

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
November 26, 2013

PRESENT:

| | |
|--|---------------------------------------|
| Supervisor William Moehle | |
| Councilmember Louise Novros | Kenneth Gordon, Attorney for the Town |
| Councilmember Jason DiPonzio | Daniel Aman, Town Clerk |
| Councilmember Christopher Werner | Rebecca Cotter, Recreation Director |
| Mark Henderson, Police Chief | Suzanne Zaso, Finance Director |
| Timothy Keef, Commissioner of Public Works | |

MOTION TO GO INTO EXECUTIVE SESSION AT 6:33 PM:

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to go into executive session at 6:33 PM to discuss a matter of tax certiorari litigation

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Christopher Werner seconded by Councilmember Louise Novros to come out of executive session at 7:10 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING CALLED TO ORDER AT 7:13 PM:

RECOGNITIONS:

Dr. Mahendra and Jyoti Nanavati; Lauren Blew, President, Brighton Rotary; Richard Marchese, President, Rotary Foundation, for their donation of funds to build a shaded area for one of the playgrounds at Buckland Park

APPROVAL OF AGENDA:

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

MATTER RE: Approval to solicit for bids to provide professional services for cable television operations for Brighton Public Access and Government Access Channels 12 and 15 and for video production services for the period January 1, 2014 – December 31, 2014 (see Resolution #1 and memorandum dated November 12, 2013 from MaryAnn Hussar Assistant to the Supervisor).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to solicit for bids to provide professional vehicle striping services for the year 2014, with an option to renew contract for up to three additional years with all required approvals (see Resolution #2 and letter dated November 18, 2013 from Police Chief Mark Henderson).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services – Next meeting 1/27/2014 at 4:30 PM at Brookside

Finance and Administrative Services – Next meeting 12/3/2013 at 3:30 PM in Stage Conference Room

Public Safety Services – Next meeting 12/10/2013 at 8:00 AM in Downstairs Meeting Room

Public Works Services – Next meeting 12/2/2013 at 9:00 AM in Downstairs Meeting Room

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointments of Jennifer Ahrens and Brian DeWaters for 3-year terms as members of the Architectural Review Board effective January 1, 2014 – December 31, 2016 (see Resolution #3).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointments of Beth Keigher and Coleridge Gill for 3-year terms as members of the Parks and Recreation Community Service Advisory Board effective January 1, 2014 – December 31, 2016 (see Resolution #4).

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of the proposed 2014 Holiday Schedule (see Resolution #5 and copy of schedule).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval of the proposed 2014 Town Board Meeting Schedule (see Resolution #6 and copy of schedule).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to amend Town's Employee Flexible Spending Account (FSA) to allow for annual rollover of \$500 in unused funds for all full time employees and elected officials (see Resolution #7 and letter dated November 4, 2013 from Gary Brandt, Director of Personnel and HR).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve the promotion of Lieutenant Charles David Catholdi, effective December 2, 2013, to the rank of Brighton Police Captain that which is an open position previously held by retired Captain William Principe (see Resolution #8 and letter dated November 18, 2013 from Police Chief Mark Henderson).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize transfer of funds to support shared costs between Highway and Sewer Department for repairs needed for malfunctioning hydraulic lift shared by both departments (see Resolution #9 and letter dated November 18, 2013 from Timothy E. Keef, P.E. Commissioner of Public Works).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to appoint Comerica Bank as Trustee of Service Awards Program for the West Brighton Fire Protection District with authorization for Supervisor to execute any related documents (see Resolution #10 and Memorandum dated November 19, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve renewal rates with Excellus Blue Cross Blue Shield and authorize Supervisor to execute contracts for Town's:

- 2014 medical PPO plans covering active employees and under-65 retirees
- 2014 self-funded dental plans offered to active and retired Town employees and COBRA participants
- 2014 renewal rates for Medicare plans offered to over-65 retirees and spouses through Excellus and MVP

(see Resolution #11, memorandum dated November 20, 2013 from Gary Brandt, Director of Personnel & HR and Suzanne Zaso, Director of Finance and rate schedules)

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED AT 8:03 PM

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to adjourn at 8:03 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 26th day November 2013 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated November 12, 2013 from Assistant to the Town Supervisor MaryAnn Hussar regarding a request to authorize the solicitation of proposals for professional services for cable television operations for Brighton Public Access and Government broadcasts and for video production for calendar year 2014, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the solicitation of proposals for professional services for cable television operations for Brighton Public Access and Government broadcasts and for video production for calendar year 2014.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |



MARYANN HUSSAR Assistant to the Supervisor
2300 Elmwood Avenue
Rochester, NY 14618

MEMORANDUM

Mah

TO: Members of the Finance and Services Committee
The Honorable Town Board
Date: November 12, 2013
Subject: Approval to request proposals to provide professional services for cable television operations for Brighton Public Access and government Channels 12 and 15 on time Warner Cable and for video production services for the period January 1, 2014 – December 31, 2014.

