

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
November 12, 2014

PRESENT:

Supervisor William Moehle
Councilmember James Vogel
Councilmember Louise Novros
Councilmember Jason DiPonzio
Councilmember Christopher Werner

Daniel Aman, Town Clerk
Kenneth Gordon, Attorney for the Town
Tim Keef, Commissioner of Public Works
Mark Henderson, Chief of Police
Suzanne Zaso, Director of Finance

MEETING CALLED TO ORDER AT 7:04 PM:**OPEN FORUM:**

Margie Peet

APPROVAL OF AGENDA WITH ADDITION OF COMMUNICATION RE CLIMATE SMART:

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to approve the agenda with addition of communication re: Climate Smart

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:

MATTER RE: Removal of one 52" Silver Maple located at 868 Clover Street pursuant to Chapter 175 of the Town Code (see Resolution #1).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner to adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

MATTER RE: Authorize solicitation of bids for construction services relating to the rehabilitation of the Salt Barn roof (see Resolution #2, letter dated October 30, 2014 from Michael Guyon, P.E and design report from SWBR Architects).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Empire State College President Merodie Hancock and Vice President Mary Caroline Powers to Supervisor dated October 24, 2014 thanking him for attending the ground breaking ceremony held October 16th for the Brighton campus.

FROM Monroe County Civil Service Personnel Technician Joanne Campione to Supervisor dated September 5, 2014 Re: Zero (0) discrepancies found in the Town's submittal of the 2014 Civil Service Certified Payroll report

FROM Brighton Fire District Treasurer Lawrence M. Howk to Supervisor Re: Brighton Fire District's Tax Levy Statement for their 2015 Budget dated October 22, 2014.

FROM Police Chief Mark Henderson to the Town Board dated October 30, 2014 accepting the resignation of Animal Control Officer Amy Bianchi effective November 8, 2014.

FROM NY State Dept. of Public Service to Supervisor asking for outreach support through publications that are available from them for public distribution in Brighton

FROM Chris Mueller, Time Warner Cable dated November 5, 2014 to Supervisor regarding channel changes and soon to be expired channels that may or may not be renewed.

FROM Climate Smart Card with signatures supporting Climate Smart policies

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to receive and file the aforementioned correspondence

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Parks and Recreation & Community Services – Next meeting 11/24/2014 at 4:30 PM at Brookside
Finance and Administrative Services – Next meeting 11/18/2014 at 3:30 PM in Stage Conference
Room

Public Safety Services – Next meeting 12/9/2014 at 8:00 AM in Downstairs Meeting Room

Public Works Services – Next meeting 12/1/2014 at 9:00 AM in Downstairs Meeting Room

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to hire Shana C.M. Hagins effective November 17, 2014, to fill open part-time position of Animal Control Officer recently vacated due to retirement of previous officer (see Resolution #3 and letter dated October 24, 2014 from Police Chief Mark Henderson).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval of proposed 2015 Town Board Meeting schedule (see Resolution #4 and proposed schedule)

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval of proposed 2015 Holiday schedule (see Resolution #5 and proposed schedule).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to accept donations totaling \$3,000 received through the Battle at Buckland event held August 28, 2014 (see Resolution #6 and memorandum dated October 29, 2014 from Suzanne Zaso, Director of Finance).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to file Certificate of Bonding, pursuant to NY State Town Law Section 25, with Monroe County Treasurer for the collection of 2015 Town and County Taxes (see Resolution #7 and letter dated October 29, 2014 from Daniel Aman, Town Clerk/Receiver of Taxes).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Excellus to administer the Town Employee Self Insured Dental Benefit Plan for 2015 (see Resolution #8 and letter dated October 29, 2014 from Gary Brandt, Director of Personnel & Human Resources).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Strong EAP to provide Employee Assistance services for 2015 (see Resolution #9 and letter dated October 31, 2014 from Gary Brandt, Director of Personnel & HR).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Excellus to provide Health Plan services to Town employees for 2015 (see Resolution #10 and letter dated November 3, 2014 from Gary Brandt, Director of Personnel and HR).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Holfoth RiskManagement & Insurance for independent risk management consulting services for 2015 (see Resolution #11 and letter dated November 3, 2014 from Gary Brandt, Director of Personnel and HR).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute all related documents with Excellus BCBS and MVP Health Plan Inc. pertaining to the 2015 Medicare Medical Plans for eligible Town retirees for 2015 (see Resolution #12 and memorandum dated November 3, 2014 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to approve the recommended just compensation amounts for associated land easements for the proposed Highland Crossing Trail project (see Resolution #13 and letter dated October 27, 2014 from Michael Guyon, P.E. Town Engineer).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute stormwater maintenance easement agreement with Clinton Ave. South L.L.C. owner of 2090 South Clinton Avenue (See Resolution #14 and letter dated November 3, 2014 from Evert Garcia, Dept. of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 15 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize transfer of funds from Workers Comp. Liability account into the Worker's Compensation reserve fund (see Resolution #15 and memorandum dated November 3, 2014 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 16 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize bid award with approval to execute agreement, with Joe Basil Chevrolet to provide one Pickup truck for the Highway Department (see Resolution #16 and letter dated November 3, 2014 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 17 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorization to amend table of organization to provide for an additional Maintenance Mechanic position and approval to hire a particular person, subject to a 52-week probationary period, to fill same (see Resolution #17 and letter dated November 3, 2014).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 18 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to hire Joseph Huggins, subject to a 52-week probationary period from date of hire, to fill the vacant Laborer position in the Highway Department (See Resolution #18 and letter dated November 4, 2014 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 19 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Set Public Hearing date of November 25, 2014 for consideration of request for temporary amendment to noise law for work on Kendrick Road Substation (see Resolution #19 and letter dated November 4, 2014 from Thomas Greiner as Attorney for RG & E).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 20 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to provide snow and ice control for certain public roadways within the Reserve subdivision (see Resolution #20 and letter dated November 5, 2014 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember seconded by Councilmember that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 21 attached

UPON ROLL CALL VOTE

Supervisor Moehle-Yea
Councilmember Vogel-Yes
Councilmember Novros-No
Councilmember DiPonzio-Yes
Councilmember Werner-Yes

MOTION CARRIED

MATTERS OF THE SUPERVISOR:

MATTER RE: Expense & Revenues for month ending October 31, 2014

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel to receive and file the aforementioned report

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED AT 8:51 PM:

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to adjourn at 8:51 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 12th day of November 2014 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

WHEREAS, pursuant to the provisions of the Chapter 175 of the Town Code, the Town Board previously received and filed communication and a report regarding the removal of a town tree consisting of a 52" Silver Maple at 868 Clover Street, and

WHEREAS, the Town Board duly scheduled a Public Hearing to be held on the 12th day of November 2014 at 7:30 p.m., to consider the proposed removal of said tree; and

WHEREAS, pursuant to the provisions of Section 175-8 of the Town Code, notice of such public hearing was sent by first class mail at least 20 days prior to the scheduled hearing addressed to the owners of each of the properties adjoining the above referenced tree and the owners directly across the Town highway from and the properties contiguous to the adjoining properties, and

WHEREAS, such public hearing was duly called and held on November 12, 2014 at 7:30 pm and all persons having an interest in the matter having had an opportunity to be heard;

NOW, THEREFORE, on motion of Councilperson _____, seconded by Councilperson _____,

BE IT RESOLVED, that all written comments provided to the Town at or before the Public Hearing held on November 12, 2014 regarding the proposed tree removal be received and filed as part of the record of the hearing; and further

BE IT RESOLVED, that pursuant to the provisions of Chapter 175 of the Town Code, and based on the record of the Public Hearing, the Town Board hereby authorizes the Commissioner of Public Works, and or his designee, to remove the above referenced tree in accordance with the provisions of Chapter 175 including but not limited to the arboricultural specifications and standards of practice in the Town Forestry Plan.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 8th day of October, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 6, 2014 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request pursuant to Town Code Chapter 175 to set a public hearing to consider the removal of a significant town tree, one (1) 52" Silver Maple, located at 868 Clover Street, be received and filed; and be it further

RESOLVED, that the Town Board hereby sets a public hearing for November 12, 2014 at 7:30 pm at Brighton Town Hall, 2300 Elmwood Avenue in the Town of Brighton pursuant to Chapter 175 of the Town Code to determine whether the Commissioner of Public Works has shown good cause to remove a significant town tree, one (1) 52" Silver Maple, located at 868 Clover Street, and it is further

RESOLVED, that the Commissioner of Public Works shall cause to be sent by first class mail addressed to the owners of the adjoining property and the owners directly across the Town highway from and the properties contiguous to the adjoining property that front on the same Town highway at least twenty (20) days notice of said hearing.

Dated: October 8, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

October 6, 2014

Supervisor William Moehle and
the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: Proposed Tree Removal

Dear Supervisor Moehle and Town Council Members:

It is recommend that your Honorable Body receive and file this advisory communication pursuant to Chapter 175 of the Town Code, Trees, Section 8, Removal. The following tree is proposed to be removed in accordance with the provisions of said chapter due to tree health and/or safety reasons:

1) #868 Clover Street (Greenaway frontage) 52" Silver Maple Removal

The Public Works Committee has reviewed the reports associated with the above location as previously prepared by our consulting arborist and concur with the proposed action due to the recent failure of one of the main leads of the this tree. The above tree is considered significant, therefore a public hearing will be required, which I request be conducted at the November 12, 2014 Town Board meeting. The requisite communication to each adjoining owner(s) will be issued prior to the public hearing in accordance with the provisions of the Town Code. This department will coordinate replacement of this tree with the affected property owner for a Spring 2015 planting.

I have attached a copy of the arborist reports for your reference and file. As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

attachment

cc: T. Anderson
D. Aman
M. Hussar
K. Gordon



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

September 23, 2014

The Honorable Tree Council
Town of Brighton
Brighton Town Hall
2300 Elmwood Ave.
Rochester, New York 14618

re: Tree Evaluations and Recommendations

Honorable Members:

I request your review and comment regarding the proposed recommendations of the following tree(s):

- | | | | |
|----|--|-------------------|---------|
| 1) | #149 Edgemoor Road | 13" Crab Apple | Removal |
| 2) | #106 David Avenue (2) | 15"/18" Ashes | Removal |
| 3) | #868 Clover Street
(Greenaway frontage) | 52" Silver Maple* | Removal |

The above trees are in compromised health as noted in the attached reports. Generally, as noted in the report(s) (i.e. structurally compromised, root damage, decay, dead, etc.), there are condition(s) causing a concern for safety of the general public, which supports the recommendation to remove these trees.

Thank you for your attention to this matter and I look forward to your review of these trees.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

attachments

cc: T. Anderson

TREE.COUNCIL.SEPT.2014.01

*Denotes significant tree requiring a public hearing prior to taking any action

Tree Hazard Evaluation Form Progression Report

Date Form written 3-15-07

Date Submitted to Jay Jeffries 3-21-07

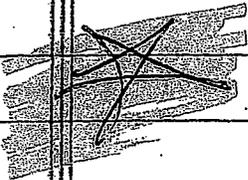
Date Submitted to Tree Board 4-25-07

Date form returned from Tree Board 5-9-07

Work ordered: Waiting for hearing
10-11-07 crown reduce AP

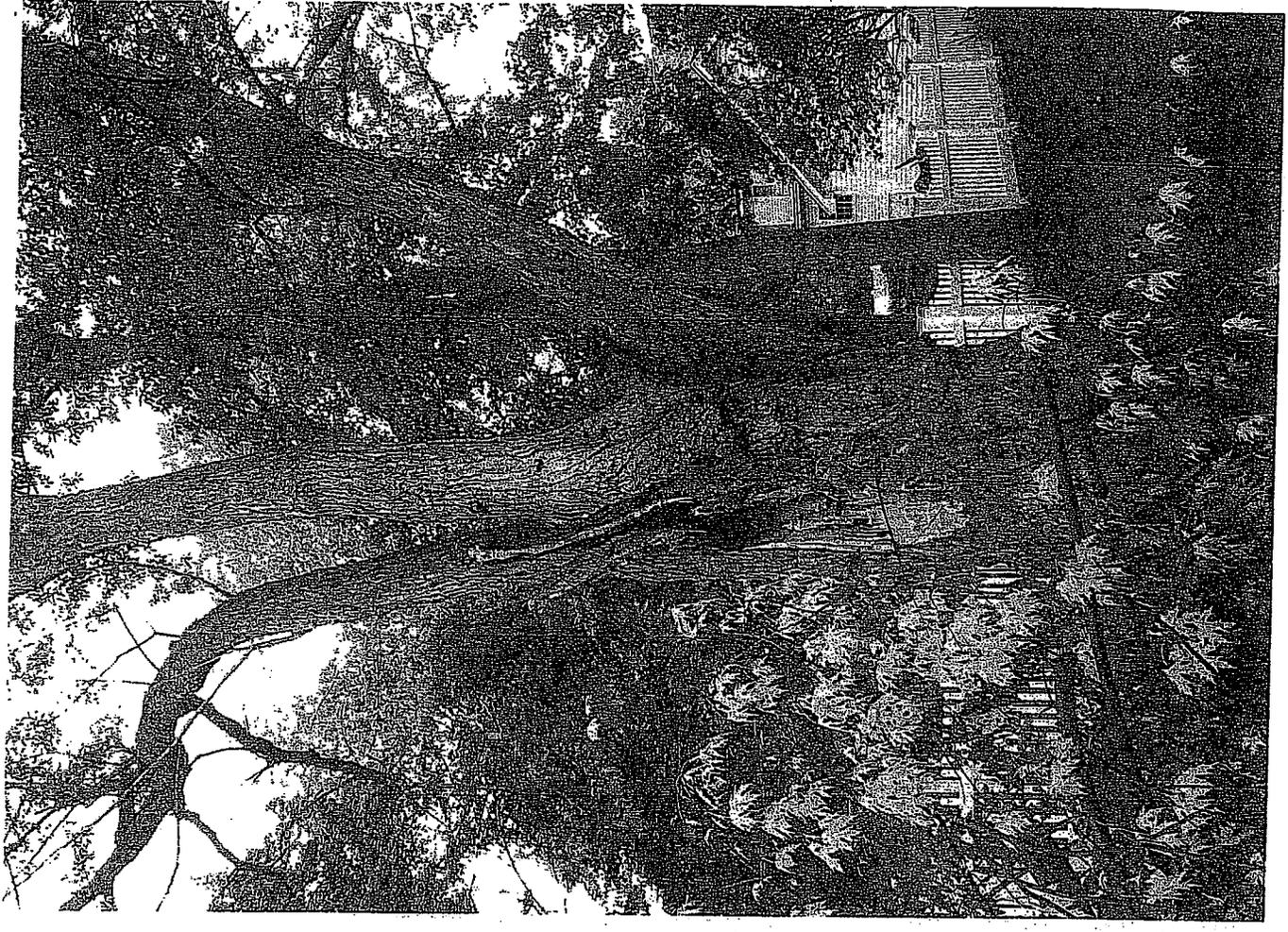
Date work completed

Comments:



~~Re submit after failure 8-2-14
Hollow trunk failed. One more to go.~~

Aug 14, 2014



Redwood
Forest



Oak

ATTON

TREE HAZARD EVALUATION FORM

All sections of this form must be fully completed by a certified arborist.
(A hazard tree must have a target within 1.5x the height of the tree.)

Site/Address: 868 Clover St on Greenway
 Map/Location: _____
 Owner: public private unknown other
 Date: 3-5-07 Arborist: Jerry Peterson ISA: 1110468
 Arborist's Signature: Jerry Peterson

HAZARD RATING:
 $4 + 4 + 3 = 11$
 Failure Potential + Size of part + Target Rating = Hazard Rating
 Immediate action needed
 Needs further inspection
 Dead tree

TREE CHARACTERISTICS

Tree #: 1 Species: Silver Maple
 DBH: 52" # of trunks: 3+4 Height: 70 Spread: 70
 Form: generally symmetric minor asymmetry stump sprout stag-headed
 Crown Class: dominant co-dominant intermediate suppressed
 Live crown ratio: 70% Age class: young semi-mature mature over-mature/senescent
 Pruning History: crown cleaned excessively thinned topped crown raised pollarded crown reduced flush cuts cabled/braced
 none multiple pruning events Approx. dates: _____
 Special Value: specimen heritage/historic wildlife unusual street tree screen shade indigenous protected by gov. agency

TREE HEALTH

Foliage Cover: normal chronic necrotic Epicormies? Y N
 Foliage Density: normal sparse Leaf size: normal small
 Annual shoot growth: excellent average poor Twig Dieback? Y N
 Woundwood development: excellent average poor none
 Vigor class: excellent average fair poor
 Major pests/diseases: _____
 Growth obstructions: stakes wire/ties signs cables
 curb/pavement guards
 other _____

SITE CONDITIONS

Site Character: residence commercial industrial park open space natural woodland/forest
 Landscape type: parkway raised bed container mound lawn shrub border wind break
 Irrigation: none adequate inadequate excessive trunk wetted
 Recent site disturbance? Y N construction soil disturbance grade change line clearing site clearing
 % dripline paved: 0% 10-25% 25-50% 50-75% 75-100% Pavement lifted? Y N
 % dripline w/fill soil: 0% 10-25% 25-50% 50-75% 75-100%
 % dripline grade lowered: 0% 10-25% 25-50% 50-75% 75-100%
 Soil problems: drainage shallow compacted droughty saline alkaline acidic small volume disease center history of fall
 clay expansive slope _____? aspect _____
 Obstructions: lights signage line-of-site view overhead lines underground utilities traffic adjacent veg. _____
 Exposure to wind: single tree below canopy above canopy recently exposed windward, canopy edge area prone to windthrow
 Prevailing wind direction: West Occurrence of snow/ice storms never seldom regularly

TARGET

Use Under Tree: building parking traffic pedestrian recreation landscape hardscape small features utility lines
 Can target be moved? Y N Can use be restricted? Y N
 Occupancy: occasional use intermittent use frequent use constant use

fence

ROOT DEFECTS:

Suspect root rot: Y N Mushroom/conk/bracket present: Y N ID: _____
 Exposed roots: severe moderate low Undermined: severe moderate low
 Root pruned: _____ Root area affected: _____% Buttress wounded: Y N When: _____
 Restricted root area: severe moderate low Potential for root failure: severe moderate low
 LEAN: _____ deg. from vertical natural unnatural self-corrected Soil heaving: Y N
 Decay in plane of lean: Y N Roots broken: Y N Soil cracking: Y N
 Compounding factors: _____ Lean severity: severe moderate low

CROWN DEFECTS: Indicate presence of individual defects and rate their severity (s=severe, m=moderate, l=low).

DEFECT	ROOT CROWN	TRUNK	SCAFFOLDS	BRANCHES
Poor taper				
Bow, sweep				
Codominants/forks		S		
Multiple attachments				
Included bark			S	S
Excessive end weight				
Cracks/splits				
Hangers				
Girdling				
Wounds/seam				
Decay		S		
Cavity		S	S	
Conks/mushrooms/bracket				
Bleeding/sap flow				
Loose/cracked bark				
Nesting hold/bee hive				
Deadwood/stubs				
Borers/termites/ants				
Cankers/galls/burls				
Previous failure		S	S	

HAZARD RATING

Tree part most likely to fall: Trunk
 Inspection period: _____ annual biannual _____ other _____
 Failure Potential + Size of Part + Target Rating = Hazard Rating
4 + 4 + 3 = 11

Failure potential: 1-low; 2-medium; 3-high; 4-severe
 Size of part: 1-<6" 2-6-18" (15-45 cm);
 3-18-30" (45-75 cm); 4->30" (75 cm)
 Target rating: 1-occasional use; 2-intermittent use;
 3-frequent use; 4-constant use

HAZARD ABATEMENT

Prune: remove defective part reduce end weight crown clean thin raise canopy crown reduce restructure shape
 Cable/Brace: _____ Inspect further: root crown decay aerial monitor
 Remove tree? Y N Replace? Y N Move target? Y N Other: _____
 Effect on adjacent trees: none evaluate
 Notification: owner manager governing agency Date: _____

COMMENTS

Previous failure has caused property damage
 Co-dominant = hollow trunks - Rot - ~~structurally~~
 unsafe.

