

Brighton Parks, Recreation & Community Services Citizen's Advisory Board
January 26, 2015
Minutes

Attendance: Matt Beeman, Denis Conley, Becky Cotter, Larry Davis, Coleridge Gill, Mark Kokonovich, William Moehle, Louise Novros, John Steinbrenner, Mike Tullio, Elizabeth Vinton, Elaine Vitone, Jim Vogel, Cole Wagner, Mike Zobel

Approval of Minutes: Motion to accept minutes from November 24, 2014 was made by Mark Kokonovich, seconded by Coleridge Gill

Reserve Amenities: Supervisor Moehle gave an overview

Lights along the canal trail:

- 0 cost to the town
- Positive feedback thus far
- Electricity for these lights is paid for out of a Reserve lighting district

Boat Launch & Boat Put In:

- Bids came in higher than expected for these projects
- Anthony Costello has committed to paying for the total amount for these amenities to be constructed, including any overages and change orders
- The Town provided the specs for the project
- Expected to start construction possibly this winter

Cash Payments:

- \$290,000 has been received in 2014 for the Parkland Trust Fund.
- This money is available for Parkland Purchases
- \$25,000 is earmarked for a pavilion to be constructed at Meridian Centre Park
- Anticipated pavilion completion: 2015

Development:

- Typically on a project this big units are set aside for affordable housing; that wasn't really feasible for this project.
- In lieu of that, \$155,000 will be paid over 5 years to support affordable housing in Brighton.

Community Garden Update:

- The fence project at the Community Garden is nearing completion. The project is about half way done. There was a delay due to a shortage on materials ordered. We expect the entire project to be complete in the next week or two.
- The size of the Garden remains unchanged with around 100 plots available for use.
- We are hoping the installation of the new fence will help to revamp the garden and get us off to a good growing season!

Recreation Director Report:

- The Recreation Department hosted our first annual Cabin Fever / Open House event on January 25th. This event was very successful and brought large crowds to the building. The Recreation Department coordinated this event to function in conjunction with the Brighton Farmers Market, A Brighton Wardrobe Sale as well as gym activities, crafts and sample classes. The Recreation Department was also open during this event to answer questions and accept program registrations. All participating were pleased with the event. I expect that we will repeat this again next year!
- Winter/Spring Program registration has started and is off to a strong start. The Cabin Fever event provided us with another opportunity to let people know all that the Recreation Department has to offer.

Recreation Director Report (cont.):

- We continue to have tremendous support from the community in trying to promote our events and activities. BCSD consistently helps us publicize our activities by including event information in their weekly ENewsletters.
- The Department has also begun planning for our summer programs. Program development, staff recruiting, and event planning has all begun!
- Nancy McGory, the Seniors Coordinator, has announced that she will be leaving the Recreation Department this coming May. We are all saddened by her pending departure, but appreciate the ample advance notice. This will allow us to better prepare and hire her replacement. Nancy will be relocating to Buffalo to spend more time with her daughter and family. Please be sure to wish her well as you see her this spring!

Parks Superintendent Report:

- A pre-construction meeting was recently held to review plans for the renovation of the Carmen Clark Lodge at Brighton Town Park.
- Renovation is expected to begin on February 23 and should be completed by the end of March!
- Park Staff will also be renovating the bathrooms at the lodge while the kitchen is being renovated.
- A mower and salt spreader have been approved for purchase. These purchases will better allow the staff to complete their tasks in a more efficient manner.
- A field use meeting will be scheduled soon to discuss usage for 2015.
- Boulders from the Reserve have been placed between the parking lot at Meridian Centre Park and the field space to deter vehicular vandalism on the playing fields. Staff is hopeful that this will keep cars off the playing surfaces and eliminate any future damage.
- Follow up should be done this spring with the Reserve regarding any dead plantings that need to be replaced.

Discussion of Parks, Recreation & Community Services Advisory Board:

The Role of our Board was read by John from the Bylaws.

The work for our PARCS Board is cyclical and varies based on the projects that the Town is involved with at that time. The process for this work may also vary.

As time goes on and changes occur it is good to review the function of our Board and, if needed, make any changes that would make the effectiveness of our work more beneficial to the Town and the Recreation & Parks staff.

There are numerous projects in the "works" right now that will require input in the next 1, 2 or 3 years. These include: Brighton Farmers Market RFP, Land Acquisition, Master planning etc...

