

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
July 24, 2013

PRESENT:

Supervisor William Moehle
Councilmember James Vogel
Councilmember Louise Novros
Councilmember Jason DiPonzio
Councilmember Christopher Werner
Mark Henderson, Police Chief
Ramsay Boehner, Town Planner

Kenneth Gordon, Town Attorney
Daniel Aman, Town Clerk
Rebecca Cotter, Recreation Director
Suzanne Zaso, Finance Director
Maryann Hussar, Assistant to the Supervisor

MEETING CALLED TO ORDER AT 7:05PM:

OPEN FORUM:

Judy Schwartz

APPROVAL OF AGENDA:

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner to approve the agenda with the addition of a petition

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

June 26, 2013 Town Board Meeting

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to approve the aforementioned Town Board Meeting minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PETITIONS:

MATTER RE: Receive and file additional signatures on petition of newly formed group, Our Land Committee, whose purpose is to support the Town's efforts to purchase the land on Winton and Westfall Roads currently owned by Faith Temple

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to receive and file these additional signatures

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

MATTER RE: Approval to solicit for proposals for purchase of Tractor with four-foot snow plowing equipment (see Resolution #1 and letter dated July 12, 2013 from Timothy Keef, P.E. Commissioner of Public Works

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Jonathon Roberson, United Way of Greater Rochester presenting to the Employees of the Town of Brighton a Certificate of Appreciation for generously supporting the 2013 Fund Raising Campaign of the United Way of Greater Rochester.

FROM ColorBrightonGreen.org to Supervisor dated July 10, 2013 expressing their desire for the Town to purchase the parcel of land currently owned by Faith Temple that is located on the south side of Westfall Road.

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the aforementioned communications be received and filed

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Parks and Recreation & Community Services (PARCS) – Next meeting 9/23/13 at 4:30PM at Brookside

Finance and Administrative Services – Next meeting 8/6/13 at 3:30PM in Stage Conference Room

Public Safety Services – Next meeting 8/13 at 8:00AM in Downstairs Meeting Room

Public Works Services – Next meeting 8/12 at 9:00AM in Downstairs Room

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize adoption of the 2014-2016 Capital Improvement Plan(CIP) (see Resolution #2, Memorandum dated July 15, 2013 from Andrew Robinson, Budget Officer and copy of Sustainability Oversight Committee letter dated June 21, 2013 confirming receipt of proposed CIP and recommendation to Town Board to adopt same).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Set 1st and 2nd Public Hearing for October 9, 2013 and October 23, 2013 respectively to consider adoption of proposed Supervisor's 2014 preliminary Operating and Capital Improvement Budgets (see Resolution #3 and letter dated July 11, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Set 1st and 2nd Public Hearing for October 9, 2013 and October 23, 2013 respectively to consider adoption of Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvement Districts within the Town (see Resolution #4 and letter dated July 11, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorization to award bid with approval for Supervisor to execute agreement with lowest responsible and responsive Bidder to provide demolition services for structure determined to be dangerous and unsafe located at 2758 West Henrietta Road along with:

- bid award and approval for Supervisor to execute agreement with lowest responsible and responsive Bidder to provide environmental monitoring testing services associated with demolition and;
- budget appropriation to support funding needed to cover costs associated with same

(see Resolution #5 and letter dated July 16, 2013 from Chad Roscoe Jr. Engineer and all associated documentation).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval of budget appropriation in the amount of \$5,338.82 for purchase of particular training equipment for the Police Department, fully supported by transfer of funds from forfeited property account (see Resolution #6 and letter dated July 11, 2013 from Police Chief Mark Henderson).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Twelve Corners Mobil to provide vehicle maintenance and repair services beginning August 1, 2013 through December 31, 2014 with option to renew for up to three years (see Resolution #7 and letter dated July 10, 2013 from Police Chief Mark Henderson).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute agreement with Austin Spencer Collision to provide vehicle collision repair services beginning August 1, 2013 through December 31, 2014 with option to renew for up to three years (see Resolution #8 and letter dated July 10, 2013 from Police Chief Mark Henderson).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute proposed fire hydrant access easement agreement with the ARC of Monroe County (see Resolution #9 and letter dated July 11, 2013 from Michael Guyon, P.E. Town Engineer).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to hire Brittany S. Simmons to fill the recently vacated position of part-time Office Clerk IV within the Police Department effective July 29, 2013 (see Resolution #10 and letter dated July 10, 2013 from Police Chief Mark Henderson).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to submit grant application through the New York State Consolidated Funding program that if awarded, could provide grant funding to support various 2014 Town projects (see Resolution #11 and letter dated July 15, 2013 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file letter dated July 16, 2013 from Timothy Keef, P.E. Commissioner of Public Works regarding proposed parking restrictions for the west side of Chelmsford Road and set September 11, 2013 for Public Hearing to consider same (see Resolution #12).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute Utility Work Agreement with the NY State Department of Transportation for the adjustment of Town Sewer District manhole structures as part of the Kendrick Road/I-590 road construction project (see Resolution #13, letter dated July 15, 2013 from Timothy Keef, P.E. Commissioner of Public Works, copy of NYSDOT Resolution and copy of Utility Work Agreement).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval of budget transfers from engineering professional services account totaling \$3,985, to support part-time wages and FICA of a particular staff member who will be performing certain professional services, previously performed by an outside Contractor (see Resolution #14 and letter dated July 16, 2013 from Ramsey Boehner, Town Planner).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No.15 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize Supervisor to execute amended agreement with Stantec adding \$36,000 to total cost to cover increase in service requirements associated with Environmental Review for the U of R Institutional Planned Development project with approval to increase particular budget account appropriations and revenues to support same (see Resolution #15 and letter dated July 1, 2013 from Ramsey Boehner, Environmental Review Liaison Officer).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No.16 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to temporarily prohibit parking, stopping or standing, unless authorized by permit, on portions of particular streets in close proximity to Oak Hill Country Club during the period beginning at 5:00 A.M. on August 5, 2013 and terminating at Midnight on August 11, 2013 due to the Professional Golf Association (PGA) Tournament being held on August 5th through August 11, 2013 (see Resolution #16, letter dated July 18, 2013 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No.17 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MOTION TO GO INTO EXECUTIVE SESSION:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to go into executive session at 8:12PM to discuss matters of litigation relating to the West Brighton Fire Protection District

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel to come out of executive session at 8:58PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED AT 8:59PM:

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros to adjourn

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the town of Brighton, County of Monroe, State of New York meeting held on the 24th day of July 2013 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated July 12, 2013 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Commissioner or his designee to solicit proposals for the purchase of a tractor with four-foot snow plowing equipment, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Commissioner or his designee to solicit proposals for the purchase of a tractor with four-foot snow plowing equipment.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585) 784-5250 FAX: (585) 784-5368

July 12, 2013

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Request to Solicit Bids
Furnish and Deliver Tractor with Snow Plowing Equipment

Dear Chairperson Werner and Committee Members:

As you are aware, discussions have been had regarding the budgeting for and procurement of a suitably sized tractor to perform sidewalk snow plowing of neighborhoods with four foot wide sidewalks. At the July 10th PWC meeting it was decided to proceed with procurement during 2013, so that this vehicle will be in our Highway Department fleet prior to the upcoming winter season. As funds were not specifically earmarked for this purpose, it is proposed to appropriate funds to accomplish this via mortgage tax revenues received to date that are in excess of what was budgeted. We will return to this committee to award the bid, specifying an exact amount at that time. I respectfully request that approval be granted to prepare contract specifications for and advertise for these services.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled July 16, 2013 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

cc: T. Anderson
M. Hussar
S. Zaso
A. Banker

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

July 24, 2013

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$ <u>210,398.25</u>
D - HIGHWAY	<u>142,025.60</u>
H - CAPITAL	<u>91,509.62</u>
L - LIBRARY	<u>44,613.18</u>
SB - BUSINESS IMPROVM	<u>216.00</u>
SF - FIRE DIST	<u>622.94</u>
SK - SIDEWALK DIST	<u>20,413.93</u>
SL - LIGHTING DIST	<u>20,940.23</u>
SN-NEIGHBORHOOD DIST.	<u>0.00</u>
SP-PARKS DISTRICT	<u>100.00</u>
SS - SEWER DIST	<u>24,069.85</u>
TA - AGENCY TRUST	<u>27,915.25</u>
TOTAL	\$ <u>582,824.85</u>

UPON ROLL CALL

MOTION CARRIED _____

APPROVED BY:

SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that a memorandum dated July 15, 2013 from Budget Officer Andrew Robinson regarding a request to adopt the proposed 2014-2016 Capital Improvement Plan and a copy of the proposed 2014-2016 Capital Improvement Plan together with correspondence dated June 21, 2013 from the Sustainability Oversight Committee regarding said Capital Improvement Plan, be received and filed; and be it further

RESOLVED, that the Town Board hereby adopts the proposed 2014-2016 Capital Improvement Plan in the form attached to the above referenced memorandum from the Town Budget Officer.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn: Finance and Administrative Services Committee
From: Andrew Robinson, Budget Officer *AR*
Date: July 15, 2013
Subject: Proposed 2014-16 Capital Improvement Plan

I recommend that Your Honorable Body adopt the enclosed proposed 2014-16 Capital Improvement Plan (CIP). This annually updated planning tool has been subject to the review of the Finance and Administrative Services Committee, the Supervisor's Budget Review Task Force, and by the Sustainability Oversight Committee.

We believe the proposed 2014-16 CIP meets all critical Town and Special District capital needs for infrastructure management, park planning and development, major equipment purchases and replacements, and Town facility improvements and repairs. However, it is important to note that the CIP serves primarily as a financial planning tool and that the 2014 Capital Budget ultimately determines the level of cash capital funding to be provided for 2014.

Suzanne Zaso and I would be happy to respond to any questions that the Town Board may have regarding this matter.

TOWN OF BRIGHTON

2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP)

Note: (Budget = Town Funds or Special District Operating Budget Funded, Reserves = Reserve/Fund Balance Funded, Grant = Grant/Aid/Private Funded)

Department / Category / Item Description:	2013 Budget			2014 Request			2015 Request			2016 Request		
	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant
HIGHWAY DEPARTMENT												
Heavy Equipment	-	-	-	192,000	20,000	-	434,600	-	-	222,730	-	-
Large Plow/Salt/Dump Trucks	-	-	-	-	-	-	47,660	-	-	41,000	-	-
Small Dump Trucks	30,000	-	-	-	-	-	-	-	-	38,450	-	-
Pick-Up / Utility Trucks	-	-	-	163,130	40,000	-	138,900	75,000	-	-	-	-
Sweepers	-	-	-	9,000	-	-	64,800	-	-	268,200	-	-
Tractors/Backhoes	50,000	-	-	-	-	-	-	-	-	-	-	-
Infrastructure												
Resurface (30 yr.) and Treat Roads (10 yr.) Cycle	478,710	-	160,205	386,275	-	205,430	468,460	-	205,430	485,300	-	205,430
Replace/Maintain Storm Sewers on 100-yr cycle	101,550	-	-	89,280	-	-	99,505	-	-	101,992	-	-
Replace Concrete Gutters on a 30-yr cycle	53,650	-	-	170,160	-	-	81,590	-	-	96,960	-	-
Install new guide rail - West Brighton	-	-	-	28,000	-	-	-	-	-	-	-	-
Curb Replacements on 200-Year cycle	-	-	-	-	-	-	66,450	-	-	68,110	-	-
Facilities (HWY/SWR Split)												
Replace Metal Siding Upper Storage Bldg.	-	-	-	-	-	-	68,590	-	-	-	-	-
Paving & Repairs at OPS Center	-	-	-	-	-	-	43,000	-	-	45,300	-	-
Replace Stand-by Generator	-	-	-	-	-	-	156,900	-	-	-	-	-
Facility Assessment Study for OPS Center	-	-	-	-	-	-	24,000	-	-	-	-	-
Paving at Landfill	-	-	-	-	-	-	30,100	-	-	31,700	-	-
Replacement Windows	-	-	-	-	-	-	25,000	-	-	-	-	-
Salt Shed Roof Repair (HWY only)	-	-	-	79,000	-	-	-	-	-	-	-	-
Roof Replacement of OPS Center Main Bldg.	-	-	-	-	-	-	143,500	-	-	-	-	-
Update Electrical System	-	-	-	-	-	-	21,000	-	-	-	-	-
Expansion of Fuel Depot for Bio-Diesel (HWY only)	-	-	-	-	-	-	-	-	-	125,000	-	-
Update 2-Way Radio System	-	-	-	-	-	-	-	-	-	108,700	-	-
SUB-TOTAL HIGHWAY DEPARTMENT	713,910	-	160,205	1,116,845	60,000	205,430	1,914,055	75,000	205,430	1,633,442	-	205,430
DEPARTMENT OF PUBLIC WORKS (DPW)												
Infrastructure & Planning	-	-	250,000	-	-	860,750	-	-	610,750	111,300	-	-
Construct New Storm Sewers & Drainage	-	-	60,000	-	-	225,000	-	-	225,000	-	-	-
Reserve Development Project	50,000	-	-	50,000	-	-	48,000	-	-	-	-	-
Comprehensive Plan Update	45,000	-	-	86,000	-	-	45,000	-	-	45,000	-	-
Tree Management Program	12,000	-	213,000	70,400	-	420,290	142,930	-	853,310	-	-	-
Highland Canal Trail	-	25,000	-	-	25,000	-	25,000	-	-	25,000	-	-
Pedestrian Bicycle Master Plan Implementation	-	25,000	-	-	25,000	-	25,000	-	-	25,000	-	-
Monroe Avenue Streetscape Improvements	22,420	-	-	17,390	-	32,625	31,620	-	55,420	29,650	-	45,000
Sidewalk Construction / Reconstruction	-	-	-	-	-	-	83,500	-	-	83,500	-	-
West Brighton Sewer Design	-	-	-	-	-	-	-	-	-	-	-	-
Vehicles, Equipment and Services												
Replace Fire Marshal Car	-	-	-	-	-	-	21,000	-	-	-	-	-
SUB-TOTAL DEPT. OF PUBLIC WORKS	129,420	50,000	523,000	223,790	50,000	1,538,665	422,050	-	1,744,480	319,450	-	45,000

TOWN OF BRIGHTON

2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP)

Note: (Budget = Town Funds or Special District Operating Budget Funded, Reserves = Reserve/Fund Balance Funded, Grant = Grant/Aid/Private Funded)