*accident
 signs
 Red Oak*

TREE RISK EVALUATION

Inspector Archie K. ...
Date 7/2/10

Client Town of ...
Billing Address 2300 ...
City, State, Zip Rochester NY 14618

Tree # 1 Location on Greenway Species Silver Maple
DBH 49.4 Ht. 52 # of Stems 4 Sp 40°

CROWN DENSITY
 Normal (Full Canopy)
 Thin (Foliage/Small Leaf)
 Sparse Dormant

CROWN DIEBACK
 None
 Initial (Small Branches)
 Moderate
 Severe (Large Dead)

TREE FORM
 Generally Symmetric
 Minor Asymmetry
 Major Asymmetry
 Lean

FOLIAR COLOR
 Normal Dormant
 Off Color
 Chlorotic
 Necrotic

LEAF SIZE
 Normal
 Smaller than Normal
 Dormant

WOUNDED (CALLUS) DEVELOPMENT
 Excellent
 Average Poor
 Young Over-Mature
 Semi-Mature
 Mature

ANNUAL SHOOT GROWTH
 Excellent
 Average
 Poor

CROWN SYMPTOMS ATTRIBUTED TO
 Root Rot
 Construction Damage
 Insect/Disease
 Site Conditions
 Environment
 Other
 No Crown Symptoms
 Not Determined

Serious Insect or Diseases: _____
OVERALL TREE HEALTH: Excellent Good Fair Poor Very Poor Dead

SITE CONDITIONS

GRADE CONDITIONS
 Raised Excavation
 Lowered
 No Recent Change

SOIL
 Excessive Irrigation
 Clay Compaction
 Sand No Rating

TREE EXPOSURE
 Single Tree Full Exp.
 Single Tree Recent Exp.
 Large Tree Partial Exp.
 Edge Tree
 Reduced Exposure

TARGET

OCCUPANCY/TARGET RATING
 Occasional Use - 1
 Intermittent Use - 2
 Frequent Use - 3
 Constant Use - 4

House/Building
 Parking
 Pedestrian
 Traffic
 Landscape
 Utility Lines
 Hard-Scape
 Other

TREE DEFECTS
 Rate as: (S) Severe, (M) Moderate, (L) Low, (P) Present. Rate all that can be found.

ROOT SYSTEM
 Root Rot - Suspicion based on _____
 Poor Canopy _____
 Rhizomorphs _____
 Root Pruning - Distance from Trunk _____
 % Roots Affected _____
 Root Decay _____ Confirmed in Root Crown Excavation

TRUNK (Above Root Crown to Scaffold Branches)
 Wounds Decay Cavity
 Cracks Seams Cankers
 Loose Bark Lean Bow or Sweep
 Nesting Holes Termite Ants Included Bark
 Fungal Fruit Bodies Lightning St. Codominant St.

SCAFFOLDS (Main Structural Branches of Crown)
 Wounds Seams Carpenter Ants
 Decay Loose Bark Codominant St.
 Cavity Cankers Included Bark
 Cracks Nesting Holes Previous Failure
 Excessive End Wt. Fungal Fruit Bodies

ROOT CROWN (Base of Tree)
 Wound Cracks Soil Girdling
 Decay Seams Loose Bark
 Cavity Cankers Girdling Roots
 Fungal Fruit Bodies Termite Ants

TRUNK SCAFFOLD ATTACHMENT (Point of Attachment of Scaffold Branches to Trunk)
 Include Bark Cracks
 Multiple Attachments V-Crotch
 Decay/Cavity Other

BRANCHES (4" + in size)
 Dead Decay
 Split Other Defects
 Hangers

FAILURE RISK
 Severe - 4
 High - 3
 Moderate - 2
 Low - 1

Defect Rated _____

RECOMMENDATIONS

Remove Tree
 Maintenance Prune
 Crown Reduce
 Safety Prune

Cable & Prune
 Cable, Brace & Prune
 Other _____
 Specification Provided
 Failure Risk Rating (Target Rating x Failure Risk Rating, 16 = highest risk)

ADDITIONAL EVALUATION
 (N) Needed (P) Performed
 Resistograph Decay
 Root Crown
 Aerial Inspection
 Annual Inspection

NOTIFICATION
 Owner Manager
 Date _____
 Mail Phone On-Site

COMMENTS
52.1" diameter at drilling
2.8" sound wood

Subject Tree

Customer:
Town of Brighton
Location:
368 Clover Street,
on Greenaway

Genus & species:
Acer saccharinum
Common Name:
Silver Maple
Diameter:
49.5 inches
Height:
52 feet
Spread:
40 feet
Health:
Poor

Management Recommendations:
Remove Tree

Failure Risk Rating:
Part Most Likely to Fail: Scaffold Branch
Target: Lawn/Street
Risk rating: High

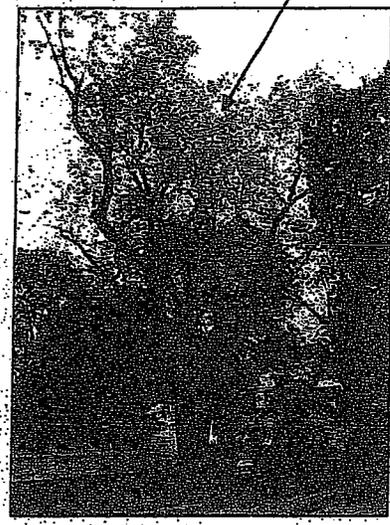
Inspection Date:
08/22/07
Inspector:
Andrew Pleninger
Vice President

A complete report of tree evaluation data collected is attached.

119 Yellow Mills Road
Palmyra, NY 14522

Phone: 315-597-4448
Fax: 315-597-4447
Website:
www.urbanforestryllc.com

Subject Tree



Tree Health

The tree is in poor health. The leaf area is sparse, leaves are under sized and off color. This limits the trees ability to produce energy to sustain growth and fight disease. There is extensive decay in the scaffold branches and trunk.



Tree Structure

There are four main scaffold branches that originate several feet above the root crown (termed codominant stems). As these scaffolds grow in diameter, the wood between them does not fuse together, actually pushes these branch unions apart (term is included bark) and is a significant structural weakness. If decay has entered these unions the failure risk increases exponentially.

Significant decay is active in this scaffold/trunk union area. Three resistograph drillings were made in this area to determine the extent of decay. The drillings revealed there is 2.8 inches of soundwood at the drilling sites around a 52 inch diameter of the scaffold/trunk area.



Discussion & Recommendations:

The scaffold/trunk area of the tree presents a high failure risk as a result of the codominant stems with included bark and decay. The tree's form does offer the opportunity for cabling and bracing of the scaffolds to reduce the failure risk. However, the amount of sound wood in the trunk/scaffold union and in the scaffolds is not sufficient enough for this mechanical anchoring to be successful. Reducing the length of the scaffold branches is the next option for the reducing failure risk. The tree is in poor health, removing additional leaf area would accelerate it's decline in health and it's serviceable life would be estimate to be less than five years.

The tree is protected from significant storm winds. However, action must be taken to reduce the failure risk. My recommendation is to remove and replace the tree.

UFLLC is acting as an independent contractor and UFLLC's services are a non-exclusive study of the clients trees. Any recommendations/evaluations made by UFLLC are solely for the benefit of the client so as to assist the client in it's planning/assessment of the allocation of resources. UFLLC shall have no liability for any claims arising out of the performance or non-performance of the recommended actions.

AFFIDAVIT OF MAILING

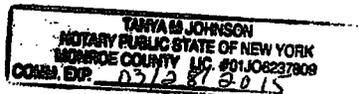
STATE OF NEW YORK
Monroe County

Mary Ellen Petri being duly sworn, deposes and says that s/he works in the DEPARTMENT of PUBLIC WORKS for the Town of Brighton, County of Monroe and State of New York. A printed copy of the notice which is attached, was sent on October 15, 2014 via first class mail to the adjoining property owners, a list of whom is attached,

Mary Ellen Petri
Mary Ellen Petri
Town of Brighton

Subscribed and sworn on before me, this
16th day of October, 2014

Laura M. Johnson
Notary Public, State of New York





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Kathryn A. Ciorca
Or Current Resident
868 Clover Street
Rochester, New York 14610

Re: Proposed Town Tree Removal

Dear Home Owner/Resident:

Please be advised that the 52" silver maple tree in the Town's right of way at your property should be removed due to its present condition. The removal of this Town tree, which will be done at the Town's expense, is being recommended based upon its relative health, safety concerns and other factors. Much consideration has been given to date to arrive at this determination, inclusive of Highway Department personnel, an evaluation of the tree by an independent consulting arborist and review by the Town's Tree Council.

Since this tree is considered a significant tree, a public hearing on the proposed removal is required. This public hearing will be held at approximately 7:30 PM on Wednesday, November 12, 2014, during the regularly scheduled Town Board meeting that evening. You may speak to this matter at the public hearing if you so desire. However, if you are unable to attend and wish to provide written communication regarding this matter, please do so to my attention prior to the meeting and I will have this entered into the public record. If you would like to discuss this matter during the interim, I'd be happy to do so. If you would be interested in the planting of a replacement tree, we can discuss this as well.

Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,


Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

Cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Michael J. & Katherine M. Herrmann
Or Current Resident
878 Clover Street
Rochester, New York 14610

Re: Proposed Town Tree Removal

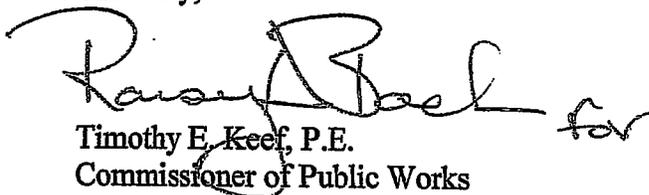
Dear Home Owner/Resident:

Please be advised that, as adjoining property owners, the 52" silver maple tree in the Town's right of way at #868 Clover Street should be removed due to its present condition. The removal of this Town tree, which will be done at the Town's expense, is being recommended based upon its relative health, safety concerns and other factors. Much consideration has been given to date to arrive at this determination, inclusive of Highway Department personnel, an evaluation of the tree by an independent consulting arborist and review by the Town's Tree Council.

A public hearing on the proposed removal is scheduled for November 12, 2014, at 7:30. You may speak to this matter at the public hearing if you so desire. However, if you are unable to attend and wish to provide written communication regarding this matter, please do so to my attention prior to the meeting and I will have this entered into the public record. If you would like to discuss this matter during the interim, I'd be happy to do so.

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Sincerely,


Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Marni Rabinowitz
Or Current Resident
859 Clover Street
Rochester, New York 14610

Re: Proposed Town Tree Removal

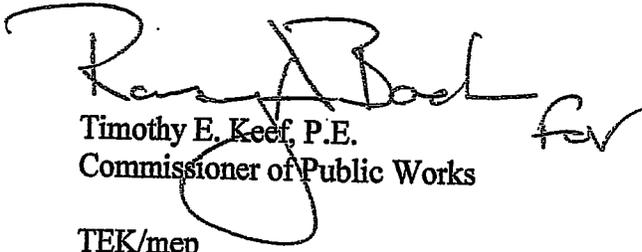
Dear Home Owner/Resident:

Please be advised that, as neighboring property owners, the 52" silver maple tree in the Town's right of way at #868 Clover Street should be removed due to its present condition. The removal of this Town tree, which will be done at the Town's expense, is being recommended based upon its relative health, safety concerns and other factors. Much consideration has been given to date to arrive at this determination, inclusive of Highway Department personnel, an evaluation of the tree by an independent consulting arborist and review by the Town's Tree Council.

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Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,


Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Thomas J. & Cynthia A. Kredo
Or Current Resident
867 Clover Street
Rochester, New York 14610

Re: Proposed Town Tree Removal

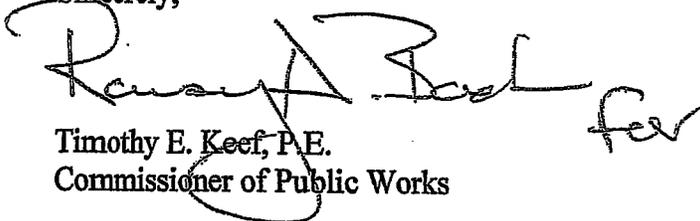
Dear Home Owner/Resident:

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Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

L/E Helen Rutan
Edwin P. Rutan, II
Or Current Resident
875 Clover Street
Rochester, New York 14610

Re: Proposed Town Tree Removal

Dear Home Owner/Resident:

Please be advised that, as neighboring property owners, the 52" silver maple tree in the Town's right of way at #868 Clover Street should be removed due to its present condition. The removal of this Town tree, which will be done at the Town's expense, is being recommended based upon its relative health, safety concerns and other factors. Much consideration has been given to date to arrive at this determination, inclusive of Highway Department personnel, an evaluation of the tree by an independent consulting arborist and review by the Town's Tree Council.

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Sincerely,


Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Genevieve K. Seyfried
Or Current Resident
4 Greenaway Road
Rochester, New York 14610

Re: Proposed Town Tree Removal

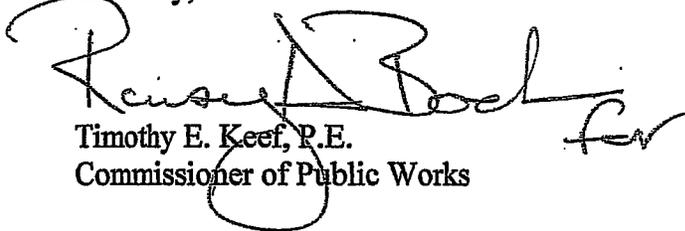
Dear Home Owner/Resident:

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Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Marta B. Rodriguez Galan
Or Current Resident
12 Greenaway Road
Rochester, New York 14610

Re: Proposed Town Tree Removal

Dear Home Owner/Resident:

Please be advised that, as neighboring property owners, the 52" silver maple tree in the Town's right of way at #868 Clover Street should be removed due to its present condition. The removal of this Town tree, which will be done at the Town's expense, is being recommended based upon its relative health, safety concerns and other factors. Much consideration has been given to date to arrive at this determination, inclusive of Highway Department personnel, an evaluation of the tree by an independent consulting arborist and review by the Town's Tree Council.

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Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mcp

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Bruce Campbell
Or Current Resident
18 Greenaway Road
Rochester, New York 14610

Re: Proposed Town Tree Removal

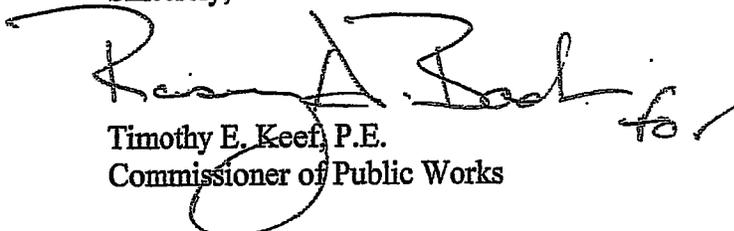
Dear Home Owner/Resident:

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Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Mary Jo Gaglia
Or Current Resident
24 Greenaway Road
Rochester, New York 14610

Re: Proposed Town Tree Removal

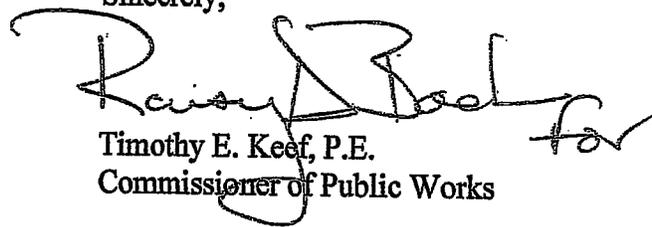
Dear Home Owner/Resident:

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Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,


Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent





TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 15, 2014

Catherine Sellinger
Or Current Resident
32 Greenaway Road
Rochester, New York 14610

Re: Proposed Town Tree Removal

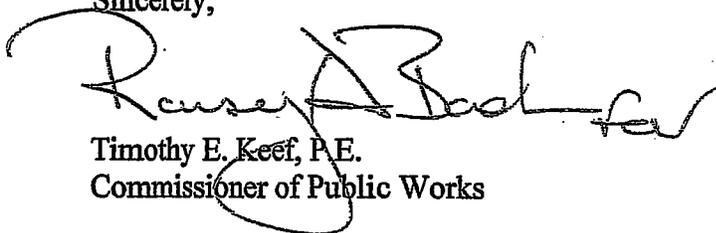
Dear Home Owner/Resident:

Please be advised that, as neighboring property owners, the 52" silver maple tree in the Town's right of way at #868 Clover Street should be removed due to its present condition. The removal of this Town tree, which will be done at the Town's expense, is being recommended based upon its relative health, safety concerns and other factors. Much consideration has been given to date to arrive at this determination, inclusive of Highway Department personnel, an evaluation of the tree by an independent consulting arborist and review by the Town's Tree Council.

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Do not hesitate to contact me (e-mail: tim.keef@townofbrighton.org; phone 784-5223) with any questions or concerns regarding this matter.

Sincerely,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/mep

cc: Tim Anderson, Deputy Highway Superintendent



STATE OF NEW YORK
COUNTY OF MONROE

2014 from Commissioner of Public Works Timothy E. Keel, P.E. regarding a request pursuant to Town Code Chapter 175 to set a public hearing to consider the removal of a significant town tree, one (1) 52" Silver Maple, located at 868 Clover Street, be received and filed, and be it further RESOLVED that the Town Board hereby sets a public hearing for November 12, 2014, at 7:30 pm at Brighton Town Hall, 2300 Elmwood Avenue in the Town of Brighton pursuant to Chapter 175 of the Town Code to determine whether the Commissioner of Public Works has shown good cause to remove a significant town tree, one (1) 52" Silver Maple, located at 868 Clover Street, and it is further RESOLVED that the Commissioner of Public Works shall cause to be sent by first class mail addressed to the owners of the adjoining property and the owners directly across the town highway from and the properties contiguous to the adjoining property that front on the same town highway at least twenty (20) days notice of said hearing.

STATE OF NEW YORK
Monroe County

Leslie Smith being duly sworn, deposeth and saith that she is the bookkeeper for
BRIGHTON-PITTSFORD POST
Newspaper

in the Town of Pittsford, County of Monroe and State of New York
A foresaid and that a notice of which the
Annexed is a printed copy, was published in the said
Paper once in each week

OCTOBER 16, 2014
ENDING ON
OCTOBER 16, 2014

Leslie Smith

Foreman of the Publisher
Subscribed and sworn on before me,
This 17TH day Of OCTOBER 2014

Barbara S. Connelly

Notary Public, State of NY

LEGAL NOTICE
At a Town Board Meeting of the town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 8th day of October, 2014.
PRESENT:
WILLIAM W. MOEHLE, Supervisor
JAMES R. VOGEL
LOUISE N. O'VROS
CHRISTOPHER K. WERNER
JASON S. D'LPONZIO
Councilpersons
RESOLVED that correspondence dated October 6,

gal # 02545792

BARBARA S. CONNELLY
Notary Public In The State Of New York
Monroe County
Commission Expires Jan 21, 2018

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 30, 2014 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the solicitation of bids for construction services relating to the rehabilitation of the Salt Barn roof, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the solicitation of bids for construction services relating to the rehabilitation of the Salt Barn roof.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

October 30, 2014

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Operation Center
Salt Barn Roof Rehabilitation
Construction Bid

Dear Councilperson Werner and Committee Members:

SWBR was awarded the professional design services for the renovation of the Operation Center Salt Barn Roof on June 25, 2014. These design services included an evaluation of the existing roof system which reviewed three possible roofing alternatives including the installation of a conventional shingle roof, a membrane roofing system and a metal roofing system. SWBR recently completed this evaluation. The evaluation recommended replacing the existing roofing with a good, laminated architectural shingle system with a warranty of 30 years or more as the best quality for value. The estimated installation cost of the roof system is \$89,700 to \$100,100. The recommendation considered cost, appropriateness, ease of maintenance, and life expectancy. A copy of the final report is attached for your reference.

We would like to advance the project to the construction phase therefore; I am requesting authorization to solicit a request for bidders to provide those construction services necessary to rehabilitate the Salt Barn Roof.

Funds are available for this project in account H.BLDGS.SALTR 2.63. No action as to awarding a contract will be considered without returning to this committee.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled November 4, 2014 meeting in the event that you have any questions regarding this matter. As always, your consideration of matters such as this is greatly appreciated.

Sincerely,

Michael E. Guyon, P.E.
Department of Public Works

Cc: Suzanne Zaso
Tim Anderson
Tim Keef



S | W
B | R

SWBR ARCHITECTS

Town of Brighton

Town of Brighton, NY

Salt Barn Roof Conditions Assessment & Recommendations for Replacement

October 22, 2014

Prepared by:

SWBR Architects
387 East Main Street
Rochester, NY 14604

SWBR Project No. 14525.00



SWBR

SWBR ARCHITECTS

Town of Brighton

Town of Brighton, NY: *Salt Barn Roof Conditions Assessment & Recommendations for Replacement*

Introduction

This report should be considered the culmination of the first Phase of the Salt Barn Roof Replacement project, and consisted of three primary tasks:

1. Field verification of the existing condition of the Barn's roof structure and roofing system;
2. Identification of at least three viable options for a replacement roofing system; and,
3. Comparison of these options and recommendations for the most appropriate system for implementation in the second Phase.

Field Verifications & Existing Conditions

Methodology:

SWBR Architects reviewed the existing condition of the Salt Barn's roofing system, decking, and roof structure by observation, both by ladder to the underside of the lowest areas, and from a short distance with binoculars. The areas of decking and structural members that could be physically reached were probed to check the wood condition for any detectable softness resulting from rot or other wood deterioration.

Summary of Findings:

Structural

The existing structural conditions supporting the roof were reviewed by SWBR Architects; the following observations were noted:

- The roof structure is placed over 36"x 14" concrete piers placed at 8'- 0" OC. 6"x 6" wood timbers infill the space between the concrete piers. Black stains were observed on the exterior side of the concrete piers due to water carrying dirt from the asphalt shingle roof. The tops of concrete piers appeared to be in good condition without visible cracks.
- The timber piers are generally in fair condition. Some were cracked under the heavy load of salt. On the interior side there is no separating layer between the wood timbers and salt pile, which has resulted in corrosion of metal fasteners and plates.
- The roof sheathing as observed from the underside appears to be in good condition and we recommend leaving it in place to support the new roofing. We were only able to closely



SW
BR

SWBR ARCHITECTS

evaluate the sheathing closest to the sidewalls on the inside of the barn. The sheathing should be observed on the upper surfaces once the existing roofing is removed as it appears some plywood panels may have been replaced in an earlier reroofing project.

