepared remarks presented to members of the Town Board during open forum regarding the proposed Clover Lanes redevelopment project.

**FROM** Ari Chodos – prepared remarks presented to members of the Town Board during open forum regarding the proposed Clover Lanes redevelopment project.

**FROM** Raymond J. Wager, CPA P.C. – Town of Brighton Basic Financial Statements for year ending December 31, 2014

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner to receive and file the aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**COMMITTEE REPORTS:**

Parks and Recreation & Community Services – Next meeting 4/27/2015 at 4:30 PM at Brookside  
 Finance and Administrative Services - Next meeting 5/5/2015 at 3:30 PM in the Stage Conference Room  
 Public Safety Services – Next meeting 5/12/2015 at 8:00 PM in the Downstairs Meeting Room  
 Public Works Services – Next meeting 5/6/2015 a 9:00 AM in the Downstairs Meeting Room

**NEW BUSINESS:**

**MATTER RE:** Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute addendum to the 2012 agreement with Assessment and Valuation Services Co. to include professional services for 2015 with approval for annual renewal thereafter in an amount not to exceed \$2,500 (see Resolution #1 and letter dated March 23, 2015 from Elaine Ainsworth, Town Assessor).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute amended agreement with the New York State Dept. of Transportation to extend snow and ice control services on state roads for the 2016/2017 season (see Resolution #2 and letter dated March 28, 2015 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute agreement with M/E Engineering P.C. to provide professional design and construction administration services for the proposed HVAC improvements within the Public Safety Wing of the Town Hall (see Resolution #3 and letter dated April 10, 2015 from Michael Guyon, P.E. Town Engineer).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to accept funding from Lifespan of Greater Rochester to be used for Elder Abuse training within the Police Department and to support same with the appropriate budget appropriations for expenditures and revenue (see Resolution #4 and letter dated April 1, 2015 from Police Chief Mark Henderson).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Set Public Hearing for May 27, 2015 to consider proposed Extension #100 to the Brighton Consolidated Sanitary Sewer District for property located at 59 Collingsworth Drive (see Resolution #5, letter dated April 16, 2015 from Chad Roscoe, Town Jr. Engineer and all related documents).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Set Public Hearing for May 27, 2015 to consider proposed Extension #1 to the Brighton Westerloe Avenue Refuse District for property located at #116 Westerloe Avenue (see Resolution #6, letter dated April 16, 2015 from Chad Roscoe, Town Jr. Engineer and all related documents).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MOTION TO GO INTO EXECUTIVE SESSION AT 8:42 PM:**

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel to go into executive session to discuss the employment of a particular person

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel to come out of executive session at 9:03 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MEETING ADJOURNED AT 9:04 PM:**

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to adjourn at 9:04 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**CERTIFICATION:**

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting

held on the 22<sup>nd</sup> day of April 2015 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York.

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

April 22, 2015

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>261,799.11</u>
D - HIGHWAY		<u>102,981.38</u>
L - LIBRARY		<u>12,781.30</u>
SF - FIRE DIST		<u>601.87</u>
SR-REFUSE DISTRICT		<u>67,392.68</u>
SS - SEWER DIST		<u>38,513.89</u>
TA - AGENCY TRUST		<u>29,345.19</u>
	TOTAL \$	<u>513,415.42</u>

UPON ROLL CALL

MOTION CARRIED \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
SUPERVISOR\_\_\_\_\_  
COUNCIL MEMBER\_\_\_\_\_  
COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

\_\_\_\_\_  
DATE\_\_\_\_\_  
TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22d day of April, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that a memorandum dated March 23, 2015 from Town Assessor Elaine K. Ainsworth and a memorandum dated April 15, 2015 from Town Assessor Elaine K. Ainsworth regarding a request to authorize the Supervisor to execute an extension of the Town's contract with Assessment and Valuation Services Company for professional services for 2015 at a cost not to exceed \$2,500.00 and to further authorize the Supervisor to execute extensions in future years for the same services with Assessment and Valuation Services Company as long as the annual cost does not exceed \$2,500.00, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute an extension of the Town's contract with Assessment and Valuation Services Company for professional services for 2015 at a cost not to exceed \$2,500.00 and further authorizes the Supervisor to execute extensions in future years for the same services with Assessment and Valuation Services Company as long as the annual cost does not exceed \$2,500.00.

Dated: April 22, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

TOWN OF BRIGHTON  
ASSESSOR'S OFFICE  
2300 Elmwood Avenue  
Rochester, NY 14618  
(585) 784-5216

April 16, 2015

To: Supervisor Moehle  
Finance Committee  
Finance Director, Suzanne Zaso  
Town Board

From: Elaine K. Ainsworth, Assessor

Re: Request to open 2015 Purchase Order  
Assessment and Valuation Services (AVS) with an annual renewal  
thereafter in an amount not to exceed \$2,500 per year

*Elaine K. Ainsworth*

I am requesting permission to process a 2015 Extension to the 2012 Professional Services Contract for the RPS V4 update services, for an amount not to exceed \$2,500, payable to AVS, Assessment Valuation Services, per the attached quote. The expenditure was approved for my 2015 budget.

AVS provides RPS V4 consulting and updating services to the vast majority of the towns in Monroe County. AVS interfaces with the County of Monroe Real Property and the Batavia Office of Taxation and Finance, Office of Real Property Services for the State of New York. No other vendor in Western New York provides the level of service and expertise offered by AVS. No other vendor has the Monroe County valuation knowledge or working relationship with the County assessment community that AVS has established. There is actually no other vendor located here in Monroe County that could provide the RPS V4 expertise.

Keeping the work we have done to the valuation module of the V4 up-to-date ensures that we can perform single parcel valuation now, and minimized our up front costs as we prepare for our next town wide assessment roll update project.

I am requesting permission to process a 2015 Extension to the 2012 Professional Services Contract for the RPS V4 update services, for an amount not to exceed \$2,500, payable to AVS, Assessment Valuation Services, per the attached quote; and to authorize the Supervisor to renew the future annual extensions for amounts not to exceed \$2,500 per year.

Thank you.

TOWN OF BRIGHTON  
ASSESSOR'S OFFICE  
2300 Elmwood Avenue  
Rochester, NY 14618  
(585) 784-5216

**Contract Addendum  
2015 AVS Professional Services to Town of Brighton**

The 2012 Municipal Appraisal Agreement between Assessment and Valuation Services (aka AVS) and the Town of Brighton will be extended to include services for 2015, for an amount not to exceed \$2,500, per the services proposal, copy attached herewith and made a part of this addendum.

**Town of Brighton**

By: \_\_\_\_\_  
Supervisor William Moehle

Date: \_\_\_\_\_

**Assessment and Valuation Services/AVS**

By: \_\_\_\_\_  
David P. Miller

Date: \_\_\_\_\_



PO Box 428

North Chili, NY 14514

Email: avs@cochester.ny.com

Fax & voice mail: 585-889-9712

To: Elaine Ainsworth; Assessor, Town of Brighton, NY

From: David Miller; AVS

Date: 07-01-14

Dear Elaine,

In response to our discussion regarding services for 2015, I am pleased to provide the following information and quote(s) for the scope you indicated using RPSV4 as your valuation system:

AVS:

- Update RPS sales comps/project tables using a 3 yr period (07-01-12 thru 06-30-14) for valuation/new construction use. \$500
- Review and update residential valuation model using current sales \$500
- Review and analyze returned Income and Expense questionnaires sent out by assessor to verify and use results to update Commercial/Industrial Valuation Factor File. \$1500
- Review (using combination of field review and pictometry) existing NBHDs. \$1500
- Review current land sales and run land/bld value ratios and adjust land/tables as needed \$750

However, my suggestion would be to just do X number of days for Valuation Assistance and the time can be used in any of the above categories and/or for assistance for unexpected items that may come up during the year too.

Additional days of assistance may be requested @ \$525/day.

