

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
June 12, 2013

PRESENT:

Supervisor William Moehle	
Councilmember James Vogel	
Councilmember Louise Novros	Kenneth Gordon, Attorney for the Town
Councilmember Jason DiPonzio	Daniel Aman, Town Clerk
Councilmember Christopher Werner	Rebecca Cotter, Recreation Director
Mark Henderson, Police Chief	Suzanne Zaso, Director of Finance
Michael Guyon, Town Engineer	Maryann Hussar, Assistant to the Supervisor

EXECUTIVE SESSION:

Motion by Councilmember Louise Novros seconded by Councilmember James Vogel to go into executive session at 6:35 PM to discuss the employment of particular people in the Sewer Department and the Clover Blossom and Fire Protection District litigation

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner to come out of executive session at 7:00 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING CALLED TO ORDER AT 7:05 PM

RECOGNITIONS/PRESENTATIONS:

National Small Business Week June 17 – June 21, 2013
Brennan Redmond -President, Brighton Chamber of Commerce accepting.

Winfield Park Project update - Buckingham Properties
Jim Barbato (Pridemark Inc.) and Mike Simon (BME)

OPEN FORUM:

Marjorie Alaimo
Don Ruda
Judy Schwartz
Dave Templeton

APPROVAL OF AGENDA:

Motion by Councilmember Louise Novros seconded by Councilmember Christopher Werner to approve the agenda with the addition of item relating to petition signatures and an additional item of New Business concerning the employment of individuals in the Sewer Department

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

May 22, 2013 Town Board Meeting

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel to approve the aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PETITIONS:

MATTER RE: Receive and file additional signatures on petition of newly formed group, Our Land Committee, whose purpose is to support the Town's efforts to purchase the land on Winton and Westfall Roads currently owned by Faith Temple

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to receive and file these additional signatures

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

MATTER RE: Approval to solicit for proposals for the purchase of a replacement ambulance for Brighton Volunteer Ambulance Inc. (see Resolution #1 and memorandum dated May 14, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Vamika Chaudhary to Town Board dated May 20, 2013 asking when the road work will be completed in the Brittany Circle area.

FROM Vicky Enstrom to Police Chief Mark Henderson dated May 27, 2013 complimenting the kind and respectful service her family members received from Officer Skidmore during a recent 911 call response.

FROM Members of the Brighton Sustainability Oversight Committee to Supervisor dated May 31, 2013 requesting that the Town consider the purchase of parcel currently owned by Faith Temple located on the south side of Westfall Road.

FROM Randall Griswold, Town of Brighton Sewer Department, to Town Clerk Dan Aman dated June 6, 2013, announcing his retirement after 31 years of service with the Town effective June 20, 2013.

FROM Janet Sunkin, Executive Director-Brighton Food Cupboard to Louise Novros dated June 5, 2013 thanking the Town for recent food donation.

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board receive and file aforementioned communications

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Parks and Recreation & Community Services (PARCS) – Next meeting 6/24/13 at 4:30 PM at Brookside School

Finance and Administrative Services (FASC) – Next meeting 6/18/13 at 3:30 PM in Stage Conference Room

Public Safety Services – Next meeting 7/09/13 at 8:00 AM in Downstairs Meeting Room

Public Works Services – Next meeting 7/10/13 at 9:00 AM in Downstairs Meeting Room