- The structure within the barn enclosure is obviously exposed to a moist, salt environment and this can have detrimental effects on steel elements in particular. While we did not observe any conditions that require immediate attention, the following items are noted which should be addressed to prevent further deterioration:
 1. The base plate assemblies that support the trusses on top of the concrete pilasters are corroding and have lost their protective coating. We understand these assemblies were to receive a new coating as part of a former maintenance project. It appears that coating has now exceeded its useful life. We would recommend a high-performance coating with appropriate surface preparation on these assemblies to offer the proper protection and extend their life.
 2. A previous preventative maintenance project also installed plywood gussets at the trusses to supplement the standard truss plate connectors. The gussets were fastened with Phillip's head screws and the fasteners were coated over with what appears to be a zinc-rich coating. Some of these screws have backed out slightly from the plywood surface and the heads have begun to corrode. We recommend recoating these fasteners to prevent further corrosion.
 3. The vertical wall plate at the pilasters which holds the timber wall members up against the concrete pilasters have corroded. Additionally, these plates have pulled away or been broken off in some locations due to contact with machinery during the salt loading operations. While these plates are generally not needed when salt is against the wall holding the timbers in place, we would recommend replacement with galvanized steel plates.

Architectural

Existing conditions of the sheathing (as accessible at the bottom side) and the asphalt shingle roofing were field verified by Elvedin Krupic, lead technical coordinator for the project. His observations are summarized as follows:

Roof Assembly

The existing roof assembly is composed of three-tab asphalt shingles, #15 roofing felt, 5/8" (4' x 8') exterior grade plywood, and 2 x 6 or 2 x 4 wood framing placed at 24" OC. Conditions noted were:

- The underside of the plywood sheathing appears to be in fair condition, with some sections appearing to have been previously replaced, as noted in the structural evaluation.
- Existing roofing felt should be removed as part of the replacement project. Some has been exposed to UV and sunlight where shingles are missing.



S W
B R

SWBR ARCHITECTS

- Some of three-tab asphalt shingles are missing and deteriorated in some roof areas. Installed in 2001, the existing asphalt shingles are at the end of their expected life span. Note: The three-tab asphalt shingles offered an economical and easy to install roof system. If asphalt shingles are selected for the new roofing system, SWBR would recommend a laminated architectural shingles. These have a heavy base mat affixed to multiple material layers of asphalt that are attractive, and more importantly, offer a longer warranty and greater wind resistance.

Recommendations

In the simplest terms, the roofing system is in need of replacement. Any plywood sheathing that is discovered to be rotted, soft, or otherwise suspect for condition should be replaced as it is encountered during removal of the roofing. It may be prudent to carry an allowance based on unit prices for sheathing replacement in the Bid Documents for the project. If any suspect 2 x wood framing supporting the plywood is encountered during replacement of damaged plywood, this also should be replaced.

Roofing Options:

SWBR Architects were asked to consider three options for replacement roofing systems, one of which would be new asphalt shingles. We evaluated the following three systems for the Salt Barn Storage roof replacement:

1. Asphalt Shingle Roofing - Asphalt shingles have been the most widely used roof covering material for the last 150 years, particularly for sloped roof installations. Lower initial installation cost and reasonable maintenance cost are the two major advantages of asphalt shingles that no other high-slope roof system can really compete with. This roof system is easier to install, repair and maintain than many other roofing materials including metal roofing. Additionally, asphalt shingles feature a broader selection of products and price ranges, and skilled installers are readily available. Although manufactured with petroleum products, asphalt shingles have some sustainable qualities. Many asphalt shingles contain recycled content and use less energy during its manufacturing process than competing systems like metal roofing. Asphalt shingles offer many choices for "cool" roof systems, using white or light-colored aggregate surfacing. Asphalt shingles are available in many different types: asphalt based strip shingles, laminated shingles, interlocking shingles and large individual shingles. We would recommend the laminated type for your application.
2. Standing Seam Metal Roof System - The life-cycle cost of metal roofing is one of the lowest of the numerous roofing systems available. Conversely, the higher initial cost is unattractive to many owners. On average, metal roofs cost three times more than asphalt shingles roofs, although metal roofing has a long history on barns and agricultural buildings. Because of its high rate of thermal expansion and contraction, proper detailing and installation techniques must be utilized for it to perform properly. Lacking roof insulation, the Brighton Salt Barn building would



S W
B R

SWBR ARCHITECTS

be noisy when it rained if it had metal roofing, although this might not be a significant consideration. Steel roofing would not be considered due to the moist, salt-rich environment, but coated aluminum roofing would be a viable option. Advantages of metal roofing include durability, attractive appearance, high puncture resistance, and long life span. While energy-intensive to manufacture, metal roofing can have reasonably good recycled content levels, as both steel and aluminum are highly recyclable. Having the highest initial cost would be the largest detriment to using metal roofing as a replacement system. Additionally, longer asphalt shingle warranties approaching 50 years are currently available, which begins to challenge the life-cycle cost advantages of metal roofing.

3. Fleeceback Single-Ply Roof System - Because of its monolithic appearance, this single-ply roof system could be considered as a roof system option. This version of a fully-adhered EPDM roof system uses a fleece-backed synthetic rubber membrane for superior adhesion. However, the sporadic, uneven joint pattern of the 4'x 8' plywood substrate would "telegraph" through the membrane unless an interlayer (such as thin insulation board) was installed. If left unaddressed, they could become wear points on the roofing that could become damaged from repeated ice and snow movement. Some of this could be reduced by careful alignment of the plywood sheathing to reduce these conditions, but that would add labor and material cost beyond the roofing replacement, and some of the existing plywood conditions would need to be corrected from the interior side of the roof with shimming. This additional cost for preparation of the existing roof substrate, and having the least attractive installed appearance, make the fleeceback single-ply system the least desirable of the three systems considered.

Opinion of Probable Construction Costs:

Opinions of estimated construction cost were developed using measured quantities, understanding of the reconstruction methodology that would be required to perform the recommended demolition and replacement system work (including boom lift rental), plus consideration of other factors such as a competitive public bidding process and NYS Prevailing Wage Rate requirements.

Summary of Estimated Installed Costs for the Options Considered:

<u>System</u>	<u>Square Foot Cost</u>	<u>Total Cost</u>
1. Asphalt Shingle Roofing	\$8.15 to \$9.10	\$89,700 to \$100,100
2. Standing Seam Metal Roofing	\$31 to \$34/SF	\$341,000 to \$374,000
3. Fleeceback Single-Ply Roofing	\$23.50 to \$26/SF	\$258,500 to \$286,000



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SWBR ARCHITECTS

Ranking Based on Evaluation Category:

Category	Asphalt Shingle Roofing	Standing Seam Metal Roofing	Fleeceback Single-Ply Roofing
Aesthetics	2	1	3
Warranty/Life Expectancy	2	1	3
Installed Cost	1	3	2
Ease of Installation	1	2	3
Puncture Resistance	3	1	2
Recyclability	3	1	2
Ease of Maintenance	2	1	3

While Standing Seam Metal Roofing has the most number 1 rankings for the criteria listed above, the sheer difference in price (over triple) between metal roofing and asphalt shingles will likely make use of metal cost-prohibitive. It should be noted that the increases in aesthetics, life expectancy, and ease of maintenance between the two systems are not significant, nor is better puncture resistance likely a key factor in the decision for this application and building use.

Conclusion & Recommendations:

As the Salt Barn is not visible from the road, aesthetics of the replacement roofing system is likely not a major deciding factor in selection of a system. Cost, appropriateness, ease of maintenance, and life expectancy are the major drivers in selecting the most appropriate system. As stated above, we would consider the Fleeceback Single-Ply Roof System to be the last choice, due to the related substrate prep work that would be needed, and because single-ply systems are most appropriately used on "flat" and low-slope applications. Metal (aluminum) and shingle systems will last the longest, look the best, and perform the best over time. Given that the wood truss roof structure is itself over 30 years in age; the investment in the cost of metal roofing does not seem worthwhile where the roofing may outlast the roof structure. We recommend replacement of the existing roofing with a good, laminated architectural shingle system with a warranty of 30 years or more as the best quality for value. Cost can be controlled in this application through the selection of the shingles to be specified. Layered, "slate-look" shingles that carry a higher price are not necessary for this application; a good quality laminated shingle with the desired warranty length is what is required.

Additionally, we recommend prepping and recoating the fastener heads on the wood trusses, and the truss base plate assemblies at the piers, as noted in the structural evaluation. These could be part of the base bid work for the roofing project, or possibly Bid Alternates to provide cost control.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 25th day of June, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated June 4, 2014 from Town Engineer, Michael E. Guyon, P.E., regarding a request to authorize the Supervisor to execute a contract with SWBR Architects to provide professional design services in relation to the study, design, bid and administer the construction of the rehabilitation of the Highway Department's Salt Barn Roof for a cost not to exceed \$13,460.00 plus change orders not to exceed ten percent of the face amount of the contract, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a contract with SWBR Architects to provide professional design services in relation to the study, design, bid and administer the construction of the rehabilitation of the Highway Department's Salt Barn Roof for a cost not to exceed \$13,460.00; and be it further

RESOLVED, that the Supervisor is authorized to execute change orders not to exceed ten percent of the face amount of the contract in the aggregate without further Town Board approval subject to the review and approval of said contract by the Attorney to the Town.

Dated: June 25, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 24, 2014 from Chief of Police Mark T. Henderson regarding a request to authorize the employment of a particular person to fill an open part-time position of Animal Control Officer, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the employment of Shana C. M. Hagins as a Part-Time Animal Control Officer with the Brighton Police Department at a rate of pay as defined by the Part-Time/Seasonal Employee Wage Schedule for Group II, Step 1, effective November 17, 2014 for a probationary period of fifty-two (52) weeks.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

October 24, 2014

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Dear Board Members:

The Brighton Police Department has three Part-Time Animal Control Officer positions within the table of organization.

On March 29, 2014 Animal Control Officer David Ewell retired. Since that time we have operated with two Animal Control Officers, with one position left vacant. At this time I am proposing to fill the vacant Animal Control position.

Shana C.M. Hagins has been selected to fill this position. Ms. Hagins has a Bachelor of Technology in Animal Science Degree from the State University of New York at Cobleskill.

I request that the honorable Town Board approve the appointment of Shana C.M. Hagins as a Part-Time Animal Control Officer, at a rate of pay defined by Town of Brighton Part-Time and Seasonal Employee Wage Schedule, Group II, Step 1, effective November 17, 2014, for a probationary period of fifty-two (52) weeks.

Respectfully,

Mark T. Henderson
Chief of Police

xc: Dan Aman, Town Clerk
Suzanne Zaso, Director of Finance
Gary Brandt, Director of Personnel

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the attached proposed 2015 Town Board Meeting Schedule be approved and adopted by the Town Board as its meeting schedule for calendar year 2015.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

**Town of Brighton
TOWN BOARD MEETINGS
2015
2nd & 4th Wednesday of each month
at
7:00 p.m.
Unless Otherwise Indicated**

Organizational Meeting
January 5, 2015 (MONDAY Noon)

January 14th

January 28nd

February 11th

February 25th

March 11th

March 25th

April 8th

April 22nd

May 13th

May 27th

June 10th

June 24th

July 8th

July 22nd

August 12th

August 26th

Sept. 9th

Sept. 22nd Tuesday (Note: Wed. Sept. 23rd Yom Kippur)

October 14th

October 28th

November 10th (Tuesday) Note: Wed. Nov. 11th Veterans Day

November 24th (Tuesday) Note: Wed. 11/25 day before Thanksgiving

December 9th

2nd December Meeting - TBD

January 2016

Organizational Meeting Date TBD

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the attached proposed 2015 Town Holiday Schedule be approved and adopted by the Town Board as the Town's holiday schedule to be observed as paid holidays for non-represented full time and qualifying part-time permanent Town personnel for calendar year 2015.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

2015 HOLIDAY SCHEDULE

Listed below are the proposed 2015 holidays to be observed as paid holidays for non-represented full-time and qualifying part-time permanent Town personnel:

- | | | |
|-----|-----------------------------|--------------------------------------|
| 1. | New Year's Day | Thursday, January 1 st |
| 2. | Martin Luther King, Jr. Day | Monday, January 19 th |
| 3. | Presidents' Day | Monday, February 16 th |
| 4. | Spring Holiday | Friday, April 3 rd |
| 5. | Memorial Day | Monday, May 25 th |
| 6. | Independence Day | Friday, July 3 rd |
| 7. | Labor Day | Monday, September 7 th |
| 8. | Veterans' Day | Wednesday, November 11 th |
| 9. | Thanksgiving Day | Thursday, November 26 th |
| 10. | Day-After Thanksgiving | Friday, November 27 th |
| 12. | Floating Holiday | Thursday, December 24 th |
| 11. | Christmas | Friday, December 25 th |

The Chief of Police and the Commissioner of Public Works (with regard to Highway/Sewer Department personnel) have the discretion to alter the holiday schedule to better meet the work schedule demands of their departments.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated October 29, 2014 from Finance Director Suzanne Zaso and correspondence dated October 17, 2014 from Timothy M. Fitzgerald, regarding a request to authorize the acceptance of monetary donations to the Veterans' Memorial Fund totaling \$3,000.00 received through the event known as "The Battle at Buckland" , be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the acceptance of monetary donations to the Veterans' Memorial Fund (TE 92.Vets) totaling \$3,000.00 received through the event known as "The Battle at Buckland".

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 Elmwood Avenue
Rochester, NY 14618

MEMORANDUM

TO: The Honorable Town Board
FROM: Suzanne Zaso, Director of Finance
Date: October 29, 2014
Subject: Town of Brighton Veterans Memorial Fund Donations

It is with great pleasure that we request that Your Honorable Body authorize the acceptance of additional monetary donations from generous area organizations and citizens through the Battle at Buckland event. The total amount of money raised is \$3,000.00 and has been deposited into Account Number TE 92.Vets. (Veterans Memorial Fund).

We have greatly appreciated the outpouring of community support and endorsement received for this project so far, and we sincerely hope that donations will continue.

Thank you.

c.c. James R. Vogel
Town of Brighton Councilmember
Chairperson of Town of Brighton Veterans Committee

Battle at Buckland

A Baseball Game for the Brighton Community

Game Day Committee

Val Cyrus
The Travelers

Timothy M. Fitzgerald
Bond, Schoeneck & King PLLC

Daniel Linehan
Canandaigua National Bank

Daniel Mason
Rochester Red Wings

Stephen Shaughnessy
Empire Valuation Consultants

Michael A. Tullio
Nixon Peabody LLP

October 17, 2014

William W. Moehle, Supervisor
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

James R. Vogel, Councilman
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Battle at Buckland II

Dear Supervisor Moehle and Councilman Vogel:

Battle at Buckland II was another enormous success, and a remarkable way to close the summer in our Brighton community. Our Game Day Committee and school teams were once again happy to work and play for the Brighton Veterans Memorial.

On behalf of our generous donors and corporate sponsors, as well as our event volunteers and the entire Game Day Committee, I am pleased to enclose checks totaling \$3,000 to benefit the Brighton Veterans Memorial!

Very truly yours,



Timothy M. Fitzgerald

TMF/dlh
Enclosures

cc: Game Day Committee

2014 Battle at Buckland Teammates

Tyler D. Kopp Memorial Fund

Brighton Veterans Memorial

Flower City Habitat for Humanity

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated October 29, 2014 from Town Clerk Daniel Aman and correspondence dated October 16, 2014 from Kevin Tubiolo, Tax Collector, Monroe County Department of Treasury, regarding a request to approve the form of the bond for the Clerk as Receiver of Taxes pursuant to the requirements of New York State Town Law Section 25 together with a copy of said bond, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves approve the form of the bond for the Clerk as Receiver of Taxes pursuant to the requirements of New York State Town Law Section 25 and directs that said approval be noted on the face of the bond and that said bond be filed in the office of both the Clerk of the Town and the Treasurer of the County of Monroe.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

Daniel Aman
Town Clerk/Receiver of Taxes

David Marcus
Deputy Clerk / Deputy Receiver

To: Honorable Town Board
From: Daniel Aman, Town Clerk/Receiver of Taxes
Date: October 29, 2014
Re: 2015 Town & County Tax Collection

New York State Town Law Section 25 requires that a certification of bonding for the collection of taxes be filed in the Town Clerk's Office and that the Town Board approve same.

Attached please find this required certificate as well as the official request from Monroe County Tax Collector Kevin Tubiolo.

I hereby request that you consider the resolution before you, approving the Official Undertaking for the Collection of Taxes.

Thank You,

Daniel Aman
Town Clerk / Receiver of Taxes
Town of Brighton



Department of Treasury
Monroe County, New York

Maggie Brooks
County Executive

October 16, 2014

Dear Tax Receiver/Collector:

RE: 2015 Town and County Tax Bill

Please provide the information requested on the enclosed form by **November 30, 2014**. If you have copies of what you submitted last year, please use them to prepare this year's request.

Tax Receiver payment information - FORM A: Receiver information to appear on the 2015 tax bill. The format for the information is **five lines**, with **30 characters** for each line. Spaces count as characters. (See **Form A**). Before you send the completed form to me, you might want to make a copy to keep for next year. Then, you can just use your saved copy. You can also save the form as a Word document, delete the little boxes and just type your receiver info on the document. Just make sure you do not exceed 30 characters per line.

Please return the tax receiver payment information by November 30.

Reminder:

Town Bonding For Year 2015 Collections due by Dec 9: Send the necessary documents to show that you have a bond for collecting taxes in January.

Section 25 of the Town Law requires that your bond be filed in the office of the clerk of the town, and that the town board shall indicate its approval of the form on the bond.

For proof of bonding, please submit: **1)** the bond, bearing the approval of the town board and; **2)** a document indicating that it was filed in the office of the clerk of the town..

Please send town bonding information by December 9. If not by then, send me an e-mail so I know to expect it. I cannot release your bills to you unless your bond is received and approved.

If you have any questions, please call me at 753-1168.

Sincerely,

Kevin Tubiolo
Tax Collector

Enclosures

B-2 County Office Building • 39 West Main Street • Rochester, New York 14614
(585) 753-1200 • fax: (585) 753-1166 • www.monroecounty.gov



CERTIFICATE OF PROPERTY INSURANCE

DACH

DATE (MM/DD/YYYY)

10/28/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

If this certificate is being prepared for a party who has an insurable interest in the property, do not use this form. Use ACORD 27 or ACORD 28.

PRODUCER Paris-Kirwan Associates, Inc. PO Box 40420 Rochester, NY 14604-0920	(585) 473-8000	CONTACT NAME: Cheryl Darling
		PHONE (A/C, No, Ext): 585-461-6436
		FAX (A/C, No): 585-340-1714
		E-MAIL ADDRESS: cheryld@paris-kirwan.com
		PRODUCER CUSTOMER ID: TOWNOFB-01
		INSURER(S) AFFORDING COVERAGE
INSURED Town of Brighton 2300 Elmwood Avenue Rochester, NY 14618	INSURER A: New York Municipal Insurance Reciprocal	
	INSURER B: Travelers Casualty & Surety Co of America	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

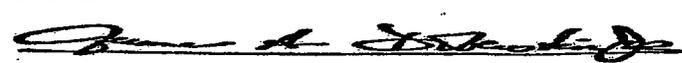
LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS	
A	<input checked="" type="checkbox"/> PROPERTY	MPLTBRIG001	10/1/2014	10/1/2015	BUILDING	\$	
	<input type="checkbox"/> CAUSES OF LOSS				PERSONAL PROPERTY	\$	
	<input type="checkbox"/> BASIC				BUSINESS INCOME	\$	
	<input type="checkbox"/> BROAD				EXTRA EXPENSE	\$	
	<input checked="" type="checkbox"/> SPECIAL				RENTAL VALUE	\$	
	<input type="checkbox"/> EARTHQUAKE				BLANKET BUILDING	\$	
	<input type="checkbox"/> WIND				BLANKET PERS PROP	\$	
	<input type="checkbox"/> FLOOD				BLANKET BLDG & PP	\$	
				<input checked="" type="checkbox"/> Monies & Securities	\$	5,000	
	INLAND MARINE	TYPE OF POLICY				\$	
	CAUSES OF LOSS					\$	
	NAMED PERILS	POLICY NUMBER				\$	
B	<input checked="" type="checkbox"/> CRIME	103233227	10/1/2014	10/1/2015	<input checked="" type="checkbox"/> Publ Empl Dishonesty	\$	\$100,000
	TYPE OF POLICY				<input checked="" type="checkbox"/> Theft, Disp, Dest	\$	\$25,000
	BOILER & MACHINERY / EQUIPMENT BREAKDOWN					\$	

SPECIAL CONDITIONS / OTHER COVERAGES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Position Schedule Covg: Town Clerk/Receiver of Taxes, Deputy Town Clerk/Deputy Receiver of Taxes - Excess Limit of Liab ea Empl \$500,000; Form C inc to \$50,000 from 10/1/14 to 10/15/14 and from 1/1/15 to 2/15/15 and from 9/1/15 to 9/30/15.