Please let me know if you have any questions on any of the above items.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22d day of April, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondece dated March 28, 2015 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute an amendment to the Town's contract with the State of New York for snow and ice control on state roads for the 2016-2017 winter season, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute an amendment to the Town's contract with the State of New York for snow and ice control on state roads for the 2016-2017 winter season.

Dated: April 22, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town of Brighton

MONROE COUNTY, NEW YORK

## DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

March 28, 2015

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

re: Snow and Ice Control Agreement Amendment  
with the New York State Department of Transportation (NYSDOT)  
2016/2017 Season

Dear Chairman Werner and Committee Members:

The Town of Brighton provides snow and ice control for New York State roads via an agreement with the New York State Department of Transportation. At this time I am requesting that said agreement with the NYSDOT be amended per the attached communication from the State. Therefore, I recommend that the Finance and Administrative Services Committee approve the Supervisor to execute these documents.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 31, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.  
Commissioner of Public Works

TEK/wpd

attachments

cc: T. Anderson  
S. Zaso  
A. Banker  
M. Hussar  
K. Gordon

Contract #	Municipality	Ext. season	Region #
D012050	Town of Brighton / E. Monroe County	2016/17	4

### AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between THE PEOPLE OF THE STATE OF NEW YORK (hereinafter referred to as "STATE"), acting by and through the Commissioner of Transportation of the State of New York (hereinafter referred to as "COMMISSIONER"), and the \_\_\_\_\_ of the **Town of Brighton** of **E. Monroe County** (hereinafter referred to as "MUNICIPALITY") as follows:

WHEREAS, the COMMISSIONER and the MUNICIPALITY have entered into an Agreement No. **D012050** entitled "Indexed Lump Sum Snow and Ice Agreement between the New York State Department of Transportation and the Municipality of **Town of Brighton**" dated **October 8, 1998**; and

WHEREAS, the term of the said Agreement is for a period of three years commencing July 1, **1998** and the said Agreement provides that the parties may at the end of each year of the term of the Agreement extend such term for an additional year; and

WHEREAS, the present term of the Agreement, as extended, expires June 30, **2016**; and

WHEREAS, Section 7 of the said Agreement provides that the COMMISSIONER shall furnish the MUNICIPALITY with a suitable map for each term of the Agreement, or for any extended term thereof, modified to show the changes, if any, to the State Highways affected by this Agreement.

WHEREAS, Section 9 of the said Agreement provides for an annual update of the estimated expenditure to be determined by the COMMISSIONER subject to the provisions of Section 9 at the time for extension of the Agreement;

WHEREAS, Section 9 of the said Agreement also provides for an adjustment to the actual payment amount based on the intensity and severity of the winter season;

NOW, THEREFORE, in consideration of the mutual covenants and benefits between the parties,

#### WITNESSETH:

1. The aforementioned "Indexed Lump Sum Snow and Ice Agreement Between New York State Department of Transportation and the MUNICIPALITY" is hereby extended for a period of one year; now to expire on June 30, **2017**, unless further extended.

2. The State Highways or parts thereof affected by this Agreement are as delineated on the attached map, agreed upon by the COMMISSIONER and the MUNICIPALITY, which shall be effective for the remainder of the term of the Agreement commencing July 1, **2016**, unless changed by future agreement between the COMMISSIONER and the MUNICIPALITY.

3. All the terms and conditions of the original contract remain in effect except as follows. The indexed lump sum estimated expenditure specified in Section 9 of the aforementioned Agreement shall be **\$4,919.3717** per lane mile for **41.00** lane miles for a total of **\$201,694.24** for the **2014/15** season and for the remainder of the term of the Agreement commencing July 1, **2014**, unless changed by future update.

IN WITNESS WHEREOF, This Agreement has been executed by the State, acting by and through the duly authorized representative of the COMMISSIONER, and the MUNICIPALITY, which has caused this Agreement to be executed by its duly authorized officer on the date and year first above written.

Agency Certification Contract No. D012050

"In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract."

THE PEOPLE OF THE STATE OF NEW YORK

MUNICIPALITY

BY \_\_\_\_\_  
for Commissioner of Transportation

BY \_\_\_\_\_  
*Town of Brighton Supervisor*

ATTORNEY GENERAL'S SIGNATURE

COMPTROLLER'S SIGNATURE

\_\_\_\_\_  
Dated \_\_\_\_\_

\_\_\_\_\_  
Dated \_\_\_\_\_

STATE OF NEW YORK )

) SS:

COUNTY OF )

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me personally came \_\_\_\_\_ to me known who, being by me duly sworn, did depose and say that he resides in \_\_\_\_\_, New York; that he is the \_\_\_\_\_ of \_\_\_\_\_ the municipality described in and which executed the above instrument; that he executed said instrument by order of the Governing Body of said municipality pursuant to a resolution which was duly adopted on \_\_\_\_\_; a certified copy of such resolution attached hereto and made a part hereof.

\_\_\_\_\_  
Notary Public

**AGREEMENT ADJUSTMENT WORKSHEET  
2016/17 EXTENSION YEAR**

<b>Municipality</b>	Town of Brighton	<b>Contract</b>	D012050
<b>County</b>	E. Monroe	<b>Region</b>	4

<b>2015/16 Extension's Estimated Expenditure</b>				\$200,873.78		
<b>%</b>	<b>Labor</b>	44.32%	<b>Materials</b>	28.93%	8331.45	26.75%
<b>Value</b>	\$89,035.00		\$58,103.12		\$53,735.67	
<b>Contract Snow &amp; Ice Lane Miles of Responsibility</b>						
<b>Existing Lane Miles of Contract</b>		41.00	<b>New Lane Miles of Contract</b>		41.00	
<b>% Change in Lane Miles of Contract</b>					0.00%	
<sup>(1)</sup> - The % change in LM's is used in the calculation of Labor, Material & Equipment						

**LABOR \***

Labor Portion of 2015/16 Extension's Estimated Expenditure	\$89,035.00
% Labor Increase includes (+/-) Fringe Benefits for 2014/15 Season	x 7.22%
Additional Labor Costs for 2016/17	<u>\$6,428.33</u>

No change in wages for 2014, no contract in place      Fringe: 2015 = 75.81%, 2014 = 68.59%

<b>Labor Portion of 2016/17 Extension's Estimated Expenditure (1)</b>	<b>\$95,463.33</b>
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\* Attach Municipality's certification of applicable labor cost increase

**MATERIALS**

Materials Portion of 2015/16 Extension's Estimated Expenditure      \$58,103.12

	<b>Salt</b>	<b>Sand</b>	<b>50/50 Salt/Sand</b>
<b>% Materials</b>	100.00%	0.00%	0.00%
2015/16 Total Material \$	\$58,103.12	\$58,103.12	\$58,103.12
Proportionate \$ Amount (1)	\$58,103.12	\$0.00	\$0.00
2013/14 Price Per Ton	\$38.38	\$0.00	\$0.00
2012/13 Price Per Ton	\$42.48	\$0.00	\$35.85
Difference (Show +/-)	\$0.00	\$0.00	-\$35.85
+/- ▲ % (2)	-9.65%	#DIV/0!	-100.00%
(1) x (2) Increase/Decrease	-\$5,607.88	#DIV/0!	\$0.00
<b>Materials Total</b>	<b>\$52,495.24</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Materials Portion of 2016/17 Extension's Estimated Expenditure</b>	<b>\$52,495.24</b>
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## EQUIPMENT

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Equipment Portion of 2015/16 Extension's Estimated Expenditure		\$53,735.67
% Equipment Increase for 2014/15 Season	x	0.00%
Additional Equipment Cost for 2016/17		\$0.00