Department / Category / Item Description:	2013 Budget			2014 Request			2015 Request			2016 Request		
	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant
GENERAL GOVERNMENT												
Facilities												
Public Safety Wing Air Conditioning System	-	-	-	-	35,000	-	-	-	-	-	-	-
Town Hall Boiler Replacement	-	-	-	-	-	-	75,000	-	-	-	-	-
Town Hall Window Replacement	-	-	-	-	-	-	39,800	-	-	-	-	-
Town Hall HVAC Replacement	-	-	-	-	-	-	-	-	-	80,000	-	-
Technology												
Replace Information Systems Equipment	25,000	-	-	25,000	-	-	25,000	-	-	25,000	-	-
Assessment Update	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to Assessment Update Reserve Fund	-	-	-	-	-	-	15,000	-	-	15,000	-	-
SUB-TOTAL GENERAL GOVERNMENT	25,000	-	-	25,000	35,000	-	154,800	-	-	120,000	-	-
POLICE DEPARTMENT												
Replace Police Patrol and Admin Cars	33,950	-	-	99,750	-	-	66,500	-	-	66,500	-	-
Bullet Proof Vests	-	-	-	-	-	-	18,570	-	18,570	-	-	-
Replace Firearms	-	-	-	-	-	-	29,000	6,000	-	-	-	-
SUB-TOTAL POLICE DEPARTMENT	33,950	-	-	99,750	-	-	114,070	6,000	18,570	66,500	-	-
RECREATION DEPARTMENT												
Recreation Vehicle Replacement Program	-	-	-	-	-	-	22,185	-	-	-	-	-
Outdoor Pool Maintenance	-	-	-	-	15,000	-	-	-	-	-	-	-
Year Round Farmers Market (Groos Barn)	-	-	-	-	-	250,000	-	-	-	-	-	-
SUB-TOTAL RECREATION	-	-	-	-	15,000	250,000	22,185	-	-	-	-	-
PARKS DEPARTMENT												
Secure / Demolish Groos Farm Buildings	-	-	-	-	-	-	36,300	-	-	36,300	-	-
Tractors & Utility Vehicles	-	-	-	-	-	-	-	-	-	52,000	-	-
Renovate Carmen Clark Lodge at Town Park	-	-	-	23,000	-	-	-	-	-	-	-	-
Pavilion at Meridian Centre Park	-	-	-	-	-	25,000	-	-	-	-	-	-
Pick Up Trucks	-	-	-	-	-	-	-	-	-	38,000	-	-
Re-Surface Tennis / Basketball Courts	-	-	-	33,000	-	-	16,000	-	-	-	-	-
Farash Property Trail	-	-	-	-	589,345	-	-	-	-	-	-	-
Veterans Memorial Project	-	-	-	-	-	32,000	-	-	-	-	-	-
SUB-TOTAL PARKS	-	-	-	56,000	589,345	57,000	52,300	-	-	126,300	-	-
BRIGHTON MEMORIAL LIBRARY												
Replace Library Computers	-	17,500	20,000	12,770	-	-	15,800	-	-	7,430	-	-
SUB-TOTAL LIBRARY	-	17,500	20,000	12,770	-	-	15,800	-	-	7,430	-	-
SPECIAL DISTRICTS												
Ambulance District	37,500	-	-	37,500	-	-	37,500	-	-	37,500	-	-
Purchase Ambulance Emergency Vehicles	-	-	-	-	-	-	-	-	-	-	-	-
Sidewalk District	128,880	30,000	-	123,440	30,000	-	127,260	30,000	-	131,210	30,000	-
District Sidewalk replacement Program	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL SPECIAL DISTRICTS	166,380	30,000	-	160,940	30,000	-	164,760	30,000	-	168,710	30,000	-

TOWN OF BRIGHTON

2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP)

Note: (Budget = Town Funds or Special District Operating Budget Funded, Reserves = Reserve/Fund Balance Funded, Grant = Grant/Aid/Private Funded)

Department / Category / Item Description:	2013 Budget			2014 Request			2015 Request			2016 Request		
	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant	Budget	Reserves	Grant
CONSOLIDATED SEWER DISTRICT												
Heavy Equipment												
Large Dump / Flusher Trucks	-	-	-	-	-	-	188,000	200,000	-	160,000	-	-
Tractors / Backhoes	20,800	-	-	6,200	-	-	20,800	-	-	6,200	-	-
Miscellaneous Equipment	-	-	-	52,000	-	-	-	-	-	-	-	-
Infrastructure												
Sewer Rehabilitation Program (Grouting & Re-Lining)	270,000	-	-	270,000	-	-	270,000	-	-	270,000	-	-
Sawgrass Pump Station Rehabilitation (Engineering)	-	-	-	-	-	-	35,000	-	-	-	-	-
Winton Road Pump Station Renovation	-	-	-	-	-	-	-	-	-	430,000	-	-
South MCC Campus Sanitary Sewer Phase 2	66,000	-	-	70,000	-	-	70,000	-	-	-	-	-
East Avenue Sanitary Sewer Rehabilitation	100,000	-	-	100,000	100,000	-	190,000	-	-	-	-	-
SUB-TOTAL SEWER DISTRICT	456,800	-	-	498,200	100,000	-	773,800	200,000	-	866,200	-	-
EXISTING DEBT SERVICE												
Library Construction Bonds (2011 Refunding)	121,675	-	-	114,525	-	-	112,425	-	-	105,315	-	-
Highway Fuel Depot Bonds (2007)	57,720	-	-	60,710	-	-	63,490	-	-	61,165	-	-
Parkland Bonds (2007)	318,840	-	-	316,090	-	-	317,980	-	-	319,455	-	-
Neighborhood Improvement District Bonds (2005)	11,430	-	-	-	-	-	-	-	-	-	-	-
Elmwood Ave Relief Sewer I Bonds (2005)	36,950	-	-	36,305	-	-	35,945	-	-	35,500	-	-
Elmwood Ave Relief Sewer II Bonds (2010)	46,035	-	-	45,765	-	-	45,430	-	-	45,035	-	-
Brighton-Henrietta T.L. Road Sewer Bonds (2005)	16,865	-	-	16,695	-	-	16,500	-	-	21,230	-	-
Western Dr. Sewer Bonds (2005)	11,220	-	-	11,470	-	-	11,715	-	-	11,965	-	-
Ambulance Bonds (2009)	40,475	-	-	-	-	-	-	-	-	-	-	-
2012 Serial Bonds	57,460	-	-	52,050	-	-	51,375	-	-	50,690	-	-
2012 BAN	115,030	-	-	115,030	-	-	115,030	-	-	115,030	-	-
SUB-TOTAL EXISTING DEBT SERVICE	833,700	-	-	768,640	-	-	769,890	-	-	765,365	-	-
GRAND TOTALS	2,359,160	97,500	703,205	2,961,935	879,345	2,051,095	4,403,729	311,000	1,968,480	4,073,417	30,000	250,430

CIP Notes:

This Capital Improvement Plan is used for planning purposes only. Inclusion of a project does not represent a commitment of funding. Funding for approved capital projects is provided in the annual Capital Budget. To "qualify" as a Capital Improvement Plan project, the estimated project cost must be at least \$20,000. Capital expenditures estimated at less than \$20,000 are treated as operating expenditures and funded in the Operating Budget. Contributions to Capital Reserve Funds are included in this Capital Improvement Plan.



Town of Brighton

MONROE COUNTY, NEW YORK

SUSTAINABILITY OVERSIGHT COMMITTEE, SOC

2300 ELMWOOD AVE. * ROCHESTER, NEW YORK 14618 * PHONE (585) 784-5250 * FAX (585) 784-5368

June 21, 2013

Sustainability Oversight Committee
Town of Brighton
2300 Elmwood Ave
Brighton NY 14618

Dear Supervisor Moshle:

The Policy for the Sustainability Oversight Committee indicates that within sixty calendar days of receipt of the Capital Improvement Plan the Committee will submit a written report to the Supervisor. Such report will evaluate the proposed projects and acquisitions in terms of the sustainability objectives of the Town, and make recommendations as to sustainable alternatives to be considered in their design and operation. The SOC received the Capital Improvement Plan on May 31, 2013 and offers the following written comments for your consideration.

- First, the committee would like to thank the Town Board for involving the SOC early in the CIP budget process and providing the SOC with the opportunity to work closely with the Town Budget Committee.
- The heavy equipment industry has been and continues to develop machinery with improved energy efficiencies. Prior to the purchase of heavy equipment by any Department the Town should investigate new technologies such as heavy equipment hybrids and energy recovery systems. This investigation should consider the purchase cost, energy costs, and energy savings over the expected life of the equipment.
- Where applicable heavy equipment purchases should consider the installation of energy-saving power generators that allow workers to use power tools and other equipment without having to keep the engines idling.
- Materials used for resurfacing and treating Town roads, parking areas, and recreation facilities should consider the use of recycled and/or down cycled materials. Additionally, the Town should investigate the availability of recycled alternatives for curbs and gutters.
- The Town should conduct a fleet audit to identify opportunities to reduce the total fleet operating costs and fuel costs. The audit should examine: vehicle use policy, department sharing of vehicles, vehicle acquisitions, vehicle models and makes, fuel economy, vehicle duties, maintenance, matching vehicles with task requirements, and driving habits.
- The purchase of any new utility and pick-up trucks should consider flex fuel or hybrid models.
- In 2011 the Town completed an evaluation of its lawn debris collection process which concluded that use of a truck with a tow behind vacuum trailer is 18% cheaper in costs and competitive in terms of fuel consumption and production, with the current leaf collection program. The SOC supports the transition to the tow behind vacuum process but understands the inefficiency with the purchase of a vehicle the can only be used seasonally. The SOC suggests that the Town investigate leasing a tow behind vacuum trailer in 2014 and evaluate its performance and energy savings to determine if the savings resulting from the use of this equipment outweigh its seasonal use limitations.



- The Town should consider the purchase of route optimization software for snow plowing, debris pick-up and leaf pick-up. Optimization of these routes can reduce energy costs, carbon foot print and vehicle maintenance.
- The CIP includes the annual replacement of storm sewers because of insufficient capacity or poor structural condition. The design of these replacement sewers should consider the increased frequency and intensity of severe storms due to climate change.
- The CIP includes the replacement of all windows in Town Hall. The current windows are made of wood and are original to the building (1950-1970's) and have issues with moisture/rotting. New windows should consider two surface low E argon filled windows.
- The Town should conduct an evaluation of the generator requested in the CIP to determine the minimum size, (power) required to meet the Town's emergency requirements.
- The CIP includes an item to mill, tack coat and place asphalt overlay on existing asphalt around landfill building and road to the lower part of the landfill. Is this improvement necessary and can a more sustainable surface be provided that will meet the requirements of the landfill while reducing the impervious footprint of the landfill?
- The CIP includes the replacement of the roof over the operations center's main office. This roof should be replaced with a white roof or other green roof technology.
- The fire marshal vehicle should consider a hybrid and/or fuel efficient SUV. The selection of this vehicle should consider fuel efficiency.
- The CIP suggests that new paving and pavement repairs are planned at the Operation Center. The Town of Brighton Operation Center includes a large amount of impervious area which ultimately drains to Buckland Creek. New paving should consider the use of permeable pavements and green infrastructure to capture and treat the stormwater runoff. The SOC strongly supports the implementation of these green infrastructure practices and encourages the Town Board to consider including these improvements in the CIP item titled, "Paving & Repairs at OPS Center. Additionally, the CIP includes re-surfacing Town owned tennis and basketball courts. Where practical, this project should consider permeable pavement and green infrastructure improvements.
- The CIP suggests that the Town will be designing and installing green infrastructure improvements along Monroe Ave. in 2013 through 2015. The SOC applauds the Town Board for undertaking this sustainable project. The SOC discourages the use of a sprinkler system for watering and strongly encourages the use of heat and drought tolerant native landscaping materials which require minimal maintenance and watering.
- The Town should begin seeking grant opportunities for the expansion of the existing fueling depot to insure that this improvement is funded. Additionally, upgrades to the fuel depot should consider the selection of alternate fuel vehicles and provide flexibility to accommodate new technologies and energy sources.
- Vehicle purchases including heavy duty and light duty equipment should consider sustainable alternatives such as hybrid and/or alternate fuel vehicles. Where possible flex fuel vehicles should be purchased during the timeframe of the plan and should consider alternative biofuels such as E85 that could be available via the fuel depot expansion. This would allow newly purchased vehicles to switch to more environmentally friendly fuels as they become available. For



“administration” vehicles (e.g., Fire Marshal and Police), hybrid vehicles should be considered. For diesel vehicles, on-board vehicle monitoring should be considered to reduce engine-on and idle time along with idle reducing auxiliary power units such as power inverters. Prior to purchasing new vehicles the Town should research the availability and practicality of alternate fuel, hybrid and/or economy fuel vehicles and should consider delaying vehicle purchases until this research is complete. We suggest that price quotes be obtained for hybrid and/or alternative fuel vehicles in addition to price quotes for standard vehicles.

- The CIP includes an item titled, “Town Hall Boiler Replacement”. The replacement boiler should be a high efficiency boiler with an efficiency rating of not less than 98%. Additionally, we are pleased that the Town Board previously considered the practical implementation of a geothermal HVAC system at Town Hall but chose not to pursue this system due to its protracted return on investment. However, with rising energy costs and improved technologies it may be prudent to consider sustainable options such as geothermal heat pumps and enthalpy wheels in the future. Also, HVAC systems addressing humidity control to decrease heating and cooling load requirements should be strongly considered.
- The CIP should include provisions to eliminate sidewalk gaps and other sidewalk improvements that will encourage and facilitate safe pedestrian traffic.
- The building infrastructure projects listed in the CIP should consider high efficiency heating, cooling and electrical systems. The CIP suggests that the Town is considering the replacement of the heat pumps serving the public safety wing. The Town should evaluate the existing heat pump system and explore more efficient modes of heating and cooling. A centralized system could result in energy and maintenance savings. The Town should investigate the availability of NYSERDA funding to complete this evaluation and for the installation of the proposed improvements. It may also be prudent to group building projects to qualify for NYPA funding.
- The CIP suggests that the IT Department is considering the replacement of two servers while the Brighton Memorial Library is considering substantial computers upgrades. The Town may wish to consider the latest “Cloud” technology for off-site storage and data processing versus the purchase of new servers. The Town should investigate “Cloud” technology in lieu of purchasing new department servers.
- We congratulate the Town of Brighton for it’s commitment to preserve trees and replace those trees that are severely stressed, dying or dead. Has the Town considered developing an area to cultivate replacement trees?

We appreciate the opportunity to comment on the Capital Improvement Plan and if desired we would be glad to discuss these issues in greater detail with Town Board members.