Thoughts shared (on January 26th) regarding our PARCS Board include:

- Communication between our PARCS Board and the Town Board, and the Town Board and the community regarding Parks and Recreation can improve.
 - Include a periodic 'State of the Parks and Recreation Programs' at a Town Board Meeting.
 - Update the community, more often, regarding the status of our current parkland development and potential purchase of more parkland.
 - Offer a separate meeting with the community to present the status of parkland development and Recreation facilities and programs.
 - Mention some upcoming Parks and Recreation events at the Town Board meetings.
 - Have neighborhood associations include upcoming Parks and Recreation events at the Town Board meetings.
 - Have neighborhood associations include upcoming Parks and Recreation activities in their newsletters.
 - Brighton High School students have school email addresses which we might want to consider as a communication line.
 - Establish a Parks and Recreation communication 'plan'.
 - Our PARCS Advisory Board minutes need to be posted on the Town's website in a timely fashion.

- Communication within our PARCS Advisory Board:
 - Oral Subcommittee Reports during our meetings could be shortened. Selected topics that may generate questions or comments should be reported. Other items such as upcoming events that are not imminent can be read in the written minutes.
 - Can we do a better job of responding to community groups and individuals who make proposals for unfunded projects to our PARCS Advisory Board? Could we give them specific ideas as to how to proceed following their meeting with us?
 - Could we have more detailed conversations about actual operational costs and staff implications regarding amenities such as community garden expansion, Veterans' Memorial, etc?
 - Do our PARCS Board Bylaws, the makeup of our membership and directives from the Town Board match up?
 - Are our current subcommittees appropriate? Do we need to make any additions or adjustments?
 - Can the Town Board and the Parks and Recreation staff give us more direction as to how we can be of better service to them?
 - Are the demographics of the Town changing? How do these demographics impact our planning for Parks and Recreation?
 - Is our 4:30pm meeting time the best time to meet?
 - Should we have term limits for our Board members?
 - Should there be a Lacrosse representative on our Board?
 - Should Community Services be part of our Board or a separate committee as it used to be?
 - We, as members, need to be sure we keep a broad interest in all facets of Parks and Recreation and not limit ourselves to just our own interest or subcommittee.
 - Should we be doing more to ascertain the community's wants and needs?
 - The main activity of the PARCS Advisory Board should be to act as a conduit between Town government, the Parks and Recreation Department and the citizens of Brighton.
 - It might be valuable to ask the Town Board and staff separately, and confidentially, what they would like to see from our PARCS Advisory Board.

Subcommittee Reports:

YOUTH & FAMILY (submitted by Christine Winter) –

Brighton Recreation 2014 – 2015 Youth Basketball Leagues

The Brighton Recreation Mini-Hoopsters Basketball League wrapped up on Sunday January 25th, 2015 with a visit from the Rochester RazorSharks! The 3rd – 5th Grade Brighton Recreation Development Basketball League is scheduled to finish up on Saturday February 7th, 2015. The Rochester RazorSharks (PBL) also made a visit to this program on Saturday January 17th, 2015!

I was able to stop in at various times throughout the season and observe the wonderful progress that was made by all involved. Specifically, this program has seen some growth, not only in numbers, but in organization and implementation. With the 5th & 6th Grade League seeing low registrations, the decision was made to open up the 3rd & 4th Grade Development League to 5th Graders.

Additionally, new this year was the creation of a comprehensive Parent/Volunteer Coach Handbook. Separate from that was the creation and implementation of a comprehensive Staff Handbook as well. Staff orientation was held on Monday October 27th, 2014 complete with a refereeing clinic to enhance the training process. The program also saw the involvement of the Rochester RazorSharks which was received very well. Special Thanks to our staff, volunteer coaches, parents, and the entire Rochester RazorSharks organization!

As we move forward, we will be looking to continue to make changes to the program based on feedback from the community and staff members.