<b>Equipment Portion of 2016/17 Extension's Estimated Expenditure</b>	<b>\$53,735.67</b>
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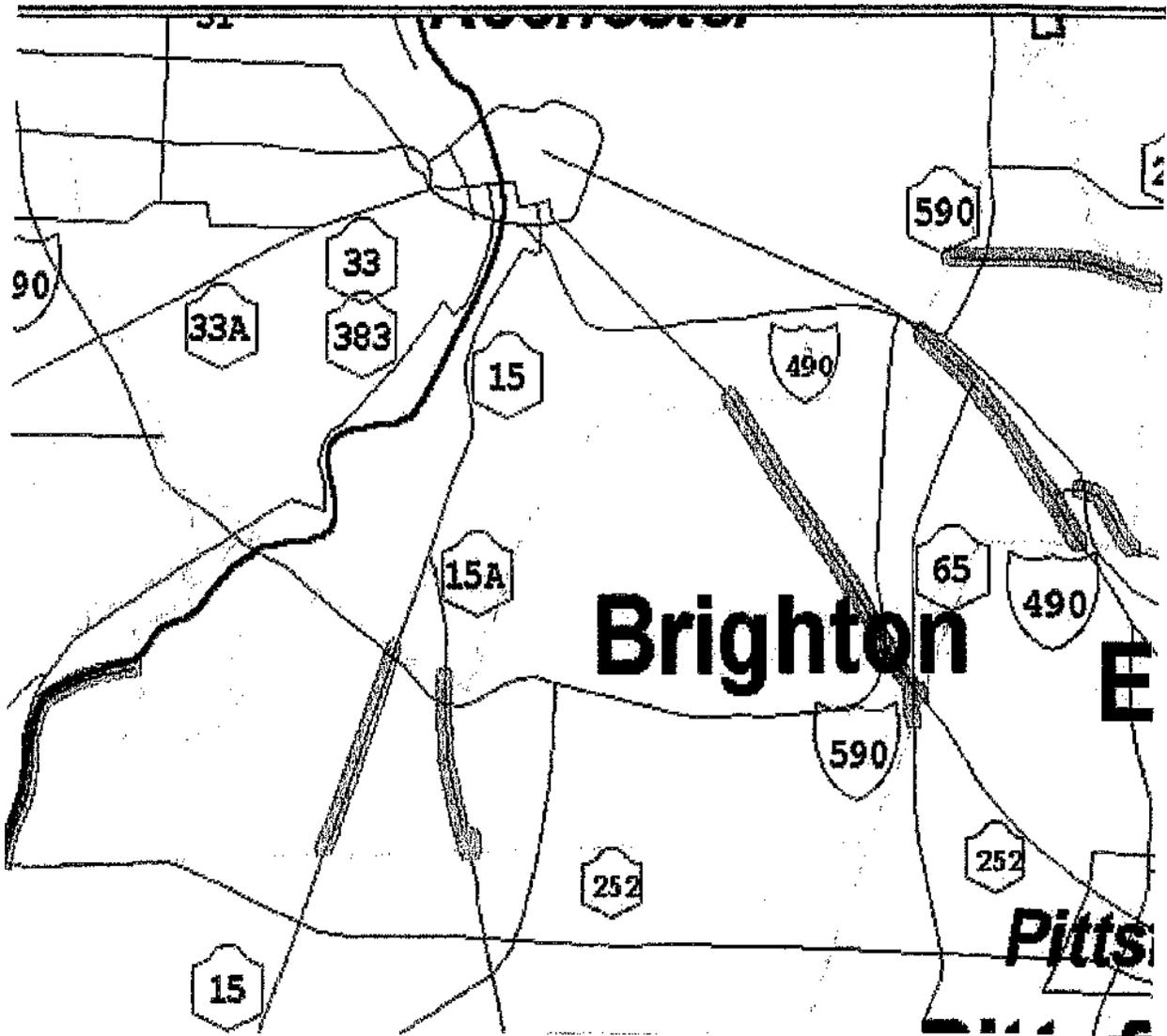
## FIXED COSTS ADD-ONS

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Salt Storage (Barns)		\$0.00
DTN Weather Service		\$0.00
Snow Fence		\$0.00
<b>Total Fixed Costs</b>		<b>\$0.00</b>

<b>FINAL 2016/17 ESTIMATED EXPENDITURE</b>	<b>\$201,694.24</b>
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Recommended By: \_\_\_\_\_  
Transportation Maintenance Division Representative