Sincerely,

Sustainability Oversight Committee

Paul Tankel, chair

Eric William

Rochelle Bell

Steve Kittelberger

Erinn Ryen

Ron Wexler

Shubhangi Gandhi

TOWN OF BRIGHTON
2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	Funding Source	2013	2014	2015	2016
HIGHWAY DEPARTMENT						
Heavy Equipment						
Large Plow/Salt/Dump Trucks	<p>2014: Replace #52 - 1997 6 wheel Mack Plow Truck (\$212K);</p> <p>2015: Replace #80 - 1998 6 wheel Mack Plow/Salt trucks (\$217K);</p> <p>2016: Replace #51 - 2002 10 wheel Sterling Plow/Salt truck (\$217K);</p> <p>2016: Replace #57 - 2002 10 wheel Sterling Plow/Salt truck (\$223K);</p> <p>Truck 52 (103,326 miles, driven 6,100 mi/yr., \$5,659/yr. average maintenance cost) Truck 60 and 52 are both older Mack trucks and they do not make rear wheel spacers or replacement hubs and axles.</p> <p>Truck 60 (84,900 miles, driven 6,600 mi/yr., \$3,420/yr. average maintenance cost)</p> <p>Truck 51 (110,000 miles, driven 10,200 mi/yr., will have over 130,000 miles in 2015, \$4,700/yr. average maintenance cost)</p> <p>Truck 57 (104,000 miles, driven 8,800 mi/yr., will have over 130,000 miles in 2016, \$5,746/yr. average maintenance cost) Both truck 51 and 57 are Sterling trucks which are no longer made and parts are becoming scarce and expensive.</p> <p>(NOTE: Maintenance averages are over a 5-year period for Heavy Equipment repairs and do not include Town labor). These trucks are main snow and ice control trucks that are prone to breakdown. During a snow event a break down will cause a delay in clearing of roads (down time can last from 2 days to several weeks). Reduction in maintenance costs and downtime & maintains level of service. New vehicles have reduced emissions through Tier 4 engines and slightly improved fuel economy. Trucks 60 and 52 are 2 person plow trucks, replacement trucks will be OPP which would result in some savings during winter operations. Currently no alternative fuel available for large dump trucks.</p>	2014: \$20K HWY Reserve, \$192K Budget 2015 -2016: Budget	-	212,000	434,600	222,730
Small Dump Trucks	<p>2015: Replace #73 - 2000 Med dump truck (\$46.5K);</p> <p>2016: Replace #65 - 2003 Small dump truck (\$40K);</p> <p>Truck 73 (93,250 miles, driven 7,250 mi/yr., \$1,435 average maintenance cost) is a heavy duty med. dump truck used to carry patch material for patching of roads in the winter and for hauling heavier materials for work such as CB and sidewalk repairs</p> <p>Truck 65 (79,950 miles, driven 8,100 mi/yr., \$2,910/yr. average maintenance costs)</p> <p>Trucks 64 and 65 are 1 TN dump trucks that are used daily for brush pickup and hauling of materials for various Town projects. All of the small dump truck dump bodies are rusting out and have been patched over the past couple of years. Reduction in maintenance costs and down time and maintains level of service. New vehicles have slight improvement in fuel economy. Currently there are no alternative fuel vehicles offered directly from the factory.</p>	Budget	-	47,660	41,000	
Pick-Up / Utility Trucks	<p>2016: Replace #47 - 2004 Pick up truck w/plow and lift gate (\$38,450);</p> <p>Truck 47 (59,000 miles, driven 6,500 mi/yr., \$1,665/yr. average maintenance cost) is used for picking up dead roadside animals, plowing of town hall complex and towing trailer w/lawnmower for mowing of small town parks within the ROW. The cab of the truck is starting to rust out. New vehicles will reduce maintenance costs and down time and will maintain current level of service. Pick up truck based on past purchases in 2011 and 2013. Limited amount of flex fuel heavy duty pick ups available. Town does not currently have E85 gasoline available.</p>	Budget	30,000	-	38,450	
Sweepers	<p>2014: Replace 2001 Elgin Sweeper #90 (\$203K);</p> <p>2015: Replace 2002 Elgin Sweeper #88 (\$214K);</p> <p>Sweeper #90 (8,400 hours, operated 700 hours/yr., \$4,880 average maintenance cost)</p> <p>Sweeper #88 (7,700 hours, operated 700 hours/yr., \$5,925 average maintenance cost)</p> <p>Both sweepers are at the end of their useful life. In the past couple of years the sweepers required extensive repairs to keep them on the road. Both sweepers are starting to show structural degradation and require major rebuilding. New sweepers have pressurized cabs to help keep out contaminants from the operator's cab which can affect their health, and there is increased sound suppression in the cab which would reduce hearing loss. Cost for a 2012 sweeper was \$183,193. cost for a 2013 sweeper is \$192,903 which reflects a 5.3% increase from 2012 to 2013. Improvement in employee health and safety, reduction in maintenance costs and downtime, and maintains level of service. This vehicle can use B20 diesel fuel. Town does not currently have B20 diesel fuel.</p>	2014: \$40K HWY Reserve, \$163.13K Budget 2015: \$75K HWY Reserve, \$138.9K Budget	-	203,130	213,900	

TOWN OF BRIGHTON
2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	Funding Source	2013	2014	2015	2016
Tractors/Backhoes	<p>2014-2016: Trade in Backhoe #89 annually (\$89K)</p> <p>2015: Replace 2004 Kubota Tractor #17 (\$55.8K)</p> <p>2016: Replace 2005 Kubota Tractor #19 (\$7.2K)</p> <p>2016: Replace #82 2000 Loader w/plow and wing (\$202K)</p> <p>Backhoe trade-in cost of \$9,000 (\$95,000 minus \$86,000). Newer backhoes have reduced fuel emissions due to Tier 4 requirements, improved ergonomics for operator health and safety, and decrease down time for repairs. This trade in-program makes sense given an average useful life of ten years for backhoe (splitting the \$95,000 cost straight over 10 years would be \$9,500 which is more than the annual trade in cost).</p> <p>Kubota #17 (2300 hours, 280 hour/yr. operated, \$405 average maintenance cost) has been involved in an accident which twisted the frame. The Kubota tractors are primarily used for plowing of Town sidewalks and are also used for brush and leaf pickup. Loader #82 (year 2000, 13,000 hours, \$6,100/yr. average maintenance cost) is used at the composting facility for pushing up brush and spools, loading out compost, stone, moving material around the composting facility, it is equipped with a snow plow and wing to plow town roads. Current loaders are more fuel efficient, have reduced fuel emissions due to Tier 4 requirements and have improved ergonomics for operator health and safety.</p>	2014 - 2016 Budget	50,000	9,000	84,800	286,200
Infrastructure						
Resurface (30 yr.) and Treat Roads (10 yr.) Cycle	<ul style="list-style-type: none"> Resurface and spot reconstruction of Town Roads on 30 yr. cycle: Asphalt Overlay of town roads on a 30 yr. cycle, including stone for reconstruction (1000 TN), milling, tack coat, paver, tack coat truck and excavator rental costs but excluding labor and equipment charges. (3450 MT per year). Treat Surface of Town Roads on 10 yr. cycle: Patch, crack seal, then surface treat Town roads on an approximately 10 yr. cycle. 90,000 SY of Chip Seal, 7,000 SY of micro-pave treatments, 3,000 Gal of crack fill material. Assume 10-yr inflation factor for road material prices of 2.5%. <p>Resurfacing & Treating Roadways reduces user delays and user costs by maintaining smooth and safe road surfaces for traveling public. Reduction in premature pavement failures which avoids the need for total reconstruction. Better condition pavements. All part of the Town's road surface maintenance program. Costs based on City, County, and NYS contract price history for the past six years.</p>	2014: \$522,630 Budget, \$205,430 CHIPS Grant 2015: \$569,035 Budget, \$205,430 CHIPS Grant 2016: \$646,960 Budget, \$205,430 CHIPS Grant	638,915	591,705	873,890	690,730
Replace/Maintain Storm Sewers on 100-yr cycle	<p>Annual replacement of storm sewers of insufficient capacity or poor structural condition, based upon either complaints or upon the results of the televising of storm sewers in advance of the paving program. A 100 year program (.76 miles per year) could be assumed. Our experience to date indicates a need for less (approx. 400 LF per year).</p> <p>Justification -- Reduction of calls for basement flooding, reduction in street flooding; compliance with USEPA requirements; reduction in ex-filtrations to sanitary sewer (and resultant sanitary sewer surcharging). Reduction in premature pavement failures due to degradation of the storm sewer system.</p>	Budget	101,550	89,280	99,505	101,992
Replace Concrete Gutters on a 30-yr cycle	<p>Replace selected concrete gutters, to coordinate with our overlay program</p> <p>2014: Sunnyside - 1475 SY;</p> <p>2015: Woodmont Rd. - 690 SY;</p> <p>2016: Hunters La. - 800 SY</p> <p>Town maintains 4.1 miles of gutter. A 30 Yr. program will yield 1.37 miles/yr. (2,010 SY/yr.) of gutter needing to be replaced. Our history to date indicates a need for less. Monroe County contract price for 2013 - \$112.00/SY. Assume a 3% increase for 2014 & 2.5% increase for 2015 & 2016.</p> <p>Justification -- Replaces gutters that have been paved over or are in disrepair, maintains roadside drainage; preserves pavement condition; reduces street and roadside flooding; enhances value of adjoining property, reduced damage to adjoining lawn areas. Reduce calls for gutters not working properly.</p>	Budget	53,650	170,160	81,590	96,960
Install new guide rail - West Brighton	<p>Install new timber guide rail as part of West Brighton Storm Sewer Drainage Project. Work has started on Delaware, Remington, Riverside, and Bronx drainage improvements. Drainage improvements include installing additional drainage structures, minimal amount of pipe and mostly cleaning existing ditches along the roads. Upon re-establishing the ditches, installation of guide rails will prevent travelers from leaving roadway and entering the ditches. Estimated cost for 2014 using Monroe County pricing is \$28,000.</p> <p>Rustication -- Prevent vehicles from traveling off the highway into roadside ditches. Protects traveling public.</p>	Budget		28,000		
Curb Replacements on 200-Year cycle	<p>Annual replacement of deteriorated sandstone and concrete curbs with new, stone curbs in conjunction with the asphalt overlay program. Monroe county contract price for Option B of installing 1000 LF of granite curbing for 2013 - \$63.25/LF. Assume 2.5% inflation. Town crews do prep work.</p> <p>Justification -- Preserves drainage along roadside; preserves pavement condition; reduces street and roadside flooding; protects abutting lawn areas from vehicle damage; and improves the appearance of residential neighborhoods</p>	Budget			66,450	68,110

TOWN OF BRIGHTON
2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	Funding Source	2013	2014	2015	2016
Facilities (HWY/SWR Split)						
Replace Metal Siding Upper Storage Bldg.	Cost Share: 2/3 Highway, 1/3 Sewer Upper building had a new roof installed in 2010 and new overhead doors in 2009. This is the final item to replace on the exterior to make the building weather tight. Costs includes removal of old siding and furnishing and installing new metal siding. Cost includes a 5% contingency for unknown issues. Building is used for the sign shop and cold storage of equipment and materials that are not moisture sensitive. Existing siding is rusting, falling off and in disrepair. New siding will make building weather tight. Vendor estimate	Budget			68,590	
Paving & Repairs at OPS Center	Cost Share: 2/3 Highway, 1/3 Sewer Budget number includes milling, tack coat, asphalt concrete and paver rental w/op. Resurface approximately 30,000 SF/yr. Part 2 of a 4 year plan to resurface all of Ops center. Improvements will reduce further deterioration of Town facilities, maintains smooth and safe pavement surface for moving around Ops facility. Reduction in premature pavement failures which avoids the need for total reconstruction. Monroe County contract pricing used. Use of permeable asphalt was not looked at this time. The area around the OPS center is not conducive to permeable asphalt. Salt is stored at the OPS center for snow and ice control along with stone piles and excavated materials which would eventually decrease the permeability of the material. Installing permeable asphalt would require total reconstruction along with additional drainage features that will substantially increase the cost over milling and resurfacing. Grants would have to be sought out for this alternative.	Budget			43,000	45,300
Replace Stand-by Generator	Cost Share: 2/3 Highway, 1/3 Sewer Budget number includes: design, estimated RG&E costs, estimated equipment costs for 200 KW generator, transfer switch and misc. equipment, estimated costs for contractor(s) to install generator, install natural gas line to generator, add pres. reducing regulators. Improvements will reduce repairs, provide better energy conservation and security, & prevent further deterioration of Town facilities and will power all of the OPS center during power outages.	Budget			156,900	
Facility Assessment Study for OPS Center	Cost Share: 2/3 Highway, 1/3 Sewer Aid in future budgeting for facility upkeep and improvements along with identifying areas for energy savings.	Budget			24,000	
Paving at Landfill	Cost Share: 90% Highway, 10% Sewer. Mill, tack coat and place asphalt overlay on existing asphalt around landfill building and road to the lower part of the landfill. Pave approx. 21,000 SF/yr. over the next 3 yrs. Reduces user delays and user costs by maintaining smooth and safe road surfaces. Reduction in premature pavement failures which avoids the need for total reconstruction. Better condition pavements.	Budget			30,100	31,700
Replacement Windows	Cost Share: 2/3 Highway, 1/3 Sewer Replace all windows in office and break room area of the Ops center. Existing windows are over 25 yrs. old and are not energy efficient.	Budget			25,000	
Salt Shed Roof Repair (HWY only)	Highway Budget Full Cost Tear-off and re-roof entire building w/30 yr. 3 in 1 Fiberglass shingles, including new metal rake and drip edge repair or replace defective plywood sub-strait. Approx. 10,500 SF of roof surface. Roof is 28 yrs. old and is past its useful life. Currently after heavy winds roof shingles have to be replaced. \$697 for repairs 2010, \$1240 for repairs in 2012. Recent inspection of roof decking material shows signs of deterioration and some rot. Preserve structural members of salt storage building. Vendor estimate.	Budget		79,000		
Roof Replacement of OPS Center Main Bldg.	Cost Share: 2/3 Highway, 1/3 Sewer. A facility assessment and energy report was conducted by Mossien Associates and IBC engineering in 2002. Recommendation at the time was to wait five (5) years for reconstruction of roof. The truck and maintenance garage roofs were replaced in 2009. The roof over the main office has not been replaced which is currently 28 years old. The report found some pull away of flashing from the membrane. The roof over the main office area currently has to be patched for leaks 1-2 times/year.	Budget			143,500	
Update Electrical System	Cost Share: 2/3 Highway, 1/3 Sewer. Improvements will reduce repairs, provide better reliability of electrical system, and prevent further deterioration of Town facilities. Staff estimate.	Budget			21,000	
Expansion of Fuel Depot for Bio-Diesel (HWY only)	Highway Budget Full cost. OPS Center Expansion of Fuel Depot for Alternative Fuels (Bio-Diesel, E85, etc.). Install new u/g storage tank for B20 bio-diesel. Justification - Reduces emissions of greenhouse gases from our diesel vehicles by approx. 12%, beneficiaries also include fire and ambulance districts	Budget				125,000
Update 2-Way Radio System	Cost Share: 2/3 Highway, 1/3 Sewer. Cost includes replacing base stations, 5 portable and 70 equipment radios & antenna, 11 desk remote radios, 2 digital repeaters, programming software, 2 UHF antenna systems, and updating FCC license. Update existing radio system to a digital system for better coverage and clearer communicating. Capability to communicate with other agencies. Vendor Estimate.	Budget				108,700