League Totals:

Mini-Hoopsters League: 36 registrations

3rd – 5th Grade Development League: 37 registrations

GRAND TOTAL: 73 (up from 68 in 2013-2014)

YOUTH & FAMILY (cont.) –

Fall Youth Programs

Rochester Lancers KICKIN' Soccer Clinic - 13 Registrations
 Tae Kwon Do - 14 Total Registrations
 EPIC Trainings- 54 Total Registrations
 Rock Climbing (RockVentures) - 40 Total Registrations
 Instructional Soccer - 22 Total Registrations
 Youth Volleyball Clinic- 11 Registrations
 Tennis – Youth & Adult- 41 Total Registrations

Cabin Fever Shopping Extravaganza was held on Sunday January 25th, 2015

Shopping with 18 Direct Sales Vendors 10:00 am – 4:00 pm
 Instructor Demos from Mary Slaughter, Michelle Medina, Rosalind Walker, & Rochester Fencing Club from 11:00 am – 3:30 pm
 Brighton Farmers' Market 1:00 pm – 4:00 pm
 Brighton Wardrobe Sale from 12:00 pm – 4:00 pm

YOUTH & FAMILY (submitted by Katie Tytler) –

- Aqua Fitness has switched to 3 days /week and we have had a great turnout so far!
- Swim lesson registration is stornng.
- Barracudas Swim Club has begun and is running well.
- Pre-School classes -Toddler Time, Mighty Mites Sports and Open Gym - have been very popular with over 15 in each class.
- Fitness classes – Zumba, Party Dance, Soul Line Dance and Pilates – will begin this week.
- Working on the Jan 25th Cabin Fever event.
- Preparing for summer programs.

FACILITIES & PARKS (submitted by Matt Beeman) –

BRIGHTON TOWN PARK –

- Renovations to the Carmen Clark Lodge will commence on February 23, 2015. While the contractors work on the kitchen our staff will work on small improvements/repairs in other areas.
- General Park cleanup.
- Inventory of equipment and supplies.

MERIDIAN PARK –

- Inventory of equipment and supplies.
- We have secured some boulders from the Reserve construction site to use in the park as an aesthetic buffer and deterrent from cars which have recently gained access through the park and caused some field damage.

BUCKLAND PARK –

- Preventative maintenance on all equipment.
- Money has been transferred to secure a 48"zero turn mower and tailgate salt spreader for one of our plow trucks. This equipment will allow us an opportunity to safely maintain our facilities on a regular basis.
- We are working closely with Brighton Baseball on some Park storage and shared equipment ideas.
- Inventory of equipment and supplies.
- Constructing 4 heavy duty picnic tables for the new Park pavilion.

CORBETT'S GLEN –

- Scheduled a removal of a pine tree at 141 Glen Road.

BRIGHTON SENIORS (submitted by Nancy McGory) -

- February 5: Group will attend the seniors preview performance (free) of the BHS musical "Shrek". Bus transportation will be provided.
- For President's Day we play a presidential trivia game and hear a book review about Eleanor and Franklin Roosevelt. (February 10)
- For Valentine's Day, the Mad Hatters will attend a movie at the Little Theatre called "The Age of Love". It is a locally made documentary that features one of our Mad Hat members. Afterward we will go to Jines for brunch.
- For Fat Tuesday, we will have jambalaya for lunch and Dixieland music for entertainment. Mardi Gras beads of course will be provided. (February 17)
- For the Chinese New Year we are having a buffet lunch catered by the Bamboo House and Confucius stories by Howard Edmond.(February 24)
- There will be an evening program on February 25 featuring the "Culinary MDs". They do cooking demos to promote medical health by preparing healthy recipes.

STUDENT REP REPORT (submitted by Ryan Gao and Elizabeth Vinton) –

- BHS held its first College & Career Night on January 8th – many representatives and counselors from local colleges came to speak about the college application process to parents – was a huge success, very informative.
- DECA - Brighton DECA members attended the regional competition at MCC to compete in events related to business. Twenty-seven members qualified for the state conference in March.
- MODEL UNITED NATIONS - The Brighton team traveled to Syracuse to participate in the Central New York Model United Nations Conference. Eight Brighton students won awards for their participation in committee.
- SHREK – “Shrek the Musical” will be performed by BHS students on the following dates:
Friday, February 6, 2015 at 7:00 p.m.
Saturday, February 7, 2015 at 2:00 p.m.
Saturday, February 7 2015 at 7:00 p.m.

TOWN OF BRIGHTON SHARED USE TRAILS -
N/AHISTORIC BRIGHTON –
N/ABCSD CONTINUING EDUCATION REPORT –
N/A

LIBRARY REPORT (submitted by Judy Rosenberg) -

BML has received a grant from the Farash Foundation to fund a homeschooling initiative. This is a work in progress and details will be forthcoming.