MAP SHOWING TOWN OF BRIGHTON  
 RESPONSIBILITY FOR SNOW AND ICE CONTROL ON  
 STATE HIGHWAYS FOR SEASON OF 2014/2015

MILES - CONTRACT

C.L.	LANE
9.3	41.0



SNOW & ICE  
 CONTROL  
 PLOWING  
 ONLY

SIGNED

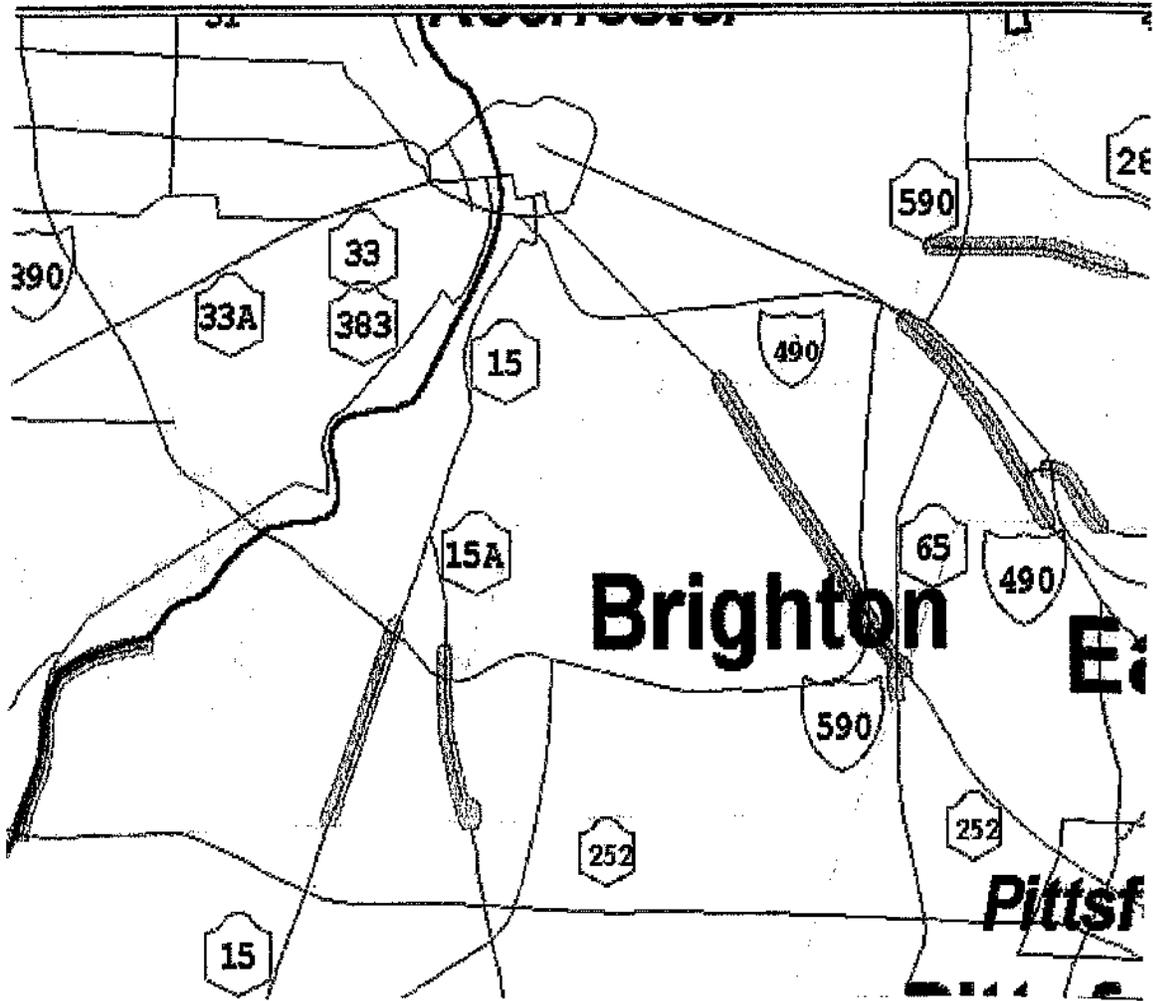
REGIONAL DIRECTOR  
 OF OPERATIONS

DATE

SIGNED

FOR MUNICIPALITY

DATE



MAP SHOWING TOWN OF BRIGHTON  
 RESPONSIBILITY FOR SNOW AND ICE CONTROL ON  
 STATE HIGHWAYS FOR SEASON OF 2014/2015

MILES - CONTRACT

C.L.	LANE
9.3	41.0



SNOW & ICE  
 CONTROL  
 PLOWING  
 ONLY

SIGNED

REGIONAL DIRECTOR  
 OF OPERATIONS

DATE

SIGNED

FOR MUNICIPALITY

DATE

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22d day of April, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated April 10, 2015 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the Supervisor to execute a professional services contract with M/E Engineering, P.C. to provide professional design services to develop construction documents for the HVAC improvements in the Public Safety Wing of Town Hall for a cost not to exceed \$28,800.00 in conformance with a proposal received in response to the Town's RFP regarding the same, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute a professional services contract with M/E Engineering, P.C. to provide professional design services to develop construction documents for the HVAC improvements in the Public Safety Wing of Town Hall for a cost not to exceed \$28,800.00 subject to the review and approval of the form of said contract by the Attorney to the Town; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute change orders to the above contract without further Town Board authorization that do not increase the contract price by more than ten percent in the aggregate.

Dated: April 22, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town of Brighton

MONROE COUNTY, NEW YORK

## DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

April 10, 2015

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

Re: Public Safety Wing  
Professional Design Services to Develop Construction Documents for the HVAC  
Improvements

Dear Councilperson Werner and Committee Members:

On February 26, 2015 the Town of Brighton solicited proposals from engineering firms to prepare construction documents and provide construction administration services related to the proposed HVAC improvements within the Public Safety Wing of the Town of Brighton Town Hall. The RFP was mailed to 12 architectural and engineering firms and was advertised on the Town of Brighton website. Five firms responded to the RFP on Thursday March 26, 2015. These firms were M/E Engineering P.C., Popli Design Group, Clark Patterson Lee Design Professionals, T.Y. Lin International and Erdman Anthony. Table-1 summarizes the fee schedule included in each RFP response.

Table-1 Fee Schedule

Firm Name	Not to Exceed Fee
M/E Engineering	\$ 28,800.00
Popli Design Group,	\$ 32,755.00
Clark Patterson Lee Design Professionals	\$ 34,700.00
T.Y. Lin International	\$ 35,500.00
Erdman Anthony	\$ 60,516.00

Town Staff reviewed the responses to the RFP for completeness and accuracy and concluded that the lowest fee which was submitted by M/E Engineering P.C. Inc. is a true representation of the costs to complete the project and the consultant is qualified to complete the works described in the RFP. Therefore, I am requesting that FASC recommend that the Town Board award the professional design services to prepare construction documents and provide construction administration services related to the proposed HVAC improvements within the Public Safety Wing of the Town of Brighton Town Hall contract to M/E Engineering P.C. for a cost not to exceed \$28,800. I further recommend that the Supervisor be authorized to execute any necessary change orders that do not collectively exceed ten percent of the awarded contract price.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22d day of April, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated April 20, 2015 from Chief of Police Mark T. Henderson regarding a request to authorize the acceptance of funding in the amount of \$900.00 provided by Lifespan of Greater Rochester for Elder Abuse Training and to increase revenues in the Public Safety account (A.POLCE 3120 1589) and increase expenditures in the Office Furniture account (A.POLCE 3120 2.12) by said amount, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby authorizes and gratefully accepts funding in the amount of \$900.00 provided by Lifespan of Greater Rochester for Elder Abuse Training and hereby increases revenues in the Police Department's Public Safety account (A.POLCE 3120 1589) and increase expenditures in the Office Furniture account (A.POLCE 3120 2.12) by said amount.

Dated: April 22, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town of Brighton

**POLICE DEPARTMENT**  
2300 Elmwood Avenue  
Rochester, New York 14618-2196



**Mark T. Henderson**  
Chief of Police

Emergency 911  
Administrative (585) 784-5150  
Fax: (585) 784-5151

April 20, 2015

Honorable Town Board  
Finance & Administrative Services Committee  
Town of Brighton  
2300 Elmwood Avenue  
Rochester, New York 14618

## **Re: Donation and Appropriation**

Dear Board Members:

Recently, the Police Department received \$900.00 in funding from Lifespan of Greater Rochester for the Elder Abuse Training that a number of our officers attended. There were no costs incurred by the police department for this training.

I request that the Town Board authorize the acceptance of this funding. I further request that the 2015 Police Department Operating Budget be amended to increase expenditures in **A.POLCE 3120 2.12 Office Furniture** by \$900.00 to be fully supported by an increase in revenues **A.POLCE.3120 1589 Public Safety** of the same amount.

Sincerely,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson  
Chief of Police

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22nd day of April, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated April 16, 2015 from Town Junior Engineer Chad Roscoe, together with April 2, 2015 correspondence from Town Assessor Elaine K. Ainsworth, a draft Negative Declaration dated April 22, 2015 and Short Environmental Assessment Form and supporting documents prepared pursuant to the State Environmental Quality Review Act and a petition dated February 19, 2015 all submitted in support of Extension #100 to the Brighton Consolidated Sewer District relating to property in the Town of Brighton located at 59 Collingsworth Drive, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby sets a public hearing to consider the proposed Extension #100 to the Brighton Consolidated Sewer District for May 27, 2015 at 7:30pm or as soon thereafter as the matter may be heard to be held at Brighton Town Hall, 2300 Elmwood Avenue, Town of Brighton, County of Monroe and State of New York, and that the Town Board further directs the Clerk of the Town to post and publish such notice of the above public hearing as is required by law.

Dated: April 22, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town of Brighton

MONROE COUNTY, NEW YORK

## DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

4/16/2015

Mr. Tim Keef, P.E.  
Commissioner of Public Works  
Town of Brighton  
Dept. Of Public Works  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Extension #100 To the Brighton Consolidated Sewer District

Dear Commissioner Keef:

I have reviewed the enclosed petition, map and description for the above Extension #100 To the Brighton Consolidated Sewer District formation and find them to be in order. The Assessor's Certificate and the Negative Declaration pursuant to the State Environmental Quality Review are also enclosed. Copies are enclosed for you file – all the original documents are forwarded to Mary Ann Hussar for processing.

The entrance fee for this district is \$300 and Legal & Advertising fee is \$150 which comes to a total of \$450 dollars.

District Entrance Fee	=	\$300.00
Legal & Advertising Fee	=	<u>\$150.00</u>
Total	=	\$450.00

Said fee was processed at the Town Hall on April 16, 2015. A photocopy of the check is enclosed as part of the petition packet. Please proceed to set the public hearing date for this district at the next available Town Board meeting. Do not hesitate to contact me if you have questions regarding this matter.

Sincerely,

Chad Roscoe  
Junior Engineer  
Department of Public Works

CC: T. Keef  
M. Hussar  
S. Zaso  
S. Zimmer  
E. Ainsworth  
K. Gordon

TOWN OF BRIGHTON  
ASSESSOR'S OFFICE  
2300 ELMWOOD AVENUE  
ROCHESTER, NY 14618  
(716) 784-5216

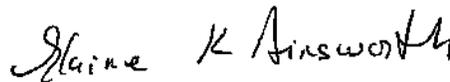
DATE: April 2, 2015  
TAX ID#: 123.18-2-22  
ADDRESS: .53 Acres (+ or -)  
59 Collingsworth Drive,  
Brighton  
EXTENSION NO.: 100  
Brighton Consolidated Sewer District

I, Elaine K. Ainsworth, Assessor, Town of Brighton, County of Monroe, State of New York, hereby certify that I have examined the petition for the Extension Number 100 to the Brighton Consolidated Sewer District, Town of Brighton, to be filed in the Town Clerk's Office in the Town of Brighton, County of Monroe, State of New York, and that:

- 1) The total assessed valuation of the real property within the parcel of the said district extension is \$170,000.
- 2) The aggregate assessed valuation of the real property therein owned by the signers of said petition is \$170,000.
- 3) Said petition purports to be signed by the owners of more than one-half (1/2) the value of the real property within the area of the proposed extension of the district.