TOWN OF BRIGHTON
2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	Funding Source	2013	2014	2015	2016
DEPARTMENT OF PUBLIC WORKS (DPW)						
Infrastructure & Planning						
Construct New Storm Sewers & Drainage	2014: \$860,750 Monroe Avenue Green Innovation Project - GIGP - (State Assistance \$782,500, Local Match \$78,250) 2015: \$610,750 Monroe Avenue GIGP Project (State Assistance \$782,500, Local Match \$78,250) 2016: \$68,900 for Panarrow Road Phase 2 & \$42,400 for West Brighton Drainage Improvements In 2011 The Town received a \$1,565 million State grant for Monroe Avenue storm water improvements. This project will require no monetary contribution from the Town as the local match will be provided through in-kind construction services by the Highway Dept. Justification - Reduction in calls for basement flooding; reduction in street flooding; compliance with USPEA requirements; preserves drainage along roadside; reduction in infiltration to sanitary sewer (and resultant sanitary sewer surcharging).	2014-2015 Grant funded through NYS Green Innovation Grant; 2016: Town Budget funded	250,000	860,750	610,750	111,300
Reserve Development Project	2013-2015: \$450K for public improvements along the existing Canalway trail & \$60K for construction observation services The proposed "Reserve at Brighton" is a 327 unit mixed-use residential project (along with a clubhouse/pool/tennis courts/putting green/gazabo) that would be located on a 63 acre parcel accessed from South Clinton Ave along the Erie Canal. As part of the incentive zoning proposal, \$450K in public improvements (boat put-ins, boat dock, benches, signage, and landscaping) would be provided (\$225K from State Grant and \$225K from Private Developer) on the north side of the Canal between the western boundary of Meridian Centre Park and the City Line. Due to the size of the project, the Town would also require construction observation services (estimate of \$60K to be reimbursed by Private Developer) for the proposed highway and sewer infrastructure components.	\$225,000 Canal Corp. Grant, \$225,000 developer per Incentive Zoning, and \$60K for construction observation from Developer.	60,000	225,000	225,000	-
Comprehensive Plan Update	Update of 2000 Comprehensive Plan & Development of Parkland Plan. The Comprehensive Plan should be updated every 10 years to ensure that it responds to the needs and issues confronting our community. It improves planning decisions, on which rezoning and planning approvals are determined. The Parkland master plan is also included in this cost. Total cost of \$148K.	Budget	50,000	50,000	48,000	-
Tree Management Program	2013-15: \$45K for tree plantings, Tree Trimming and outside tree consultant 2014: Additional \$41K for Emerald Ash Borer Treatment (3 year cycle with last treatment in 2011). Price quote from City of Rochester Annual tree management expenses include tree plantings, hazard trimming and scheduled take downs of Town trees in the Town's Right of Way (includes 200 hours rental of bucket truck w/operator). Emergency take downs of trees (8 trees/yr.), and outside tree consultant. Pursuant to various planning documents, as well as being an overall benefit to the Town and its citizens, it is important to manage our urban forest so that it is properly maintained in order to promote healthy and ever present trees.	Budget	45,000	86,000	45,000	45,000
Highland Canal Trail	2014-2016: Trail Construction for \$1,592K (Total local share of \$213K, with 1/3 in 2014 and 2/3 in 2015) This trail has cost share between Genesee Transportation Council (GTC) grant funding, The Town and the City of Rochester. Project will construct new multi-use trail from the canal trail (in Town Park) north to Elmwood Ave. (in the St. John's expansion) to a new trail to be built in the city. Will provide safe link in the bicycle and pedestrian system. The trail would be a passive recreational site and is part of the GTC trail Plan.	\$2.127 million total project cost; G.T.C 80%; Local Costs 20% (City of Rochester 33%, Brighton 67%)	225,000	490,690	996,240	-
Pedestrian Bicycle Master Plan Implementation	2014-2016: \$25K per year for TBD improvements to implement the Pedestrian bicycle master plan which is currently being conducted through a \$68.5K grant received in 2011. These improvements will increase safety and expand the pedestrian/bicycle system	Reserves in 2014	25,000	25,000	25,000	25,000
Monroe Avenue Streetscape Improvements	2014-2015: \$25K annually to install trees, landscaping and new sidewalks at various locations on Monroe Avenue per the recommendations of the Monroe Avenue Charette study. This project will improve visibility of corridor to customers, improve entrances to neighborhoods and stimulation to private investment in adjoining businesses.	Reserves in 2014	25,000	25,000	25,000	25,000
Sidewalk Construction / Reconstruction	2014-2016 Town Sidewalk Reconstruction: 1,700 SF per year 2014 Construction of Sidewalks along Crittenden Road approx. 550 feet = \$32,625 (CDBG Funded). 2015 Construction of Sidewalks on west side of Winton Rd of approx. 1200 feet = \$69,220 (est. \$55K CDBG Funded). 2016: Construction of sidewalks on west side of West Henrietta Rd (Southland to Furlong) of approx. 950 feet = \$56,395 (Est. \$45K CDBG Funded). Sidewalks provide for safer pedestrian travel (especially school children)	2014: Federal Grant 2015: \$55K Fed Grant, \$13.8K Budget 2016: \$45K Fed Grant, \$11.4K Budget	22,420	50,015	87,040	74,650
West Brighton Sewer Design	2015 - 2016: \$167,000 for design of sanitary sewer for Bastian, Helen, Norman Roads. Justification - Compliance with USEPA requirements.	Budget (New District formation)	-	-	83,500	83,500
Vehicles, Equipment and Services						
Replace Fire Marshal Car	Replace existing vehicle with a flex fuel Ford Escape SUV. Vehicle quote of \$19,051 plus vehicle set up. The current vehicle has over 111,500 miles.	Budget	-	-	21,000	-

TOWN OF BRIGHTON
2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	2013	2014	2015	2016
GENERAL GOVERNMENT					
Facilities					
Public Safety Wing Air Conditioning System	2014: \$35,000 Replace AC System The existing Air Conditioning system in the Public Safety Wing (Police/Courts) is 20 years old and needs to be replaced due to age and breakdown of current units. The current system utilizes 16 separate heat pump units. Due to the complexity of the HVAC system, it would be preferable to replace all the heat pumps at the same time. Two of the units have completely failed within the past year.		35,000		
Town Hall Boiler Replacement	2015: Replace Town Hall Boilers for \$75K The Town Hall (excluding Library and Public Safety Wing) is served by two (2) 90% efficient Steam boilers which were installed in 1986. They are reaching the end of their useful lives of 25-30 years (2011 - 2016). Although the boilers are still in satisfactory condition and operating at or near peak efficiency (as of 2010 engineering study), maintenance costs and reliability issues are expected to increase due to age and accumulated run-time. Note: As of the 2010 study, there was not a significantly more energy efficient alternative available over the current system. In the event of a failure, the Town hall could be served by only one boiler temporarily.			75,000	
Town Hall Window Replacement	2015: \$39,800 for Replacement of all windows in Town Hall (exclude Library and Public Safety Wing) Maintenance continues to increase for aging windows. The current windows are made of wood and are original to the building (1950-1970's) and have issues with moisture/rotting. New windows will provide better energy conservation and will reduce repair and maintenance costs.			39,800	
Town Hall HVAC Replacement	Replace Rooftop AC Chiller units for the Auditorium and DPW rooms. The auditorium units date from the 1950's DPW from the 1970's.				80,000
Technology					
Replace Information Systems Equipment	2014: Ongoing replacement of equipment out of warranty / past useful life (historical amount needed for IT replacements) 2015: Ongoing replacement of equipment out of warranty / past useful life. One of the existing servers, purchased in 2006, is past its useful life and is no longer in warranty and parts are becoming obsolete. One of the Recreation servers failed last year and all of the data for this department had to be moved to a single server. The second server is necessary to provide a backup domain controller for this site as well as providing additional storage and backup for the historical recreation registration data. The Domain Controller for the main network is necessary to provide secure logins to the Town's network and access to network resources for printing, backups and data retrieval. The Network Attached Storage devices provide additional storage for data and redundancy for disaster recovery.	25,000	25,000	25,000	25,000
Assessment Update					
Contribution to Assessment Update Reserve Fund	2015-2016: Contribute \$15,000 to Assessment Reserve for 2018 Roll Update. The Assessment Roll Update total cost are estimated to be \$200,000 - \$250,000 and was originally scheduled for 2014, then postponed until 2016 (Last update in 2008). If the Level of Assessment (LOA) stays at, or near, 100% a final postponement until 2018 may be worth discussion and consideration considering the cost of the project and the enormous cost of the certibrant that often result from an update project. (Assessment Reserve account currently has a balance of \$61,336). Assessment Roll Updates are necessary to maintain market value assessments and equity in Real Property Taxation. The Real Estate market does not change equally across all property types, with the passage of time, making periodic roll updates necessary.			15,000	15,000
POLICE DEPARTMENT					
Replace Police Patrol and Admin Cars	2014: Replace 3 Road Patrol Cars (C89, C101, C104) These vehicles are scheduled to reach 95,000 (+) miles in 2014 Pricing per state contract #PC65854 (2013) \$27,250.35, plus Set Up / Equipment \$6,000. Total replacement of one vehicle \$33,250. 2015: Replace 1 Road Patrol Cars (C102) at \$33,250, and 1 Admin Car (C88) 2016: Replace 2 Road Patrol Cars (C98, C105) at \$33,250	33,950	99,750	66,500	66,500
Bullet Proof Vests	Replace the current Bullet Proof Vests for sworn officers. The current Vests were purchased in 2010 and have a life expectancy of 5 years. This purchase is needed to keep the protective vests up to date and is essential to the safety of our officers. Pricing based on current county contract #1212-12. \$928.50 per vest			37,140	
Replace Firearms	Replace current firearms for 40 officers. Current firearms will be reaching the 10 year life expectancy. Pricing based on estimate from vendor on State Contract. Cost includes equipment but does not include Ammunition. Potential trade in value of \$6,000 for current firearms.			35,000	

TOWN OF BRIGHTON
2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	Funding Source	2013	2014	2015	2016
RECREATION DEPARTMENT						
Recreation Vehicle Replacement Program	2015: Replace 2002 Chevy Passenger Van (Van will be 12 years old, and is used by both the Senior citizen program and special needs adult program). Current mileage of 17,081 miles.	Budget	-	-	22,185	-
Outdoor Pool Maintenance	2014: Replace vacuum lines and skimmer lines at the Outdoor Pool at the Brighton Town Hall Complex. These lines have not been operational since 2010. We are working with a vendor to get pricing and recommendations on any other maintenance work that should be considered.	Reserves	-	15,000	-	-
Year Round Farmers Market (Groos Barn)	The Town Received a \$250,000 grant in Nov 2011 from NYS Ag&Markets to redevelop a Barn on the Buckland park expansion parcel as a year-round site for the Brighton Farmer's Market. This grant application was renewed in 2013. At this time the estimates of the final construction costs are still in development.	Grant Funded	-	250,000	-	-
PARKS DEPARTMENT						
Secure / Demolish Groos Farm Buildings	2015-16: \$36K per year to secure/demolish/redevelop the 10 vacant Groos Farm Buildings on East & West side of Buckland park. Total initial cost to Secure / Demolish the 10 Groos farm buildings from EDR is \$605,000. We recommend \$335,000 for Phase I and \$250,000 in Phase II.	Budget	-	-	36,300	36,300
Tractors & Utility Vehicles	2016: Replace 1996 Park tractor and 2004 Gator Utility Vehicle. (Tractor will be 20 years old and maintenance costs are between \$600-\$1000 per year. Gator will be 12 years old and needs constant repair. Both items are heavily used for all park maintenance projects on a daily basis.	Budget	-	-	-	52,000
Renovate Carmen Clark Lodge at Town Park	Renovations to Brighton Town Park Lodge (Carmen Clark Lodge). Lodge was constructed in 1982 and is in need of complete kitchen replacement, bathroom replacement as well as some other updates including rear entry door. With the volume of rentals and regular use we receive many complaints on the appearance and functionality of this lodge.	Budget	-	23,000	-	-
Pavilion at Meridian Centre Park	Construction of a Pavilion at Meridian Centre Park. Funded by private developer as part of the Reserve project	Private Developer Funded	-	25,000	-	-
Pick Up Trucks	2018: Replace 2005 Chevy Silverado Work Truck. Vehicle will be 11 years old and have over 40k miles.	Budget	-	-	-	38,000
Re-Surface Tennis / Basketball Courts	2014: Recolor and paint court surfaces for both the tennis (2) and basketball (2) courts at Buckland Park 2015: Resurface tennis (2) courts at Meridian Centre (Outdoor courts need to be resurfaced every 5-8 years)	Budget	-	33,000	16,000	-
Farash Property Trail	Plan, Design and construct a shared use trail through the Farash Property. Trail would link Elmwood Ave and Buckland Park. Cost estimate is based upon estimate included in the Bicycle and Pedestrian master Plan with some reductions.	Reserve Funded	-	589,345	-	-
Veterans Memorial Project	Phase II - \$25K grant from New York State Legislature & \$7K donations. Complete granite curb installation along memorial path	\$7K Donations, \$25K State Grant	-	32,000	-	-
BRIGHTON MEMORIAL LIBRARY						
Replace Library Computers	2014: \$12,770 for replacement computers and software licenses (30 Public PC's with thin clients at \$350 each, 3 Reference PC's at \$720 each, and 32 MS Office 2013 Licenses at \$32 each) 2015: \$15,800 for replacement computers and software licenses (21 Staff PC's at \$720 each, and 21 MS Office 2013 Professional licenses at \$32 each) 2016: \$7,430 for replacement computers and software (7 Circulation, 11 OPAC, 2 AW Room & 1 digital signage PC's at \$350 each, and 3 MS Office 2013 licenses at \$24 each) The public PC's are running Windows XP with Microsoft 2003 Office Suite. Patrons continue to express dissatisfaction and request more robust performance with up to date software. Computer replacement schedule proactively addresses anticipated breakdowns due to heavy usage by patrons and staff. Down time is limited and ongoing repairs costly. By the time of replacement, PC's will be over five years old with hard wear time and out of warranty with some components already beginning to fail.	Budget	37,500	12,770	15,800	7,430
SPECIAL DISTRICTS						
Ambulance District Purchase Ambulance Emergency Vehicles	The town traditionally has supported the purchase of 1 ambulance every two years. We set aside an annual contribution from budget funds and also borrow for a portion of the ambulance (See debt service portion below).	Budget (Capital Contribution for bi-annual ambulance purchase)	37,500	37,500	37,500	37,500

