

MINUTES OF TOWN BOARD MEETING  
OF THE TOWN OF BRIGHTON, COUNTY OF  
MONROE, NEW YORK, HELD AT THE  
BRIGHTON TOWN HALL, 2300 ELMWOOD  
AVENUE, ROCHESTER, NEW YORK  
April 23, 2014

**Present:**

Supervisor William Moehle  
Councilmember James Vogel  
Councilmember Louise Novros  
Councilmember Jason DiPonzio  
Councilmember Christopher Werner

Daniel Aman, Town Clerk  
Mark Henderson, Chief of Police  
Tim Keef, Commissioner of Public Works  
Kenneth Gordon, Town Attorney  
Rebecca Cotter, Recreation Director  
Suzanne Zaso, Director of Finance  
Maryann Hussar, Assistant to the Supervisor

**MEETING CALLED TO ORDER AT 7:03 PM:****RECOGNITIONS/PRESENTATIONS:**

Michael DeClerck - Waste Management presentation of \$4,000 grant award to Town of Brighton  
Town of Brighton 2013 Basic Financial Statement Presentations – Thomas Zuber, CPA, and  
Greg Pheterson of Raymond F. Wager CPA, P.C

**OPEN FORUM:**

Kevin Gallagher

**APPROVAL OF AGENDA:**

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel to  
approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:**

March 12, 2014 Town Board Meeting  
March 26, 2014 Town Board Meeting

Motion by Councilmember Christopher Werner seconded by Councilmember Louise  
Novros to approve and file the aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**COMMUNICATIONS:**

**FROM** The Sustainability Oversight Committee 2013 Annual Report with 2014 Goals and  
Objectives

**FROM** Police Chief Mark Henderson dated April 15, 2015 to the Town Board acknowledging  
Brighton's participation in the NYS Attorney General's Community Overdose Prevention program.

**FROM** County Executive Maggie Brooks dated April 16, 2014 to Supervisor regarding the  
Crittenden Road Sidewalks Phase 2 project being included in their Community Development  
Block Grant plan for 2014

**FROM** Members of the Town Planning Board dated April 11, 2014, Michael J. Flanigan, Assoc.  
Environmental Services, Stantec Consulting Services Inc. dated April 11, 2014, Members of the  
Town Conservation Board, dated April 9, 2014, Members of the Town Sustainability Oversight

Committee dated April 7, 2014, Peggy Norry, Div. of Environmental Permits NYS DOT dated April 2, 2014, Brighton Residents Patricia H. Love and Deborah Errico dated March 26<sup>th</sup> and April 11, 2014 respectively, Rev. Dr. Keith Griswold dated March 27, 2014 and Brent H. Penwarden III, P.E. Associate Engineer Monroe County DOT dated April 21, 2014 Re: Comments received concerning the proposed University of Rochester IPD project

**FROM** Kevin Gallagher relating to shielded Lighting for the canal trail near the Reserve, the maintenance of storm grates and cisterns on Monroe County roads, and the Monroe Avenue Safety Project

**FROM** New York Municipal Insurance Reciprocal regarding a distribution of its original capitalization contribution; this was the second installment. The first was received in 2013.

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio to receive and file aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**COMMITTEE REPORTS:**

Parks and Recreation & Community Services – Next meeting 4/28/2014 at 4:30 PM at Brookside  
Finance and Administrative Services – Next meeting 5/6/2014 at 3:30 PM in Stage Conference Room

Public Safety Services – Next meeting 5/13/2014 at 8:00 AM in Downstairs Meeting Room  
Public Works Services – Next meeting 5/6/2014 at 9:00 AM in Downstairs Meeting Room

**NEW BUSINESS:**

**MATTER RE:** Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Ratify the execution by Town Supervisor grant award agreement with Waste Management for \$4,000 dated April 17, 2014 (see Resolution #2).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to submit application for a Transportation Alternative Program (TAP) Grant to fund the design, construction observation and construction services of the Farash Property Shared Use Trail project (see Resolution #1 and letter dated April 11, 2014 from Michael Guyon, P.E. Town Engineer).

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Approval to declare a recently replaced Court Lobby walk through metal detector as surplus and authorize disposal through the municipal auction process (see Resolution #3 and letter dated April 1, 2014 from Dianne Burdett, Administrative Court Clerk).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Authorize Supervisor to execute agreement with Outsource, PC to provide technical database maintenance services to the Fire Marshal's office (see Resolution #4 and letter dated March 14, 2014 from Fire Marshal Chris Roth).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTER RE:** Appointment of particular people to the Comprehensive Plan Update Steering Committee effective May 1, 2014 (see Resolution #5).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MATTERS OF THE SUPERVISOR:**

**MATTER RE:** Expenses and Revenue for month ending March 31, 2014

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the aforementioned report be received and filed

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**MEETING ADJOURNED AT 8:45 PM:**

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to adjourn at 8:45 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

**CERTIFICATION:**

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 23<sup>rd</sup> day of April, 2014 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