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Supervisor read and approve the claims for payment as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointment of Sara Rubin, Susan Riblett and James Gerek as members of the Brighton Conservation Board effective July 1, 2013 through June 30, 2015 (See Resolution #2).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize reappointment of Dennis Adams as Chairperson of the Brighton Conservation Board effective July 1, 2013 through June 30, 2015 (see Resolution #3).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to accept donations in the amount of \$500 from Mr. and Mrs. William R. Harper through the Rochester Area Community Foundation to benefit Ambulance and Fire Services (see Resolution #6 and letter dated May 23, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Jason Babcock-Stiner as a member of the Town Planning Board for a seven-year term effective June 13, 2013 through June 12, 2020 (see Resolution #4).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Christine Corrado as a member of the Town Zoning Board of Appeals committee for a five-year term effective June 13, 2013 through June 12, 2018 (see Resolution #5).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appoint Chris Jahn as a member of the Architectural Review Board effective June 13, 2013 through June 12, 2016 (see Resolution #13).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approve increase in revenue by \$4,068 in the Police Insurance Recovery account and appropriate this funding to the Vehicle Set up and Collision Repairs accounts within the 2013 Town Police Budget (see Resolution #7 and letter dated May 30, 2013 from Police Chief Mark Henderson).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file documents relating to request for proposed Extension #98 to the Brighton Consolidated Sewer District for property located at 1869 Westfall Road and set July 10, 2013 as public hearing date for same (see Resolution #9 and all related communications and documents).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorization for the Brighton Police Department to renew existing towing agreements with current providers with approval for Supervisor to execute same (see Resolution #8, letter dated May 31, 2013 from Police Chief Mark Henderson and towing rates schedule).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file letter dated May 29, 2013 from Michael A. Simon of BME Associates along with revised Draft Environmental Impact Statement submitted on behalf of Brighton Business Park, LLC for the proposed Winfield Park project (see Resolution #10 and letter dated May 31, 2013 from Ramsey Boehner).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to accept cash and in-kind service sponsorships from various Brighton businesses for support of the Clean Sweep Program for 2013 (see Resolution #11 and memorandum dated June 3, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize approval for Supervisor to execute agreement with IntelliCorp to provide background check services for the Town of Brighton for the year 2013 (see Resolution #12, letter dated June 6, 2013 from Rebecca Cotter Recreation Director).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize the Commissioner of Public Works to give promotions to Timothy Jason and Michael Gulnac subject to probationary periods and meeting all applicable Civil Service requirements; and to solicit and hire a replacement for the position being vacated by Mr. Gulnac

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 15 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE SUPERVISOR:

MATTER RE: Expense and revenues for month ending May 31, 2013

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Expense and Revenue report for May 2013 be received and filed

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio to adjourn at 9:30 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceeding of the Town of Brighton, County of Monroe, State of New York meeting held on the 12th day of June, 2013 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum from Finance Director, Suzanne Zaso regarding a request to authorize the solicitation of proposals for the purchase of a replacement ambulance by the Brighton Ambulance Services District ("District") for use by Brighton Volunteer Ambulance, Inc. ("BVA") under the existing contract, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Finance Director to solicit proposals for the purchase of a replacement ambulance by the District for use by BVA under the existing contract between the District and BVA and consistent with the bid specifications of BVA.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance 
Date: May 14, 2013
Subject: Authorization to Seek Bids for a Replacement Ambulance

I request that Your Honorable Body authorize the Administration to seek bids for the purchase of a replacement ambulance by the Ambulance Services Special District. It is intended that this ambulance would replace the oldest unit in the fleet (a 2001) and be utilized by Brighton Volunteer Ambulance, Inc. to respond to calls for service primarily in the District.

This proposed purchase was planned for in the Capital Budget with planned financing of \$85,000 in District cash capital and the balance through the issuance of short-term debt. The Rig Selection Committee at Brighton Volunteer Ambulance, who devised the specs for the bid, is proposing a smaller, more cost effective vehicle that should substantially reduce the \$160,000 the District has been spending on new ambulances.

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

MEMORANDUM



From: Jonathan D. Smith, CCEMT-P; Director of Operations
Subject: Sprinter ambulance follow-up
To: Dennis Mietz; Vice-President Operations
Date: 10 June 2013

Dennis,

In follow-up to the questions posed regarding Sprinter ambulances, I have assembled the following information.