The Town's current agreement with Electronic Field Production Inc. is due to expire on December 31, 2013. Since the Town is desirous in continuing to outsource these services to an outside contractor/provider, I request authorization at this time to solicit for proposals for these services.

These Services will be as required by the Town and will include, but will not be limited to, the following:

- Live Cablecast of Brighton Town Board Meetings (per scope of services to be included in RFP)
- Location Video Production
- Cable Television Operations (per scope of services to be included in RFP).
- Full Service Video Production and Editing

Thank you.

c.c. Susan Wentworth, IT Coordinator

mah

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated November 18, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the solicitation of proposals for professional services for vehicle striping for calendar year 2014 with an option to renew for up to three consecutive one year periods, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the solicitation of proposals for professional services for vehicle striping for calendar year 2014 with an option to renew for up to three consecutive one year periods.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |



Mark T. Henderson
Chief of Police

Town of Brighton

POLICE DEPARTMENT

2300 Elmwood Avenue
Rochester, New York 14618-2196



Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

November 18, 2013

Honorable Town Board
Finance/Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

RE: Vehicle Striping Request

Dear Board Members:

In accordance with the Town's procurement policy, the purchase of professional services greater than \$1,000 requires a Request for Pricing with at least three written responses. Currently the police department has an agreement for vehicle striping which is to expire at the end of this year.

With your permission we would like to seek vendors for this service. The term of the awarded contract would be through the end of 2014, with an option to renew the contract for up to three additional years with the consent of both parties.

Sincerely,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson
Chief of Police

MTH:jpo

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

November 26, 2013

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

| | |
|-----------------------|------------------------|
| A - GENERAL | \$ <u>2,188,483.43</u> |
| D - HIGHWAY | <u>407,226.97</u> |
| H - CAPITAL | <u>110,464.16</u> |
| L - LIBRARY | <u>210,984.30</u> |
| SB - BUSINESS IMPROVM | <u>270.00</u> |
| SF - FIRE DIST | <u>229,375.78</u> |
| SK - SIDEWALK DIST | <u>22,474.44</u> |
| SP-PARKS DISTRICT | 125.00 |
| SR-REFUSE DISTRICT | <u>67,684.19</u> |
| SS - SEWER DIST | <u>117,594.03</u> |
| TA - AGENCY TRUST | <u>19,100.27</u> |
| TE - EXPENDABLE TRUST | <u>31,312.00</u> |
| TOTAL | \$ <u>3,405,094.57</u> |

UPON ROLL CALL MOTION CARRIED _____

APPROVED BY: _____
SUPERVISOR

 COUNCIL MEMBER

 COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

 DATE

 TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby reappoints Jennifer Ahrens and Brian DeWaters for three year terms as members of the Architectural Review Board commencing January 1, 2014.

Dated: November 26, 2013

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|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby reappoints Beth Keigher and Coleridge Gill for three year terms as members of the Parks and Recreation Community Service Advisory Board commencing January 1, 2014.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |

EXHIBIT NO. 6

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby receives and files the 2014 Holiday Schedule and adopts and approves the same for calendar year 2014.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |

2014 HOLIDAY SCHEDULE

Listed below are the proposed 2014 holidays to be observed as paid holidays for non-represented full-time and qualifying part-time permanent Town personnel:

- | | | |
|-----|-----------------------------|-------------------------------------|
| 1. | New Year's Day | Wednesday, January 1 st |
| 2. | Martin Luther King, Jr. Day | Monday, January 20 th |
| 3. | Presidents' Day | Monday, February 17 th |
| 4. | Spring Holiday | Friday, April 18 th |
| 5. | Memorial Day | Monday, May 26 th |
| 6. | Independence Day | Friday, July 4 th |
| 7. | Labor Day | Monday, September 1 st |
| 8. | Veterans' Day | Tuesday, November 11 th |
| 9. | Thanksgiving Day | Thursday, November 27 th |
| 10. | Day-After Thanksgiving | Friday, November 28 th |
| 11. | Christmas | Thursday, December 25 th |
| 12. | Floating Holiday | Friday, December 26 th |

The Chief of Police and the Commissioner of Public Works (with regard to Highway/Sewer Department personnel) have the discretion to alter the holiday schedule to better meet the work schedule demands of their departments.