Noon Year’s Day Party

Over 200 people joined us on December 31st as we counted down to the ‘noon’ year to say a noisy farewell to 2014 and hello to 2015! There were crafts, music, and fun for ages 3 and up.

Blackstorytelling League of Rochester

77 people listened to Dr. David A. Anderson, Carolyn Edward, and Gwendolyn Glenn tell stories about African American history, heritage, and culture on Martin Luther King Day.

LIBRARY REPORT (cont.) –

Antique Appraisals with Mike Deming of Mike Deming Antiques.

We had a full house with a maximum of two appraisal items per patron.

**Ruth Holland Scott will present her memoir, THE CIRCLES GOD DRAWS
Tuesday, February 3 from 1-2 pm**

Ruth Scott was the first woman and African American to head the 19th Ward Neighborhood Association and the first African American woman elected to Rochester City Council.

If All of Rochester Read the Same Book

We will discuss **THE AGE OF MIRACLES**, a novel by Karen Thompson Walker **Tuesday, February 17 from 1:30-3 pm and Wednesday, February 18 from 7-8:30 pm**

What if the Earth, for some inexplicable reason, begins to slow its spinning on its axis, causing our days to become longer and the environment to dramatically change? Our narrator shares her daily life in this altered world, and the story of the disintegration and healing of her family. This is a Writers & Books initiative.

Friends of BML Book Sale: February 26-March 2

Most books are 50 cents - \$1.

Members Sale Date: Thursday, Feb. 26 from 10 am-8:30 pm

FREE for Friends of BML. Non-members: \$5, or join @ the door for \$10/year.

Open to everyone:

- **Friday, Feb. 27 from 10 am-5:30 pm**
- **Saturday, Feb. 28 from 10 am-3:30 pm**
- **Sunday, March 1 from 1 pm-3:30 pm** Everything ½ price
- **Monday, March 2 from 10 am-1 pm** Fill a bag - \$3 each bag—no limit!

2014 EOY Statistics

BML was the top circulating library for five months (April, May, June, November and December) in 2014. We were second for three months and third for four months.

Redesign Report

Michael Place/LaBella Assocs. is progressing on the construction drawings and is on schedule for an end of the month completion. Once received, the redesign committee will review the documents for accuracy and approve the quote packet that will then go out to bid to construction vendors.

COMPREHENSIVE PLAN COMMITTEE –

N/A

BRIGHTON BASEBALL (submitted by Larry Davis) -

- (1) Through on-line registration we have 70 kids registered as of 1/13/15
- (2) We are working with town on potential Meridian fence repairs; Quote from NY State Fence: \$18,980, with \$1,800 for repairs using existing fence materials (\$4,100 for repairs if we don't raise the fence)
- (3) Working with Parks Dept on field maintenance equip purchase – still in progress, some accounting questions
- (4) Brighton Baseball is still looking for a new/new-used golf cart
- (5) The storage containers are ordered, and we expect delivery in March. Containers will be dropped adjacent to final resting position and moved into place by town after painting. The paint is to match the adjacent structure (per town requirements)

BRIGHTON BASEBALL (cont.) –

(6) The Brighton Baseball Equipment shed at the BHS fields were flooded. All baseball equipment on the ground was soaked and frozen; Equipment ‘chief’ Adam Frank talked with BCSD AD Fritz Kilian; no resolution yet.

95 days till Opening Day !!!

BRIGHTON SOCCER –

N/A

TOWN BOARD REPORT -

N/A

Final Remarks:

Elections for Committee Chair and Vice Chair will be held in February

It is good to have new leadership periodically.

All are welcome to step up for these roles.

John or Bill would be happy to answer any questions for anyone interested, on an individual basis, for these positions.

Voting will take place on February 23rd, Nominations are due by February 16th.

A specific notice of the election was sent out by John on January 28, 2015.

Input from Matt & Becky:

Both unanimously feel that this group is needed and valuable to the jobs that they do.

This group provides feedback and support for upcoming projects, etc.

Input on new ideas to explore from members of this group are welcome!

Adjourn: Motion made by Cole, seconded by Louise. Meeting adjourned at 6pm.

NEXT MEETING DATE: MONDAY, FEBRUARY 23, 2015 AT 4:30 PM
in the Brookside Senior Lounge.

If you are unable to attend this meeting or will be late, please contact John Steinbrenner at 461-4373 or Melissa Sumner at 784-5265 (on or before February 20th).