Mercedes-Benz Sprinter ambulances have been available in the United States since 2008, though their use in the northeast did not begin until 2010. A Dodge Sprinter was available and used locally in an ambulance configuration beginning in 2001, but suffered stability and powerplant reliability issues, resulting in limited use. Mercedes-Benz ambulances have been used in Europe, Hong Kong, and Australia since the mid-1990s, and are becoming a common EMS vehicle in these areas.

With regard to maintenance costs, I spoke with 3 private ambulance services using the M-B Sprinter ambulance. All three services have varied call volume, and work in a mixture of urban, suburban, and rural settings. Each service reports the vehicles have performed well, requiring only routine periodic maintenance. Average annual periodic maintenance costs as reported range from \$2,500 - \$2,800 annually, which is consistent with the current BVA PM cost. Of note, one service reports their first Sprinter ambulance was received in 2011, and was a joint-manufactured vehicle including components from Freightliner and Mercedes-Benz. As a result, warranty work on this vehicle was difficult, as both manufacturers attempted to pass responsibility to the other. All subsequent M-B Sprinter ambulances purchased by this agency have been strictly M-B ambulances (6 in total), and have not had this difficulty.

The ambulance we seek to purchase will also be a M-B only ambulance. There are no anticipated issues with service, as the Rochester-area Mercedes dealer has committed to performing warranty work on the Sprinter ambulance specifically, and our routine PM vendor is also equipped to service these ambulances.

A fuel mileage comparison is listed below:

Ford Powerstroke 6.0L:	12-13mpg
Chevy Duramax 7.4L:	13-15mpg
Mercedes-Benz V6 3L:	17-18mpg

Respectfully,

Jonathan D. Smith, CCEMT-P
Director of Operations
Brighton Volunteer Ambulance
1551 Winton Road South
Rochester, NY 14618
Office: (585) 271-2718 Ext.2
director.operations@brightonambulance.org

Brighton Volunteer Ambulance
1551 Winton Road South, Historic Buckland House, Rochester, NY 14618
Main Office: 585-271-2718 Fax: 585-442-9198

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

June 12, 2013

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>206,524.91</u>
D - HIGHWAY		<u>149,099.43</u>
L - LIBRARY		<u>30,265.08</u>
SA - AMBULANCE DIST		<u>28,914.20</u>
SF - FIRE DIST		<u>195,652.54</u>
SN-NEIGHBORHOOD DIST.		<u>6,885.00</u>
SS - SEWER DIST		<u>82,788.96</u>
TA - AGENCY TRUST		<u>1,945.04</u>
TE - EXPENDABLE TRUST		<u>171.88</u>
	TOTAL \$	<u>702,247.04</u>

UPON ROLL CALL

MOTION CARRIED _____

APPROVED BY:

SUPERVISOR_____
COUNCIL MEMBER_____
COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE_____
TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby approves the appointment of Sara Rubin, Susan Riblett and James Gerek as members of the Brighton Conservation Board effective July 1, 2013 for a term expiring June 30, 2015.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby approves the appointment of Dennis Adams as a member and chair of the Brighton Conservation Board effective July 1, 2013 for a term expiring June 30, 2015.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated May 23, 2013 from Finance Director Suzanne Zaso regarding a request to accept a donation from Mr. and Mrs. William R. Harper in the amount of \$500.00 with the amount of \$250.00 each designated to support both the Brighton Ambulance Services District and the Brighton Fire District, be received and filed, and be it further

RESOLVED, that the Town Board hereby accepts the donation from Mr. and Mrs. William R. Harper in the amount of \$500.00 with the amount of \$250.00 each designated to support both the Brighton Ambulance Services District and the Brighton Fire District, and be it further

RESOLVED, that the Town shall forward the \$250.00 designated for fire services to the Brighton Fire District.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

May 23, 2013

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Acceptance of Donations for Ambulance and Fire Services

Dear Honorable Members:

I am recommending that your Honorable Town Board accept two donations in the amount of \$250 each in support of ambulance services and fire services in Brighton. These donations were received from Mr. and Mrs. William R. Harper through the Rochester Area Community Foundation.