TOWN OF BRIGHTON
2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	Funding Source	2013	2014	2015	2016
Sidewalk District						
District Sidewalk replacement Program	Repair 15,000 SF of existing residential sidewalks in the District (also 1,700 in Town Sidewalks which is budgeted separately). Will result in safer pedestrian travel & reduction in premature sidewalk failure. Past bidding costs plus 2.5% inflation factor.	2014 - 2016: \$30K per year fund balance with the remainder budget funded.	158,880	153,440	157,280	161,210

CONSOLIDATED SEWER DISTRICT

Heavy Equipment Large Dump / Flusher Trucks	<p>2015: Replace #98 2007 Flusher Truck for \$388,000 (utilize \$180K SWR reserve); Flusher Truck #98 has 3899 miles/3964 hours on it with approx. \$5014 in repairs annually (5 yr. average). The truck is used for emergency purposes to clear blockages that cause sewage overflows, and regularly to clean sanitary and storm sewer mains. Since we only have one flusher, this truck is critical and needs to be very reliable.</p> <p>2016: Replace 2000 (10) Wheel Dump #26 for \$180,000; Dump Truck #26 has 73,456 miles on it and is driven 6,121 miles per year with approx. \$1787 annually (5 yr. average) 15 yr. useful life 2000-2015. This truck is a Heavy duty dump truck used regularly for sewer repairs to haul dirt, stone and blacktop.</p> <p>The previous Flusher truck was utilized for 8.5 years. There is not currently data for how much time the Flusher Truck has been inoperable due to repairs. In the event of the flusher being unavailable, the sewer departments on the East side of the river have borrowed/loaned equipment and everyone is willing to help each other in an emergency. Flusher trucks are very specialized and it is not a commonly rented item. Sanitary backups average 15-20+ a year, not including catch basins and storm sewers. During a backup event in which we had to borrow a flusher from another town the response time would be 1.5-2 hours at best. These lengthy response delays can cause potentially large insurance claims.</p>	Budget Funded except for \$200,000 from SWR Reserve towards 2015 Flusher Truck Replacement			388,000	160,000
Tractors / Backhoes	2015: Trade-in 2013 Backhoe #92 (bi-annually) for \$14,600; Keeping Backhoe #92 beyond 2 years would cost at today's prices \$2600 for tires and \$475 per oil change over 500 hours, plus any other repairs; 2014 - 2016: Replace both Bobcats (annually) at a net cost of \$6,200/yr. per 'buy back program. The cost of keeping the bobcats past the one year warranty period would be tires at \$1100 to \$1500, filters/oil at \$336 to \$446 plus any other repairs. Backhoe/Bobcat trade-in: there is reduced O&M costs, newer machines are more fuel efficient and better ergonomics for the operator.	Budget (Backhoe \$122K with \$104.7K trade-in, Bobcats \$30K each with \$25.9K trade-in)	20,800	6,200	20,800	6,200
Miscellaneous Equipment	2014: Replace (2) Existing Flow Meters and (3) Pump Station Monitors with Software for a total of \$26K. 2014: Trade-in 6" 2004 Pump for 4" Pump (4" pumps better fit needs relating to common sewer backups. The current 4" pump is over 20 years old); cost of \$26K Current flow meters will no longer be supported and parts will be unavailable for purchase after 2014. Current flow meters are 8 years old and are well beyond their useful lives (5 yr. useful life). Flowmeters are used to check sanitary sewers for problems due to ground water, cross connections, and to verify capacity for future development	Budget		52,000		
Infrastructure Sewer Rehabilitation Program (Grouting & Re-Lining)	Annual re-lining & rehabilitation of sewers throughout the district. Chemical Grouting is also currently being attempted during 2012 Rehabilitation. These two items are effectively interchangeable). Reduction in infiltration to sanitary sewer, compliance with USEPA requirements, and reduction in operation and maintenance costs	Budget	270,000	270,000	270,000	270,000
Sawgrass Pump Station Rehabilitation (Engineering)	Engineering Study to re-hab and renovate. Pump station was built in 1993 and has not been operating as designed. Arcadis study in 2008 recommended that some improvements be made, and re-evaluate as development progresses and more flow is added to the station.	Budget			35,000	
Winton Road Pump Station Renovation	Pump station was built in 1986 and has not had any updates since constructed. Arcadis engineering study in 2008 recommended improvements to fix deficiencies with the station and wet well. Development along Brighton Henrietta Townline Road in the near future may require additional equipment to be installed.	Budget				430,000
South MCC Campus Sanitary Sewer Phase 2	Phase II of the project (Town resources to complete work at roughly \$60K-\$70K per year 2012-2015) slated to go forward in June 2013. Project will eliminate Metro Park pump station which is in need of a major renovation. On-going costs including utilities, parts, and repairs would also be eliminated. Pump station was built in the mid 1960's, and still has most of its original equipment.	Budget 2014 - 2015	66,000	70,000	70,000	
East Avenue Sanitary Sewer Rehabilitation	East Avenue Sanitary Sewers are some of the oldest in Brighton and due to their configuration directly under the storm sewer, it would be very costly to repair them with conventional means. Re-lining the sanitary sewers would greatly improve structural integrity and reduce infiltration from the storm sewer. Excessive infiltration can cause surcharging, basement flooding, and reduces the capacity for domestic sewage. project was spread between 2014 and 2015, due to engineering estimate.	Budget and Reserve Funded	100,000	200,000	190,000	

TOWN OF BRIGHTON
 2014-2016 ADOPTED CAPITAL IMPROVEMENT PLAN (CIP) - PROJECT DETAILS

Project Name	Details / Justification	Funding Source	2013	2014	2015	2016
DEBT SERVICE						
Library Construction	1998 Bonds Refinanced in 2011		121,675	114,525	112,425	105,315
Highway Fuel Depot	10 YR Bond @ 3.8%		57,720	60,710	63,490	61,165
Parkland Bonds (2007)	2007 Bond for \$4 Million		318,840	316,090	317,980	319,455
Neighborhood	2005 EFC Refinance of 1998 Bonds (\$155,000)		11,430	-	-	-
Elmwood Ave Relief	2005 EFC Bonds at 0% to Refinance Series 1998 Bonds (\$680,000)		36,950	36,305	35,945	35,500
Elmwood Ave Relief	2010 20 YR Bonds (\$730,000)		46,035	45,765	45,430	45,035
Brighton-Henrietta T.L.	2005 EFC Bonds at 0%		16,865	16,695	16,500	21,230
Western Dr. Sewer Bonds	2005 EFC 20 YR Bonds at 0% (\$236,000)		11,220	11,470	11,715	11,965
Ambulance Bonds (2009)	4 YR Bond at 2.375%		40,475	-	-	-
2012 Serial Bonds	4 YR Bond (Ambulance, Telephone, Municipality Software, Pub Works Software)		57,460	52,050	51,375	50,690
2012 BAN	Town Hall Roof, Fire Alarm at TH and HWYSR, Library HVAC, HWY Plow Truck		115,030	115,030	115,030	115,030

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated July 11, 2013 from Director of Finance Suzanne Zaso regarding a request to set public hearings to consider adoption of the proposed Supervisor's 2014 Preliminary Operating and Capital Improvement Budget be received and filed; and be it further

RESOLVED, that the Town Board hereby sets public hearings for October 9, 2013 and October 23, 2013 at 7:30 o'clock P.M., prevailing time at the Town Hall, 2300 Elmwood Avenue in said Town, to consider the adoption of the proposed Supervisor's 2014 Preliminary Operating and Capital Improvement Budget, and it is further

ORDERED, that the Town Clerk shall timely publish notice of the above hearings in accordance with applicable law.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

July 11, 2013

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Public Hearings for the 2014 Town and Special Districts Budgets

Dear Honorable Members:

The Town is required under Section 239 of Town Law to hold at least one public hearing prior to the adoption of the 2014 Special District Budgets to review the Assessment Roll for Special District charges and Sewer rents. The Town is also required under Section 108 of Town Law to hold at least one public hearing prior to adopting the 2014 Town Operating and Capital Improvement Budgets to review the preliminary budget. Such hearings must be held prior to December 10, 2013.

Historically, the Town has provided two separate public hearings in October before the adoption of the budget to allow for appropriate community input. Therefore, I recommend that your Honorable Town Board hold two Public Hearings for the above mentioned issues at the regularly scheduled Town Board meetings of October 9, 2013 and October 23, 2013.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne E. Zaso".

Suzanne E. Zaso
Director of Finance

cc: Andrew Robinson, Budget Officer
Daniel Aman, Town Clerk

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated July 11, 2013 from Director of Finance Suzanne Zaso regarding a request to set public hearings to consider the adoption of Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts within the Town, be received and filed; and

ORDERED, that pursuant to Section 239 of Town Law of the State of New York, public hearings will be held on October 9, 2013 and October 23, 2013 at 7:30 o'clock P.M., prevailing time, at the Town Hall, 2300 Elmwood Avenue, in said Town, to consider the adoption of Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements for the Town of Brighton to hear all persons interested therein and to take such action as may be proper, and it is further

ORDERED, that Notice of the times and places of such hearings describing the Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements for the Town of Brighton be published and posted by the Town Clerk pursuant to Law, and that further notice of said hearings be made by the Town Clerk by publication of the dates and times of said hearings in the next issue of the Town's newsletter to be sent to Town residents by US mail.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

July 11, 2013

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Public Hearings for the 2014 Town and Special Districts Budgets

Dear Honorable Members:

The Town is required under Section 239 of Town Law to hold at least one public hearing prior to the adoption of the 2014 Special District Budgets to review the Assessment Roll for Special District charges and Sewer rents. The Town is also required under Section 108 of Town Law to hold at least one public hearing prior to adopting the 2014 Town Operating and Capital Improvement Budgets to review the preliminary budget. Such hearings must be held prior to December 10, 2013.

Historically, the Town has provided two separate public hearings in October before the adoption of the budget to allow for appropriate community input. Therefore, I recommend that your Honorable Town Board hold two Public Hearings for the above mentioned issues at the regularly scheduled Town Board meetings of October 9, 2013 and October 23, 2013.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne E. Zaso".

Suzanne E. Zaso
Director of Finance

cc: Andrew Robinson, Budget Officer
Daniel Aman, Town Clerk

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 16, 2013 from Junior Engineer Chad Roscoe along with the bid tabulation and supporting documentation attached thereto regarding a request to authorize the Supervisor to execute an agreement with Empire Wrecking Company, Inc. for a cost not to exceed \$47,000.00 plus needed change orders not exceeding ten percent of the contract amount for the project to demolish the structure located at 2758 West Henrietta Road, and correspondence dated July 16, 2013 from Junior Engineer Chad Roscoe together with professional services proposals attached thereto regarding a request to authorize the Supervisor to execute a professional services agreement with Lozier Environmental Consulting, Inc. for a price not to exceed \$3,270.00 plus needed change orders not exceeding ten percent of the contract amount to perform mandated air monitoring services associated with the project to demolish the structure at 2758 West Henrietta Road, and a memorandum dated July 17, 2013 from Director of Finance Suzanne Zaso regarding a budget appropriation of \$55,297.00 to be made from the General Fund Balance to the Contracted Services account (A. DPW.8020 4.49) in the Building and Planning Department to fund the cost of demolition and monitoring associated with the project to demolish the structure at 2758 West Henrietta Road, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Empire Wrecking Company, Inc. for a cost not

to exceed \$47,000.00 plus needed change orders not exceeding ten percent of the contract amount for the project to demolish the structure located at 2758 West Henrietta Road, subject to the review and approval of said agreement by the Attorney to the Town, and it is further hereby

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a professional services agreement with Lozier Environmental Consulting, Inc. for a price not to exceed \$3,270.00 plus needed change orders not exceeding ten percent of the contract amount to perform mandated air monitoring services associated with the project to demolish the structure at 2758 West Henrietta Road, subject to the review and approval of said agreement by the Attorney to the Town, and it is further hereby

RESOLVED, that the Town Board hereby authorizes a budget appropriation of \$55,297.00 to be made from the General Fund Balance to the Contracted Services account (A. DPW.8020 4.49) in the Building and Planning Department to fund the cost of demolition and monitoring associated with the project to demolish the structure at 2758 West Henrietta Road.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE * ROCHESTER, NEW YORK 14618 * PHONE (585)784-5250 * FAX (585)784-5368

7/16/2013

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Award of Project
2758 West Henrietta Road
Woody's Controlled Demolition

Dear Councilperson Werner and Committee Members:

Pursuant to prior authorization, the above bid was publicly advertised and opened on July 16, 2013. Town staff also notified six contractors regarding demolition of the existing building located at 2758 West Henrietta Road with asbestos in place, remove and dispose of the demolition debris and restore the disturbed area. A list of these contractors is shown in Table – 1. All work shall be in compliance with Part 56 of Title 12 of the Official Compilation of Codes, Rules and Regulations of the State of New York, (Cited as 12 NYCRR Part 56).

Table – 1 Contractor List

Contractor

DiMarco Group
Damico Wrecking Co. Inc.
Frederico Construction & Demolition LLC
Empire Wrecking
Sessler Wrecking
Pro Construction

Address

1950 Brighton Henrietta Town Line Road, Rochester New York
432 Portland Avenue, Rochester, New York
1005 Chili Avenue, Suite #2, Rochester, New York
P.O. Box 197, Webster, New York
1257 State Route 96N., Waterloo, New York
6062 Sautell Road, Bergen, New York

Bids from Empire Wrecking Co. Inc. and Pro Construction were received on July 16, 2013, with Empire Wrecking Co. Inc., providing the lowest bid of an amount not to exceed \$47,000

Town of Brighton staff reviewed the bids for completeness and accuracy and concluded that the lowest price quote provided by *Empire Wrecking Co. Inc., P.O. Box 197, Webster New York* is representative of the costs necessary to complete the project and the contractor is qualified to perform the demolition work. Therefore, I am requesting that FASC recommend that the Town Board award the project to demolish the building located at 2758 West Henrietta Road to the low, responsible and responsive contractor, *Empire Wrecking Co. Inc.*, for a lump sum price not to exceed \$47,000.00. I further recommend that the Supervisor be authorized to execute any necessary change orders that do not collectively exceed ten percent of the awarded contract price.