CERTIFICATE HOLDER County of Monroe Treasurer's Office Room 2B 39 West Main St. Rochester, NY 14614-	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated October 29, 2014 from Finance Director Suzanne Zaso and Director of Personnel and Human Resources Gary Brandt regarding a request to authorize the Supervisor to execute an agreement with Excellus to administer the Town Employee Self Insured Dental Benefit Plan for 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Excellus to administer the Town Employee Self Insured Dental Benefit Plan for 2015 subject to the review and approval of the form of the agreement by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

TO: Christopher Werner, Chair, Finance & Administrative Services Committee

FROM: Suzanne Zaso, Director of Finance

Gary Brandt, Director of Personnel & HR 

DATE: October 29, 2014

RE: Approval of Dental Rates for 2015

Authorizing Town Supervisor to Execute Contract with Excellus to
Administer the Town Employee Self Insured Dental Plan for 2015

Attached as provided by Brown & Brown of NY is the annual analysis of the Town Employee Self Insured Dental Plan, and the Brown & Brown recommendation for the monthly subscriber rates for 2015.

As recommended by Brown & Brown, no increase in the subscriber rates is requested for 2015. We recommend that you approve this recommendation.

Brown & Brown also identifies a 7% increase in the Excellus monthly charge for managing this benefit plan for the Town (from \$3.43 to \$3.66 per enrollee) which will result in a \$504 increase in administrative costs for 2015. The administrative fee for 2014 had a 5% increase from 2013.

We recommend approval of the Dental Plan administrative agreement with Excellus, and that the Town Supervisor be authorized to sign said agreement for 2015.



Current Dental Plan Review



Current Dental Plan Review

		Excellus BCBS AM Best Rating B++ Financial Size: XIII	
		Custom Benefit	Custom Benefit IV
Benefits	In-Network	Out-of Network	In-Network Out-of Network
Preventive Services Initial/Routine Oral Exams X-Rays Scaling and Polishing Oral Prophylaxis Sealants (to age 16) Fluoride Treatment Emergency Palliative Treatmt.	100%	100%	100%
Basic Services Fillings General Anesthetics Oral Surgery and Extractions Periodontics Endodontics	100%		85%
Major Services Crowns and Restorations Full or Partial Removable Dentures Fixed Bridgework	Not Covered		50%
Ortho	Not Covered		50%
Max Benefit	\$1,000		\$1,000
Deductible: Class I, III & IV	No Deductible		\$25
Max Ded/Family Limit	No Deductible		\$50
Lifetime Ortho(to age 19)	Not Covered		\$750

This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.

2015 Renewal Rate Development Report

Trends:	Dental	Total
Annual Trend	4.41 %	
Effective Trend	6.8 %	
Midpoint to Midpoint		20 Months
Experience Period: 05/01/13 - 04/30/14		
Incurred Claims (Paid Through 06/30/14)	\$ 120,314	
Total Covered Subscriber Months	2,107	
Monthly Claim Cost Per Subscriber	\$ 57.10	
Book Rate Equivalent Claim Cost Per Subscriber	\$ 52.22	
Credibility Adjustment:		
Experience Factor at 61%	\$ 34.83	
Book Rate Equivalent Factor at 39%	\$ 20.36	
Weighted Composite Claims	\$ 55.20	
Contract Period: 01/01/15 - 12/31/15		
Contract Period Incurred Claims	\$ 58.93	
Projected Covered Subscriber Months	2,100	
Contract Mix Factor		1.0015
Claims Cost for Projected Covered Subscribers		\$ 123,932
Administration Amount		\$ 8,996
Required Revenue		\$ 132,927
Current Revenue		\$ 131,435
Composite Percent Rate Change		1.14 %
Modified Composite Percent Rate Change		0.14 %
Modified Required Revenue		\$ 131,622

2015 Renewal Financial Considerations

- ✓ Currently in Self-Funded financial arrangement
- ✓ Claims data was provided and used for the 2015 renewal
- ✓ Most recent claims PEPM is 3.3% lower than the three year average
✓ (\$57.10 vs. \$59.02)
- ✓ Enrollment has slight decline from last year
- ✓ There was a 7% increase in the monthly admin charge (\$3.66 vs. \$3.42 in 2014) resulting in a \$504 annual increase
- ✓ B&B recommendation is to hold the premium equivalency rates for 2015

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that a memorandum dated October 31, 2014 from Director of Personnel and Human Resources Gary Brandt and correspondence dated October 28, 2014 from Beth D. Danehy, M.A., Interim Director, Strong EAP, regarding a request to authorize the Supervisor to execute an agreement with the Department of Psychiatry of the University of Rochester for professional services as part of the Strong Employee Assistance Program for 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with the Department of Psychiatry of the University of Rochester for professional services as part of the Strong Employee Assistance Program for 2015 subject to the review and approval of the form of the agreement by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

TO: Christopher Werner, Chair, Finance & Administrative Services Committee
FROM: Gary Brandt, Director of Personnel & HR 
DATE: October 31, 2014
RE: Strong EAP Contract for 2015

Attached is the proposed Strong Employee Assistance Program (EAP) contract for 2015.

The contract amount for 2015 is proposed at \$4,436 for 12 months. This represents a small \$87 increase from the current 2014 EAP contract amount of \$4,349.

The Strong EAP services provided by the UPMC Dept. of Psychiatry are an essential tool for the effective managing of the diverse workforce of the Town.

I recommend that this agreement be approved, and that the Supervisor be authorized to sign said agreement.

c: Suzanne Zaso

Mary Ann Hussar



October 28, 2014

Town of Brighton
Attn: **Gary Brandt**
2300 Elmwood Avenue
Rochester, NY 14618

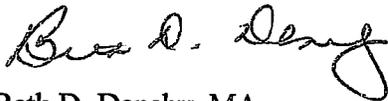
Attention: Gary Brandt

Dear Gary:

Please find enclosed two (2) copies of the proposed Employee Assistance program contract between Strong EAP and the Town of Brighton. Please sign and return both copies to this office and (1) executed contract will be returned to you for your records.

Should you have any questions or concerns regarding this proposed contract, please contact me.

Warm Regards,



Beth D. Daney, MA
Interim Director, Strong EAP
585-475-0483
Beth_daney@urmc.rochester.edu

Enclosure



AGREEMENT OF PROFESSIONAL SERVICES

THIS AGREEMENT is made this ___ day of _____, 2014 by and between, the **Town of Brighton, 2300 Elmwood Avenue, Rochester, NY 4618** and the Department of Psychiatry of the University of Rochester, providing services through its Strong Employee Assistance Program, located at 496 White Spruce Blvd, Rochester, New York 14623, hereinafter known as "Strong EAP".

WITNESSETH:

WHEREAS, Town of Brighton, desires to secure the professional services of Strong EAP to provide Employee Assistance Program (EAP) services for employees of **Town of Brighton** and

WHEREAS, Strong EAP has the necessary equipment, personnel, and expertise to perform EAP services.

NOW THEREFORE, in consideration of the terms and conditions contained herein, the parties do covenant and agree as follows:

The Department of Psychiatry will establish an employee assistance program (EAP) as a separate and distinct program. This program will be comprised of a specialized clinical and administrative team who will provide a confidential setting to address the needs of all employees and immediate family members (those living in the household) of the covered employees of **Town of Brighton** and its affiliates.

Section 1. DESCRIPTION OF SERVICES

Strong EAP, upon the commencement date specified in Section 2 hereof, shall perform in a professional manner to the reasonable satisfaction of the **Town of Brighton**, all of the services required below or reasonably required in order to carry out the services set forth herein:

A. The services provided may be conducted at Strong EAP facilities, or other locations as determined by Strong EAP.

B. Strong EAP will assist and advise the **Town of Brighton** in updating its written policy for referrals to the EAP, which will include procedures to be utilized by supervisory personnel to identify, contact, evaluate and refer employees to the EAP.

C. Strong EAP agrees to assume responsibility for the promotion of the program, including various brochures and posters. Any promotional activities or publications must first be approved by the **Town of Brighton**. Included in the promotional activities are posters, program brochures, and informational sessions for both supervisory personnel and the general employee population. Strong EAP will also provide information about EAP services at staff meetings and other sessions as requested by the **Town of Brighton**. The **Town of Brighton** agrees that all documents and promotional materials of Strong EAP are the exclusive property of Strong EAP and the **Town of Brighton** shall not reproduce or summarize the contents by any method whatsoever without first obtaining specific approval from Strong EAP.

D. Strong EAP agrees to provide training for supervisors and managerial personnel to assist them in making appropriate referrals to the EAP. The training materials and format of the training sessions will be approved by the **Town of Brighton**. Training will include, but not be limited to, an instructional session on the program's objectives utilizing appropriate audiovisual materials, review and discussion of the **Town of Brighton** policy and referral procedure, and any specific follow-up as may be requested by an individual supervisor. This supervisory/managerial training will take place during the first six (6) months of the contract and will be scheduled at times and locations that are approved in advance by the **Town of Brighton**. Strong EAP agrees to provide subsequent supervisory training sessions annually for new supervisory personnel and as a refresher for existing staff.

E. Strong EAP agrees to provide orientation sessions on the EAP for all covered employees. The materials and format of these orientation sessions will be approved by the **Town of Brighton**. These employee orientation sessions will take place during the first six (6) months of the contract and will be scheduled at times and locations that are approved in advance by the **Town of Brighton**. Strong EAP agrees to provide subsequent employee orientation sessions for new employees annually and to develop, as requested by the **Town of Brighton**, follow-up sessions to update all employees on the program.

F. Strong EAP offers a series of wellness programs, which address individual issues that can affect the workplace. Such programs include: Developing Resiliency While Moving Through Change, Conflict Resolution Skills, Effective Communication Skills, Coping with Work and Family Stress, Compassion Fatigue: When the Helping Professional Hurts, Employee Relationships: How Close Is Too Close, When Substance Abuse Comes to Work, Dealing with Difficult People, Motivating Your Employees through Tough Times, Depression. Self-Esteem, Moving Forward: Coping with Loss and Change, When a Co-worker Dies, and Critical Incident Stress Response. **Five (5) one-hour** programs will be offered at your site under this contract. Additional programs will be billed at a rate of **\$130/hour**.

G. Strong EAP agrees to provide **two (2) Critical Incident** Stress Management (CISM) responses per year. A CISM response is a structured intervention to an event, which caused, or has the potential to cause, unusually strong emotional reactions that ultimately may interfere with an individual or group of individual's ability to function in his/her/their work role. These services are available 24 hours per day, 7 days per week by contacting a Strong EAP through our answering service. Strong EAP will respond to all additional CISM requests at rate of **\$130.00** per hour. EAP's attendance at a critical incident before 7:00am or after 5:00pm will be billed at **\$200.00 per hour**.

H. Strong EAP agrees to provide **Town of Brighton** employees and their immediate family members with assessment and referral and short-term supportive interventions. These interventions will be without charge to the employee or his/her family. If long-term counseling (greater than five sessions) is required, the employee may be required to pay for services provided by the agency to which the employee is referred. Strong EAP agrees to refer employees to agencies that are qualified to handle the employee's problems, and wherever feasible, to refer an employee to an agency whose fees will be covered by the employee's health insurance. Assessment, referral, and short-term interventions are intended to address the following issues: alcohol and substance abuse, mental and emotional difficulties, personal problems such as marital and family difficulties, employment concerns, legal, financial, and credit problems.

I. Strong EAP agrees to provide emergency coverage (24hours/7 days a week) by a mental health professional via pager service to manage crisis related problems. This service will be discussed during all informational sessions conducted by Strong EAP.

J. Strong EAP agrees that its staff and the staff of any sub-contractor or any other entity referenced under this agreement shall possess the necessary qualifications, licenses, and training to perform the services to be provided under this contract.

K. Strong EAP agrees to maintain the privacy, security and confidentiality of all information, including all patient medical records, charts, and related information, transmitted, received through or maintained in connection with the services provided pursuant to this Agreement, in accordance with (i) all applicable statutes and regulations, including without limitation, the applicable requirements of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191, Title II, Subtitle F, and regulations from time to time promulgated thereunder ("HIPAA") and (ii) the protocols, rules, policies and other requirements of Strong EAP and any accrediting agencies, licensors and authorities that are applicable to Strong EAP. All patient records, charts and related information developed in connection with this Agreement shall remain the property of Strong EAP.

L. Strong EAP agrees to provide regular service reports on client utilization. Follow-up information compiled from participant evaluations of the program and its services will accompany the service reports. In no case will this information infringe on the confidentiality of the participant's records.

M. Strong EAP agrees to administer a consumer satisfaction survey at a mutually agreed upon time following the commencement date of the contract. The survey results will be shared with the **Town of Brighton**.

N. This agreement cannot be assigned or transferred without prior written approval and may only be modified or amended upon the written consent of both parties.

O. Strong EAP agrees that it will maintain adequate books, accounts and records relating to its performance under this contract for inspection by the **Town of Brighton** during reasonable business hours. The confidentiality of the identity of those persons referred will at all times be maintained by Strong EAP. Books, accounts and records will be made available in a form that best protects that confidentiality.

Section 2. **TERM AND TERMINATION**

This agreement shall remain in effect for a **one (1) year term and commence on January 1, 2015 and terminate on December 31, 2015**

This agreement may be terminated under any of the following circumstances:

- a. Either party may terminate this Agreement without cause upon 60 days prior written notice to the other party;
- b. Either party may terminate this Agreement for cause upon 30 days prior notice to the other party if the noticed party fails to fulfill any of its material obligations and responsibilities under this Agreement. The termination notice shall include the specifics other party's default and specify the termination date. Failure to cure such default within the 30-day notice period shall result in an automatic termination of this Agreement.

Termination shall not relieve the either party of its obligations accruing prior to the termination date.

Section 3. **FEE**

The **Town of Brighton** agrees to pay Strong EAP a sum of **\$4,436.00** annually [based on **200 employees x \$22.18**] which will be paid by the **Town of Brighton** to Strong EAP in **twelve (12) installments of \$369.67 each**, with the first installment due on the first day of the contract and monthly thereafter.

Additional Services pursuant to Section 1.F. and 1.G shall be billed monthly in arrears and paid by Town of Brighton within 30 days of the invoice date. If the **Town of Brighton** is required to provide any EAP benefits to former employees and their families under COBRA, such services shall be billed at a rate mutually agreed upon by the parties.

Failure to pay within the 30-day grace period will result in a 3% late payment charge on the remaining balance, which shall be assessed every 30 days.

Payment should be made to **URMC Department of Psychiatry** and mailed to **MFG Business Office, 601 Elmwood Avenue, Box 888, Rochester, NY 14642.**

Section 4. **INDEMNIFICATION AND OBLIGATION TO COMPLY WITH LEGAL REQUIREMENTS**

Both parties agree to indemnify and hold each other harmless from any claims, losses, damages, judgments, penalties, fees, or settlements, (including reasonable legal fees) arising from or relating to any acts and/or omissions constituting gross negligence or intentional wrong doing on their part, or on the part of their officers, agents, or employees in the performance of their respective obligations pursuant to this Agreement.

The Department of Psychiatry, a Division of the University of Rochester, remains responsible for ensuring that any service provided pursuant to this contract complies with all pertinent provisions of Federal, State and local statutes, rules and regulations.

Section 5. **EQUAL OPPORTUNITY**

Strong EAP is committed to equal opportunity for all persons regardless of race, religion, color, age, sex, handicap, national origin, marital status, disabled veteran, or Vietnam veteran status.

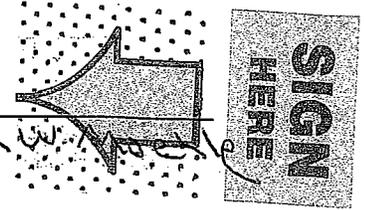
This constitutes the entire agreement.

IN WITNESS THEREOF, the parties have duly executed this Agreement on the date first written above.

TOWN OF BRIGHTON

BY: _____

~~Sandra Frankel~~ William W. [Signature]
Town Supervisor



**DEPARTMENT OF PSYCHIATRY
UNIVERSITY OF ROCHESTER**

BY: _____

Beth D. Danehy, MA, Interim Director
Employee Assistance Programs

BY: _____

Eric Caine, MD,
Chair Dept. of Psychiatry

UNIVERSITY OF ROCHESTER

BY: _____

Michael Rotondo, MD
CEO UR Medical Faculty Group
Taxpayer Id. No.: 16-0743209

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that a memorandum dated November 3, 2014 from Director of Finance Suzanne Zaso and Director of Personnel and Human Resources Gary Brandt regarding a request to authorize the Supervisor to execute an agreement with Excellus for the Town Employee Health Plan for 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Excellus for the Town Employee Health Plan for 2015 subject to the review and approval of the form of the agreement by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

TO: Christopher Werner, Chair, Finance & Administrative Services Committee

FROM: Suzanne Zaso, Director of Finance
Gary Brandt, Director of Personnel & HR 

DATE: November 3, 2014

RE: Approval of Health Plan Rates for 2015 and
Authorizing Town Supervisor to Execute a Contract with Excellus to
Provide Health Insurance for Town of Brighton Employees for 2015

Attached as provided by Brown & Brown of NY is the annual analysis of the Town Employee Health Plan, and the Excellus rates for 2015 as determined by the annual review of the monthly experience for the plan participants.

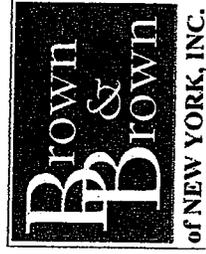
As recommended by Brown & Brown, the Town Employee Health Plan would increase the subscriber rates for 2015 by 13.91 %. We recommend that you approve this recommendation.

Also, we recommend that you authorize the Supervisor to execute the necessary health plan contract agreement with Excellus for the Town Employee Health Plan for 2015.



2015 Renewal
for
Town of Brighton

October 29, 2014



Presented by: Brown & Brown of New York, Inc.
Private and Confidential

Current Medical Plan Review



Total Claims vs. Paid Premium - Original

All Plans	Incurred Month	Subscriber Months	Claims Paid Through July 31, 2014			Billed Premium
			Medical	Rx	Total	
	June 13	187	\$ 97,209	\$ 34,602	\$ 131,811	\$ 189,840
	July 13	186	343,513	33,232	376,746	188,042
	August 13	186	128,913	35,778	164,691	188,042
	September 13	187	265,207	36,049	301,256	188,636
	October 13	188	124,549	39,513	164,062	189,634
	November 13	188	137,878	38,769	176,647	189,981
	December 13	188	106,092	48,573	154,665	190,368
	January 14	185	114,709	40,035	154,744	237,653
	February 14	185	101,423	35,035	136,457	237,567
	March 14	183	186,908	42,165	229,073	235,157
	April 14	182	132,647	36,571	169,217	234,580
	May 14	183	128,610	39,266	167,876	236,143
	Total	2,228	\$ 1,867,658	\$ 459,587	\$ 2,327,244	\$ 2,505,644
	Incurred Claims for Experience Period					
	Loss Ratio					98.8 %

Source: Excellus Renewal Exhibit, September 2014

Total Claims vs. Paid Premium - Revised

All Plans	Incurred Month	Subscriber Months	Claims Paid Through September 30, 2014		Billed Premium	
			Medical	Rx		
				Total		
	August 13	186	\$ 128,973	\$ 35,778	\$ 164,751	\$ 188,042
	September 13	187	264,911	36,049	300,960	188,636
	October 13	188	124,575	39,513	164,087	189,634
	November 13	188	137,899	38,769	176,667	189,981
	December 13	188	106,109	48,573	154,682	190,368
	January 14	185	115,909	40,035	155,945	237,653
	February 14	185	100,010	35,035	135,045	237,567
	March 14	183	187,383	42,165	229,548	235,157
	April 14	182	133,381	36,571	169,952	234,580
	May 14	183	129,697	39,266	168,962	236,143
	June 14	183	99,161	34,696	133,857	236,527
	July 14	183	130,086	37,274	167,360	235,588
	Total	2,221	\$ 1,658,093	\$ 463,723	\$ 2,121,815	\$ 2,599,877
	Incurred Claims for Experience Period					\$ 2,380,323
	Loss Ratio					91.6 %

Source: Excellus Renewal Exhibit, October 2014

Original Excellus Renewal Calculation

Adjusted Claims PEPM includes effective trend (15.8%), book rate blending and contract mix factor

Effective trend is the annual trend (8.8% Medical and 13.2% Rx from 2014 to 2015) expanded to bridge the gap from the midpoint of the experience period to the midpoint of the policy period (illustration below)

Experience Rate Development

Total Experience Period Incurred Claims	\$2,480,713
Covered Subscriber Months	2,228
Experience Period Claims PEPM	\$1,113.43
Adjusted Claims PEPM	\$1,211.22
Projected Subscriber Months	2,196
2015 Projected Claims	\$2,659,829
Retention & Covered Lives Assessment	\$468,149
Required Revenue	\$3,127,978
Current Revenue	\$2,833,721
Excellus Calculated 2015 Composite Rate Change	10.39%
PPACA Fees & Taxes	5.28%
PPACA Mandate	0.25%
Total Rate Change	15.92%
B&B Negotiated Strategy Increase	13.91%

