

**Brighton Town Board**  
**Finance and Administrative Services Committee**  
**Meeting Notes from the Tuesday January 20, 2015 Meeting**

Attendees: Councilmembers Christopher Werner and Jason DiPonzio, Supervisor William Moehle, Mark Henderson, Tim Keef, Matt Beeman, Daniel Aman, Tom Zuber and Mike Debadts of Raymond F. Wager, CPA, and Suzanne Zaso (as Staff to the Committee).

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

**Town Bid/Proposal Authorizations and Awards:**

No matters for this meeting.

**Grant Authorizations and Acceptances:**

No matters for this meeting.

**Contracts and Contract Change Orders:**

Contract with Skycoasters for the 2015 July 4th Celebration (Parks) – The FASC discussed with Matt Beeman his request for Town Board action to authorize the Supervisor to execute an agreement with the Skycoasters to perform at the 2015 July 4<sup>th</sup> celebration in an amount not to exceed \$3,500. Funding will be available from donations or through the 2015 celebrations budget.

The FASC recommends the Town Board take favorable action on this matter.

**Budget Amendments and Transfers:**

Budget Transfer (Parks) – The FASC discussed with Matt Beeman his request for Town Board authorization to transfer \$8,673 from supplies in Corbett's Glen Park to equipment in Buckland Park to purchase a zero-turn mower and a salt spreader to be used in Town parks.

The FASC recommends the Town Board take favorable action on this matter.

**Personnel Matters:**

No matters for this meeting.

### **Other Matters for Action of the Town Board:**

Declare Assets as Surplus (Police Dept.) – The FASC discussed with Chief Mark Henderson his request for Town Board action to declare various Police Department assets as surplus and to either sell at auction or dispose of as junk. The FASC recommends the Town Board take favorable action on this matter.

### **Other Matters for Discussion Only:**

The FASC discussed with Tom Zuber and Mike DeBadts of Raymond F. Wager, CPA, their upcoming independent audit of the Town's 2014 financials and internal controls. There was a discussion on GASB Statement 68 which will require accounting and financial reporting disclosures for unfunded net pension obligations (or assets) beginning with fiscal year ending 12/31/15. Also discussed was a GASB exposure draft on tax abatement disclosures.

The FASC discussed with Tim Keef a possible pilot program for leaf pickup using a vacuum system. This matter will be discussed further at a future FASC meeting after data has been assembled and reviewed regarding cost of equipment and crew along with an analysis of time to get through Town with a vacuum system as compared with the current system of using a loader to pick up the leaves in Town.

### **Matters Tabled for Research and/or Discussion:**

No matters for this meeting.

### **Executive Session:**

No matters for this meeting.

### **Next Meeting:**

The next REGULAR meeting of the Town Board's Finance and Administrative Services Committee is scheduled for **Tuesday February 3, 2015 beginning at 3:30 pm** and will be held in the Stage Conference Room at Town Hall.