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE * ROCHESTER, NEW YORK 14618 * PHONE (585)784-5250 * FAX (585)784-5368

As always, thank you for your consideration. In the event that you have any questions regarding this matter please contact me.

Respectfully,

Chad Roscoe
Junior Engineer

cc: S. Zaso
T. Keef
M. Hussar
M. Guyon
R. Boehner
K. Gordon



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE * ROCHESTER, NEW YORK 14618 * PHONE (585)784-5250 * FAX (585)784-5368

7/16/2013

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Award of Environmental Monitoring Contract
2758 West Henrietta Road
Woody's Structure Controlled Demolition

Dear Councilperson Werner and Committee Members:

It is anticipated that the Town Board will award the project to demolish the building known as Woody's located at 2758 West Henrietta Road to Empire Wrecking Co. Inc., for a price not to exceed \$47,000.00 at their July 24, 2013 meeting. Part 56 of Title 12 of the Official Compilation of Codes, Rules and Regulations of the State of New York, (Cited as 12 NYCRR Part 56) indicates air sampling and analysis on a project of this nature must be completed by a third party qualified contractor. Therefore, the Town of Brighton is required to obtain the services of an air sampling firm to complete this testing. We obtained two price quotes to perform this work. This price quote was predicated on 10 days of work. A copy of the quote is attached. The City of Rochester currently has an agreement with both companies for material testing and exploratory drilling.

Town of Brighton staff reviewed the quote for completeness and accuracy and concluded that the quote provided by Lozier Environmental Consulting, Inc., is representative of the costs necessary to complete the air monitoring for the project and the contractor is qualified to perform this work. Therefore, I am requesting that FASC recommend that the Town Board award the air monitoring services associated with the demolition of Woody's located at 2758 West Henrietta Road to Lozier Environmental Consulting Inc., for a price not to exceed \$3,270. I further recommend that the Supervisor be authorized to execute any necessary change orders that do not collectively exceed ten percent of the awarded contract price.



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE * ROCHESTER, NEW YORK 14618 * PHONE (585)784-5250 * FAX (585)784-5368

As always, thank you for your consideration. In the event that you have any questions regarding this matter please contact me.

Respectfully,

Chad Roscoe
Junior Engineer

cc: S. Zaso
T. Keef
M. Hussar
M. Guyon
R. Bohner
K. Gordon



2011 East Main Street, Rochester, New York 14609
 Phone: 585-654-9080 Fax (585) 654-9662
 www.LozierEnv.com
 ELAP #11770

QUOTE - ASBESTOS AIR MONITORING and ANALYSIS

Client: Town of Brighton

Date: July 15, 2013

Attn: Chad Roscoe

Project Site: Woody's

Project Scope: Asbestos abatement air monitoring and sample analysis for one large building demolition. Background, work in progress, and final air clearance samples will be conducted for this project. A Project Monitor inspection will be conducted for the project prior to final clearance sampling. This scope of work and schedule was provided by the Client.

Air Monitoring and Sampling:

Lozier will supply New York State certified and licensed asbestos air sampling technician to perform background, work in progress, and final air clearance sampling in accordance with New York State Code Rule 56 and all other applicable state, local, and federal regulations. A Project Monitor shall inspect the work area for completion prior to final clearance air sampling.

Sample Analysis:

Air sample analysis will be conducted by Lozier Environmental Consulting, Inc., which is a New York State Department of Health ELAP certified laboratory. All samples will be analyzed with phase contrast microscopy (PCM) for the determination of air fiber concentrations per cubic centimeter utilizing method NIOSH 7400 A Rules.

Estimate:

Lozier Environmental Consulting, Inc. proposes to conduct sampling, analysis, inspection, and report generation for the following estimate.

Air Monitoring, Sample Analysis, Visual Inspection & Report Generation - 10 day project	\$3,270
Air Monitoring, Sample Analysis, Visual Inspection & Report Generation - 5 day project	\$1,885

Generator/Fuel Usage (If power is unavailable, we will supply generator and fuel for our use) - \$50/day

This estimate does not include any weekend or overtime work. Any changes made to the above referenced schedule that result in additional costs will be the responsibility of the Client. This includes additional costs resulting from delays beyond the control of Lozier Environmental Consulting, Inc.

Payment Terms: Net 30 days

Approved by:

**Kimberly
Blodgett**
Digitally signed by Kimberly Blodgett
 DN: CN = Kimberly Blodgett, C = US, O = Lozier Environmental Consulting, Inc.
 Date: 2013.07.18 09:30:02 -0400

Client Approval:

Kimberly Blodgett
 Lozier Environmental Consulting, Inc.



PARADIGM

ENVIRONMENTAL SERVICES, INC.

WWW.PARADIGMENV.COM

179 Lake Avenue, Rochester, NY 14608 PHONE: 585-647-2530 TOLL FREE: 800-724-1997 FAX: 585-647-3311

July 11, 2012

Chad Rosco
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Asbestos Air Sampling and Visual Inspection - Woody's II 2758 West Henrietta Road

Dear Mr. Rosco:

Paradigm Environmental Services, Inc. proposes air sampling, final visual inspection by a project monitor and laboratory analysis for a controlled demolition with asbestos in place project located at the above-referenced location. Paradigm's estimate is based upon the scope of work provided by client, which includes ten (10) working days to complete this project.

Paradigm Environmental Services, Inc. hereby proposes to furnish all labor, supplies, materials, and equipment incidental to environmental consulting as required by and in strict accordance with all Federal, State, and Local regulations.

SCOPE OF WORK

Work in this contract is to include the following services:

- * Air sampling, laboratory analysis, and visual inspection to fulfill the requirements of New York State Department of Labor (NYSDOL) Asbestos Industrial Code Rule 56, 12NYCRR 56.
- * All air samples collected during the course of the project will be analyzed by Paradigm Environmental Services, Inc., a NYDOH/ELAP certified laboratory.
- * Air sampling activities will be coordinated with the Contractor's schedule of abatement work.
- * All air monitoring will be performed utilizing PCM with an option to utilize TEM after the approval from the Owner.
- * Air sampling results generated by Paradigm Environmental Services, Inc. will be available to the Contractor and Owner for information and consideration within twenty four hours after the completion of the sampling.
- * Final air clearance sampling and analysis will be performed by Phase Contrast Microscopy (PCM) in accordance with Industrial Code Rule 56, Subparagraph 56-17.4 (d) upon conclusion of the asbestos abatement project. This air sampling monitoring will be conducted to establish that the Contractor has met the clearance criteria for airborne asbestos fibers.
- * A complete record; certified by Paradigm Environmental Services, Inc., of all air sampling tests and results will be furnished to the Owner and Contractor within seven working days upon project completion.

PROJECT BUDGET

Paradigm's estimates of three thousand four hundred ninety dollars (\$3,490.00) to complete the air monitoring for this project is based upon the scope of work provided by client. Our breakdown is as follows:

96 PCM Samples @ \$10.00/sample	\$ 960.00
94 Air Technician Hours @ \$25.00 / hour	\$2,350.00
<u>4 Project Monitor Hours @ \$45.00/hour</u>	<u>\$180.00</u>
Total:	\$ 3,490.00

This proposal for air monitoring is an estimate based on the estimated projections for the type of set-up and overall schedule. Actual on-site activities by the abatement contractor typically vary from initial projections. The final bill will reflect the work we are required by code to perform, to address the actual contractor activities.

Paradigm appreciates this opportunity to provide you with our professional services. If you have any questions, please feel free to contact me at (585) 647-2530.

Sincerely,

Mary Dohr
Asbestos Operations Manager
mdohr@paradigmenv.com

cc: Shawn House



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance 
Date: July 17, 2013
Subject: 2013 Budget Appropriation for Structure Demolition

Based on the bids received for demolition of a structure at 2758 W. Henrietta Road and proposals for air monitoring services required during the demolition, I am recommending that the Town Board authorize a budget appropriation from General Fund balance in the amount of \$55,297 to the Contracted Services account in the Building & Planning Department. This appropriation will cover the \$47,000 cost for demolition and \$3,270 for air monitoring plus 10% for any authorized change orders.

The formal action requested of the Town Board is to appropriate \$55,297 from General Fund balance to the Contracted Services account in the Building & Planning Department budget (A.DPW.8020 4.49).

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: T. Keef
R. Boehner
C. Roscoe

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated July 11, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize a budget appropriation in the amount of \$5,338.82 from seized funds (A.899.JSTCE) to fund the purchase of training equipment for the Police Department by increasing appropriations in the Law Enforcement Equipment Account (A.POLICE.3125.2.17), be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes a budget appropriation in the amount of \$5,338.82 from seized funds (A.899.JSTCE) to fund the purchase of training equipment for the Police Department by increasing appropriations in the Law Enforcement Equipment Account (A.POLICE.3125.2.17).

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

July 11, 2013

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: PURCHASES USING SEIZED ASSETS ACCOUNT

Dear Board Members:

I hereby request that an amendment be approved to the 2013 Police Department operating budget to provide for sufficient appropriations for the purchase of the following item:

Training Equipment \$5,338.82

This training equipment is the same equipment utilized by the Monroe County Public Safety Training Center.

I propose that the Proceeds of Forfeited Property be used to fund this purchase. I request that appropriations in account **A.POLCE.3125.2.17 (Law Enforcement Equipment)** be increased by **\$5338.82**. The total expenditure will be supported with the use of Forfeited Property account **A.899.JSTCE**. I have consulted with the United States Attorney's Office and they concur that the use of seized forfeiture asset funds for the purpose of these purchases is appropriate.

Respectfully,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson
Chief of Police

MTH:jpo
attachment

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated July 10, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the Supervisor to execute an agreement with Twelve Corners Mobil to provide vehicle maintenance and repair services beginning August 1, 2013 and continuing until December 31, 2014 at a rate of \$34.50 per hour with the option to renew said contract for up to three successive one year periods commencing January 1, 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Twelve Corners Mobil to provide vehicle maintenance and repair services beginning August 1, 2013 and continuing until December 31, 2014 at a rate of \$34.50 per hour with the option to renew said contract for up to three successive one year periods commencing January 1, 2015, subject to the review and approval of the agreement by the Attorney to the Town.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

July 10, 2013

Honorable Town Board
Finance/Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Vehicle Maintenance and Repair Agreement

Dear Board Members:

I recommend that the Supervisor be authorized to execute an agreement between Twelve Corners Mobil and the Town of Brighton for the provision of vehicle maintenance and repair services. This contract is for the period beginning August 1, 2013 through December 31, 2014 with the option to renew for up to three years.

In accordance with the Town's procurement policy, three written requests for pricing were sought. Twelve Corners Mobil submitted the lowest price per hour at \$34.50. Twelve Corners Mobil has been our vendor for this service for the past five years and we are satisfied to continue this agreement.

Please do not hesitate to contact me should you have any questions.

Respectfully,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson
Chief of Police

MTH:jpo
Attachment

TOWN OF BRIGHTON
REQUEST FOR QUOTATION - NOT AN ORDER

DEPARTMENT Police
APPROPRIATION CODE 3120 4.65

\$ 400 - \$1000 requires 2 Written quotes
\$1000 - \$7500 requires 3 Written quotes

QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST
	VEHICLE MAINTENANCE AND REPAIR		34 ⁵⁰ PH

DELIVERY LOCATION _____ TERMS _____

VENDORS CONTACTED:

- NAME TWELVE CORNERS MOBILE DATE QUOTED 7-8-13
 ADDRESS 1950 MORGAN AVE PRICE OR BEST ESTIMATE 34⁵⁰ PH
ROCHESTER NY 14618 DELIVERY DATE _____
 PHONE 244-2825 ACCEPTED (X) REJECTED ()
- NAME SCOTT'S AUTOMOTIVE DATE QUOTED 7-8-13
 ADDRESS 1826 MORGAN AVE PRICE OR BEST ESTIMATE 55⁰⁰ PH
ROCHESTER NY 14618 DELIVERY DATE _____
 PHONE 461-1666 ACCEPTED () REJECTED ()
- NAME CARTESE FORD DATE QUOTED 7-8-13
 ADDRESS 2500 W HENRIETTA RD PRICE OR BEST ESTIMATE 89⁹⁰ PH
ROCHESTER NY 14623 DELIVERY DATE _____
 PHONE 475-1211 ACCEPTED () REJECTED ()

ARE THERE ANY TRADE-IN ALLOWANCES OR DISCOUNTS APPLICABLE TO THIS PURCHASE? NO

REMARKS:

I CERTIFY THAT ALL REQUIRED PURCHASING PROCEDURES HAVE BEEN FOLLOWED.

L.P. O'Brien
DEPARTMENT PURCHASING AGENT

7-11-13
DATE

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated July 10, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the Supervisor to execute an agreement with Austin Spencer Collision to provide vehicle collision repair services beginning August 1, 2013 and continuing until December 31, 2014 at a rate of \$36.00 per hour with the option to renew said contract for up to three successive one year periods commencing January 1, 2015, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Austin Spencer Collision to provide vehicle collision repair services beginning August 1, 2013 and continuing until December 31, 2014 at a rate of \$36.00 per hour with the option to renew said contract for up to three successive one year periods commencing January 1, 2015, subject to the review and approval of the agreement by the Attorney to the Town.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5151
Fax: (585) 784-5151

July 10, 2013

Honorable Town Board
Finance/Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Vehicle Collision Repair Agreement

Dear Board Members:

I recommend that the Supervisor be authorized to execute an agreement between Austin Spencer Collision and the Town of Brighton for the provision of vehicle collision repair services. This contract is for the period beginning August 1, 2013 through December 31, 2014 with the option to renew for up to three years.

In accordance with the Town's procurement policy, three written requests for pricing were sought. Austin Spencer and another vendor both submitted the lowest price per hour at \$36.00. The Police Department has decided to retain the services of Austin Spencer Collision based upon location and past performance. Austin Spencer has been our vendor for this service for the past five years and we are satisfied to continue with this agreement.

Please do not hesitate to contact me should you have any questions.