19 Months

6/1/13

6/1/14

1/1/15

7/1/15

1/1/16

Experience Period

Policy Period

Experience Period
Incurred Claims include pooled claims, pooling charges, run-out, drug rebates and claims adjustments

Projected Subscriber Months is based on subscribers as of May 2014 annualized

Current vs. Renewal Plan Cost

2014 Healthcare Cost Summary

Carrier/Plan	Monthly Premium	# Enrolled	Total Monthly Cost	Total Annual Premium
Healthy Rewards High Plan				
Employee	\$1,124.13	0	\$0	\$0
2 Person	\$2,578.03	0	\$0	\$0
Employee & Children	\$2,808.70	0	\$0	\$0
Family	\$2,965.90	0	\$0	\$0
Healthy Rewards Mid Plan				
Employee	\$669.13	3	\$2,007	\$24,089
2 Person	\$1,531.92	2	\$3,064	\$36,766
Employee & Children	\$1,663.46	0	\$0	\$0
Family	\$1,760.89	4	\$7,044	\$84,523
Healthy Rewards Core Plan				
Employee	\$576.49	6	\$3,459	\$41,507
2 Person	\$1,318.88	16	\$21,102	\$253,225
Employee & Children	\$1,429.99	2	\$2,860	\$34,320
Family	\$1,515.39	36	\$54,554	\$654,648
Total		69	\$94,090	\$1,129,078
Lifestyle Reimbursement High Plan				
Employee	\$1,112.72	4	\$4,451	\$53,411
2 Person	\$2,559.27	1	\$2,559	\$30,711
Employee & Children	\$2,804.05	0	\$0	\$0
Family	\$2,948.70	0	\$0	\$0
Lifestyle Reimbursement Mid Plan				
Employee	\$657.97	7	\$4,606	\$55,269
2 Person	\$1,513.37	18	\$27,241	\$326,888
Employee & Children	\$1,658.14	1	\$1,658	\$19,898
Family	\$1,743.66	12	\$20,924	\$251,087
Lifestyle Reimbursement Core Plan				
Employee	\$565.24	24	\$13,566	\$162,789
2 Person	\$1,300.05	19	\$24,701	\$296,411
Employee & Children	\$1,424.38	2	\$2,849	\$34,185
Family	\$1,497.86	26	\$38,944	\$467,332
Total		114	\$141,498	\$1,697,982
Grand Total		193	\$285,588	\$2,827,060

2015 Renewal Healthcare Cost Summary

Carrier/Plan	Monthly Premium	# Enrolled	Total Monthly Cost	Total Annual Premium
Healthy Rewards High Plan				
Employee	\$1,295.91	0	\$0	\$0
2 Person	\$2,971.98	0	\$0	\$0
Employee & Children	\$3,237.90	0	\$0	\$0
Family	\$3,419.12	0	\$0	\$0
Healthy Rewards Mid Plan				
Employee	\$761.96	3	\$2,286	\$27,431
2 Person	\$1,744.47	2	\$3,489	\$41,867
Employee & Children	\$1,894.25	0	\$0	\$0
Family	\$2,005.21	4	\$8,021	\$96,250
Healthy Rewards Core Plan				
Employee	\$656.82	6	\$3,941	\$47,291
2 Person	\$1,502.65	16	\$24,042	\$288,509
Employee & Children	\$1,629.23	2	\$3,258	\$39,102
Family	\$1,726.54	36	\$62,155	\$745,865
Total		69	\$107,193	\$1,286,315
Lifestyle Reimbursement High Plan				
Employee	\$1,266.99	4	\$5,068	\$60,816
2 Person	\$2,914.06	1	\$2,914	\$34,969
Employee & Children	\$3,192.78	0	\$0	\$0
Family	\$3,957.48	0	\$0	\$0
Lifestyle Reimbursement Mid Plan				
Employee	\$749.27	7	\$5,245	\$62,939
2 Person	\$1,723.37	18	\$31,021	\$372,248
Employee & Children	\$1,888.22	1	\$1,888	\$22,659
Family	\$1,985.60	12	\$23,827	\$285,926
Lifestyle Reimbursement Core Plan				
Employee	\$643.96	24	\$15,455	\$185,460
2 Person	\$1,481.12	19	\$28,141	\$337,695
Employee & Children	\$1,622.77	2	\$3,246	\$38,946
Family	\$1,706.48	26	\$44,368	\$532,422
Total		114	\$161,173	\$1,934,080
Grand Total		183	\$268,366	\$3,220,395

2015 \$ Increase to 2014: \$393,334

2015 % Increase to 2014: 13.91%

*Enrollment based off of Excellus Renewal assumptions

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated November 3, 2014 from Director of Personnel and Human Resources Gary Brandt and email correspondence from Charles Aldrich & Cox, Inc. regarding a request to authorize the Supervisor to execute an agreement with Holfoth Risk Management, a Division of Aldrich & Cox, Inc. for risk management consulting services for 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Holfoth Risk Management, a Division of Aldrich & Cox, Inc. for risk management consulting services for 2015 subject to the review and approval of the form of the agreement by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

TO: Christopher Werner, Chair, Finance & Administrative Services Committee
FROM: Gary Brandt, Director of Personnel & HR 
DATE: November 3, 2014
RE: Risk Management Agreement with Holfoth Risk Management for 2015

Attached is the proposed annual risk management consulting agreement with Holfoth Risk Management, a division of Aldrich & Cox, Inc. of Orchard Park, NY.

Jim Hood and Charlie Cox from Holfoth have been providing valuable and expert risk management services to the Town for nearly 20 years. Annual expenses in 2014 will be less than \$10,000.

Holfoth is requesting an hourly rate increase from \$115 in 2014 to \$120 per hour for 2015.

I recommend that you approve this agreement and authorize the Supervisor to execute the necessary contract document.

c: Dan Aman



Gary Brandt

From: Charles Cox <cox@aldrichandcox.com>
Sent: Monday, October 27, 2014 3:06 PM
To: Gary Brandt
Cc: dan.aman@townofbrighton.org; Suzanne Zaso; Daniel C. Buser
Subject: RE: 2015 Risk Management Consulting Contract
Attachments: Brighton, Town of _2015_.pdf

Gary,

Thanks for your email.

Attached is a draft agreement for our consulting services for 2015. We have increased the rate by less than 4.5% to \$120 per hour. We have also made a few modifications to the draft agreement, consistent with the changes we requested last year.

We are requesting this modest rate increase to address our increased expenses. Increased expenses, particularly the costs to remain current with computer technology, have all contributed to the need for this rate increase. The new consulting rate is still significantly lower than what we charge for new clients and we hope the Town will be amendable to the increase.

We look forward to working with you and serving the Town for another year.

Charlie Cox

ALDRICH & COX, INC.

Tel: 716-675-6300

Fax: 716-675-2098

Mobile: 716-713-2926

Email: cox@aldrichandcox.com

Web: www.aldrichandcox.com

We do NOT sell insurance!

 Find us on
Facebook

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AGREEMENT

THIS AGREEMENT, made effective as of January 1, 2015, by and between the Town of Brighton, a municipal corporation, with offices at 2300 Elmwood Avenue, Rochester, New York 14618, hereinafter referred to as the "Town," and Holfoth Risk Management, a division of Aldrich & Cox, Inc., with offices at 3075 Southwestern Blvd., Suite 202, Orchard Park, New York 14127-1287, hereinafter referred to as the Contractor.

WITNESSETH

WHEREAS, the Town of Brighton is desirous of obtaining the services of the Contractor to perform the scope of services set forth in Section 1 hereof; and

WHEREAS, the Contractor is willing, able and qualified to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. The Contractor hereby agrees to assist the Town by providing professional independent risk management consulting services, as part of the Town's overall risk management program, on a demand basis.
2. The term of this agreement shall be from January 1, 2015 through December 31, 2015. Either party may terminate this contract at any time upon 30 days written notice to the other party.
3. The Town hereby agrees to pay the Contractor a sum in full satisfaction of all expenses and compensation due the Contractor at the hourly rate of \$120. (One Hundred and Twenty Dollars). Payment by the Town for the sum(s) herein contracted for shall be made upon the submission of an invoice(s), supported with such information and documentation necessary to substantiate the claim, approved by the Supervisor or his designee, audited by the Director of Finance, and approved for payment by the Town Board. If this contract is terminated by either party, the Contractor will be paid based upon the time incurred but not billed as of the date of the termination of this agreement.
4. Upon the completion of the work required hereunder by the Contractor, title to all work performed shall vest in the Town of Brighton.
5. This contract shall be deemed executory only to the extent that funding is available and the Town shall incur no liability beyond the funds budgeted therefore.
6. The Contractor agrees that it will not assign, transfer, convey, sublet or otherwise dispose of this contract or its right, title or interest therein, nor any part thereof, nor any money which are or will become due and payable thereunder without the prior written consent of the Town of Brighton.

7. The Contractor covenants and agrees that it will conduct itself consistent with its status, said status being that of an independent contractor, and that its employees or agents will neither hold themselves out nor claim to be an officer or employee of the Town of Brighton, not make claim to any rights accruing thereto, including, but not limited to Workers' Compensation, unemployment benefits, Social Security or retirement membership or credit.
8. The Contractor agrees that in carrying out its activities under the terms of this agreement that it shall not discriminate against any person due to such person's race, color, creed, sex or national origin, and that at all times it will abide by the applicable provisions of the Human Rights law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.
9. The Contractor agrees to indemnify, defend and hold the Town of Brighton harmless from and against any claims or causes of action, including reasonable attorney's fees, which may be asserted against the Town of any of its officers and/or employees, and resulting from services which the Contractor may perform for the Town pursuant to this agreement (and to the extent of Contractor's insurance).

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

TOWN OF BRIGHTON

HOLFOTH RISK MANAGEMENT

By: William W. Mochle, Supervisor

By: Charles H. Cox, President

Fed. I.D.# 16-0870479

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated November 3, 2014 from Director of Finance Suzanne Zaso and Director of Personnel and Human Resources Gary Brandt regarding a request to authorize the Supervisor to execute an agreement with both Excellus BCBS and MVP Health Plans, Inc. to provide Medicare plans for eligible Town retirees for 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with both Excellus BCBS and MVP Health Plans, Inc. to provide Medicare plans for eligible Town retirees for 2015 subject to the review and approval of the form of the agreement by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Gary Brandt, Director of Personnel and HR 
Suzanne Zaso, Director of Finance 
Date: November 3, 2014
Subject: Medicare Medical Plan Renewals for 2015

Attached are the 2015 medical renewal rates for the Medicare plans offered through the Town to eligible Town retirees. Our formal request of the Town Board is to authorize these plan options for 2015 and to authorize the Supervisor to sign any related documents with the insurance carriers, Excellus BCBS and MVP Health Plan Inc.

We will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.



TOWN OF BRIGHTON
2015 MONTHLY MEDICARE MEDICAL PREMIUMS

Medical Plans	Premium
Medicare Supplemental N (out of Town) w/\$5 Rx	\$ 397.07
Medicare Blue PPO (Rochester) w/\$5 Rx	\$ 462.29
Medicare PPO Option D	\$ 278.04
Medicare Blue Choice	\$ 221.74
MVP Care Gold (Rochester/Buffalo)	\$ 240.20
MVP Care Gold (East Central)	\$ 239.60

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 27, 2014 from Town Engineer Michael E. Guyon, P.E. and correspondence dated October 9, 2014 from Mark Porter, Project Manager, R.K. Hite & Co., Inc., regarding a request to authorize the Supervisor to execute a form approving the just compensation amounts for land rights to be acquired by the Town in connection with the proposed development and construction of the Highland Crossing Trail, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a form approving the just compensation amounts for land rights to be acquired by the Town in connection with the proposed development and construction of the Highland Crossing Trail subject to the review and approval of the form and of the appraisal of the lands to be acquired by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS

October 27, 2014

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: Highland Crossing Trail
Property Acquisition
Determination of Just Compensation

Dear Councilperson Werner and Committee Members:

The proposed Highland Crossing Trail traverses fourteen parcels. A permanent easement is necessary to accommodate the trail on each of these parcels. Easements have been obtained for two parcels owned by St. Johns, an intermunicipal agreement was developed for two parcels owned by the Monroe County Department of Parks and the City of Rochester has authorized the easement on their parcel. Easements must be acquired for the nine remaining parcels. Three of the remaining parcels are owned by New York State and the Town is currently negotiating the type of ownership for these parcels. Subsequent to the property acquisition phase of the Highland Crossing Trail R.K. Hite has provided appraisal reports and reviews for the remaining 6 parcels excluding the New York State owned property. The property acquisition process requires that the Town of Brighton review the appraisals and confirm that the property owners are receiving just compensation. I am requesting that FASC authorize the supervisor to countersign the Request for Determination of Just Compensation prepared by R.K. Hite. A copy is attached for your reference.

The Town of Brighton received \$200,000 in TIP funding for land acquisition. The total land acquisition compensation is estimated to be \$118,700 well below the available funding. Approximately, \$88,909.78 is required to obtain easements in the Town of Brighton and \$29,790.22 is required to obtain easements in the City. The TIP funding requires that the Town and City provide matching funds equal to 20% of the acquisitions costs. Therefore the Town must provide \$17,781.96 in matching funds whereas the City of Rochester must provide \$5,958.04.

I will be in attendance at your regularly scheduled November 4, 2014 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Respectfully,

Michael E. Guyon
Department of Public Works

Cc Tim Keef
Mary Ann Hussar
Suzanne Zaso

2300 Elmwood Avenue • Rochester, New York 14618 • 585-784-5250 • Fax: 585-784-5373
<http://www.townofbrighton.org>



October 9, 2014

Town of Brighton
2300 Elmwood Ave.
Rochester, NY 14618

Attn: Mr. William Moehle, Supervisor, Town of Brighton

**Re: PIN 4754.08 – Highland Park Canalway Trail Project
Town of Brighton, City of Rochester, Monroe County, New York**

Request for Determination of Just Compensation

Dear Mr. Moehle:

Enclosed are one copy of the individual property appraisal and the property appraisal review documents for each of the following real property acquisitions:

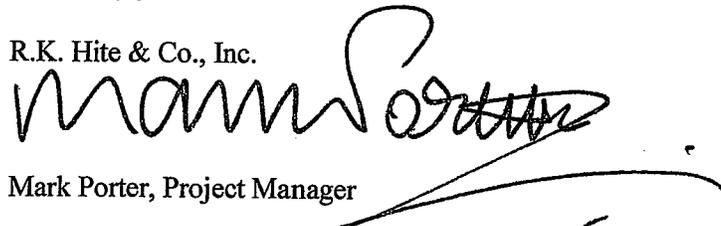
Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
HCT-1	149.06-1-2.411	Westfall Office Group LLC	\$21,800.00	\$21,800.00
HCT-2	149.06-1-2.522	Westfall Office Group LLC	\$54,500.00	\$54,500.00
HCT-3	136.18-1-4	VA Venture Rochester LLC	\$10,000.00	\$10,000.00
HCT-7, 12 & 14	136.56-1-1 & 136.14-1-1.2	293 A Alden Rd LLC	\$29,100.00	\$29,100.00
HCT-11	136.47-1-20	Al Sigt Center for Rehabilitation Agencies, Inc.	\$3,300.00	\$3,300.00

Based on the data provided in the appraisal reviews and the appraisal reports, R. K. Hite & Co., Inc. requests that you establish the amount of just compensation for the acquisitions of the above-referenced maps. It is noted that the Eminent Domain Procedure Law states "In no event shall such amount be less than the condemnor's highest approved appraisal." The highest approved appraisal is the amount shown on the Appraisal Reviews.

Please indicate the Town of Brighton's just compensation determination by countersigning this letter below and returning the same to me at the address in the letterhead. If you have any questions or comments, please do not hesitate to call.

Very truly yours,

R.K. Hite & Co., Inc.



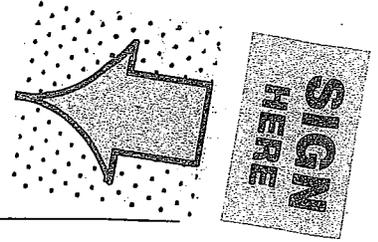
Mark Porter, Project Manager

The Town of Brighton hereby approves the just compensation amounts for the acquisition of the real property interests as stated above.

TOWN OF BRIGHTON

Date: _____

William Moehle, Supervisor, Town of Brighton



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated November 3, 2014 from Evert Garcia of the Department of Public Works regarding a request to authorize the Supervisor to execute a stormwater easement maintenance agreement with Clinton Avenue South, L.L.C., property owner of 2090 South Clinton regarding a medical office building project be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a stormwater easement maintenance agreement with Clinton Avenue South, L.L.C., property owner of 2090 South Clinton regarding a medical office building project subject to the review and approval of the form of the agreement by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS

November 3, 2014

The Honorable Town of Brighton Town Board
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: 2090 South Clinton Avenue – Construction of a medical office building.
Stormwater Maintenance Agreement

Dear Supervisor Moehle and Town Board Members:

Chapter 215-12 “Duration, Maintenance and Closeout” paragraph D. (1) of the Code of the Town of Brighton states, “The applicant or owner of the site must execute a maintenance easement agreement that shall be binding on all subsequent owners of land served by the stormwater management facility”. The above referenced project is served by a stormwater management facility and a maintenance easement agreement is necessary. The maintenance easement agreement documentation will be reviewed and approved by the Town Attorney and Staff before the document is presented to the Town Supervisor for signature.

Upon a review and approval by the Town Attorney and Town Staff, I am requesting that the Town Board authorize the Supervisor to endorse the stormwater maintenance agreement for the above referenced project.

As always, your consideration of matters such as this is greatly appreciated.

Respectfully,



Evert Garcia
Department of Public Works

Cc: Tim Keef
Mike Guyon



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated November 3, 2014 from Finance Director Suzanne Zaso regarding a request to authorize the transfer of funds in the amount of \$50,000.00 from the Police Department budget to the Workers' Compensation Reserve Fund, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the transfer of funds in the amount of \$50,000.00 from the Police Department budget to the Workers' Compensation Reserve Fund.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance *yz*
Date: November 3, 2014
Subject: Contribution to Workers' Comp Reserve Fund

For year-end 2013, your Honorable Town Board authorize the appropriation of \$112,525 from the Workers' Compensation Reserve Fund to the 2013 Police Department budget to allow for the recording of a liability relating to an outstanding workers' compensation claim incurred during a period when the Town was self-funded for these benefits. Further information received in 2014 has reduced the Town's liability for the claim by \$50,000. Therefore, I am requesting that the Town Board authorize a transfer of \$50,000 back to the workers' compensation reserve (A 814) based on the \$50,000 reduction in outstanding workers' compensation liabilities.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Cc: Gary Brandt

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated November 3, 2014 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute a purchase agreement with Joe Basil Chevrolet in the amount of \$36,045.00 for the purchase of a pickup truck for the Highway Department, be received and filed; and be it further

RESOLVED, that the bid for the purchase of a pickup truck, including Alternae 1, undercoating, be awarded to the sole responsive and responsible bidder Joe Basil Chevrolet and the Town Board hereby authorizes the Supervisor to execute a purchase agreement with Joe Basil Chevrolet in the amount of \$36,045.00 for the purchase of a pickup truck for the Highway Department.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

November 3, 2014

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Award of Contract
Furnish and Deliver One Pickup Truck (Highway Department)

Dear Chairman Werner and Committee Members:

The above bid was publicly advertized and publicly opened on October 14, 2014, all as required by law. A copy of the advertisement and of the bid tabulation are attached for your reference. Based upon the bid submittals, the following is recommended:

- 1) That a bid be awarded for the above equipment to the low, responsive and responsible bidder, Joe Basil Chevrolet, in the bid amount of \$36,045.00 (base bid plus alternate #1, undercoating);
- 2) The Supervisor be authorized to execute an agreement with the bidder for this contract.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled November 4, 2014 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

attachments

cc: T. Anderson
S. Zaso
A. Banker
K. Gordon

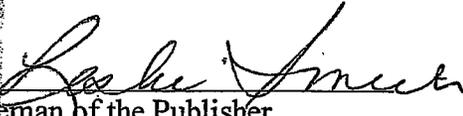
STATE OF NEW YORK
Ontario County

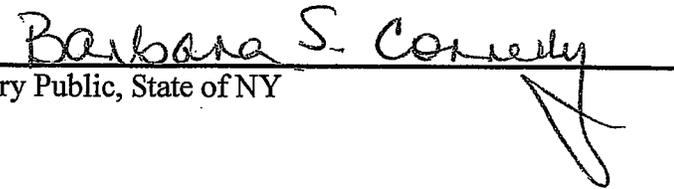
STATE OF NEW YORK
Monroe County

Leslie Smith being duly sworn, deposeth and saith that she

the bookkeeper for
ON-PITTSFORD POST
Newspaper
ford, County of Monroe and State of New York
and that a notice of which the
ed copy, was published in the said
r once in each week