April 23, 2014

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>195,771.54</u>
D - HIGHWAY		<u>179,007.82</u>
L - LIBRARY		<u>11,964.34</u>
SF - FIRE DIST		<u>682.15</u>
SS - SEWER DIST		<u>56,500.43</u>
TA - AGENCY TRUST		<u>28,667.58</u>
	TOTAL \$	<u><b>472,593.86</b></u>

UPON ROLL CALL

MOTION CARRIED \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
SUPERVISOR\_\_\_\_\_  
COUNCIL MEMBER\_\_\_\_\_  
COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

\_\_\_\_\_  
DATE\_\_\_\_\_  
TOWN CLERK

At a Town Board Meeting of the  
Town of Brighton, Monroe County,  
New York, held at the Brighton  
Town Hall, 2300 Elmwood Avenue,  
in said Town of Brighton on the  
23rd day of April, 2014.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that the Town Board hereby ratifies the execution  
by Town Supervisor of grant award agreement with Waste  
Management dated April 17, 2014, in the amount of \$4,000.

Dated: April 23, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**KEEP AMERICA  
BEAUTIFUL**

**WM Representative: Michael DeClerck**  
**Email: [ldclerc@rochester.rr.com](mailto:ldclerc@rochester.rr.com)**  
**Phone/Fax #: (585) 303-8464 / (585) 265-2155**

**Grant Recipient/Organization Name (for proper check addressing): Town of Brighton**

**Organization's Tax ID # (necessary to process check): 16-6002187**

**Project Leader Contact: Louise Novros**

**Mailing Address: 2300 Elmwood Ave.**

**City, State, Zip: Rochester, NY 14618**

**Email: [ljnovros@aol.com](mailto:ljnovros@aol.com)**

**Phone/Fax #: (585) 244-3533**

**Project Name: Brighton "Clean Sweep"**

**Number of Population Served: 36,609**

**Composition of Population Served (i.e. Hispanic, Asian, etc.): 78% White, 12% Asian, 5% Black, 5% Other**

**Audience Served (children, special needs, seniors, etc.): Residents of all ages**

**Reporting Timeline:**

- **Wrap up report – Due December 15, 2014**  
**Wrap up report available here: <https://www.surveymonkey.com/s/wmthinkgreen2014>**

**Wrap up report to include:**

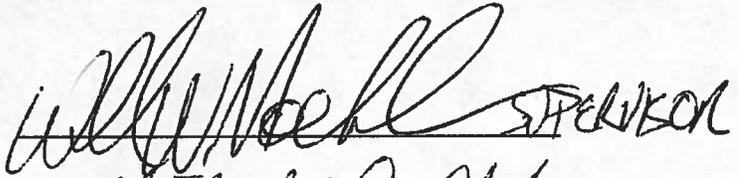
- **Goals/Objectives**
- **Outcomes**
- **Community Impact**
- **Media Outreach**

By accepting the terms of this grant, the Town of Brighton agrees that the funds associated with the grant in the amount of \$3,600\* will be issued by Keep America Beautiful, Inc. After project completion date, a final wrap up report must be submitted to Keep America Beautiful (no later than December 15, 2014) to receive the balance of the grant funds.

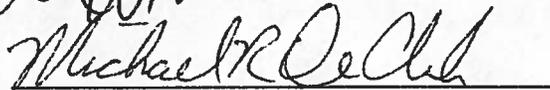
Furthermore, the Town of Brighton agrees that if a final report is not submitted to Keep America Beautiful, Inc. by December 15, 2014 the Town of Brighton recognizes that they may not be eligible to receive future grants from Keep America Beautiful, Inc. and its partners.

\*10% of grant funds will be held by Keep America Beautiful, Inc. until completed wrap up report is received.

Agreement Submitted By Project Leader:

 William Noel Stevenson

Agreement Submitted By WM Representative:

 Michael R. DeCh

Date:

4/17/14

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2014.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated April 11, 2014 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the submission of an application for a Transportation Alternative Program (TAP) Grant to fund the design, construction observation and construction services for the Farash Property Shared Use Trail project, be received and filed, and it is further

**RESOLVED**, that the Town Board hereby authorizes the submission of an application for a Transportation Alternative Program (TAP) Grant to fund the design, construction observation and construction services for the Farash Property Shared Use Trail project.

Dated: April 23, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



# Town of Brighton

MONROE COUNTY, NEW YORK

## DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

April 11, 2014

The Honorable Finance and Administrative Services Committee  
Town of Brighton  
2300 Elmwood Ave.  
Rochester, New York 14618

Re: Transportation Alternative Program, (TAP)  
Farash Property Shared Use Trail

Dear Councilperson Werner and Committee Members:

We are requesting that the FASC recommend that the Town Board authorize the preparation of a Transportation Alternative Program, TAP, grant application to fund the design, construction observation and construction of the Farash Property Shared Use Trail project.

The Transportation Alternatives Program provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, and environmental mitigation; safe routes to school projects; and projects for planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways. The TAP is a reimbursement program. The Town would be required to pay project expenses first and then apply to the NYSDOT for reimbursement. The NYSDOT would then apply to the Federal Highway Administration for reimbursement of up to 80% of the project costs. The remaining 20% or local share would be paid by the Town of Brighton. The design, construction observation and construction costs are estimated to be \$656,070.00 of which 80% or \$ 524,856.00 will be reimbursed by the TAP. The remaining 20%, \$131,214.00 or local share will be reimbursed by the Town of Brighton.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled April 15, 2014 meeting in the event that you have any questions regarding this matter.