Respectfully,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson
Chief of Police

MTH:jpo
Attachment

TOWN OF BRIGHTON
REQUEST FOR QUOTATION - NOT AN ORDER

DEPARTMENT Police
APPROPRIATION CODE 3120 4.64

\$ 400 - \$1000 requires 2 Written quotes
\$1000 - \$7500 requires 3 Written quotes

QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST
	VEHICLE COLLISION REPAIR		36 ⁰⁰ PH

DELIVERY LOCATION _____ TERMS _____

VENDORS CONTACTED:

- NAME AUSTIN SPENCER COLLISION DATE QUOTED 7/7/13
 ADDRESS 2433 BRIGHTON HENRIETTA TOWN RD PRICE OR BEST ESTIMATE 36⁰⁰ PH
ROCHESTER NY 14623 DELIVERY DATE _____
 PHONE 424-6064 ACCEPTED () REJECTED ()
- NAME HAWK FRAME & AUTO DATE QUOTED 7/1/13
 ADDRESS 777 O'CONNOR RD PRICE OR BEST ESTIMATE 36⁰⁰ PH
FARROBT NY 14450 DELIVERY DATE _____
 PHONE 377-3000 ACCEPTED () REJECTED ()
- NAME _____ DATE QUOTED _____
 ADDRESS _____ PRICE OR BEST ESTIMATE _____
 PHONE _____ DELIVERY DATE _____
 ACCEPTED () REJECTED ()

ARE THERE ANY TRADE-IN ALLOWANCES OR DISCOUNTS APPLICABLE TO THIS PURCHASE? _____

REMARKS: REQUEST FOR QUOTATION WERE SENT TO TWO OTHER VENDORS WHO DID NOT RESPOND EARTRIDGE COLLISION AND GATES AUTOMOTIVE

I CERTIFY THAT ALL REQUIRED PURCHASING PROCEDURES HAVE BEEN FOLLOWED.

A. P. O'Brien
DEPARTMENT PURCHASING AGENT
7-11-13
DATE

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 11, 2013 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the Supervisor to execute an easement agreement to allow the ARC of Monroe to have access to a fire hydrant located on the property at 2695 West Henrietta Road, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an easement agreement to allow the ARC of Monroe to have access to a fire hydrant located on the property at 2695 West Henrietta Road.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE * ROCHESTER, NEW YORK 14618 * PHONE (585)784-5250 * FAX (585)784-5368

July 11, 2013

The Honorable Town of Brighton Town Board
Town of Brighton
2300 Elmwood Ave.
Rochester, New York 14618

Re: The ARC of Monroe
Proposed Fire Hydrant Access Easement

Dear Supervisor Moehle and Town Board Members:

The above referenced project includes a fire hydrant access easement agreement to insure that the ARC of Monroe facility has access to the hydrant located on the property at 2695 West Henrietta Road. A copy of the easement is attached for your reference. The Town attorney and Town staff have reviewed the easement language maps and descriptions and find them acceptable.

I am requesting that the Town Board authorize the Supervisor to endorse this easement.

As always, your consideration of matters such as this is greatly appreciated.

Respectfully,

Michael E. Guyon, P.E.
Department of Public Works

Cc: Tim Keef
Ramsey Boehner
Kenneth W Gordon

DECLARATION OF EASEMENT

THIS DECLARATION OF EASEMENT (the "Declaration") made the 11th day of July, 2013 by **WEST BRIGHTON FIRE DEPARTMENT** (hereafter "Wbfd"), and the TOWN OF BRIGHTON, (hereafter "TOB" with offices at 2695 West Henrietta Road, Rochester, New York 14623 and 2300 Elmwood Avenue, Rochester, New York 14618 respectively with the **NYSARC, INC., d/b/a The ARC of Monroe County** (hereafter "NYSARC") with offices at 2060 Brighton Henrietta Townline Road, Rochester, New York 14623 and

RECITALS

WHEREAS, Wbfd & TOB are the owners of premises commonly known as 2695 West Henrietta Road Rochester, New York and more particularly described on Exhibit "A" attached hereto (the "Property").

WHEREAS, a private fire hydrant is located on the Property; and

WHEREAS, Wbfd & TOB wishes to create an easement for the purposes of ingress and egress to the fire hydrant so that NYSARC may use and maintain the private fire hydrant to protect its Property.

NOW, THEREFORE, in consideration of One Dollar (\$1.00) and other good and valuable consideration, Wbfd & TOB hereby establishes the following easement:

1. That 2657 West Henrietta Road shall be benefited by an easement for ingress and egress for the benefit of NYSARC so that NYSARC may use and maintain the private fire hydrant to protect its Property. The easement area shall be as described on Exhibit "B" attached hereto.
2. The cost of inspecting, testing, maintaining, repairing of the fire hydrant and snowplowing of the easement area shall be borne by NYSARC.
3. No vehicles may be parked and no other obstructions of any kind may be placed in the easement area.
4. The NYSARC do hereby agree to indemnify and hold harmless the Wbfd and TOB, their successors and assigns, from loss or damage resulting from its exercise of its rights under this easement, except such damages as are due to the gross negligence of the these parties, their agents, servants, employees, grantees, successors and assigns. Conversely, the Wbfd and TOB agree to indemnify and hold harmless the NYSARC, their successors and assigns, from loss or damage resulting from the gross negligence of the these parties, their agents, servants, employees, grantees, successors and assigns, except

such loss or damage as is caused by the gross negligence of these parties, or their agents, servants, employees, grantees, successors or assigns.

5. This Declaration shall inure to the benefit of NYSARC, its successors and assigns.
6. If the existing hydrant is removed or damaged the Town of Brighton is under no obligation to replace or repair the hydrant.
7. Neither the Town of Brighton nor the West Brighton Fire Department, Inc. by executing this agreement shall be deemed to admit or waive any of its rights, claims or allegations as set forth in litigation currently pending before the Honourable John Ark, New York State Supreme Court, Monroe County, and all such rights, claims and allegations are hereby reserved and preserved by each such party.

IN WITNESS WHEREOF, WBFD has executed this Declaration the date and year first above written.

West Brighton Fire Department

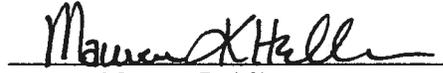


By: Chris Smith, President

STATE OF NEW YORK
COUNTY OF MONROE

On this 11th day of July, 2013, before me, the undersigned, a Notary Public in and for said State, personally appeared,

Christopher Smith personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

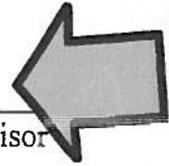

Notary Public

MAUREEN K. HELLEMS
Notary Public - State Of New York
Commission #01HE6017994
Monroe County
Commission Expires 12/20/20 14

IN WITNESS WHEREOF, TOB has executed this Declaration the date and year first above written.

Town of Brighton, New York

By: _____, Supervisor

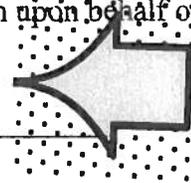


STATE OF NEW YORK
COUNTY OF MONROE

On this _____ day of _____, 2013, before me, the undersigned, a Notary Public in and for said State, personally appeared,

_____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public



IN WITNESS WHEREOF, NYSARC has executed this Declaration the date and year first above written.

Arc of Monroe County

Tracy Petrichick
By: _____

Vice President of Finance and Buisness Operations

STATE OF NEW YORK
COUNTY OF MONROE

On this 11th day of July, 2013, before me, the undersigned, a Notary Public in and for said State, personally appeared,

Tracy Petrichick personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity

and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Maureen K. Hellem

Notary Public

MAUREEN K. HELLEMS
Notary Public - State Of New York
Commission #01HE6017994
Monroe County
Commission Expires 12/20/20 14



**COSTICH
ENGINEERING**

Project No. 4867

January 25, 2013

Page 1 of 1

**2657 WEST HENRIETTA ROAD (TAX ACCT. NO. 148.16-01-19.1)
PROPOSED PERMANENT FIRE HYDRANT ACCESS EASEMENT**

All that tract or parcel of land situate in the Town of Brighton, County of Monroe, State of New York, all as shown on a map entitled "Utility Plan", prepared by Costich Engineering, P.C., having Drawing No. 4867-CA120, dated 11/22/2011, last revised 1/25/2013 and being more particularly bounded and described as follows:

Commencing at a point located on the westerly bounds of West Henrietta Road (NYS Route 15), said point being the common easterly property corner of Tax Parcel #148-16-01-19.1 to the north and Tax Parcel #148.16-01-18.1 to the south; thence

- A. S85°49'00"W, a distance of 102.46 feet to a point, said point being the point of beginning; thence
1. S04°11'00"E, a distance of 20.00 feet to a point; thence
 2. S85°49'00"W, a distance of 20.00 feet to a point; thence
 3. N04°11'00"W, a distance of 20.00 feet to a point; thence
 4. N85°49'00"E, a distance of 20.00 feet to the point and place of beginning.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 16, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the employment of Brittany S. Simmons as an Office Clerk IV (Part-time) with the Police Department effective July 29, 2013 at a rate of pay of \$13.18 per hour subject to a probationary period of 52 weeks, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the employment of Brittany S. Simmons as an Office Clerk IV (Part-time) with the Police Department effective July 29, 2013 at a rate of pay of \$13.18 per hour subject to a probationary period of 52 weeks.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

July 23, 2013

Finance & Administrative Services Committee
Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Dear Board Members:

As a result of the resignation of Linda DeJohn, there is one vacancy for an Office Clerk IV (Part-Time) within the Brighton Police Department. After an extensive search for qualified candidates, Ms. Brittany S. Simmons has been selected to fill this position. The part-time position is limited to twenty-five hours per week and does require civil service action for hiring. Ms. Simmons scored a 90 on the Office Clerk IV Civil Service Examination and is an eligible candidate for hire.

I respectfully request that the Honorable Town Board authorize the hiring of Brittany S. Simmons to the position of Office Clerk IV (Part-Time) within the Brighton Police Department, effective July 29, 2013, to a 52 week probationary period, at a rate of pay of \$13.18 per hour (Starting Rate).

Respectfully,

Mark T. Henderson
Chief of Police

xc: Gary Brandt, Director of Personnel

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 15, 2013 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the submission of grant applications through the New York Consolidated Funding program for potential grant funding, with varying levels of local matching contributions, to support various town projects as detailed in said correspondence, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Commissioner of Public Works or his designee to submit grant applications through the New York Consolidated Funding program for potential grant funding with varying levels of local matching contributions, to support various town projects as detailed in said correspondence.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

July 15, 2013

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Consolidated Funding Applications

Dear Chairman Werner and Committee Members:

As you may know, the State has the above program for a variety of grant programs, which provides for a clearinghouse that stream lines the grant application process. This department, as well as the Town Clerk's office, has been reviewing the funding sources versus Town projects, the 2014 budget and other applicable needs. To date, the following items have been identified as priority and worthy of application in this regard:

- 1) Wbfd consolidation
- 2) Farash parcel trail planning and construction
- 3) Comprehensive plan update
- 4) Emerald Ash Borer (EAB) treatment and street tree/urban canopy replacement

These programs may provide funding for a portion of the above projects' expenses, with varying levels of local matching contributions. The comp plan update and the EAB are either already budgeted for or are in process for the 2014 budget, so that anticipation of these expenditures is already being considered. The other two projects are unfunded at the moment, but are of high importance as noted.

I am requesting that authorization be granted to make grant applications to the above program and will be in attendance at your regularly scheduled July 16, 2013 meeting in the event that you have any questions regarding this correspondence. As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

cc: M. Guyon
R. Boehner
M. Hussar
S. Zaso
K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 16, 2013 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to set a public hearing for September 11, 2013 to consider proposed parking restrictions for Chelmsford Road which would prohibit parking at all times along the south side of Chelmsford Road from the easterly intersection of the Twelve Corners Plaza's easterly most entrance from Chelmsford Road, to the western property line of 11 Chelmsford Road and along the north side of Chelmsford Road from the easterly intersection of the driveway to 4 Chelmsford Road to the eastern property line of 10 Chelmsford Road; and

ORDERED, that pursuant to Article 3 of the Municipal Home Rule Law of the State of New York, a public hearing on a proposed Local Law of 2013 entitled "Chelmsford Road Parking Restrictions Local Law", in the form presented to this meeting, be held by the Town Board of the Town of Brighton on the 11th day of September, 2013, at 7:30 o'clock PM, prevailing time, at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town to consider the proposed Local Law and to hear all persons interested therein and to take such action as may be proper, and it is further

ORDERED, that Notice of the time and place of such hearing, describing the purpose of said Local Law be published and posted pursuant to Law.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK
DEPARTMENT OF PUBLIC WORKS

July 16, 2013

Supervisor William Moehle and the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: Proposed Parking Revisions
Chelmsford Road, (west)

Dear Supervisor Moehle and Town Council Members:

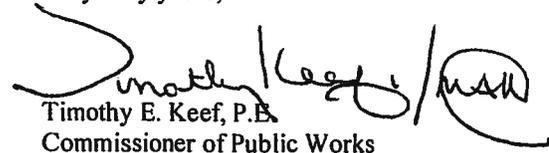
As you are aware there has been much discussion regarding parking concerns along Chelmsford Road in the vicinity of the Twelve Corners Plaza. At last week's Public Works Committee it was the consensus of the Chelmsford Road neighbors in attendance and the Committee to implement parking restrictions in this area. Based upon this, the following actions are recommended in accordance with Town and Highway Law:

- 1) Along the south side of Chelmsford Road from the easterly intersection of the Twelve Corners Plaza's easterly most entrance from Chelmsford Road, to the western property line of 11 Chelmsford Road, authorize no parking at all times; and
- 2) Along the north side of Chelmsford Road from the easterly intersection of the driveway to 4 Chelmsford Road to the eastern property line of 10 Chelmsford Road, authorize no parking at all times.

For your reference an aerial photo depicting the above stated information is attached.

I would therefore ask that the Town Board receive and file this communication, that a public hearing be set for this matter and that the requisite notification be sent out. Pending approval, the area will be posted for these parking restrictions in accordance with applicable regulations. As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,


Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

Attachment

Cc: T. Anderson
C. Roth
R. Cline
D. Aman
K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated July 15, 2013 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the Supervisor to execute a Utility Work Agreement with the New York State Department of Transportation for the adjustment of Town Sewer District manhole structures as part of the Kendrick Road/I-590 Road construction project in the form as presented by the State attached to the Commissioner's correspondence, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a Utility Work Agreement with the New York State Department of Transportation for the adjustment of Town Sewer District manhole structures as part of the Kendrick Road/I-590 Road construction project in the form as presented by the State attached to the Commissioner's correspondence.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

July 15, 2013

Supervisor William Moehle and
the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: New York State Department of Transportation (NYSDOT)
Kendrick Road/I-590 Project
Town of Brighton

Dear Supervisor Moehle and Town Council Members:

I recommend that your Honorable Body receive and file the attached communication from the NYSDOT regarding the Utility Work Agreement for the adjustment of Town Sewer District manhole structures as part of the above project's scope of activities. Furthermore, it is recommended that the Town Board approve execution of the attached agreement and pass a resolution authorizing that the Supervisor do so. There are no costs to the Town associated with this action.