In that the donation to support fire services is to benefit those in the Brighton Fire District, I request that the Town transfer these funds to such district.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne E. Zaso".

Suzanne E. Zaso
Director of Finance

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
 LOUISE NOVROS
 CHRISTOPHER K. WERNER
 JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby approves the appointment of Jason Babcock-Stiner, AICP as a member of the Town Planning Board effective June 13, 2013 for a term expiring June 12, 2020.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby approves the appointment of Christine Corrado as a member of the Town Zoning Board of Appeals effective June 13, 2013 for a term expiring June 12, 2018.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that the Town Board hereby approves the appointment of Chris Jahn LEED AP, AIA. NCARB as a member of the Town Architectural Review Board effective June 13, 2013 for a term expiring June 12, 2016.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated May 30, 2013 from Chief of Police Mark T. Henderson regarding a request to amend the Police Department Budget by increasing appropriations in the amount of \$1,600.00 in the Vehicle Set Up Account (A.POLICE.3120.2.29) and in the amount of \$2,468.00 in the Collision Repairs Account (A.POLICE.3120.4.64) and by increasing revenues in the Insurance Recoveries Account (A.POLICE.3120 2680) in the amount of \$4,068.00 to cover the increased appropriations above, be received and filed, and be it further

RESOLVED, that the Town Board hereby amends the Police Department Budget by increasing appropriations in the amount of \$1,600.00 in the Vehicle Set Up Account (A.POLICE.3120.2.29) and in the amount of \$2,468.00 in the Collision Repairs Account (A.POLICE.3120.4.64) and by increasing revenues in the Insurance Recoveries Account (A.POLICE.3120 2680) in the amount of \$4,068.00 to cover the increased appropriations above.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

Mark T. Henderson
Chief of Police

May 30, 2013

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: BUDGET AMENDMENT

Dear Board Members:

I hereby request that an amendment be approved to the 2013 Police Department operating budget as listed below.

Increase Appropriations in the following accounts:

Vehicle Set Up (A.POLCE.3120 2.29)	\$1,600.00
Collision Repairs (A.POLCE.3120 3120 4.64)	\$2,468.00

Increase Revenues in the following account:

Insurance Recoveries (A.POLCE.3120 2680)	\$4,068.00
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Respectfully,

Mark T. Henderson
Chief of Police

MTH:jpo

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated April 18, 2013 from Marathon Engineering as project engineers for Stephen and Beverly Sabin owners of the property located at 1869 Westfall Road in the Town of Brighton regarding the proposed Extension #98 to the Brighton Consolidated Sewer District to serve the subject property and the petition for said extension dated February 15, 2013 and all of the supporting documents referenced in said correspondence and petition, be received and filed; and be it further

RESOLVED, that the Town Board hereby sets a public hearing for said Proposed Extension #98 to be held on July 10, 2013 at 7:30 p.m. at the Brighton Town Hall and further directs that all requisite notice be provided for said public hearing as required by law.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



39 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770

April 18, 2013

Mr. Stephen Zimmer
Brighton Public Works Department
1941 Elmwood Avenue
Rochester, NY 14618

Re: 1869 Westfall Road
Request for Extension to the Brighton Consolidated Sewer District (BCSD)

Dear Stephen,

On behalf of our client, Stephen & Beverly Sabin, residing at 1869 Westfall Road we are submitting the required documents, to apply for extension of this property into the Brighton Consolidated Sewer District.

According to your letter the sanitary main is located on the north side of Westfall Road and the lateral has been installed to the front property line. The intention is to connect a new lateral from the house to this lateral at the cleanout point located on the front property line. Modification of the internal plumbing to connect to the new lateral and abandonment of the old septic line and tank are also included in this project scope.