EXHIBIT NO. 7

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL

LOUISE NOVROS

CHRISTOPHER K. WERNER

JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby receives and files the 2014 Town Board Meeting Schedule and adopts and approves the same for calendar year 2014.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |

**Town of Brighton
TOWN BOARD MEETINGS
2014**

**2nd & 4th Wednesday of each month
at
7:00 p.m.
Unless Otherwise Indicated**

Organizational Meeting

January 2, 2014 (noon)

January 8th

January 22nd

February 12th

February 26th

March 12th

March 26th

April 9th

April 23rd

May 14th

May 28th

June 11th

June 25th

July 9th

July 23rd

August 13th

August 27th

Sept. 10th

Sept. 23rd Tuesday (Sept. 24th Rosh Hashanah)

October 8th

October 22nd

November 12th

November 25th Tuesday

December 10th

2nd December Meeting - TBD

January 2015

Organizational Meeting Date TBD

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated November 21, 2013 from Town Director of Personnel and Human Resources Gary Brandt regarding a request to authorize an amendment of the Town's Flexible Spending Account ("FSA") plan to allow for an annual rollover of \$500.00 in unused funds for all full time employees and elected officials at the end of each calendar year effective for program years beginning January 1, 2014, be received and filed together with an attachment thereto; and be it further

RESOLVED, that the Town Board hereby authorizes the amendment of the Town's FSA plan to allow for an annual rollover of \$500.00 in unused funds for all full time employees and elected officials at the end of each calendar year effective for program years beginning January 1, 2014.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |



TO: Christopher Werner, Chair, Finance & Admin. Services Committee
FROM: Gary Brandt, Director of Personnel & HR
DATE: November 21, 2013
RE: Employee Benefit Flexible Spending Account (FSA) Plan Modification

On October 31st the Obama Administration issued a new rule for FSA plans, allowing for a \$500 of FSA money rollover into the next program year. The new rule would take effect for 2014 plans. This will permit all full-time employees and elected officials with FSA's to avoid up to \$500 per year in forfeited funds, as is the current rule for FSA's in the "use it or lose it" scenario, i.e. money left unspent after 12/31 of each FSA program year is forfeited to the employer.

I am requesting approval to amend the current Town FSA plan to allow for the implementation of the new rule for our 2014 plan.

Attached is the Brown & Brown announcement for this rule change.

c: Suzanne Zaso, Director of Finance



FSA use-it-or-lose-it rule changed

BY KATHRYN MAYER
October 31, 2013

The U.S. Department of the Treasury and the IRS on Thursday issued a notice modifying the longstanding "use-or-lose" rule for health flexible spending arrangements. Participants now can carry over up to \$500 of their unused balances remaining at the end of a plan year. The rule will go into effect for the 2014 plan year.

Effective immediately, employers that offer FSAs that don't include a grace period will have the option of allowing employees to roll over up to \$500 of unused funds at the end of this plan year.

An employer cannot offer a FSA carryover provision and an FSA grace period at the same time, officials said.

For nearly 30 years, employees eligible for FSAs have been subject to the use-it-or-lose-it rule, meaning any account balances remaining unused at the end of the year are forfeited.

FSAs allow employees to contribute pre-tax dollars to pay for out-of-pocket health care expenses — including deductibles, copayments, and other qualified medical, dental or vision expenses not covered by the individual's health insurance plan.

Health savings accounts, on the other hand, are similar vehicles, but allow participants to build up savings over time.

The move, the departments announced, is making "FSAs more consumer-friendly and provide added flexibility."

"Across the administration, we're always looking for ways to provide added flexibility and commonsense solutions to how people pay for their health care," Treasury Secretary Jacob Lew said in a statement. "Today's announcement is a step forward for hardworking Americans who wisely plan for health care expenses for the coming year."

The change responds directly to more than 1,000 public comments the Treasury fielded. Employers and employees complained about the difficulty for employees to predict future needs for medical expenditures. Many FSA users said they scrambled at year end to spend the remaining amounts, often buying unnecessary medical supplies.

IRS officials said they believe a \$500 rollover cap is appropriate because most employees who lost money under the rule lost far less than that amount.

The rule will have far-reaching effects: An estimated 14 million families participate in FSAs.