SEPTEMBER 25, 2014
ENDING ON
SEPTEMBER 25, 2014


man of the Publisher
d and sworn on before me,
day Of **SEPTEMBER 2014**


Notary Public, State of NY

Legal # **02645406**

BARBARA S. CONNELLY
Notary Public In The State Of New York
Monroe County
Commission Expires Jan 21, 2018

LEGAL NOTICE
ADVERTISEMENT FOR BIDS
The Town of Brighton, Monroe County, New York will receive sealed bids for
Furnish and Deliver (1) 4x4 Pickup Truck with plow and rear platform lift - new
and unused completely as specified.
Sealed Bids will be received and bids publicly opened and read at the following
place and time:
Place: Town of Brighton,
Dept. of Public Works
2300 Elmwood Avenue
Rochester, New York 14618
Date: October 14, 2014
Time: 9:30 A.M. Local Time
The work consists principally of the furnishing and delivery of one (1) new and
unused 2014 or newer, 4 wheel drive pickup truck with plow and rear lift gate.
The foregoing is a general outline of work only and shall not be construed as a
complete description of the work to be performed under the contract. Specifica-
tions are available for inspection at the above location and may be obtained
there.
Bids must be made in writing on the forms furnished and shall be accompanied
by a bid guarantee (bond or certified check) for an amount not less than five
percent (5%) of the amount bid in accordance with the INSTRUCTIONS TO
BIDDERS.
The Town of Brighton is exempt under New York State Tax law and therefore
no sales tax on the cost of materials incorporated into the project shall be in-
cluded in the bid.
All prices bid shall be good for a period of sixty (60) days after opening. The
Town of Brighton reserves the right to consider bids for sixty (60) days after
their receipt before awarding any contract. The Town of Brighton further re-
serves the right to reject any and all bids, and to accept any Proposal or individ-
ual item or items which it may deem to be the most favorable to its best inter-
ests.
A noncollusive bidding certificate shall be included with each bid.
Dated: September 25, 2014
Town of Brighton
Timothy E. Keefe, P.E.
Commissioner of Public Works
(585)784-6223
Se 25
02545406

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated November 3, 2014 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to employ a particular person as Laborer, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the employment of Joseph Huggins as a Laborer at a wage of \$17.35 per hour as designated in the current CSEA contract beginning November 17, 2014 pending successful completion of a pre hiring physical and subject to a 52 week probationary period and civil service approval if necessary.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

November 3, 2014

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

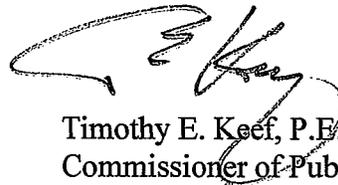
re: Proposed Filling of Vacant Laborer Position at the Highway Department

Dear Chairman Werner and Committee Members:

As you are aware, recent retirements at the Highway Department have created vacancies that should be filled in order to maintain the operational efficiency of the department. Pending successful completion of a pre hiring physical, I am recommending that Mr. Joseph Huggins be hired to the position of laborer pending Town Board action and subsequent Civil Service approval (if necessary). I further recommend that Mr. Huggins begin at the starting rate of \$17.35 per hour, per the current CSEA wage schedule, with a 52 week probationary period effective as of his date of hire and no earlier than November 17, 2014. This position and salary has been accounted for in the 2014 budget. Mr. Huggins has worked in a seasonal capacity for the Town, is capable to serve in this position and will compliment our existing staff.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled November 4, 2014 meeting in the event that you have any questions regarding this matter.

Very truly yours,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

cc: T. Anderson
S. Zaso
G. Brandt
M. Hussar
K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated November 3, 2014 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the amendment of the table of organization to provide for an additional Maintenance Mechanic position and to employ a particular person to fill said newly created position, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the amendment of the table of organization to provide for an additional Maintenance Mechanic position for a thirty day period beginning December 1, 2014 as requested, and be it further

RESOLVED, that the Town Board hereby authorizes the employment of Steven Spencer as a Maintenance Mechanic at the salary designated in the table of organization for Group 3, Step 1 (40 hours per week) beginning December 1, 2014 pending successful completion of a pre hiring physical and subject to a 52 week probationary period and civil service approval if necessary.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

November 3, 2014

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Proposed Appointment to the Maintenance Mechanic Position

Dear Chairman Werner and Committee Members:

As you are aware, the pending retirement of Mr. Kevin Hall in the Facilities Maintenance Department will create a vacancy that should be filled in order to maintain the operational efficiency of the department. This opening has been advertised and prospective candidates have been interviewed as potential successors to Mr. Hall. Based upon these interviews it is recommended that:

- 1) the Town's Organizational Table be amended to provide for an additional Maintenance Mechanic position for 30 days, beginning December 1, 2014 and ending December 31, 2014, which will allow for an overlapping orientation period prior to Mr. Hall's retirement;
- 2) Mr. Steven Spencer be provisionally appointed to the position of Maintenance Mechanic, subject to Town Board action, starting salary to be \$41,163.20 (Group 3, Step 1, 40 hours/week) beginning December 1, 2014, pending successful completion of a pre hiring physical; the appointment is subject to a 52 week probationary period effective as of his date of hire;
- 3) the appointment become permanent pending Mr. Spencer's successful completion of the probationary period; and,
- 4) Civil Service approval (if necessary).

This position and salary have been accounted for in the 2014 and 2015 budgets. Mr. Spencer is the most qualified candidate from other well qualified applicants and is capable to serve in this capacity, complimenting our existing staff and services.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled November 4, 2014 meeting in the event that you have any questions regarding this matter.

Very truly yours,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

cc: S. Zaso
M. Hussar
G. Brandt
K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated November 4, 2014 from Thomas C. Greiner, Jr. Esq. as Attorney for Rochester Gas and Electric Corporation, regarding a request to temporarily amend the Town's Noise Law to allow for twenty four hour construction by RG&E on the Station 251 Substation Facility on property adjacent to the Monroe County Pure Waters Brighton Pump Station on Kendrick Road and a copy of the proposed temporary amendment to the Local Law, be received and filed; and be it further

RESOLVED, that the Town Board hereby sets a public hearing for November 25, 2014 at 7:30 pm at Brighton Town Hall, 2300 Elmwood Avenue regarding said proposed Local Law and directs the Town Clerk to post and publish such notice as is required by law regarding such public hearing.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

LOCAL LAW #8 OF 2014

**2014 TEMPORARY AMENDMENT TO NOISE CONTROL LAW
ROCHESTER GAS & ELECTRIC SYBSTATION PROJECT**

Section 1. Title

This Local Law shall be known as the "2014 Temporary Amendment to Noise Control Law - Rochester Gas & Electric Substation Project" of the Town of Brighton, Monroe County, New York State.

Section 2. Purpose

The purpose of this Local Law is to provide a temporary exemption from the Town's Noise Control Law to Rochester Gas and Electric Corp ("RG&E") in connection with the construction of the Station 251 Substation Facility on property adjacent to the Monroe County Pure Waters Brighton Pump Station on Kendrick Road. RG&E desires that the Town grant an amendment to its Noise Control Law to permit work on the project, so as to minimize the impact of noise on its tenants. To that end, the Town Board desires to temporarily amend the Town's Noise Control Law to permit such evening construction, so long as RG&E and its contractor and any subcontractor specifically agree to certain conditions which will minimize the impact of evening construction upon the residents of the Town of Brighton.

Section 3. Limited Exception to Noise Control Law

A. Section 102-2B, Exemptions, is hereby amended to add a new subsection (i), to read in its entirety as follows:

(i). Notwithstanding anything to the contrary in this chapter, construction in connection with the Station 251 Substation Facility on property adjacent to the Monroe County Pure Waters Brighton Pump Station on Kendrick Road in the Town of Brighton (the Project), shall not constitute a violation of the Town's Noise Ordinance, regardless of whether such construction occurs within the hours permitted by Section 102-3B(5) and such work and the noise created thereby shall not be considered to be unreasonable noise, so long as RG&E and its contractor or contractors adhere to the following conditions and to cause each of their subcontractors and suppliers to adhere to the following conditions:

- (1) That prior public notice of the Project, including specifically information relating to night time work, be provided, specifically, including but not limited to a letter sent to all property owners within 1,000 feet of the buildings that are being constructed, setting forth the dates, times and nature of night work, including on site representative's mobile telephone number; and
- (2) That all contract and subcontract documents and bid specifications describe Brighton's requirements, including but not limited to zoning and noise regulations that limit and apply to the Project.
- (3) That all contract and subcontract documents and bid specifications related to the Project contain provisions that prohibit the use of back up alarms after 7pm Monday through Friday and after 6pm on Saturday and Sunday and require in their place flag operators.
- (4) That all contract and subcontract documents and bid specifications related to the Project specifically prohibit the use of Hoe Rams, Pavement Breakers, Jack Hammers.
- (5) The provisions of this Section 102-2B (i) may be revoked by the Town Board by local law, in the event of a violation of the conditions set forth in this Section 102-2B.

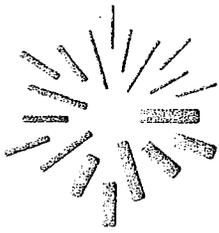
B. The above provisions of Section 102-2B shall automatically terminate, if not earlier revoked, upon completion of the project or on December 25, 2014, whichever date is sooner.

Section 4. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State, but in no event earlier than November 17, 2014.

Section 5. Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local Law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.



**NIXON
PEABODY**

NIXON PEABODY LLP
ATTORNEYS AT LAW

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Partner
T 585-263-1456
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1300 Clinton Square
Rochester, NY 14604-1792
585-263-1000

November 4, 2014

VIA ELECTRONIC MAIL AND FEDERAL EXPRESS

Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618
Attn: Supervisor William Moehle

RE: Request for a Temporary Amendment to Town of Brighton Code § 102-3(B)(5) in Connection with the Construction of the Station 251 Substation Facility (the "Substation") by Rochester Gas and Electric Corporation ("RG&E") on Property Adjacent to the Monroe County Pure Waters Brighton Pump Station off Kendrick Road in the Town of Brighton, New York.

Dear Supervisor Moehle and Members of the Town Board:

RG&E is currently in the end stages of its construction of the Substation, a switchgear building, and related improvements (the "**Project**") on property adjacent to the existing Monroe County Pure Waters pump station located off Kendrick Road in the Town of Brighton (the "**Town**").

The purpose of the proposed Project is to remedy electric service capacity inadequacies and reduce the load condition on RG&E's Station 33. Station 33 is the only electric power supply for the University of Rochester and is often overloaded during peak load conditions, affecting the overall electric load capacity in the Town.

In addition, the Project is also intended to provide much needed capacity for the new Golisano Children's Hospital, while maintaining reliable electric service in the Town (and the neighboring City of Rochester) for Highland Hospital, Strong Memorial Hospital, the Rochester Psychiatric Center, the Mary Cariola Children's Center, business, and residents.

To ensure that the Project comes on line quickly (and to avoid potential interruption in the provision of electric service to the hospitals, businesses, and residents in the area), RG&E must conduct construction activities up to twenty-four hours a day, thus beyond the hours set forth in Section 102-3(B)(5) of the Town Code, which prohibits "utility construction other than between 7:00am and 7:00pm, Monday through Friday, and between 9:00am and 6:00pm,

Saturday and Sunday, *except in case of an urgent necessity in the interest of public safety.*"
Town of Brighton Code (the "**Code**") § 102-3(B)(5)(emphasis added).

While RG&E believes that its situation meets the case of "an urgent necessity" (see Exhibit A), RG&E desires to seek a temporary amendment to the Town's noise ordinance, pursuant to Code §§ 102-2; 225-7; and 225-8, to allow RG&E to continue to perform work at the Project site after 7:00pm, Monday through Friday, and after 6:00pm on Saturday and Sunday.

After those hours, and in connection with its request for a temporary amendment to the Code, RG&E will offer and agree to (1) disable back up alarms on trucks, while providing a flagman in place thereof; (2) ensure that there is a representative on site, with a previously furnished cell phone number, to address any complaints received by the Town; and (3) any other reasonable conditions.

Accordingly, please accept this letter and the following exhibits as RG&E's application to the Town Board for a temporary amendment to Chapter 102 of the Town Code:

- Exhibit A: Statement of need;
- Exhibit B: Description of the scope and manner of the work to performed at the Project site outside of the hours set forth in Code § 102-3(B)(5); and
- Exhibit C: Short form environmental assessment form ("**SEAF**") (together with a copy of the full environmental assessment form ("**FEAF**") submitted to the Town in January 2013 for the Project).

In accordance with our discussion with Town staff, we are submitting the 2013 FEAF, updated by a 2014 SEAF. I would like to draw your attention to question 13 of the SEAF. Although there are nearby wetlands to the Project area, this will confirm the 2013 work done in coordination with Town staff, demonstrating that there are no wetlands or regulated buffer areas within the Project area.

We respectfully request that the Project be placed on the Town Board's November 12, 2014 agenda, so that a public hearing may be scheduled for the November 25, 2014 Town Board meeting. Should you have any questions or require anything else, please do not hesitate to contact my colleague, Rob Brenner (263-1035), or me.

Thank you.

Town Board
November 4, 2014
Page 3

NIXON PEABODY LLP
ATTORNEYS AT LAW

NIXONPEABODY.COM
@NIXONPEABODYLLP

Very truly yours,



Thomas C. Greiner Jr.

Enclosures

cc: Timothy Keef
Christopher Calice
Girish Behal
Khurram Ahmed



Station 251 Project

Request for Extended Work Hours

The Station 251 Project is located at 500 Kendrick Road in the Town of Brighton. This project was presented and approved by various public agencies in the Town of Brighton in 2013 with final approvals issued in August 2013. Construction permits were issued for the project in October 2013.

The substation project is critical to the area to offload Station 33 and will provide a much needed additional electrical supply source to neighboring areas in the Town of Brighton and City of Rochester. The project is also needed to supply the new Golisano Children's Hospital.

The project is currently entering a critical stage. During this stage of the project, the project will require outages on certain existing 115-kV transmission line (specifically lines 901 and 902). The work that is planned to be performed during this stage of the project is as follows:

- Equipment replacement of high voltage (115-kV) relaying at Station 33 and Station 82.
- Install transmission 115-kV conductor and poles.
- Installation of the 115-kV UG Power Cable.
- Install 15-kV power cables.
- Test and commissioning of equipment.

The potential for electricity supply disruption to critical facilities while one of the other 115-kV lines (e.g., line 901 or 902) is out of service is a major problem. In addition, some tasks, once started, must simply be continued until completed (and, thus, the work will be for hours outside the timeframes identified in the Town regulations and, in fact, could be potentially around the clock to minimize exposure to the electric system). To give a concrete example of an activity that lasts more than twelve hours that, once started, must proceed to completion: the installation of the transmission line steel pole with attachments takes fourteen to sixteen hours from beginning to end. Once it starts, if not continued through completion, the transmission system is exposed to a potential outage on the 115-kV system without back-up source. This is to be avoided at all costs. The completion of the identified activity will enable reduction in the overall exposure of the 115-kV lines as there is a potential of disruptions due to bad weather.

The timeframe to perform the work identified above is as follows:

- Nov 15th, 2014- Start intermittent Outages on line 902 – These outages are needed to install the 115-kV UG cable.



- Nov 22nd and Nov 23rd, 2014 – Critical outage on line 902 to install equipment.
- Dec 5th through Dec 12th, 2014 – Outage on line 901 – Pole and Conductor Installation.
- Dec 20th through Dec 24th, 2014 – Test and commission all equipment.

There are also intermittent outages that will be needed depending on the weather conditions and the work scope to be performed.

Currently there are two 115-kV transmission lines serving Station 33. When one transmission line is taken out of service to perform any work identified above, Station 33 is served by only one 115-kV transmission line. This presents a very real risk to the availability of the supply from Station 33. If there were to be an issue and the other transmission line is lost, the supply to the following customers will be potentially lost:

- Highland Hospital
- Strong Memorial Hospital
- Rochester Psychiatric center
- Mary Cariola center
- Residential and business neighbors

The loss of electric supply to the major hospitals in the area presents a significant public safety risk.

Potential noise/other impacts to neighbors

The substation location at 500 Kendrick Road is a relatively isolated location. There are no immediate neighbors to the substation location. I-390 (with a lot of traffic noise) is located to the north and northeast of the substation and Genesee Valley Park to the west of the station. To the east is Kendrick Road and a University of Rochester office building. To the south is a Pure Waters facility and vacant land. The nearest residential neighbor is more than 0.3 miles away from the site.

Currently the project is proposing to use three night lights for the work to be performed during low light period. The impact will be very limited and contained on site. The generators to be used on site are not expected to be any louder than an idling truck. It should be noted that since the site is adjacent to an active highway, work at the project site will contribute minimally to any noise in the area.



Exhibit B

I. Equipment to be Used

The project team intends to minimize the use of any equipment that uses back up alarms after 7:00 p.m., Monday through Friday, and after 6:00pm Saturday and Sunday (the "Off Hours"). In case of use of such equipment during the Off Hours, the project team will ensure that the back-up alarms are disabled and there is a flag person/spotter working with the equipment operator.

There are two pieces of equipment that will generate noise on site when used during the Off Hours. The generator is part of the equipment. The pieces of the equipment are:

- a. Cable pulling equipment: Mirk pulling wench equipment (see enclosed specification sheet) will be used to pull the cable. It is anticipated that the equipment will generate the noise level of 75 to 85 DB during the pulling operation. The noise level (in DB) is expected to reduce substantially at the property lines. In this case, the sound generated will be from a point source. It is expected that the noise levels will reduce substantially at the property lines and are expected to be less than the background noise levels.
- b. Light Tower equipment: The light tower equipment is expected to be used is Mine spec 1 or similar (see enclosed specification sheet). The noise level generated is 72 to 80 DB during use. For comparison, the noise level from an idling truck is 72 DB. In this case, the sound generated will be from a point source. It is expected that the noise levels will reduce substantially at the property lines and are expected to be less than the background noise.

The other equipment to be used on site during the Off Hours is as follows:

- a. Bucket truck for high work if needed.
- b. Non pneumatic hand tools.

II. Contact Information

The key Company contact personnel for the Station 251 project extended work hours are as follows:

- a. Bob Willis : 716-572-3340 (Primary Contact)
- b. Doug Buch: 585-705-9236 (Back up contact)

III. Proposed Schedule

The Off Hours work is expected to happen occur during the following timeframes:

- a. 11/17 thru 11/25



- i. During this time there are multiple activities taking place. The activities are as follows:
 1. Cable pulling
 2. Creating a tent/shelter around the termination area for 115 kV cables
 3. Terminating cables

The maximum amount of time expected to be worked is approximately 20 hours during this timeframe. The actual time may be less depending on the activity in progress.

- b. 12/1 to 12/12
 1. Pulling cables

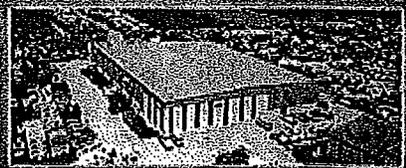
The maximum amount of time expected to be worked is approximately 20 hours during this timeframe. The actual time may be less depending on the activity in progress.

- c. 12/20 through 12/24
 - i. Final energization and testing work to be performed at Station 251.

This timeframe will have a 24 hour work schedule due to the equipment testing in progress. Note that during the nighttime there will be minimal activity (mainly monitoring activity for the equipment) but it will still be a 24 hour operation.