Attached with this letter please find:

- A petition for the extension to the BCSD
- A map and description of the property
- A Sketch of proposed lateral location
- Processing fee of \$358.00

Please contact our office with any questions or additional comments at (585) 458-7770.

Respectfully Submitted,

Ray Raimondi

Cc: Stephen & Beverly Sabin

Going the distance for you.

PETITION

In the Matter of the Establishment

Of

The Extension to the Brighton Consolidated Sewer District in the Town of Brighton, County of Monroe, State of New York

TO THE TOWN BOARD OF THE TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK:

We, the undersigned, being owners of taxable real property situate in the proposed district hereinafter described in the Town of Brighton, County of Monroe, and State of New York, do hereby petition your Honorable Board to establish **Extension to the Brighton Consolidated Sanitary Sewer District** in such Town of Brighton, County of Monroe, and State of New York, outside of any incorporated village and wholly within the said Town of Brighton, which proposed District is bounded and described as set forth in the attached Exhibit "A".

Pursuant to Article 12 of the Town Law of the State of New York, the Undersigned further petitions that the expense of the establishment of this District, together with the expenses of providing the services by the proposed District, shall be assessed, levied and collected, in a manner consistent with the Brighton Consolidated Sanitary Sewer district charges therefrom, from the several lots and parcels within the proposed District in the same manner and at the same time as other Town charges.

Dated: 15, 1st Monday, 20 13

Address: 1269 Westfall Rd

Stephen E. Sabin
Signature
Stephen E. Sabin
Print Name

Beverly E. Sabin
Signature
Beverly E. Sabin
Print Name

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 15 day of February, 2013, before me the undersigned, personally appeared Stephen Sabin, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

SONDRA L. CARLSON
Notary Public, State of New York
No. 01CA6230670
Qualified in Monroe County
Commission Expires Nov. 08, 2014

Sondra Carlson
Notary Public

STATE OF NEW YORK)
COUNTY OF MONROE) ss.:

On this 15 day of February, 2013, before me the undersigned, personally appeared Beverly Sabin, personally known and known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

SONDRA L. CARLSON
Notary Public, State of New York
No. 01CA6230670
Qualified in Monroe County
Commission Expires Nov. 08, 2014

Sondra Carlson
Notary Public

Extension # 1869 Westfall Road to the Brighton Consolidated Sewer District
Stephen Sabin
Town of Brighton, County of Monroe

April 15, 2013

Intended to describe all that tract or parcel of land, being part of Town Lot 40, Township 13, Range 7, Phelps and Gorham Purchase, situate in the Town of Brighton, County of Monroe, State of New York, and more particularly described as follows:

Commencing at a common point being on the south R.O.W. of Westfall Road, at the northwesterly corner of lands conveyed to Stephen Sabin, by deed recorded in the Monroe County Clerk's Office at Liber 8122 of Deeds, Page 534; said point being the point or place of beginning;

1. Thence, running a line having a bearing of $N90^{\circ}00'00''E$ a distance of 43.48 feet to a point;
2. Thence, turning and running a line having a bearing of $S00^{\circ}00'00''E$ a distance of 272.79 feet to a point;
3. Thence, turning and running a line having a bearing of $S50^{\circ}42'38''W$ a distance of 42.64 feet to a point;
4. Thence, turning and running a line having a bearing of $N00^{\circ}00'00''E$ a distance of 101.00 feet to a point;
5. Thence, turning and running a line having a bearing of $N90^{\circ}00'00''W$ a distance of 10.48 feet to a point;
6. Thence, turning and running a line having a bearing of $N00^{\circ}00'00''E$ a distance of 198.79 feet to a point; said point being the point or place of beginning.

Intending to describe Extension at #1869 Westfall Road to the Brighton Consolidated Sewer District containing 11,531 square feet or .26 acres.