All as appears from the 2014 Assessment Roll, which is the latest completed assessment roll of the Town of Brighton, County of Monroe, State of New York.

In witness thereof I have hereunto set my hand on this 2<sup>nd</sup> April, 2015.



Elaine K. Ainsworth, IAO  
Assessor  
Town of Brighton

State Environmental Quality Review

**NEGATIVE DECLARATION**

Notice of Determination of Non-Significance

**Project Number:** ER-4-15

**Date:** April 22, 2015

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Brighton Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

**Name of Action:** Extension #100 to the Brighton Consolidated Sewer District

**SEQR Status:** Unlisted

**Conditioned Negative Declaration:** No

**Description of Action:** Create Extension #100 to the existing Town of Brighton Consolidated Sewer District to include real property located at 59 Collingsworth Drive, while connecting into the existing sanitary sewer force main that is owned and operated by the Town of Penfield through the construction of certain sanitary sewer improvements including a single family residential pump station, sewer lateral, force main and appropriate appurtenances to halt the back flow of wastewater from the Town of Penfield force main to the residence.

**Location:** 59 Collingsworth Avenue

**Reasons Supporting This Determination:**

After considering the action contemplated and reviewing the Environmental Assessment Form prepared by the applicant and the Criteria for determining significance in the SEQR regulations (6 N.Y.C.R.R. Section 617.11), the Town Board finds that the proposed action will not have a significant impact on the environment based on the following finding:

1. The requirements of the State Environmental Quality Review Law have been complied with.
2. Extension of the Brighton Consolidated Sewer District to include 59 Collingsworth Avenue will not create any significant adverse impacts, and may prevent impacts that could have occurred in the absence of the connection.
3. There will be no resources of value irreversibly lost.

For Further Information:

Contact Person: Ramsey A. Bohner, Environmental Review Liaison Officer

Address: Town of Brighton  
2300 Elmwood Avenue  
Rochester, N.Y. 14618

Telephone: (585) 784-5250

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>			
Name of Action or Project: Extension #100 to the Brighton Consolidated Sewer District			
Project Location (describe, and attach a location map): 59 Collingsworth Drive off of Lafayette Parkway In the Town of Brighton			
Brief Description of Proposed Action: Create Extension #100 to the existing Town of Brighton Consolidated Sewer District to include real property located at 59 Collingsworth Drive, while connecting into the existing sanitary sewer force main that is owned and operated by the Town of Penfield through the construction of certain sanitary sewer improvements including a single family residential pump station, sewer lateral, force main and appropriate appurtenances to halt the back flow of wastewater from the Town of Penfield force main to the residence.			
Name of Applicant or Sponsor: Chad Roscoe, Town of Brighton DPW		Telephone: 585-784-5224 E-Mail: chad.roscoe@townofbrighton.org	
Address: 2300 Elmwood Avenue			
City/PO: Rochester		State: NY	Zip Code: 14618
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ .53 acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			



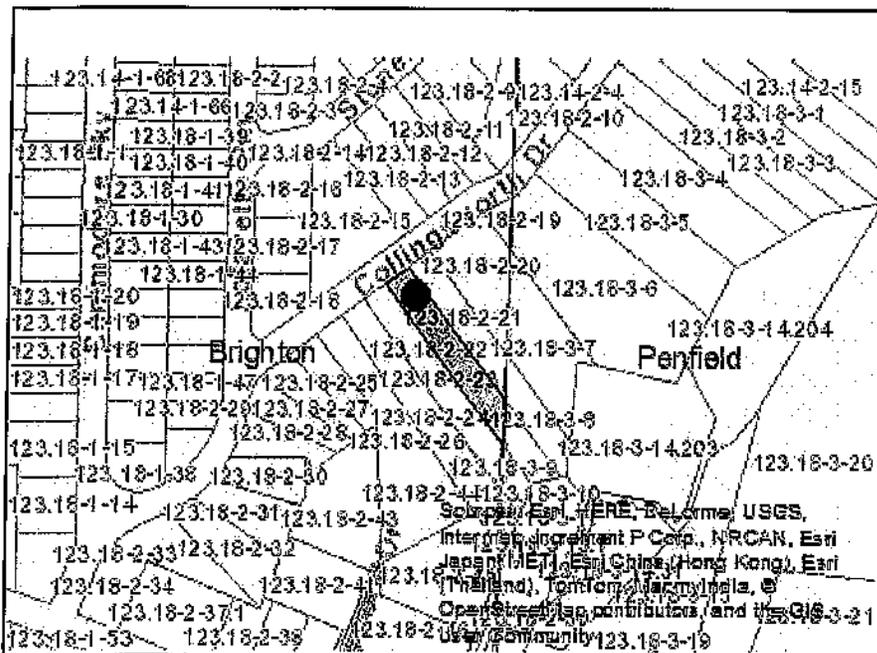
<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>

**I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE**

Applicant/sponsor name: Chad Roscoe, Town of Brighton DPW

Date: 3/24/15

Signature: *Chad Roscoe*



**Disclaimer:** The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

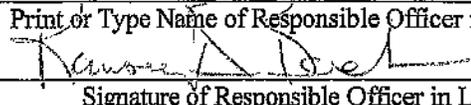
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"**

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Brighton Town Board	March 24, 2015
Name of Lead Agency	Date
Ramsey A. Boehner	Environmental Review Liaison Officer
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT**

RECEIVED  
FEB 19 2015

**PETITION**

In the Matter of the Establishment

Of

The Extension 100 to the Brighton Consolidated Sewer District in the Town  
of Brighton, County of Monroe, State of New York

TOWN OF BRIGHTON  
DEPT. OF PUBLIC WORKS

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON  
MONROE COUNTY, NEW YORK:

We, the undersigned, being owners of taxable real property situate in the proposed district hereinafter described in the Town of Brighton, County of Monroe, and State of New York, do hereby petition your Honorable Board to establish Extension 100 to the Brighton Consolidated Sanitary Sewer District in such Town of Brighton, County of Monroe, and State of New York, outside of any incorporated village and wholly within the said Town of Brighton, which proposed District is bounded and described as set forth in the attached Schedule "A".

The owner wishes to connect the aforementioned parcel of real property to the sanitary sewer forcemain owned and operated by the Town of Penfield through construction of certain sanitary sewer improvements including a single family residential pump station, sewer lateral, forcemain and appropriate appurtenances to halt the back flow of wastewater from the Town of Penfield forcemain to the residence. These improvements will be installed by the property owner and the cost of these improvements shall be borne by the property owner and no cost will be incurred by the Town of Brighton. These improvements shall be installed upon said parcel, or within the Collingsworth Drive Right of Way for that purpose, as deemed appropriate by the Commissioner of Public Works as is shown or described on the map attached hereto as Schedule "A". The above referenced improvements will be installed, paid for, owned, operated and maintained by the property owner. In addition, the property owner agrees to pay all connection, Monroe County Pure Water and Brighton Consolidated Sewer District fees associated with the connection to the sanitary sewer and as shown on Schedule B.

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed, levied and collected, in a manner consistent with the Brighton Consolidated Sanitary Sewer district charges therefrom, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges.