THE MIRK ADVANTAGE



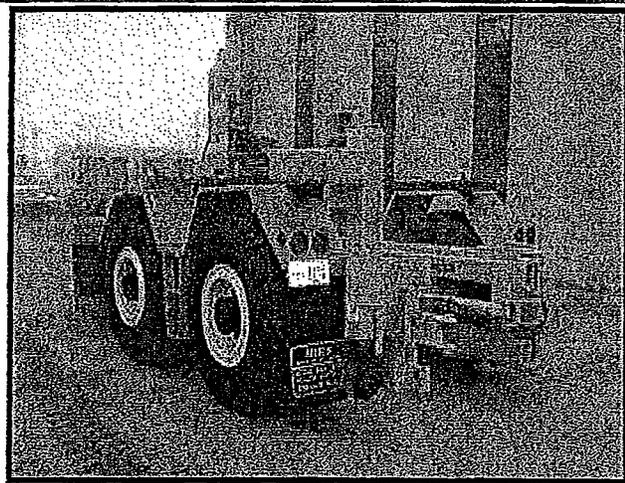
7629 Chippewa Rd • Orrville, Ohio 44667

330-669-2000

Fax: 330-669-3732

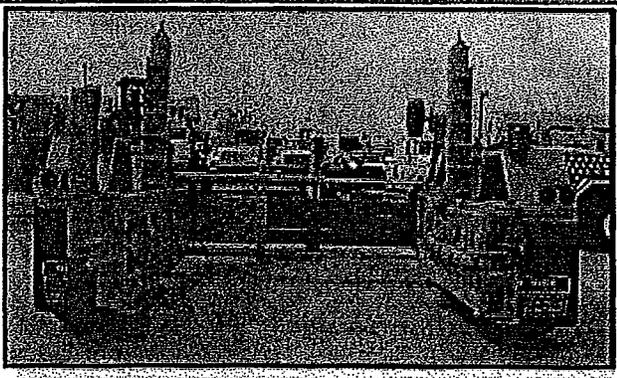
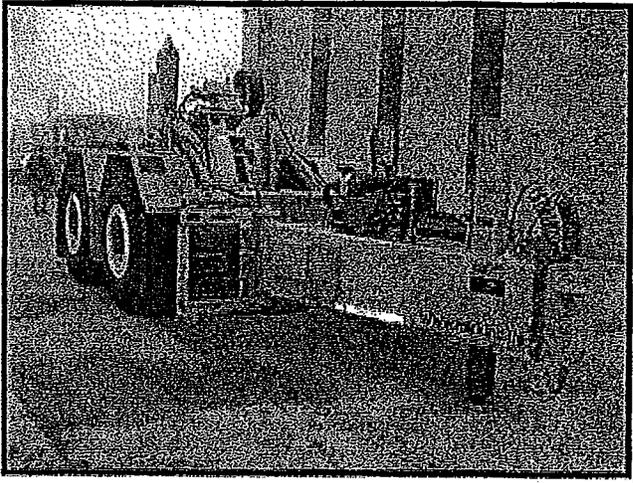
RENTALS, SALES AND SERVICE NEW and USED • AERIAL PLATFORMS • DIGGER-DERRICK TRUCKS • SPECIALTY EQUIPMENT

MIRK #100K



CAB & CHASSIS
 MIRK INC. 100,000 LB REEL TRAILER
 VIN NO. 1038595140100WBAB D.O.M. 3/03
 8'6" OVERALL WIDTH COLLAPSED WIDTH
 14'10" OVERALL WIDTH EXPANDED WIDTH
 MAXIMUM REEL CAPACITY 14.5' TALL
 MAXIMUM REEL WIDTH 9' WIDE
 MAXIMUM REEL WEIGHT 100,000 LBS.
 5" X 130" SPINDLE BAR W/ LOCKING
 COLLARS
 8'6" REEL IS THE SMALLEST LOAD & DRIVE
 EMPTY TRAILER WEIGHT 24,000 LBS.

JOHN DEERE 4020 D 44 HP - 4 CYL. DIESEL
 POWER
 HYDRAULIC CONTROLS: LIFT TOWERS,
 EXPAND & RETRACT, TONGUE JACK, POWER
 RIM DRIVE, EXPANDING LIFT WHEELS, ADJ.
 FLOW CONTROL DP24CDU RIM DRIVE MOTOR
 24,000 INCH LBS.
 18" X 7" ADJUSTABLE URETHANE DRIVE
 WHEEL
 INDEPENDENT LIFT TOWERS FOR LEVELING
 525/80R25 BRIDGESTONE V STEEL RADIAL
 TIRES
 25 X 17 BUDD RIM 10 HOLE 13 3/16 SPACING
 ADJUSTABLE PINTLE HITCH H.D.



BODY:
 OVERALL LENGTH 26'
 50" GROUND TO FIRST LIFT NOTCH
 113" OVER ALL HEIGHT
 WALKING BEAM SUSPENSION 72" CENTER
 HUB
 AIR BRAKES
 4 -50 TON SPINDLE ACP. STUB AXLES
 8" GROUND CLEARANCE

MINE SPEC™ I



SPECIFICATIONS

Engine	Kubota D-1105 BG T4F liquid-cooled diesel, 13.5 hp 8 kW generator (standard)		
	Caterpillar C1.1 T4F liquid-cooled diesel, 13.3 hp 8 kW generator (optional)		
Generator	8 kW 1-phase 120/240V		
Starting	12V electric; pre-heat cold starting system		
Fuel Capacity	100 gallon (378 L)		
Operating Time	Up to 175 hrs without refueling		
Lighting	4-1250 watt SHIO-HD metal halide fixtures Initial output of 150,000 lumens per lamp (600,000 total) SLS™ Sequenced Light System™		
Electrical	Alternator (generator): 60 Hz, (MIL 8kW 1-phase)		
	Circuits: hard-wired electrical		
	Ballasts: easily serviceable, componetize assemblies		
	2-20A 120V duplex; 2-30A 240V twist lock outlets		
	60A main disconnect breaker Ground rod		
Tower	25 ft. 6 in., six-section (7.62 m) hydraulically actuated tower		
	Secondary Fixture Retention (SFR) System		
Trailer	Formed, welded steel frame	Fire extinguisher	
	Fluid containment system with external oil drain	Wheel chocks	
	Operational beacon & low fuel warning light	Reflective mine striping	
	2 in. Bulldog, 3 in. pintle hitch	Full engine gauge package	
	Removable drawbar	Heavy-duty 775CCA AGM battery	
	Bearing buddies	Emergency stop switch	
	Gull-wing style doors	Battery disconnect switch	
	Stop/turn/taillights	Exhaust shield and muffler wrap	
	Below-the-frame forklift pockets and lifting points	Fan and belt guards	
	Two-stage air filter with cyclonic pre-filter	Chip-resistant coated front panels	
	Leaf spring axle, 3700 lb. rating 3 leaf springs, rated at 2000 lbs. each	Fuel / water separator	
		LSC 2.0™ automatic Light Sequence Commander*	
	Stabilizers	Five-point design remains operational in wind gusts up to 65 mph (105 kph)	
	Domestic Shipping Weight	Each light fixture: 17 lbs (7.7 kg) Trailer and mast: 3,300 lbs (1,497 kg)	
Dimensions	Height mast lowered: 8 ft. 3 in. (2.51 m)	Height mast raised: 25 ft. 6 in. (7.62 m)	
	Length: 10 ft. 4 in. (3.15 m)	Width: 6 ft. 3 in. (1.96 m)	
	Outrigger length: 14 ft. (4.27 m)	Outrigger width: 12 ft. 7 in. (3.84 m)	
	15 in. tires and wheels		
Options	4-1000 watt high pressure sodium lamps	2-20A 120V GFCI; 1-30A RV outlet	
	4-240 watt LED fixtures	VIN Package	
	Tower cord reel (N/A with LED)	Saf-T-Visors (N/A with LED)	
	Emergency air shutoff valve	Arctic Extreme Package	
	7-pole tail light connector	Arctic DFBH Package	
	Arctic Spec Package		

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REV H

Short Environmental Assessment Form

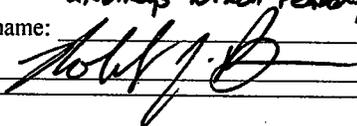
Part 1 - Project Information

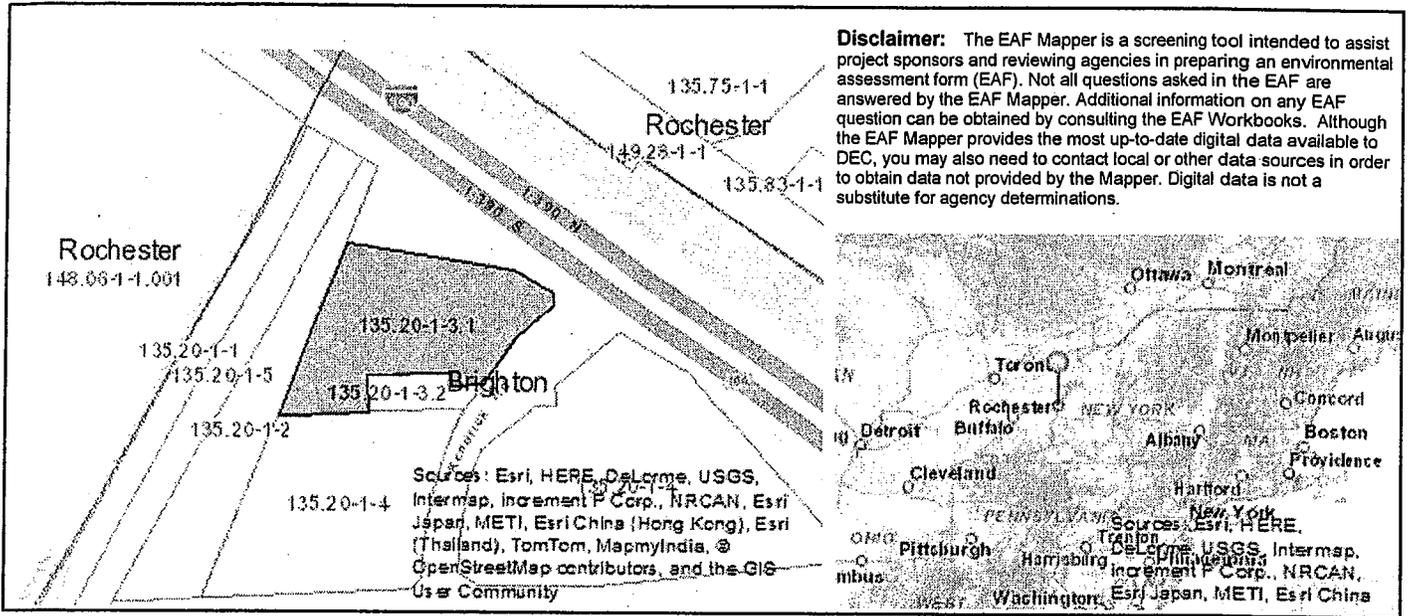
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Rochester Gas and Electric Corporation -- Station 251			
Project Location (describe, and attach a location map): Off Kendrick Road, Town of Brighton, Monroe County, New York.			
Brief Description of Proposed Action: Rochester Gas and Electric Corporation (RG&E) is currently at end stages of its construction of the Substation, a switchgear building, and related improvements (the "Project") on property adjacent to the existing Monroe County Pure Waters pump station located off Kendrick Road in the Town of Brighton. To ensure that the Project is completed within the Company's schedule (and to avoid any unnecessary electric service outages/failures in the area), the Company is seeking a temporary amendment to the Town's noise ordinance to allow for work to continue to take place after 7:00pm, Monday through Friday, and after 6:00pm on Saturday and Sunday.			
Name of Applicant or Sponsor: Rochester Gas and Electric Corporation (Attn: Girish Behal, Project Manager)		Telephone: 585-724-8878	
		E-Mail:	
Address: 1300 Scottsville Road			
City/PO: Rochester		State: New York	Zip Code: 14624
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input checked="" type="checkbox"/>
			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		+/-2.8 acres	
b. Total acreage to be physically disturbed?		N/A acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		+/-3.1 acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input checked="" type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
<p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p> <i>Rochester Gas & Electric Corporation by its</i> <i>attorneys Nixon Peabody LLP; Robert J. Bennett, sec.</i> Applicant/sponsor name: _____ Date: <u>11/4/14</u> Signature:  </p>		



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

Part 1 / Question 7 [Critical Environmental Area]	Yes
Part 1 / Question 7 [Critical Environmental Area - Identify]	Name:Not named, Reason:Environmentally sensitive, Agency:Rochester, City of, Date:3-14-86
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

617.20
Appendix A
State Environmental Quality Review
FULL ENVIRONMENTAL ASSESSMENT FORM

Purpose: The full EAF is designed to help applicants and agencies determine, in an orderly manner, whether a project or action may be significant. The question of whether an action may be significant is not always easy to answer. Frequently, there are aspects of a project that are subjective or unmeasurable. It is also understood that those who determine significance may have little or no formal knowledge of the environment or may not be technically expert in environmental analysis. In addition, many who have knowledge in one particular area may not be aware of the broader concerns affecting the question of significance.

The full EAF is intended to provide a method whereby applicants and agencies can be assured that the determination process has been orderly, comprehensive in nature, yet flexible enough to allow introduction of information to fit a project or action.

Full EAF Components: The full EAF is comprised of three parts:

Part 1: Provides objective data and information about a given project and its site. By identifying basic project data, it assists a reviewer in the analysis that takes place in Parts 2 and 3.

Part 2: Focuses on identifying the range of possible impacts that may occur from a project or action. It provides guidance as to whether an impact is likely to be considered small to moderate or whether it is a potentially-large impact. The form also identifies whether an impact can be mitigated or reduced.

Part 3: If any impact in Part 2 is identified as potentially-large, then Part 3 is used to evaluate whether or not the impact is actually important.

THIS AREA FOR LEAD AGENCY USE ONLY

DETERMINATION OF SIGNIFICANCE -- Type 1 and Unlisted Actions

Identify the Portions of EAF completed for this project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF (Parts 1 and 2 and 3 if appropriate), and any other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the lead agency that:

- A. The project will not result in any large and important impact(s) and, therefore, is one which will not have a significant impact on the environment, therefore a **negative declaration will be prepared.**
- B. Although the project could have a significant effect on the environment, there will not be a significant effect for this Unlisted Action because the mitigation measures described in PART 3 have been required, therefore a **CONDITIONED negative declaration will be prepared.***
- C. The project may result in one or more large and important impacts that may have a significant impact on the environment, therefore a **positive declaration will be prepared.**

*A Conditioned Negative Declaration is only valid for Unlisted Actions

Rochester Electric Gas & Electric Company-Electrical Substation 251

Name of Action

Town of Brighton Planning Board

Name of Lead Agency

Ramsey Boehner

Town Planner

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (If different from responsible officer)

PART 1--PROJECT INFORMATION
Prepared by Project Sponsor

NOTICE: This document is designed to assist in determining whether the action proposed may have a significant effect on the environment. Please complete the entire form, Parts A through E. Answers to these questions will be considered as part of the application for approval and may be subject to further verification and public review. Provide any additional information you believe will be needed to complete Parts 2 and 3.

It is expected that completion of the full EAF will be dependent on information currently available and will not involve new studies, research or investigation. If information requiring such additional work is unavailable, so indicate and specify each instance.

Name of Action Rochester Electric Gas & Electric Company - Electrical Substation 251

Location of Action (include Street Address, Municipality and County)

Kendrick Road, Town of Brighton, Monroe County

Name of Applicant/Sponsor Rochester Gas and Electric Company Attn: Girish Behal and University of Rochester

Address 1300 Scottsville Road

City / PO Rochester State NY Zip Code 14624

Business Telephone (585)724-8878

Name of Owner (if different) _____

Address _____

City / PO _____ State _____ Zip Code _____

Business Telephone _____

Description of Action:

Rochester Gas and Electric Company (RG&E) is proposing to construct a new substation located off Kendrick Road on property adjacent to the existing Monroe County Pure Water's Pump Station in the town of Brighton. The new substation, referred to as Station 251, will remedy electric service capacity inadequacies and reduce the load condition on the existing substation referred to as Station 33. Station 33, which serves Brighton residents and businesses, is the only electric power supply for the University of Rochester including the Medical Center and is often overloaded during peak load conditions, affecting the load capacity in the town of Brighton. Station 251 will be constructed on a parcel that formerly hosted a sewage treatment plant. Much of the sewage treatment plan facility has been removed and the site is currently used to stockpile aggregate and fill.

The substation will consist of the following equipment:

- Two 115/11.5 kV, 85 MVA auto transformers;
- Six 115 kV, 63 KA breakers;
- Eighteen 115 kV 2000 amp disconnect switches; and
- One control house with associated switchgear.

In addition, a separate switchgear facility will also be constructed at the site by University of Rochester. The switchgear facility will consist of a building to house switchgear to support the University's underground distribution network.

Please Complete Each Question--Indicate N.A. if not applicable

A. SITE DESCRIPTION

Physical setting of overall project, both developed and undeveloped areas.

1. Present Land Use: Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Other vacant land
-
-

2. Total acreage of project area: ~3.1 acres.

APPROXIMATE ACREAGE	PRESENTLY	AFTER COMPLETION
Meadow or Brushland (Non-agricultural)	<u>0.3</u> acres	<u>0</u> acres
Forested	<u>0</u> acres	<u>0</u> acres
Agricultural (Includes orchards, cropland, pasture, etc.)	<u>0</u> acres	<u>0</u> acres
Wetland (Freshwater or tidal as per Articles 24,25 of ECL)	<u>0</u> acres	<u>0</u> acres
Water Surface Area	<u>0</u> acres	<u>0</u> acres
Unvegetated (Rock, earth or fill)	<u>2.5</u> acres	<u>1.96</u> acres
Roads, buildings and other paved surfaces	<u>0</u> acres	<u>0.84</u> acres
Other (Indicate type) _____	_____ acres	_____ acres

3. What is predominant soil type(s) on project site? Cosad/Colonie loamy fine sand

- a. Soil drainage: Well drained 25 % of site Moderately well drained _____ % of site.
 Poorly drained 57 % of site

b. If any agricultural land is involved, how many acres of soil are classified within soil group 1 through 4 of the NYS Land Classification System? NA acres (see 1 NYCRR 370).

4. Are there bedrock outcroppings on project site? Yes No

a. What is depth to bedrock >6.5 (in feet)

5. Approximate percentage of proposed project site with slopes:

- 0-10% 100 % 10- 15% _____ % 15% or greater _____ %

6. Is project substantially contiguous to, or contain a building, site, or district, listed on the State or National Registers of Historic Places? Yes No

7. Is project substantially contiguous to a site listed on the Register of National Natural Landmarks? Yes No

8. What is the depth of the water table? 6.5 (in feet)

9. Is site located over a primary, principal, or sole source aquifer? Yes No

10. Do hunting, fishing or shell fishing opportunities presently exist in the project area? Yes No

11. Does project site contain any species of plant or animal life that is identified as threatened or endangered? Yes No

According to:

NYSDEC Environmental Resource Mapper GIS Search Results, U.S. Fish and Wildlife Service County List Search

Identify each species:

12. Are there any unique or unusual land forms on the project site? (i.e., cliffs, dunes, other geological formations?)

Yes No

Describe:

13. Is the project site presently used by the community or neighborhood as an open space or recreation area?

Yes No

If yes, explain:

14. Does the present site include scenic views known to be important to the community? Yes No

15. Streams within or contiguous to project area:

There are no streams located in the project area.

a. Name of Stream and name of River to which it is tributary

16. Lakes, ponds, wetland areas within or contiguous to project area:

There are no waterbodies or wetlands located within the project area.

b. Size (in acres):

17. Is the site served by existing public utilities? Yes No
- a. If YES, does sufficient capacity exist to allow connection? Yes No
- b. If YES, will improvements be necessary to allow connection? Yes No
18. Is the site located in an agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
19. Is the site located in or substantially contiguous to a Critical Environmental Area designated pursuant to Article 8 of the ECL, and 6 NYCRR 617? Yes No
20. Has the site ever been used for the disposal of solid or hazardous wastes? Yes No

B. Project Description

1. Physical dimensions and scale of project (fill in dimensions as appropriate).

- a. Total contiguous acreage owned or controlled by project sponsor: 2.8 acres.
- b. Project acreage to be developed: 2.8 acres initially; 2.8 acres ultimately.
- c. Project acreage to remain undeveloped: 0 acres.
- d. Length of project, in miles: _____ (if appropriate)
- e. If the project is an expansion, indicate percent of expansion proposed. _____ %
- f. Number of off-street parking spaces existing 0; proposed 0
- g. Maximum vehicular trips generated per hour: 0 (upon completion of project)?
- h. If residential: Number and type of housing units:

	One Family	Two Family	Multiple Family	Condominium
Initially	_____	_____	_____	_____
Ultimately	_____	_____	_____	_____

- i. Dimensions (in feet) of largest proposed structure: 70 height; 15 width; 40 length.
- j. Linear feet of frontage along a public thoroughfare project will occupy is? 280 ft.

2. How much natural material (i.e. rock, earth, etc.) will be removed from the site? 7300 cy tons/cubic yards.

3. Will disturbed areas be reclaimed Yes No N/A

a. If yes, for what intended purpose is the site being reclaimed?

- b. Will topsoil be stockpiled for reclamation? Yes No
- c. Will upper subsoil be stockpiled for reclamation? Yes No

4. How many acres of vegetation (trees, shrubs, ground covers) will be removed from site? 0.3 acres.

5. Will any mature forest (over 100 years old) or other locally-important vegetation be removed by this project?

Yes No

6. If single phase project: Anticipated period of construction: 12 months, (including demolition)

7. If multi-phased:

a. Total number of phases anticipated _____ (number)

b. Anticipated date of commencement phase 1: _____ month _____ year, (including demolition)

c. Approximate completion date of final phase: _____ month _____ year.

d. Is phase 1 functionally dependent on subsequent phases? Yes No

8. Will blasting occur during construction? Yes No

9. Number of jobs generated: during construction 30 ; after project is complete 0

10. Number of jobs eliminated by this project 0

11. Will project require relocation of any projects or facilities? Yes No

If yes, explain:

12. Is surface liquid waste disposal involved? Yes No

a. If yes, indicate type of waste (sewage, industrial, etc) and amount _____

b. Name of water body into which effluent will be discharged _____

13. Is subsurface liquid waste disposal involved? Yes No Type _____

14. Will surface area of an existing water body increase or decrease by proposal? Yes No

If yes, explain:

15. Is project or any portion of project located in a 100 year flood plain? Yes No

16. Will the project generate solid waste? Yes No

a. If yes, what is the amount per month? _____ tons

b. If yes, will an existing solid waste facility be used? Yes No

c. If yes, give name _____ ; location _____

d. Will any wastes not go into a sewage disposal system or into a sanitary landfill? Yes No

e. If yes, explain:

17. Will the project involve the disposal of solid waste? Yes No

a. If yes, what is the anticipated rate of disposal? _____ tons/month.

b. If yes, what is the anticipated site life? _____ years.