Under the Patient Protection and Affordable Care Act, the amount an employee can set aside in an FSA dropped to \$2,500 this year. The \$500 carryover won't reduce the \$2,500 maximum a worker can contribute to a FSA each year, Treasury officials said.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
 LOUISE NOVROS
 CHRISTOPHER K. WERNER
 JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated November 18, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the appointment of Lieutenant Charles David Catholdi to the rank of Captain effective December 2, 2013, at an annual salary of \$115,491.00, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the appointment of Lieutenant Charles David Catholdi to the rank of Captain effective December 2, 2013, at an annual salary of \$115,491.00.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

November 18, 2013

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Dear Board Members,

With the retirement of Captain William Principe on November 30, 2013 there will exist a vacancy at the rank of Captain within the Brighton Police Department. At this time, I am recommending that Lieutenant Charles David Catholdi be promoted to fill the position of Captain.

Lieutenant Catholdi has been a dedicated member of the Brighton Police Department since March 13, 1999 and has a well established reputation for community-oriented policing. Lt. Catholdi has received four Excellent Police Service Awards and a Distinguished Service Award for meritorious conduct.

Lieutenant Catholdi served with distinction in the United States Air Force, serving in combat during Operation Desert Storm. Lieutenant Catholdi received a Bachelor of Science Degree, with honor, from Brockport State College. In April 2012, Lieutenant Catholdi attended the 249th Session of the FBI National Academy in Quantico, Virginia.

I request that the Honorable Town Board approve the promotion of Lieutenant Charles David Catholdi to the rank of Captain effective December 2, 2013, at an annual salary of \$115,491.00. The Monroe County Civil Service Commission is expected to formally approve the Non-Competitive Permanent Appointment at their December 5, 2013 Commission meeting. I am confident that Charles David Catholdi will demonstrate exemplary standards of leadership as a Captain in the Brighton Police Department.

Respectfully,

Mark T. Henderson
Chief of Police

xc: Gary Brandt, Director of Personnel
Dan Amen, Town Clerk
Suzanne Zaso, Director of Finance

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated November 18, 2013 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the transfer of \$15,600.00 from Road Repairs (D.HWY.5110 4.16) to Highway Machinery-Maintenance/Repair Services (D.HWY.5130 4.41) and to utilize \$7,700.00 from Sewer Operations (SS Sewer 8120 4.41) to provide the needed funds to repair one of the hydraulic lifts in the mechanics shop, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the transfer and use of funds set forth above.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

November 18, 2013

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Proposed Transfer of Highway Funds
for Hydraulic Lift Repair

Dear Chairman Werner and Committee Members:

One of the hydraulic lifts in the mechanics shop requires repair as it is malfunctioning and does not fully return to the resting position. Therefore, I would recommend, and ask your consideration, for the transfer of monies as follows:

- 1) transfer \$15,600.00 from Road Repairs (D.HWY.5110 4.16) account to Highways Machinery - Maintenance/Repair Services (D.HWY.5130 4.41); and
- 2) utilize \$7,700.00 from Sewer Operations (SS Sewer 8120 4.41) for miscellaneous repairs.

Please note, that there is a shared cost between the Highway and Sewer Departments for common elements at the Operations Center, which is based upon an approximate 67/33 split, respectively. The repair services will utilize a vendor from the State bid for these services.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled November 19, 2013 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

cc: T. Anderson
S. Zimmer
S. Zaso
A. Banker
M. Hussar
K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated November 19, 2013 from Director of Finance Suzanne Zaso regarding a request to authorize the Supervisor to execute an agreement with Comerica Bank to act as Trustee for the West Brighton Fire Protection District's Service Awards Program, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Comerica Bank to act as Trustee for the West Brighton Fire Protection District's Service Awards Program, subject to the review and approval of said agreement by the Attorney to the Town.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance 
Date: November 19, 2013
Subject: West Brighton Fire Protection District Service Award Program –
Trustee Appointment

At the September 11, 2013 meeting of the Town Board a resolution was adopted to appoint RBC Wealth Management to act as trustee of the Service Awards Program in the West Brighton Fire Protection District with Comerica Bank to act as paying agent for the program. It has recently come to my attention that RBC cannot act as trustee for this plan. Therefore, I am recommending that the Town Board amend the resolution to appoint Comerica Bank as trustee of the Service Awards Program and authorize the Supervisor to execute any related documents. The fees for this service are detailed in the attached fee schedule from Comerica Bank.

