

**TOWN OF BRIGHTON TOWN BOARD
FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE
MEETING AGENDA**

**Meeting Date: Tuesday, March 17, 2015 (3:30 pm)
Location: Stage Conference Room, Brighton Town Hall**

1. Contract for PEG Internet Video Streaming Services (Cable) – Request from MaryAnn Hussar for Town Board authorization of the Supervisor to enter into an agreement with Leightronix, Inc. to provide PEG Stream internet video streaming services for 2015 at a cost not to exceed \$3,000 (see letter from M. Hussar).
2. Award Bid for Sidewalk Replacement Program (Public Works Dept.) – Request from Tim Keef for Town Board action to award a bid for the 2015 Sidewalk Replacement Program to the low, responsible and responsive bidder, Sunshine Concrete, in an amount not to exceed \$188,677 and to authorize the Supervisor to execute change orders not exceeding 10% of the base contract (see letter from T. Keef).
3. Award Bid for Street Sweeper (Highway) – Request from Tim Keef for Town Board action to award a bid to the low, responsible and responsive bidder, Joe Johnson Equipment for the purchase of an Elgin Pelican street sweeper at a cost of \$196,962 (see letter from T. Keef).
4. Amend Budget for Salt Barn Repairs (Highway) – Request from Tim Anderson for Town Board action to amend the 2015 highway facilities budget to appropriate insurance recoveries in the amount of \$1,353.86 received for damages to the salt storage barn by a delivery truck (see letter from T. Anderson).
5. Amend Out-of-District Sewer Use Agreement (Sewer Dist.) – Request from Mike Guyon for Town Board authorization of the Supervisor to amend the agreement between the Town of Brighton and the Town of Penfield to establish Extension 100 of the Brighton Consolidate Sanitary Sewer District (see letter from M. Guyon).
6. Discussion regarding GASB 45 Actuarial Valuation for the year ending 12/31/14 relating to Other Post Employment Benefits (OPEB) as prepared by the Burke Group.

The next regularly scheduled meeting of the FASC will be held **Tuesday, March 31, 2015 at 3:30 pm**, in the Stage Conference Room of the Brighton Town Hall. All members of the public are invited to attend FASC meetings.



TOWN OF BRIGHTON
Communications Department

1a.

March 16, 2015

Honorable Finance Committee and
Members of the Town Board

Re: Agreement with Leightronix, Inc.

Dear Honorable Members:

I respectfully request authorization for the Supervisor to enter into an agreement with Leightronix, Inc. for provision of PEG Stream internet video streaming for 2015 not to exceed \$3,000.00.

Funds for this agreement are available in the adopted 2015 budget.

Thank you for your consideration.

Sincerely,

MaryAnn Hussar
Assistant to the Supervisor

xc: Suzanne Zaso, Director of Finance



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Town of Brighton

MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS
2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

March 16, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Award of Bid 2015 Sidewalk Replacement Program

Dear Chairperson Werner and Committee Members:

The above bid was publicly advertized and publicly opened on March 13, 2015, all as required by law. A copy of the advertisement and of the bid tabulation are attached for your reference. Based upon the bid submittals, the following is recommended:

- 1) that the above bid be awarded for the referenced work to the low, responsible and responsive bidder, Sunshine Concrete for the unit prices bid and for a total not to exceed \$188,677.00;
- 2) that the Supervisor be authorized to execute an agreement with the bidder for this contract; and
- 3) that the Supervisor be authorized to execute change orders not exceeding 10% in total of the base contract amount in the event it becomes necessary to do so.

Funds are available from the 2015 budget in the Sidewalk District account (SK.SWLKD.5411.265) and in the Townwide sidewalk account (A.DPW.5410.449). Furthermore, as the unit prices bid are below those used in preparing the 2015 budget, it is proposed to repair an additional amount of sidewalk than previously anticipated for the same total cost (19,850 SF rather than 14,600 SF as budgeted).

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 17, 2015 in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

attachments

cc: S. Zaso
C. Roscoe
T. Anderson
A. Banker
M. Hussar
K. Gordon



Town of Brighton

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March 16, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Award of Contract
Furnish and Deliver One Street Sweeper (Highway Department)

Dear Chairman Werner and Committee Members:

The above bid was publicly advertized and publicly opened on March 12, 2015, all as required by law. A copy of the advertisement and of the bid tabulation are attached for your reference. Based upon the bid submittals, as well as the bid review by Tim Anderson, Deputy Highway Superintendent, the following is recommended:

- 1) That a bid be awarded for the above equipment to the low, responsive and responsible bidder, Joe Johnson Equipment, in the bid amount of \$196,962.00;
- 2) The Supervisor be authorized to execute an agreement with the bidder for this contract.
- 3) Pursuant to anticipated bond sales, funds will be available in the Capital fund for this purpose.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 17, 2015 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

attachments

cc: T. Anderson
S. Zaso
M. Hussar
A. Banker
K. Gordon



Town Of Brighton

Operations Center

1941 Elmwood Ave. / Rochester, New York 14620 / Phone (585) 784 - 5280 Fax (585) 784 - 5385

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March 12, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, NY 14618

Re: Appropriation of Funds

Honorable Supervisor and Members of the Board:

I recommend that the Town Board amend the 2015 Budget by increasing and appropriating \$1,353.86 from insurance recovery in the highway department highway facility account (A.HWY.5132 2680), and by increasing appropriations in the maintenance supplies line (A.HWY.5132 4.11) by \$867.36 and the equipment rental line (A.HWY.5132 4.45) by \$486.50.

The revenue was not anticipated, and came as a reimbursement for repairing damage to the Town's salt storage barn that was damaged by a salt delivery truck delivering road salt.

Sincerely,

Timothy J. Anderson
Deputy Highway Superintendent

Cc: S. Zaso
A. Banker
M. Hussar
T. Keef



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

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March 13, 2015

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: 59 Collingsworth Drive Sanitary Sewer
Sewer Agreement with the Town of Penfield
Agreement Amendment

Dear Chairperson Werner and Committee Members:

I am requesting that the FASC authorize the Supervisor to endorse an amendment to the Out of District Agreement for Sewer Use with the Town of Penfield to include 59 Collingsworth Drive. The existing septic system serving this Town of Brighton property has failed and the owner is petitioning the Town Board to establish Extension 100 to the Brighton Consolidated Sanitary Sewer District. The Out-District Agreement has been amended to address the operation and maintenance costs associated with the connection of 59 Collingsworth Dr. to the forcemain, reimbursement of the Town of Penfield Consolidated Sewer District debt, limit the liability to the Towns of Penfield and Brighton and payment of an entrance fee to the Town of Penfield. All terms and conditions contained in the "original agreement", dated April 27th, 1981 shall remain unchanged. A copy of the amended Out of District Agreement for Sewer Use is attached for your reference.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 17, 2015 meeting in the event that you have any questions regarding this matter.

Respectfully,

Michael E. Guyon, P.E.
Town Engineer

Attachment

cc: S. Zaso
A. Banker
T. Keef
S. Zimmer