18. Will project use herbicides or pesticides? Yes No

19. Will project routinely produce odors (more than one hour per day)? Yes No

20. Will project produce operating noise exceeding the local ambient noise levels? Yes No

21. Will project result in an increase in energy use? Yes No

If yes, indicate type(s)

22. If water supply is from wells, indicate pumping capacity NA gallons/minute.

23. Total anticipated water usage per day NA gallons/day.

24. Does project involve Local, State or Federal funding? Yes No

If yes, explain:

25. Approvals Required:

			Type	Submittal Date
City, Town, Village Board	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
City, Town, Village Planning Board	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Site Plan	1/15/2013
			Conditional Use Permit	1/15/2013
			Subdivision	1/15/2013
City, Town Zoning Board	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Variance	TBD
City, County Health Department	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Other Local Agencies	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Other Regional Agencies	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
State Agencies	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	SPDES-General Construct Permit	TBD
Federal Agencies	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		

C. Zoning and Planning Information

1. Does proposed action involve a planning or zoning decision? Yes No

If Yes, indicate decision required:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Zoning amendment | <input checked="" type="checkbox"/> Zoning variance | <input type="checkbox"/> New/revision of master plan | <input checked="" type="checkbox"/> Subdivision |
| <input checked="" type="checkbox"/> Site plan | <input checked="" type="checkbox"/> Special use permit | <input type="checkbox"/> Resource management plan | <input type="checkbox"/> Other |

2. What is the zoning classification(s) of the site?

Residential Low Density (RLB)

3. What is the maximum potential development of the site if developed as permitted by the present zoning?

Single family detached dwellings not to exceed one dwelling on each lot, family day-care homes and buildings and structures owned and operated by Town of Brighton

4. What is the proposed zoning of the site?

Residential Low Density (RLB)

5. What is the maximum potential development of the site if developed as permitted by the proposed zoning?

Residential

6. Is the proposed action consistent with the recommended uses in adopted local land use plans? Yes No

7. What are the predominant land use(s) and zoning classifications within a ¼ mile radius of proposed action?

Residential Low Density (RLB) and Industrial

8. Is the proposed action compatible with adjoining/surrounding land uses with a ¼ mile? Yes No

9. If the proposed action is the subdivision of land, how many lots are proposed? _____

a. What is the minimum lot size proposed? _____

10. Will proposed action require any authorization(s) for the formation of sewer or water districts? Yes No

11. Will the proposed action create a demand for any community provided services (recreation, education, police, fire protection)?

Yes No

a. If yes, is existing capacity sufficient to handle projected demand? Yes No

12. Will the proposed action result in the generation of traffic significantly above present levels? Yes No

a. If yes, is the existing road network adequate to handle the additional traffic. Yes No

D. Informational Details

Attach any additional information as may be needed to clarify your project. If there are or may be any adverse impacts associated with your proposal, please discuss such impacts and the measures which you propose to mitigate or avoid them.

E. Verification

I certify that the information provided above is true to the best of my knowledge.

Applicant/Sponsor Name Rochester Gas and Electric Corporation Date 1/18/13
by TRC

Signature Jennifer Schlegel

Title Environmental Specialist

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment.

PART 2 - PROJECT IMPACTS AND THEIR MAGNITUDE

Responsibility of Lead Agency

General Information (Read Carefully)

- ! In completing the form the reviewer should be guided by the question: Have my responses and determinations been **reasonable**? The reviewer is not expected to be an expert environmental analyst.
- ! The **Examples** provided are to assist the reviewer by showing types of impacts and wherever possible the threshold of magnitude that would trigger a response in column 2. The examples are generally applicable throughout the State and for most situations. But, for any specific project or site other examples and/or lower thresholds may be appropriate for a Potential Large Impact response, thus requiring evaluation in Part 3.
- ! The impacts of each project, on each site, in each locality, will vary. Therefore, the examples are illustrative and have been offered as guidance. They do not constitute an exhaustive list of impacts and thresholds to answer each question.
- ! The number of examples per question does not indicate the importance of each question.
- ! In identifying impacts, consider long term, short term and cumulative effects.

Instructions (Read carefully)

- a. Answer each of the 20 questions in PART 2. Answer **Yes** if there will be **any** impact.
- b. **Maybe** answers should be considered as **Yes** answers.
- c. If answering **Yes** to a question then check the appropriate box(column 1 or 2)to indicate the potential size of the impact. If impact threshold equals or exceeds any example provided, check column 2. If impact will occur but threshold is lower than example, check column 1.
- d. Identifying that an Impact will be potentially large (column 2) does not mean that it is also necessarily **significant**. Any large impact must be evaluated in PART 3 to determine significance. Identifying an impact in column 2 simply asks that it be looked at further.
- e. If reviewer has doubt about size of the impact then consider the impact as potentially large and proceed to PART 3.
- f. If a potentially large impact checked in column 2 can be mitigated by change(s) in the project to a small to moderate impact, also check the **Yes** box in column 3. A **No** response indicates that such a reduction is not possible. This must be explained in Part 3.

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

Impact on Land

1. Will the Proposed Action result in a physical change to the project site?

NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| Any construction on slopes of 15% or greater, (15 foot rise per 100 foot of length), or where the general slopes in the project area exceed 10%. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Construction on land where the depth to the water table is less than 3 feet. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Construction of paved parking area for 1,000 or more vehicles. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Construction on land where bedrock is exposed or generally within 3 feet of existing ground surface. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Construction that will continue for more than 1 year or involve more than one phase or stage. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Excavation for mining purposes that would remove more than 1,000 tons of natural material (i.e., rock or soil) per year. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change
Construction or expansion of a sanitary landfill.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Construction in a designated floodway.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

2. Will there be an effect to any unique or unusual land forms found on the site? (i.e., cliffs, dunes, geological formations, etc.)

NO YES

Specific land forms:

Yes No

Impact on Water

3. Will Proposed Action affect any water body designated as protected? (Under Articles 15, 24, 25 of the Environmental Conservation Law, ECL)

NO YES

Examples that would apply to column 2

Developable area of site contains a protected water body.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dredging more than 100 cubic yards of material from channel of a protected stream.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Extension of utility distribution facilities through a protected water body.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Construction in a designated freshwater or tidal wetland.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

4. Will Proposed Action affect any non-protected existing or new body of water?

NO YES

Examples that would apply to column 2

A 10% increase or decrease in the surface area of any body of water or more than a 10 acre increase or decrease.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Construction of a body of water that exceeds 10 acres of surface area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

5. Will Proposed Action affect surface or groundwater quality or quantity?

NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| Proposed Action will require a discharge permit. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action requires use of a source of water that does not have approval to serve proposed (project) action. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action requires water supply from wells with greater than 45 gallons per minute pumping capacity. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Construction or operation causing any contamination of a water supply system. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will adversely affect groundwater. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Liquid effluent will be conveyed off the site to facilities which presently do not exist or have inadequate capacity. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action would use water in excess of 20,000 gallons per day. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will likely cause siltation or other discharge into an existing body of water to the extent that there will be an obvious visual contrast to natural conditions. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will require the storage of petroleum or chemical products greater than 1,100 gallons. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will allow residential uses in areas without water and/or sewer services. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action locates commercial and/or industrial uses which may require new or expansion of existing waste treatment and/or storage facilities. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

1	2	3	
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change	

6. Will Proposed Action alter drainage flow or patterns, or surface water runoff?

NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| Proposed Action would change flood water flows | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action may cause substantial erosion. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action is incompatible with existing drainage patterns. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will allow development in a designated floodway. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

IMPACT ON AIR

7. Will Proposed Action affect air quality?

NO YES

Examples that would apply to column 2

- | | | | | |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|
| Proposed Action will induce 1,000 or more vehicle trips in any given hour. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will result in the incineration of more than 1 ton of refuse per hour. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Emission rate of total contaminants will exceed 5 lbs. per hour or a heat source producing more than 10 million BTU's per hour. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will allow an increase in the amount of land committed to industrial use. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will allow an increase in the density of industrial development within existing industrial areas. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

IMPACT ON PLANTS AND ANIMALS

8. Will Proposed Action affect any threatened or endangered species?

NO YES

Examples that would apply to column 2

- | | | | | |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|
| Reduction of one or more species listed on the New York or Federal list, using the site, over or near the site, or found on the site. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change
Removal of any portion of a critical or significant wildlife habitat.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Application of pesticide or herbicide more than twice a year, other than for agricultural purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

9. Will Proposed Action substantially affect non-threatened or non-endangered species?
 NO YES

Examples that would apply to column 2

Proposed Action would substantially interfere with any resident or migratory fish, shellfish or wildlife species.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Action requires the removal of more than 10 acres of mature forest (over 100 years of age) or other locally important vegetation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

IMPACT ON AGRICULTURAL LAND RESOURCES

10. Will Proposed Action affect agricultural land resources?
 NO YES

Examples that would apply to column 2

The Proposed Action would sever, cross or limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Construction activity would excavate or compact the soil profile of agricultural land.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
The Proposed Action would irreversibly convert more than 10 acres of agricultural land or, if located in an Agricultural District, more than 2.5 acres of agricultural land.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change
The Proposed Action would disrupt or prevent installation of agricultural land management systems (e.g., subsurface drain lines, outlet ditches, strip cropping); or create a need for such measures (e.g. cause a farm field to drain poorly due to increased runoff).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

IMPACT ON AESTHETIC RESOURCES

11. Will Proposed Action affect aesthetic resources? (If necessary, use the Visual EAF Addendum in Section 617.20, Appendix B.)
 NO YES

Examples that would apply to column 2

Proposed land uses, or project components obviously different from or in sharp contrast to current surrounding land use patterns, whether man-made or natural.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed land uses, or project components visible to users of aesthetic resources which will eliminate or significantly reduce their enjoyment of the aesthetic qualities of that resource.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project components that will result in the elimination or significant screening of scenic views known to be important to the area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

IMPACT ON HISTORIC AND ARCHAEOLOGICAL RESOURCES

12. Will Proposed Action impact any site or structure of historic, prehistoric or paleontological importance?
 NO YES

Examples that would apply to column 2

Proposed Action occurring wholly or partially within or substantially contiguous to any facility or site listed on the State or National Register of historic places.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Any impact to an archaeological site or fossil bed located within the project site.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Action will occur in an area designated as sensitive for archaeological sites on the NYS Site Inventory.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

1
Small to
Moderate
Impact

2
Potential
Large
Impact

3
Can Impact Be
Mitigated by
Project Change

Other impacts:

 Yes No

IMPACT ON OPEN SPACE AND RECREATION

13. Will proposed Action affect the quantity or quality of existing or future open spaces or recreational opportunities?

 NO YES

Examples that would apply to column 2

The permanent foreclosure of a future recreational opportunity.

 Yes No

A major reduction of an open space important to the community.

 Yes No

Other impacts:

 Yes No

IMPACT ON CRITICAL ENVIRONMENTAL AREAS

14. Will Proposed Action impact the exceptional or unique characteristics of a critical environmental area (CEA) established pursuant to subdivision 6NYCRR 617.14(g)?

 NO YES

List the environmental characteristics that caused the designation of the CEA.

Examples that would apply to column 2

Proposed Action to locate within the CEA?

 Yes No

Proposed Action will result in a reduction in the quantity of the resource?

 Yes No

Proposed Action will result in a reduction in the quality of the resource?

 Yes No

Proposed Action will impact the use, function or enjoyment of the resource?

 Yes No

Other impacts:

 Yes No

1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change
-------------------------------------	-----------------------------------	--

IMPACT ON TRANSPORTATION

15. Will there be an effect to existing transportation systems?
 NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| Alteration of present patterns of movement of people and/or goods. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will result in major traffic problems. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

IMPACT ON ENERGY

16. Will Proposed Action affect the community's sources of fuel or energy supply?
 NO YES

Examples that would apply to column 2

- | | | | | |
|---|--------------------------|--------------------------|------------------------------|-----------------------------|
| Proposed Action will cause a greater than 5% increase in the use of any form of energy in the municipality. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two family residences or to serve a major commercial or industrial use. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

NOISE AND ODOR IMPACT

17. Will there be objectionable odors, noise, or vibration as a result of the Proposed Action?
 NO YES

Examples that would apply to column 2

- | | | | | |
|--|--------------------------|--------------------------|------------------------------|-----------------------------|
| Blasting within 1,500 feet of a hospital, school or other sensitive facility. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Odors will occur routinely (more than one hour per day). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will produce operating noise exceeding the local ambient noise levels for noise outside of structures. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Proposed Action will remove natural barriers that would act as a noise screen. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other impacts: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

IMPACT ON PUBLIC HEALTH

18. Will Proposed Action affect public health and safety?
 NO YES

Proposed Action may cause a risk of explosion or release of hazardous substances (i.e. oil, pesticides, chemicals, radiation, etc.) in the event of accident or upset conditions, or there may be a chronic low level discharge or emission.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proposed Action may result in the burial of "hazardous wastes" in any form (i.e. toxic, poisonous, highly reactive, radioactive, irritating, infectious, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Storage facilities for one million or more gallons of liquefied natural gas or other flammable liquids.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proposed Action may result in the excavation or other disturbance within 2,000 feet of a site used for the disposal of solid or hazardous waste.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

IMPACT ON GROWTH AND CHARACTER OF COMMUNITY OR NEIGHBORHOOD

19. Will Proposed Action affect the character of the existing community?
 NO YES

Examples that would apply to column 2

The permanent population of the city, town or village in which the project is located is likely to grow by more than 5%.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The municipal budget for capital expenditures or operating services will increase by more than 5% per year as a result of this project.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proposed Action will conflict with officially adopted plans or goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proposed Action will cause a change in the density of land use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proposed Action will replace or eliminate existing facilities, structures or areas of historic importance to the community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Development will create a demand for additional community services (e.g. schools, police and fire, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change
Proposed Action will set an important precedent for future projects.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Action will create or eliminate employment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other impacts:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

20. Is there, or is there likely to be, public controversy related to potential adverse environment impacts?
 NO YES

If Any Action in Part 2 Is Identified as a Potential Large Impact or If you Cannot Determine the Magnitude of Impact, Proceed to Part 3

Part 3 - EVALUATION OF THE IMPORTANCE OF IMPACTS

Responsibility of Lead Agency

Part 3 must be prepared if one or more impact(s) is considered to be potentially large, even if the impact(s) may be mitigated.

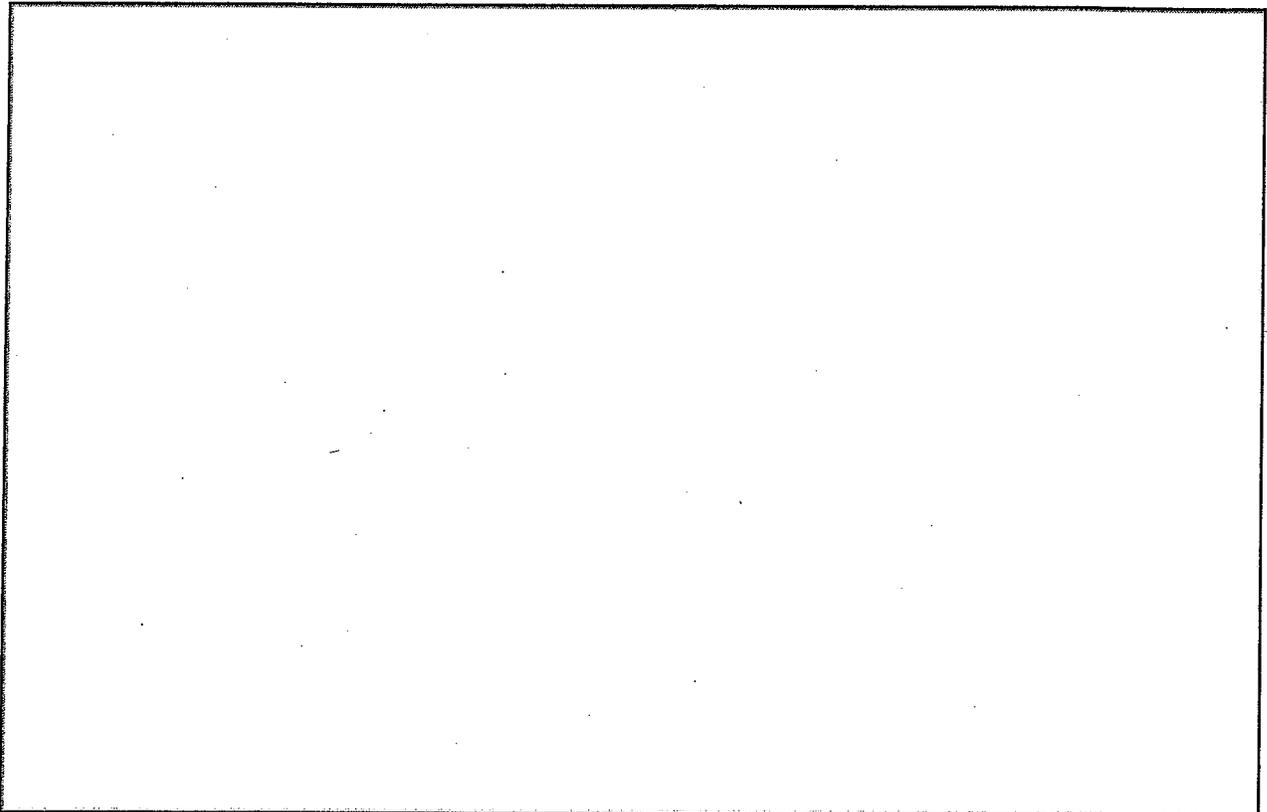
Instructions (If you need more space, attach additional sheets)

Discuss the following for each impact identified in Column 2 of Part 2:

1. Briefly describe the impact.
2. Describe (if applicable) how the impact could be mitigated or reduced to a small to moderate impact by project change(s).
3. Based on the information available, decide if it is reasonable to conclude that this impact is **important**.

To answer the question of importance, consider:

- ! The probability of the impact occurring
- ! The duration of the impact
- ! Its irreversibility, including permanently lost resources of value
- ! Whether the impact can or will be controlled
- ! The regional consequence of the impact
- ! Its potential divergence from local needs and goals
- ! Whether known objections to the project relate to this impact.



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of November, 2014.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated November 5, 2014 from Commissioner of Public Works Timothy E. Keef, P.E. and correspondence dated October 30, 2014 from Bill Daly as Vice President of Development of The Costello Group, LLC, Developer of The Reserve Subdivision Project regarding a request to authorize snow and ice removal to be performed by the Town during the 2014/2015 winter season on the roads known as Reserve View Blvd., St. Johnsville Trail and Pendleton Hill in The Reserve subdivision, which have been built to Town standards and will be opened for dedicated highways when completed in 2015, be received and filed; and be it further.

RESOLVED, that the Town Board hereby authorizes snow and ice removal to be performed by the Town during the 2014/2015 winter season on the proposed public roads known as Reserve View Blvd., St. Johnsville Trail and Pendleton Hill in The Reserve subdivision subject to receipt by the Town of adequate proof of insurance and the execution by the Developer of an indemnification agreement in favor of the Town as approved by the Attorney to the Town.

Dated: November 12, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

November 5, 2014

Supervisor William W. Moehle and
the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

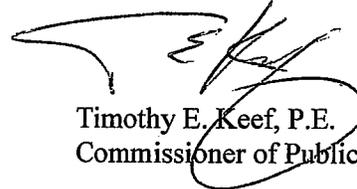
re: The Reserve, Phase 1
Authorization to Provide Snow and Ice Control for Certain Streets

Dear Supervisor Moehle and Town Council Members:

The developer of the above project, Anthony Costello & Son, has requested that the Town provide snow and ice control during the 2014/2015 winter season for the proposed public roadways Reserve View Boulevard, St. Johnsville Trail and Pendleton Hill. Said roadways have been constructed to Town standards and will be dedicated to the Town at a future date.

I ask that the Board entertain this request at its regularly scheduled November 12th meeting subject to receipt of insurance that provides coverage in the minimum amounts as previously established and naming the Town as an additional insured party, as well as indemnifying the Town. As always, thank you for your time and consideration in matters such as this.

Very truly yours,



Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

attachment

cc: T. Anderson
M. Guyon
K. Gordon
W. Daly (AJC)



RECEIVED
OCT 31 2014

10/30/2014

Tim Keef, P.E. Commissioner of Public Works
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

TOWN OF BRIGHTON
DEPT. OF PUBLIC WORKS

Dear Mr. Keef,

We would like to formally request to have snow removal and ice control services provided for the public roads and sidewalks at The Reserve. We are making arrangements to have the shimming completed as indicated. We understand insurance documents will be required by the Town of Brighton and will be provided once the requirements are identified.

Sincerely

Bill Daly, P.E. LEED AP
Vice President of Development
The Costello Group LLC
919 Westfall Road, Building B . Suite 200
Rochester, New York 14618
Phone: (585) 272.6565 Ext. 105

AN ANTHONY J. COSTELLO & SON DEVELOPMENT

One Reserve View Boulevard • Rochester, NY 14618
info@brightonreserve.com • Phone: 585.272.6500 • Fax: 585.527.6832
www.BrightonReserve.com