Dated: 2/19, 2015

Address: 59 Collingsworth Drive  
Rochester NY 14625

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

Thomas F. Pelish, Jr.  
Print Name

Nora H. Pelish  
Print Name

STATE OF NEW YORK)  
COUNTY OF MONROE ) ss.:

On this 19<sup>th</sup> day of February, 20 16, before me the undersigned, personally appeared Thomas F. Pelish Jr., personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

**MARGARET BIRCH STREETER**  
**NOTARY PUBLIC, STATE OF NEW YORK**  
**COUNTY OF MONROE 01ST6216134**  
**COMMISSION EXPIRES 1/4/18**

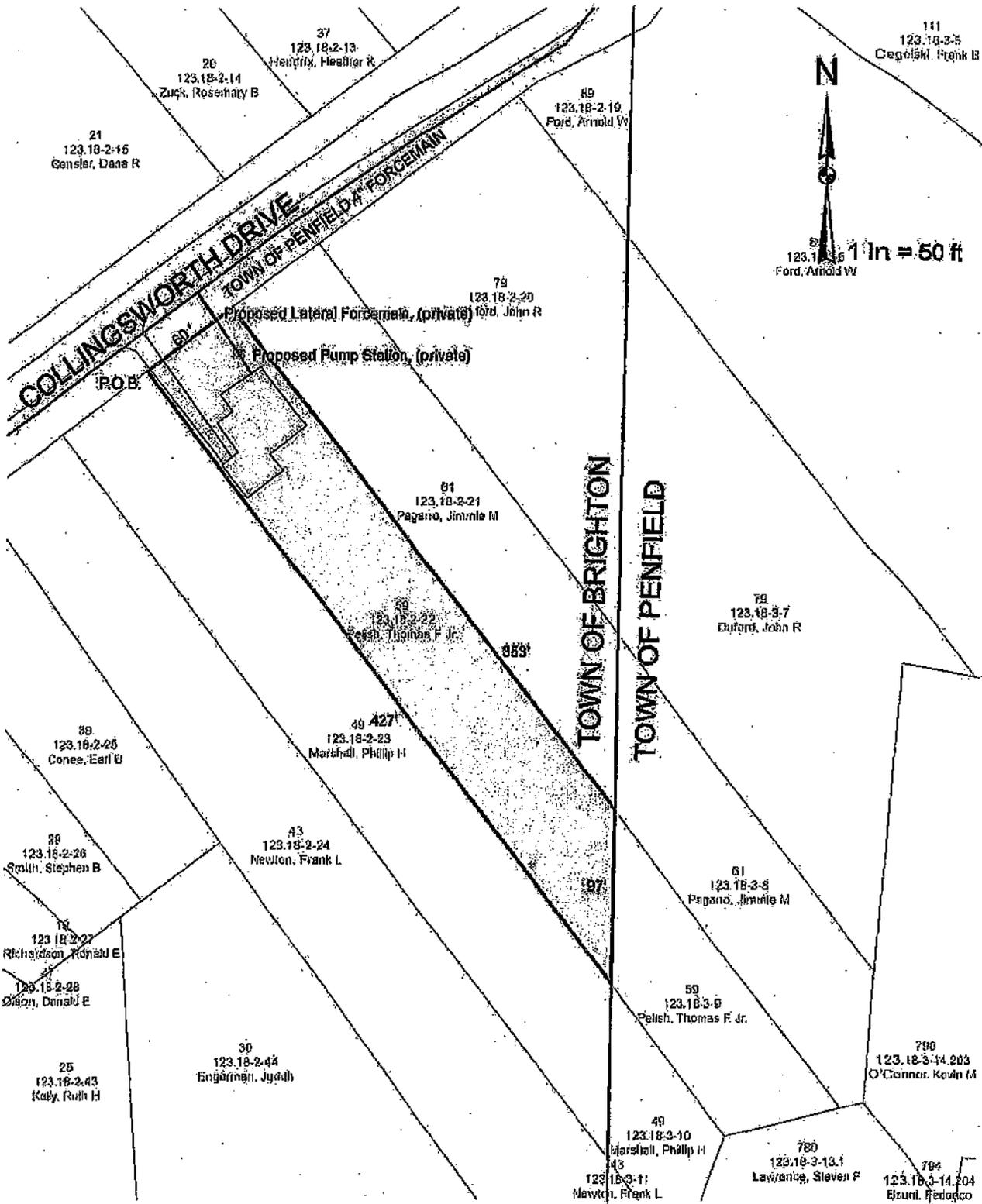
*Margaret Birch Streeter*  
Notary Public

STATE OF NEW YORK)  
COUNTY OF MONROE ) ss.:

On this 19<sup>th</sup> day of February, 20 15, before me the undersigned, personally appeared Nora H. Pelish, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

**MARGARET BIRCH STREETER**  
**NOTARY PUBLIC, STATE OF NEW YORK**  
**COUNTY OF MONROE 01ST6216134**  
**COMMISSION EXPIRES 1/4/18**

*Margaret Birch Streeter*  
Notary Public



**SCHEDULE A**

**BRIGHTON CONSOLIDATED SEWER DISTRICT  
EXTENSION 100**

**59 COLLINGSWORTH DRIVE**

**TOWN OF BRIGHTON, MONROE COUNTY NEW YORK**

**DISTRICT MAP**

## SCHEDULE A

**Boundary Description of Brighton Consolidated Sewer District  
Extension # 100  
59 Collingsworth Drive**

**ALL THAT TRACT OR PARCEL OF LAND** situate in the Town of Brighton, County of Monroe and State of New York, as shown on a map entitled "District Map" prepared by the Town of Brighton, and bounded as follows:

Beginning at a Point, POB, said point being the intersection of the existing common division line between Tax Map Parcel 123.18-2-23 and Tax Map Parcel 123.18-2-22 with the existing southern highway boundary of Collingsworth Drive; thence

1. Northeasterly, along the southern highway boundary of Collingsworth Drive and the northern property line of Tax Map Parcel 123.18-2-22 a distance of 60'± to a point at its intersection with an existing common division line between Tax Map Parcel 123.18-2-22 and Tax Map Parcel 123.18-2-21 and the southern highway boundary of Collingsworth Drive; thence
2. Southeasterly, along the last mentioned common division line between Tax Map Parcel 123.18-2-22 and Tax Map Parcel 123.18-2-21 a distance of 353'± to the Towns of Brighton and Penfield boundary line; thence
3. Southerly, along the Towns of Brighton and Penfield boundary line a distance of 97'± to a point at its intersection with an existing common division line between Tax Map Parcel 123.18-2-22 and Tax Map Parcel 123.18-2-23; thence
4. Northwesterly, along the last mentioned common division line between Tax Map Parcel 123.18-2-22 and Tax Map Parcel 123.18-2-23 a distance of 427'± to the point and place of beginning, containing approximately 0.53 acres.

**Tax Account Parcels  
Included Within  
Brighton Consolidated Sewer District Extension 100**

**123.18-2-22**

## SCHEDULE B

### SEWER CHARGES

Two category of charges are provided. The first category includes one-time fees which must be paid before starting construction of the proposed sanitary sewer improvements. The second category includes annual re-occurring charges that are generally paid for as part of the Monroe County and Town Tax Bill. The property owner will be responsible to pay the following:

#### I. One Time Fees

Connection Fee to the Town of Brighton	\$300.00
Connection Fee to the Monroe County Pure Waters	\$250.00

#### II. Annual Re-Occurring Charges

Town of Brighton Consolidated Sewer District, BCSD, Capital Charge	\$0.00
Town of Brighton Consolidated Sewer District, BCSD, Operation and Maintenance Charge, This charge may be adjusted annually.	\$71.25
Monroe County Pure Waters, MCPW, District Capital Charge	\$27.39
Monroe County Pure Waters, MCPW, District Operation and Maintenance Charge ( <i>This charge is based upon recent historic water consumption reflecting normal domestic waste water</i> )	\$1.4525 per 1,000 Gallons of water consumption
Monroe County Pure Waters, MCPW, Parcel Charge	\$1.00

Charges are based on 2014 fees

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 22d day of April, 2015.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated April 16, 2015 from Town Junior Engineer Chad Roscoe, together with April 16, 2015 correspondence from Town Assessor Elaine K. Ainsworth, a draft Negative Declaration dated April 22, 2015 and Short Environmental Assessment Form and supporting documents prepared pursuant to the State Environmental Quality Review Act and a petition dated April 2, 2015 all submitted in support of Extension #1 to the Westerloe Avenue Refuse District relating to property in the Town of Brighton located at 116 Westerloe Avenue, be received and filed; and be it further

**RESOLVED**, that the Town Board hereby sets a public hearing to consider the proposed Extension #1 to the Westerloe Avenue Refuse District for May 27, 2015 at 7:30pm or as soon thereafter as the matter may be heard to be held at Brighton Town Hall, 2300 Elmwood Avenue, Town of Brighton, County of Monroe and State of New York, and that the Town Board further directs the Clerk of the Town to post and publish such notice of the above public hearing as is required by law.