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Attachments: Resolution of Corporate Board and
Comerica Bank Trustee Services Fee Schedule

Copy: K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 26th day of November, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that a memorandum dated November 20, 2013 from Director of Finance Suzanne Zaso and Director of Personnel and Human Resources Gary Brandt regarding a request to adopt and approve the health and dental plan rates for 2014 and to authorize the Supervisor to execute agreements regarding the same, be received and filed; and be it further

RESOLVED, that the Town Board hereby adopts and approves the health and dental plan rates for 2014 and authorizes the Supervisor to execute agreements regarding the same, subject to the review and approval of said agreements by the Attorney to the Town.

Dated: November 26, 2013

| | | |
|--------------------------------------|--------|-------|
| William W. Moehle, Supervisor | Voting | _____ |
| James R. Vogel, Councilperson | Voting | _____ |
| Louise Novros, Councilperson | Voting | _____ |
| Christopher K. Werner, Councilperson | Voting | _____ |
| Jason S. DiPonzio, Councilperson | Voting | _____ |



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

TO: William Moehle, Supervisor

FROM: Suzanne Zaso, Director of Finance 
Gary Brandt, Director of Personnel & HR 

DATE: November 20, 2013

RE: Approval of Excellus and MVP Health & Dental Rates for 2014

Attached are the established health and dental plan rates for 2014, based on the pre-negotiated rate cap (and added governmental mandates) for the PPO health plans for active employees, under age-65 retirees and over age-65 retirees, and the actuarial recommended rates for the self-insured dental plans for eligible employees and retirees.

We recommend approval by the Town Board.



TOWN OF BRIGHTON - MEDICAL PLAN PREMIUMS for 2014

**Monthly
Premium**

\$300 Lifestyle Reimbursement

Mid Plan

Single

2-Person

Employee/Children

Family

\$657.97

\$1,513.37

\$1,658.14

\$1,743.66

Core Plan

Single

2-Person

Employee/Children

Family

\$565.24

\$1,300.05

\$1,424.38

\$1,497.86

**Monthly
Premium**

\$500 Healthy Rewards

Mid Plan

Single

2-Person

Employee/Children

Family

\$669.13

\$1,531.92

\$1,663.46

\$1,760.89

Core Plan

Single

2-Person

Employee/Children

Family

\$576.49

\$1,318.88

\$1,429.99

\$1,515.39

| 2014 Monthly Premiums for Over-65 Plans | |
|--|------------------------|
| Coverage | Monthly Premium |
| Medicare Supplemental N (out of Town) w/\$5 Rx | \$ 357.87 |
| Medicare Blue PPO (Rochester) w/\$5 Rx | \$ 375.29 |
| Medicare Blue Choice \$20 Base | \$ 127.50 |
| Medicare PPO Option D | \$ 208.97 |
| MVP Care Gold (Rochester/Buffalo) | \$ 203.00 |
| MVP Care Gold (East Central) | \$ 176.00 |



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

TO: Christopher Werner, Chair, Finance & Admin. Services Committee
FROM: Gary Brandt, Director of Personnel & HR
DATE: October 22, 2013
RE: Employee Dental Plan Rates for 2014, Approval of TPA Contract for 2014

The Town currently offers two dental plans for eligible employees: the Smile Saver IV Plan that is exclusive for the Police Dept. BPPA contract, and the Smile Saver VII Plan that applies to all other eligible employees. I have attached a benefit cart for your review.

Based upon the analysis of Brown & Brown, Inc. of NY, it is recommended that the Town Dental Plan rates for 2014 be maintained at the current rates for the 2013 plans:

| | |
|--------------------------------|---------|
| Smile Saver IV Family Monthly | \$81.00 |
| Smile Saver IV Single Monthly | \$33.00 |
| Smile Saver VII Family Monthly | \$74.00 |
| Smile Saver VII Single Monthly | \$30.00 |

In addition, Brown & Brown, Inc. of NY is currently negotiating a 2014 Third Party Administration contract with Excellus to continue to manage our Dental Plans.

The current contract rate is \$3.26 per month per employee enrolled (n=176) or \$6,885 for the 2013 contract year. Brown & Brown is seeking to negotiate a fee below the \$4.00 per month rate requested by Excellus for 2014. Therefore, I would request that the Board authorize the Supervisor to sign a contract with Excellus for TPA services for the 2014 Town Employee Dental Plans in an amount **NOT TO EXCEED \$8448**. The final contract amount to be reported to the Board upon final negotiations.