As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

attachment

cc: S. Zimmer
T. Anderson
M. Hussar
K. Gordon

Tim Keef

From: Steve Zimmer <steve.zimmer@townofbrighton.org>
Sent: Thursday, July 11, 2013 6:20 AM
To: tim.keef@townofbrighton.org
Subject: Utilities
Attachments: 439023_Resolution_TBSD_Ref6-A.pdf; 439023_hc140_TBSD_Ref6-A.pdf; 439023_UTILITY_Special_Note.pdf

Tim,

Could you please help with this?

Steve Zimmer
Sewer Construction Inspector
Town of Brighton
1941 Elmwood Ave
Rochester NY 14620
Office 585-784-5289
Fax 585-784-5385

From: Butts, Billie (DOT) [<mailto:Billie.Butts@dot.ny.gov>]
Sent: Wednesday, July 10, 2013 11:29 AM
To: Steve Zimmer
Subject:

Steve,

Attached to this email is the drafted Utility Work Agreement (HC140) and Resolution for TBSD utility relocation work on the subject project. Please review the attached documents and upon your concurrence, sign and return page 4 of the Utility Work Agreement. The signed page 4 can be sent back to the Department as a scanned attachment in an email for your convenience. Please sign and return five (5) notarized copies of the Resolution to the Department at your earliest conveyance.

Please call if you have questions about the agreements or the project.

Thanks,

Bill M. Butts
Regional Utilities Engineer
585-272-3319
Billie.Butts@dot.ny.gov

Resolution Granting the State of New York Authority to Perform the Adjustment for the Owner and Agreeing to Maintain Facilities Adjusted Via State-let Contract

RESOLUTION

Resolution # _____

WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of I390 Interchange Improvements @ Exit 16 Phase 2B (Route 15) in the Town of Brighton and City of Rochester located in Monroe county, PIN 4390.23.311, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the vertical adjustment to sanitary manholes, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the Town of Brighton Sewer Department approves of the vertical adjustment to their sanitary manholes on the above mentioned project and shown on the contract plans relating to the project and that the Town of Brighton Sewer Department will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that _____ has the authority to sign, with the concurrence of the board, any and all documentation that may become necessary as a result of this project as it relates to the Town of Brighton Sewer Department, and

BE IT FURTHER RESOLVED: That the clerk of the Town of Brighton Sewer Department is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Moved By:
Seconded By:
Vote:

I, _____, duly appointed and qualified _____, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of _____, a quorum being present on the _____ day of _____, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this _____ day of _____

Name, title

Since the construction, reconstruction, or maintenance of the transportation project described below, identified as:

Project Identification No.: 4390.23.311

F.A. Project No.: M0014390233

ROW Declaration No:

Map Nos.:

Parcel Nos.:

County of: Monroe

Project Description: I-390 Interchange Improvements at Exit 16, Phase 2B (Route 15), in the Town of Brighton and the City of Rochester, Monroe County, necessitate the adjustment of utility facilities as hereinafter described, the owner, Town of Brighton Sewer Department, of said facilities herewith agrees with the State of New York acting through the Commissioner of Transportation that this agreement shall apply to the accommodation of these utility facilities. Any adjustment of said facilities will be accomplished under the terms of this agreement, in accordance with the Rules and Regulations Governing the Accommodation of Utilities within the State Highway Right-of-Way, in compliance with the attached Special Note, "Coordination with the Utility Schedule," and in accordance with the contract plans, specifications, proposal, amendment(s) or change order(s).

I. Existing Facilities (describe type, size, capacity, location, etc.):

The Town of Brighton Sewer Department owns and operates sanitary facilities within the project limits currently located on State property in the Town of Brighton, Monroe County as shown on the plans for the proposed transportation project and are to be adjusted as follows:

The Town of Brighton Sewer Department sanitary manholes will require vertical adjustments to the proposed final grade in accordance with project plans and the attached Utility Special Notes under Ref. No. 6 – A. The utility adjustment work shall be completed for an estimated \$0.00 given the adjustment work will be performed by the State Contractor during construction.

II. Financial Responsibility (check appropriate boxes):

- The facilities to be adjusted under the terms of this agreement are subject to Section 52 of the State Highway Law, and the cost of this adjustment is the sole responsibility of the owner.
- Subdivision 24 of Section 10 of the State Highway Law enables the Commissioner of Transportation to provide at the expense of the State, for adjustment to a municipally owned utility when such work is necessary as a result of State highway work.

- Subdivision 24-b of Section 10 of the State Highway Law enables the Commissioner of Transportation to participate in the necessary expenses incurred for adjustment of privately, publicly or cooperatively owned facilities, municipal utility facilities, or facilities of a corporation organized pursuant to the State Transportation Corporations Law. (Privately Owned Property Agreement or Reimbursement Agreement required.)
- Subdivision 27 of Section 10 of the State Highway Law enables the Commissioner of Transportation, upon the request of a municipality, to perform for and at the expense of such municipality specified work to be included within a State-let contract. (Betterment Resolution required.)
- Subdivision 33 of Section 10 of the State Highway Law enables the Commissioner of Transportation, upon the request of a public utility corporation, to perform for and at the expense of such public utility corporation specified work to be included within a State-let contract.
- Subdivision 13 of Section 30 of the State Highway Law enables the Commissioner of Transportation to enter into an agreement to reimburse with public funds the owner for necessary expenses incurred as a result of this adjustment, or to replace the facilities in kind.
- The owner will develop and keep a record of costs in accordance with the New York State Department of Transportation (NYSDOT) Reimbursement Procedures, and when federal funds participate in the cost, with the Federal Highway Administration (FHWA) Federal-Aid Policy Guide Part 645, or as indicated below:

III. Physical Adjustment Method (check appropriate boxes):

The actual adjustment or design engineering will be performed by the following method(s):

- Contract let by the Commissioner.
- Contract let by the Owner, (check applicable statement, i.e., a or b)
 - a. Best Interests of State.
 - b. Utility not sufficiently staffed or equipped.
- By the Owner's forces.

IV. Betterment, Salvage, and Depreciation Credits Due the Project (Check appropriate boxes):

- There will be no extension of service life, improved capacity nor any other betterment of the facility (as defined by the NYSDOT Utility Reimbursement Procedures and by FHWA Federal-Aid Policy Guide Part 645) as a result of the adjustments made pursuant to this agreement.
- There is a betterment described as follows:
- The owner will not claim reimbursement for that betterment portion of the work, but will duly account for it as required by applicable NYSDOT and FHWA procedures.
- The owner hereby agrees to deposit with the Comptroller of the State of New York the amount of \$ 0 to cover the cost of the betterment as described above.
- The owner agrees to comply with the requirements of the NYSDOT Utility Reimbursement Procedure and FHWA Federal-Aid Policy Guide 645 with respect to salvage and depreciation credits when applicable.

V. General Covenants:

The owner hereby agrees to accept full title and responsibility for the adjusted facility in writing upon satisfactory completion of the work. Such acceptance will acknowledge the owner's responsibility to maintain the facility in accordance with all applicable codes, standards and regulations, including his obligation, where applicable, to remove any or all of the facility from the highway at the order of the Commissioner of Transportation, all in accordance with the Rules and Regulations Governing the Accommodation of Utilities within the State Highway Right-of-Way. All compensable claims covered by this agreement will be included in one of the following:

- A. Privately Owned Property Agreement executed prior to the performance of the work.
- B. Municipal Agreement executed prior to performance of the work.
- C. Reimbursement Agreement executed prior to performance of the work.
- D. Such other agreement as approved by NYSDOT Office of Legal Affairs.

**NEW YORK STATE DEPARTMENT OF TRANSPORTATION
UTILITY WORK AGREEMENT**

VI. References:

The following documents are herewith incorporated in this agreement by reference:
(check appropriate boxes)

- Federal Highway Administration's Federal-Aid Policy Guide Part 645.
- Contract Documents: Contract No.: D262396
 P.I.N.: 4390.23.311
 Plan Sheets No. GP - 01
- Owner's plan sheets No.
- Owner's estimate sheets, Form FIN 223c
- Resolution dated: _____ by the
 - Granting the State of New York authority to perform the adjustment for the owner.
 - Agreeing to maintain facilities adjusted via State-let contract.
 - Authorizing deposit of funds by the owner.
- Certification by the owner or his agent that he has the legal authority to enter into this agreement.

William W. Mehle
(Print/Type Name) Owner or Agent

(Signature)

Title

Supervisor
of Brighton



**SIGN
HERE**

For NYSDOT Commissioner of Transportation

(Signature)

Title

Date

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated July 16, 2013 from Town Planner Ramsey A. Boehner regarding a request to authorize the transfer of \$3,985.00 from Engineering Fees (A.DPW.8020 4.52) with \$3,700.00 to go to part-time wages (A.DPW 8020.1.20) and \$285.00 to go to FICA (A.DPW 8020.8.20) to support additional anticipated work by part-time staff for compliance review for existing and future building permit review in-house, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the transfer of \$3,985.00 from Engineering Fees (A.DPW.8020 4.52) with \$3,700.00 to go to part-time wages (A.DPW 8020.1.20) and \$285.00 to go to FICA (A.DPW 8020.8.20) to support additional anticipated work by part-time staff for compliance review for existing and future building permit review in-house.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

July 16, 2013

Honorable Finance Committee
Town of Brighton
2300 Elmwood Avenue
Brighton, NY 14618

Re: Budget transfers

Honorable Members:

I request that the Town Board authorize the following budget transfer to be made from the Building and Planning 2013 Budget:

From: A.DPW.8020.4.52 (engineering fees) \$3,985
To: A.DPW.8020.1.20 (part time wages) \$3,700 and;
A.DPW.8020.8.20 (FICA) \$285.

The funds to be transferred were adopted as part of the 2013 budget for professional services needed for the required NYS Building Code compliance review for building permit submissions. Due to anticipated work load these funds are needed to pay part time staff for compliance review for existing and future building permit submissions. It has been determined that these services can be performed with in-house staff more cost effectively.

Respectfully Submitted,

Ramsey A. Boehner
Town Planner

cc: Tim Keef
Gary Brant
Suzanne Zaso

I:\Ramsey\Town Board\FinanceCommittee\letterBudgetTransferJuly,2013Patty



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 1, 2013 from Town Planner Ramsey A. Boehner regarding a request to authorize the Supervisor to execute an amended agreement with Stantec adding \$36,000.00 to the total contract price to cover the increase in services required in association with the Environmental Review for the University of Rochester IPD project, which increase will be reimbursed to the Town by the Applicant, to be supported by an increase of \$36,000.00 in the Revenue Account (A.DPW.8020.2560) to be used to fund an increase of \$36,000.00 in account A.DPW.8020.452, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an amended agreement with Stantec adding \$36,000.00 to the total contract price to cover the increase in services required in association with the Environmental Review for the University of Rochester IPD project, which increase will be reimbursed to the Town by the Applicant to be supported by an increase of \$36,000.00 in the Revenue Account (A.DPW.8020.2560) to be used to fund an increase of \$36,000.00 in account A.DPW.8020.452.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

July 1, 2013

Honorable Finance Committee
Town of Brighton
2300 Elmwood Avenue
Brighton, NY 14618

Re: Stantec Contract Amendment
Environmental Review for University of Rochester Institutional Planned Development

Honorable Members:

The Town of Brighton has a contract with Stantec to assist with the review of the environmental assessment associated with the University of Rochester Institutional Planned Development. The current total contract amount is \$58,600. The applicant has submitted a Supplemental Draft Generic Environmental Impact Statement (SDGEIS). The SDGEIS needs to be reviewed prior to the review of the Final Generic EIS, which was also recently submitted. In August 2012, the Town Board authorized amendment of the contract to include the review of the FGEIS, however, the SDGEIS is new and is not covered in the contract to date. Stantec estimates an additional \$18,000 is needed for the review of the SDEIS and an additional \$18,000 is needed for meetings. Meetings will be tracked as an additional line item and invoiced for only the meetings, hours and personnel attending. If fewer hours are needed, then the Town will be charged only for the services provided.

I request authorization for the contract to be amended by \$36,000 for a new total contract amount of \$94,600. The cost of additional services are reimbursable by the applicant. To accomplish this, I further request that the 2013 Building and Planning Department account A.DPW.8020.452 be increased by \$36,000 to be fully supported by an increase in revenue account A.DPW.8020.2560.

Respectfully Submitted,


Ramsey A. Boehner
Environmental Review Liaison Officer

cc: T. Keef
S. Zaso



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of July, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated July 18, 2013 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to approve temporary parking restrictions as set forth in said correspondence on portions of particular streets as detailed in said correspondence during the Professional Golf Association Championship Tournament which is scheduled to be held at Oak Hill Country Club from August 5, 2013 through August 11, 2013, be received and filed; and be it further

RESOLVED, that the Town Board hereby authorizes temporary restrictions as set forth in said correspondence on portions of particular streets as detailed in said correspondence during the Professional Golf Association Championship Tournament which is scheduled to be held at Oak Hill Country Club and the posting of signage prohibiting parking, stopping and standing on Allens Creek Road and Knollwood Drive from 5:00 a.m. through 10:00 p.m. each day from August 5, 2013 through August 11, 2013; and be it further

RESOLVED, that the Town Board further authorizes the Supervisor to direct that temporary restrictions prohibiting parking, stopping and standing on Pickwick Circle, Shoreham Drive, Brookside Drive, Meadow Lane, Creekdale Lane and for Whitestone Lane (north and south) in Brighton from 5:00 a.m. through 10:00 p.m. each day from August 5, 2013 through August 11, 2013, and the posting of such restrictions, without further action by the Town Board, be at the Supervisor's discretion and upon recommendation of the Brighton Police Department.

Dated: July 24, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

July 18, 2013

Supervisor William Moehle and
the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: Proposed Temporary Parking Restrictions during the PGA
Various Town Roads

Dear Supervisor Moehle and Town Council Members:

As you are aware the PGA golf event will be held at Oak Hill Country Club in Pittsford the week of August 5th through the 11th. While parking issues have not been historically been a problem, the Town of Pittsford will be taking precautionary measures to restrict parking during this event. I propose that we take enact the following temporary parking restrictions in conjunction with those of Pittsford's:

- 1) Posting the Town portions of Allens Creek Road and Knollwood Drive in Brighton in conjunction with Pittsford's restricted times and duration
- 2) Posting the Town portions of Pickwick Circle, Shoreham Drive and Whitestone Lanes (north and south) in Brighton, and Brookside Drive, Meadow Lane and Creekdale Lane in conjunction with Pittsford's restricted times and duration *if parking becomes problematic*

For your information and reference, I have attached Pittsford's schedule of parking restrictions, as well as the maps depicting the above Town roads.

As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

attachment

cc: T. Anderson
R. Cline
D. Aman
K. Gordon