Respectfully,

Michael E. Guyon, P.E.  
Town Engineer

Cc: Tim Keef, Commissioner of Public Works  
Suzanne Zaso  
Mary Ann Hussar

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2014.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated April 1, 2014 from Administrative Court Clerk Dianne Burdett regarding a request to have the Town Board declare a walk through metal detector purchased by the Town from the Monroe County Sheriff's Office in 2006 as surplus, be received and filed, and it is further

**RESOLVED**, that the Town Board hereby declares a walk through metal detector purchased by the Town from the Monroe County Sheriff's Office in 2006 as surplus, and directs that the same be disposed of through public auction.

Dated: April 23, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

# JUSTICE COURT

TOWN OF BRIGHTON

MONROE COUNTY

2300 ELMWOOD AVENUE, ROCHESTER, NY 14618

PHONE: (585) 784-5152 FAX: (585) 784-5380

<http://www.townofbrighton.org>

JUSTICES  
KAREN MORRIS  
JOHN A. FALK

COURT ADMINISTRATOR  
DIANNE BURDETT  
ASSISTANT COURT CLERK  
MARY JO SCHILLER

April 1, 2014

Town of Brighton  
Finance and Administrative Services Committee  
2300 Elmwood Avenue  
Rochester, N.Y. 14618

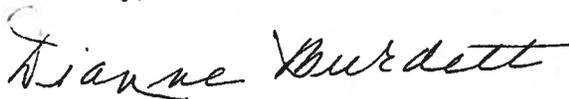
**RE: Request to Dispose of Surplus Equipment**

Dear Finance Committee Members,

The court is requesting permission to declare a walk through metal detector purchased from the Monroe County Sheriff's Office in 2006 as surplus. We have received a State JCAP Grant to replace this unit and therefore no longer have need of this equipment. We are seeking authorization to dispose of this unit through the municipal equipment auction process.

Thank you for your consideration of this request.

Sincerely,



Dianne Burdett  
Administrative Court Clerk

cc: Suzanne Zaso, Finance Director

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2014.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that correspondence dated March 14, 2014 from Fire Marshal Chris Roth regarding a request to authorize the Supervisor to execute an agreement with Outsource, PC to provide technical database maintenance services to the Fire Marshal's Office at an hourly rate of \$50.00 and a total cost not to exceed \$500.00 for calendar year 2014, be received and filed, and it is further

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to execute an agreement with Outsource, PC to provide technical database maintenance services to the Fire Marshal's Office at an hourly rate of \$50.00 and a total cost not to exceed \$500.00 for calendar year 2014.

Dated: April 23, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



**TOWN OF BRIGHTON**  
MONROE COUNTY, NEW YORK

March 19, 2014

Honorable Finance Committee  
Town of Brighton  
2300 Elmwood Avenue  
Brighton, New York 14618

Re: Professional Services Agreement  
Outsource, PC  
Technical Database Services for the Fire Marshal

Honorable Members:

In an effort to update and maintain the electronic files of the Fire Marshal's office, I would like to again enter into an agreement with Outsource, PC. The hourly rate will remain unchanged at \$50.00 per hour, with a total contract amount not to exceed \$500.00.

Funds are available in the 2014 Budget for this specific purpose.

Sincerely,

Christopher A. Roth  
Chief Fire Marshal

CAR:mep

cc: S. Zaso  
T. Keef



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 23rd day of April, 2014.

**PRESENT:**

WILLIAM W. MOEHLE,  
Supervisor

JAMES R. VOGEL  
LOUISE NOVROS  
CHRISTOPHER K. WERNER  
JASON S. DIPONZIO

Councilpersons

**RESOLVED**, that the Town Board hereby appoints the following individuals to the Comprehensive Plan Update Steering Committee effective May 1, 2014:

Martha Blair of Antlers Drive, Rochester, NY 14618

Rachel Clar of Boniface Drive, Rochester, NY 14620

David Curry of Grosvenor Road, Rochester, NY 14610

Mohamed Razak of Stonybrook Drive, Rochester, NY 14618

Dick Rosenbloom of Brittany Circle, Rochester, NY 14618

John Schiess of Rock Hill Road, Rochester, NY 14618

Frank Sciremammano, Chairperson of Glenhill Drive, Rochester, NY 14618

Mark Kokanovich - Representative of Parks, Recreation and Community Services Committee of Clover Hills Drive

David Feder - Representative of the Planning Board of Crittenden Road, Rochester, NY 14623

Rochelle Bell - Representative of the Sustainability Oversight

Committee of Rhinecliff Drive, Rochester, NY 14614

Christine Corrado - Representative of the Zoning Board of Appeals of  
Willowbend Drive, Rochester, NY 14618

Jason DiPonzio - Representative of the Town Board

Ramsey Boehner - Staff Liaison

Dated: April 23, 2014

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____