Dated: April 22, 2015

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town of Brighton

MONROE COUNTY, NEW YORK

## DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

4/16/2015

Mr. Tim Keef, P.E.  
Commissioner of Public Works  
Town of Brighton  
Dept. Of Public Works  
2300 Elmwood Avenue  
Rochester, NY 14618

Re: Extension #1 To the Westerloe Avenue Refuse District (BR666)

Dear Commissioner Keef:

I have reviewed the enclosed petition, map and description for the above Extension #1 To the Westerloe Avenue Refuse District and find them to be in order. The Assessor's Certificate and the Negative Declaration pursuant to the State Environmental Quality Review are also enclosed. Copies are enclosed for you file – all the original documents are forwarded to Mary Ann Hussar for processing.

Please proceed to set the public hearing date for this district at the next available Town Board meeting. Do not hesitate to contact me if you have questions regarding this matter.

Sincerely,

Chad Roscoe  
Junior Engineer  
Department of Public Works

CC: T. Keef  
M. Hussar  
S. Zaso  
E. Ainsworth  
K. Gordon

TOWN OF BRIGHTON  
ASSESSOR'S OFFICE  
2300 ELMWOOD AVENUE  
ROCHESTER, NY 14618  
(716) 784-5216

DATE: April 16, 2015  
TAX ID#: 136.08-4-30  
ADDRESS: Residential parcel with house  
on .14 acres at 116 Westerloe  
Avenue in the Town of  
Brighton  
EXTENSION NO.: 1 to the  
Westerloe Avenue Refuse District (BR666)

I, Elaine K. Ainsworth, Assessor, Town of Brighton, County of Monroe, State of New York, hereby certify that I have examined the petition for the Extension Number 1 to the Westerloe Avenue Refuse District, Town of Brighton, to be filed in the Town Clerk's Office in the Town of Brighton, County of Monroe, State of New York, and that:

- 1) The total assessed valuation of the real property within the parcel of the said district extension is \$114,000.
- 2) The aggregate assessed valuation of the real property therein owned by the signers of said petition is \$114,000.
- 3) Said petition purports to be signed by the owners of more than one-half (1/2) the value of the real property within the area of the proposed extension of the district.

All as appears from the 2014 Assessment Roll, which is the latest completed assessment roll of the Town of Brighton, County of Monroe, State of New York.

In witness thereof I have hereunto set my hand on this 16th day of April, 2015.



Elaine K. Ainsworth, IAO  
Assessor  
Town of Brighton

State Environmental Quality Review

**NEGATIVE DECLARATION**

Notice of Determination of Non-Significance

**Project Number:** ER-3-15

**Date:** April 22, 2015

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Brighton Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

**Name of Action:** Westerloe Avenue Refuse District Extension #1

**SEQR Status:** Unlisted

**Conditioned Negative Declaration:** No

**Description of Action:** Extension to the Westerloe Avenue Refuse District BR666 to include a single lot located at 116 Westerloe Avenue.

**Location:** 116 Westerloe Avenue

**Reasons Supporting This Determination:**

After considering the action contemplated and reviewing the Environmental Assessment Form prepared by the applicant and the Criteria for determining significance in the SEQR regulations (6 N.Y.C.R.R. Section 617.11), the Town Board finds that the proposed action will not have a significant impact on the environment based on the following finding:

1. The requirements of the State Environmental Quality Review Law have been complied with.
2. Extension of the Westerloe Avenue Refuse District to include real property (116 Westerloe Avenue) will not create any significant adverse impacts.
3. There will be no resources of value irreversibly lost.

**For Further Information:**

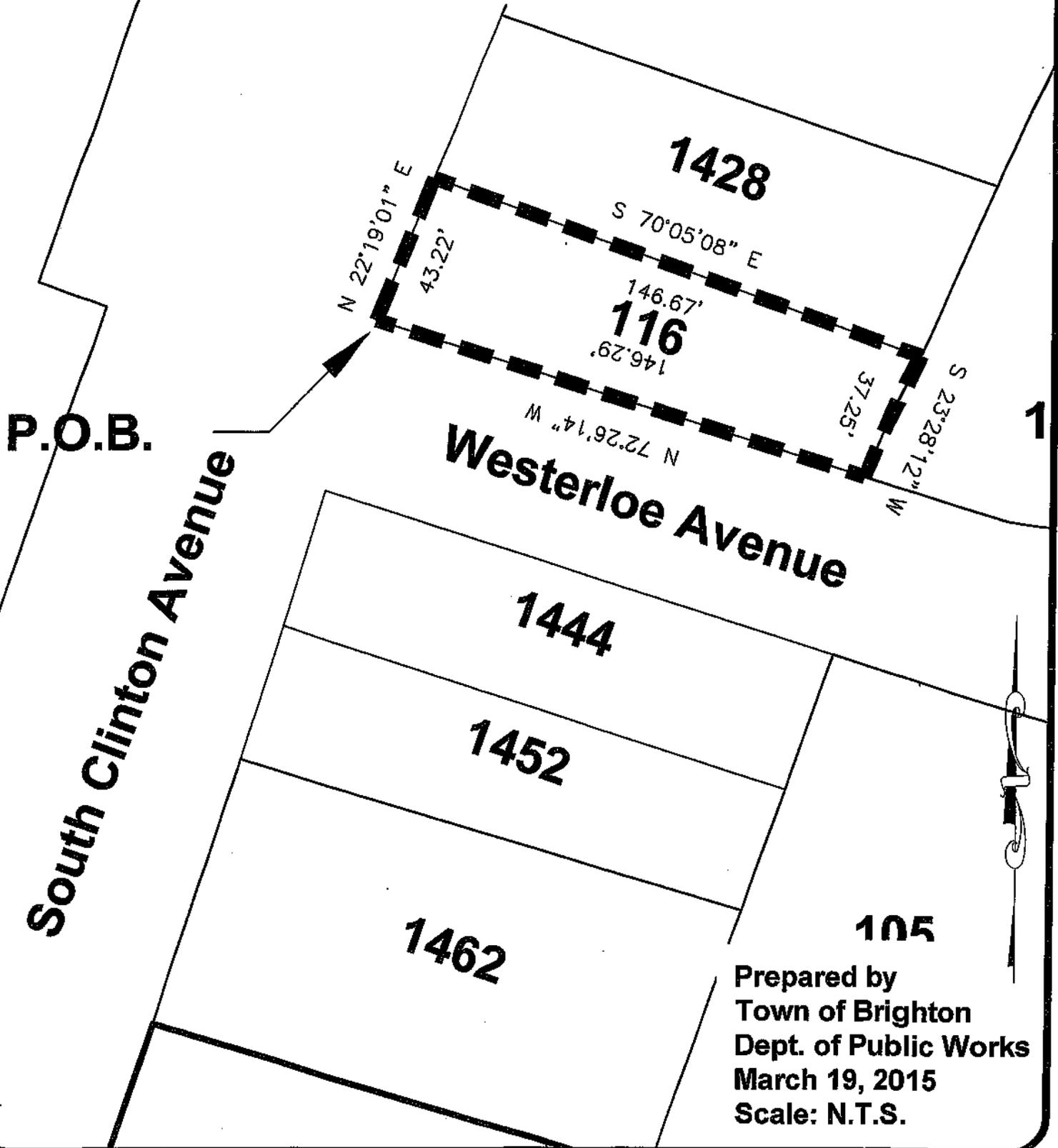
**Contact Person: Ramsey A. Boehner, Environmental Review Liaison Officer**

**Address: Town of Brighton  
2300 Elmwood Avenue  
Rochester, N.Y. 14618**

**Telephone: (585) 784-5250**

# Westerloe Avenue Refuse District Ext. #1

Town of Brighton  
Monroe County, New York



Prepared by  
Town of Brighton  
Dept. of Public Works  
March 19, 2015  
Scale: N.T.S.