State Environmental Quality Review

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

Project Number: ER-3-13

Date: June 12, 2013

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Brighton Town Board, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action: Extension # 98 to the Brighton Consolidated Sewer District

SEQR Status: Unlisted

Conditioned Negative Declaration: No

Description of Action: Extension of the Brighton Consolidated Sewer District to include ±.266 acres of real property located at 1869 Westfall Road.

Location: 1869 Westfall Road

Reasons Supporting This Determination:

After considering the action contemplated and reviewing the Environmental Assessment Form prepared by the applicant (Part I) and Town Staff (Part II) and the Criteria for determining significance in the SEQR regulations (6 N.Y.C.R.R. Section 617.11), the Town of Brighton Town Board finds that the proposed action will not have a significant impact on the environment based on the following finding:

1. The requirements of the State Environmental Quality Review Law have been complied with.
2. Extension to the Brighton Consolidated Sewer District to include real property will not adversely impact the sanitary sewer system or the character of the community.
3. There will be no resources of value irreversibly lost

For further information:

Contact Person: Ramsey A. Bohner, Environmental Review Liaison Officer

Address: Town of Brighton
2300 Elmwood Avenue
Rochester, N.Y. 14618

Telephone: 585-784-5229

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:
 No. The extension of the sewer district will not create any significant impacts.

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:
 No.

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:
 No.

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:
 No.

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:
 No.

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:
 No.

C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly:
 No.

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?
 Yes No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
 Yes No If Yes, explain briefly:

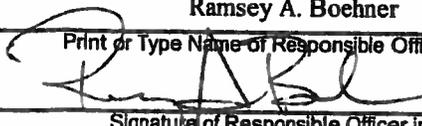
PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question D of Part II was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which MAY occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action WILL NOT result in any significant adverse environmental impacts AND provide, on attachments as necessary, the reasons supporting this determination.

Town of Brighton Town Board

Name of Lead Agency	Date
Ramsey A. Boehner	Environmental Review Liaison Officer
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	Signature of Preparer (If different from responsible officer)
Signature of Responsible Officer in Lead Agency	

**TOWN OF BRIGHTON FINANCE DEPARTMENT
 CALCULATION OF REIMBURSEMENT SCHEDULE FOR 1869 WESTFALL RD**

1. Actual Expense incurred by the Brighton Consolidated Sewer District to install Sewer Lateral (1997)	\$ 5,190.20
2. Accrued Interest 1997-2013 (see attachment for interest calculation per CPI calculator)	\$ 2,329.32
3. Total Amount to be Reimbursed by Property Owner	\$ 7,519.52

REIMBURSEMENT OPTION A – LUMP SUM AT TIME OF CONNECTION	
4. Total Due at Time of Connection	\$ 7,519.52

REIMBURSEMENT OPTION B – PAYMENT OVER A FIVE (5) YEAR PERIOD*	
5. Annual Payment Amount (5 Years)	\$1,595.33 **

Notes: *Per the May 1997 Town Board Authorization, the reimbursement may be made over a period of five years from the date of connection to the Sanitary Sewer.

** Annual Amount due under the five year payment option assumes a 2% inflation rate over the period.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated May 31, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the renewal of the Town's Towing Contracts with the existing vendors through December 31, 2013 with the authorization to extend the contract for two additional one year terms commencing January 1, 2014 and January 1, 2015 respectively at rates to be established equal to the towing rates charged under the vendors' contract with the County of Monroe, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the renewal of the Town's Towing Contracts with the existing vendors through December 31, 2013 with the authorization to extend the contract for two additional one year terms commencing January 1, 2014 and January 1, 2015 respectively at rates to be established equal to the towing rates charged under the vendors' contract with the County of Monroe.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

May 31, 2013

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: 2013 Towing Agreements

Dear Board Members:

On May 31, 2013, the Brighton Police Department's agreements with our towing vendors will expire. I am requesting authorization to renew the agreement with our current three vendors with a change in pricing. This change will bring us current with the Monroe County Sheriff's Office pricing, dated January 1, 2013. All other jurisdictions in Monroe County use this pricing structure.