**Schedule 'A'**  
**Description of**  
**Westerloe Avenue Refuse District Extension #1**

All that tract or parcel of land being a part of Town Lot 44 of the Highland Grove Subdivision, Township 13, Range 7, 2nd Division, Town of Brighton, County of Monroe, State of New York, and being more or less bounded and described as follows:

Beginning at a point on the northwesterly property corner of #116 Westerloe Avenue, Tax ID 136.08-4-30, thence;

1. thence N 22°19'01" E a distance of 43.22';
2. thence S 70°05'08" E a distance of 146.67';
3. thence S 23°28'12" W a distance of 37.25';
4. thence N 72°26'14" W a distance of 146.29'; which is the point of beginning, having an area of 5876.99 square feet, 0.135 acres

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>			
Name of Action or Project: Extension to the Westerloe Avenue Refuse District			
Project Location (describe, and attach a location map): 116 Westerloe Avenue			
Brief Description of Proposed Action: Extension of Refuse District BR666 to include the property at 116 Westerloe Avenue.			
Name of Applicant or Sponsor: Chad Roscoe, Town of Brighton DPW		Telephone: 585-784-5224 E-Mail: chad.roscoe@townofbrighton.org	
Address: 2300 Elmwood Avenue			
City/PO: Rochester	State: NY	Zip Code: 14618	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ .14 acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input checked="" type="checkbox"/> Parkland			

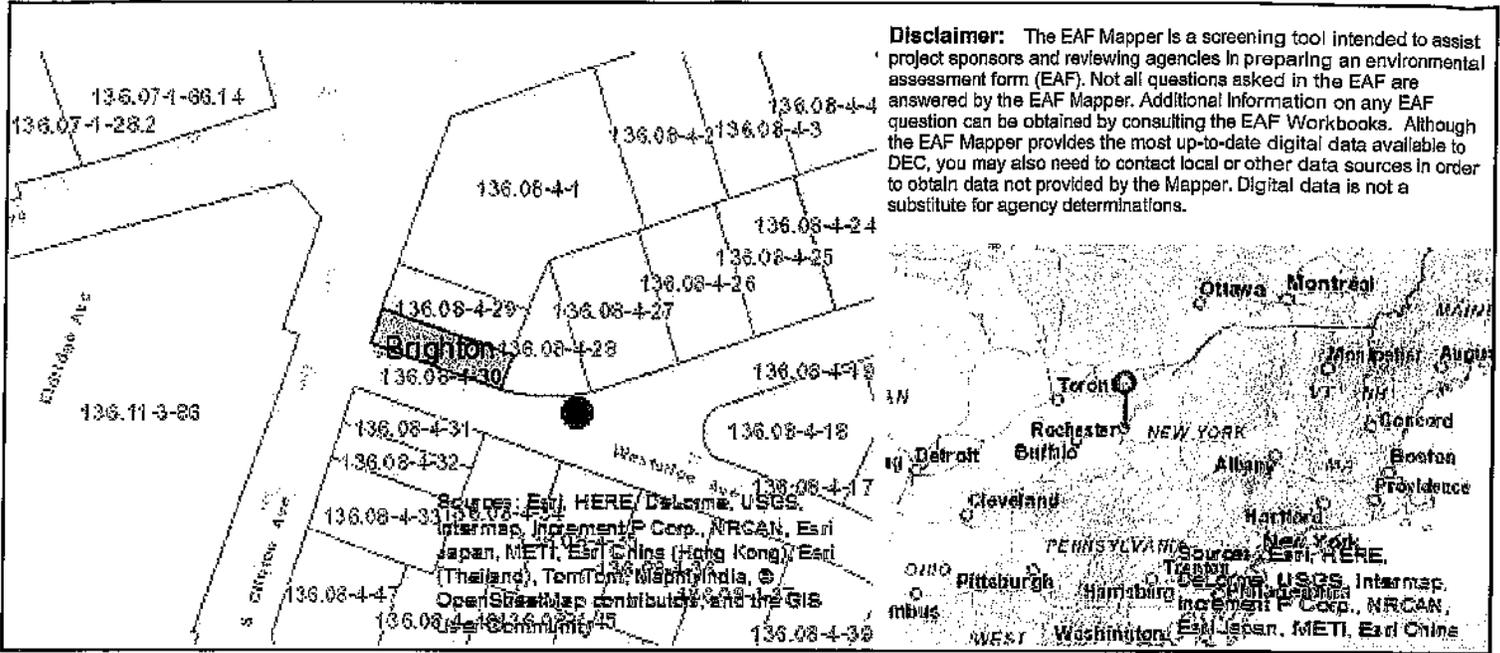


<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>

**I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE**

Applicant/sponsor name: Chad Roscoe, Town of Brighton DPW Date: 3/24/15

Signature: *Chad Roscoe*



- Part 1 / Question 7 [Critical Environmental Area] No
- Part 1 / Question 12a [National Register of Historic Places] No
- Part 1 / Question 12b [Archeological Sites] No
- Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies] No
- Part 1 / Question 15 [Threatened or Endangered Animal] No
- Part 1 / Question 16 [100 Year Flood Plain] No
- Part 1 / Question 20 [Remediation Site] No

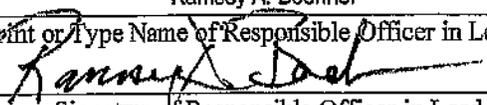
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: _____	Date: _____	
Signature: _____		

**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"**

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Brighton Town Board	March 24, 2015
Name of Lead Agency	Date
Ramsey A. Bohner	Environmental Review Liaison Officer
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT**

In the Matter of the Establishment  
Of

**PETITION**

The **Westerloe Avenue Refuse District Extension #1** in the Town  
of Brighton, County of Monroe, State of New York

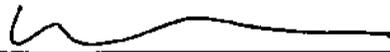
TO THE TOWN BOARD OF THE TOWN OF BRIGHTON  
MONROE COUNTY, NEW YORK:

We, the undersigned, being owners of taxable real property situate in the proposed district hereinafter described in the Town of Brighton, County of Monroe, and State of New York, do hereby petition your Honorable Board to establish the **Westerloe Avenue Refuse District Extension #1** in such Town of Brighton, County of Monroe, and State of New York, outside of any incorporated village and wholly within the said Town of Brighton, which proposed District is bounded and described as set forth in the attached Exhibit "A".

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed, levied and collected, in proportion as nearly as may be to the benefit which each lot or parcel will derive there from, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges. Said collection of expenses shall be based upon a charge of one unit for each parcel containing a primary residence within the district.

Dated: 4/2, 2015

Address: 116 WESTERLOE AVE

  
\_\_\_\_\_  
*Signature*  
Christine Ronan  
Print Name

  
\_\_\_\_\_  
*Signature*  
Christine Ronan  
Print Name

STATE OF NEW YORK)  
COUNTY OF MONROE ) ss.:

On this 2nd day of April, 2015, before me the undersigned, personally appeared Christine E. Ronan, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

**MARGARET BIRCH STREETER**  
**NOTARY PUBLIC, STATE OF NEW YORK**  
**COUNTY OF MONROE 01576216134**  
**COMMISSION EXPIRES 1/11/18**

  
\_\_\_\_\_  
*Notary Public*

STATE OF NEW YORK)  
COUNTY OF MONROE ) ss.:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me the undersigned, personally appeared \_\_\_\_\_, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
*Notary Public*