Please see the attached pricing. I will be happy to answer any questions you may have.

Respectfully,

Mark T. Henderson
Chief of Police

MTH:jpo

Monroe County Sheriff's Office



Patrick M. O'Flynn
Sheriff



Towing Rates

<u>TYPES OF SERVICE</u>	<u>RATES</u>
A. STANDARD TOW FEE (All Hours) (Regular / Flatbed, Driving Violations, Mechanical trouble & MVA including general accident clean up)	\$125
B. SERVICE CALLS (Tire changes, lockouts, vehicle starts, out of gas, etc. Note: fuel/part cost is additional)	\$60
C. WINCHING & RECOVERY (Each 30 minutes)	\$55*
D. VEHICLE STORAGE (Daily, applies after 24 hours)	\$30*
E. MVA CRASH WRAP	\$25*
F. NOTIFICATION FEE (Vehicle Owner / Lienholder notification fee is applicable after 5 business days)	\$20*

*Indicates: In addition to Standard Towing or Service Call Fee.

All above rates are to the tow operator's place of business or storage. Transport of vehicle(s) to other locations are subject to an additional fee negotiated between the vehicle owner and the tow operator.

Note: No fuel surcharge fees are permitted

Revised January 1, 2013



Monroe County Office of the Sheriff

TOWING RATES

TYPE OF SERVICE	RATES
A. STANDARD TOW FEE (regular/flatbed) (MVA, Driving Violations, Mechanical Trouble)	\$100
B. WINCHING & RECOVERY (In addition to tow fee)	
0-30 minutes	\$50
Each additional 30 minutes	\$35
C. SERVICE CALLS (Tire changes, lockouts, vehicle starts, out of gas, etc. Note: fuel/part cost is additional)	\$50
D. VEHICLE STORAGE (Applies after 24 hours)	\$20 Daily
E. DOLLY USE FEE (In addition to tow fee)	\$35
F. NOTIFICATION FEE (In addition to tow & storage fees) (Vehicle Owner/Lienholder notification fee is applicable after 5 business days)	\$20

*All above rates are to the tow operator's place of business or storage. Transport of vehicle(s) to other locations are subject to an additional fee negotiated between the vehicle owner and the tow operator.

**RATES EFFECTIVE
02/01/2005**

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated May 31, 2013 from Ramsey A. Boehner, Associate Planner and correspondence dated May 29, 2013 from Michael A. Simon at BME Associates and the Draft Environmental Impact Statement submitted on behalf of Brighton Business Park, LLC for the proposed Winfield Park project, be received and filed.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

May 31, 2013

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Brighton, NY 14618

Re: Winfield Park Draft Environmental Impact Statement

Honorable Supervisor and Members of the Board:

I recommend that your Honorable Body receive and file this communication, the letter from Michael A. Simon, dated May 29, 2013 and the Winfield Park Draft Environmental Impact Statement (DEIS) dated May 2013.

The Town Board, as lead agency, should review the DEIS to determine if it is complete and adequate for public review and comment, pursuant to the State Environmental Quality Review Act.

Respectfully Submitted,



Ramsey A. Boehner
Associate Planner



BME | ASSOCIATES

ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS

May 29, 2013

Town of Brighton
2300 Elmwood Ave.
Rochester, NY 14618

Attn: Supervisor William Moehle and Town Board Members

**Re: Winfield Park
Acceptance of Draft Environmental Impact Statement**

9813P

Dear Supervisor Moehle and Town Board Members:

On behalf of Brighton Business Park, LLC, we are pleased to submit for your acceptance the Draft Environmental Impact Statement (DEIS) for the proposed Winfield Park development located on Brighton-Henrietta Town Line Road. We have previously submitted a draft copy of the document to Town staff, consultant, and several County agency's for their preliminary review. We received and have addressed comments provided by these entities, and are looking forward to working with the Town Board to complete the State Environmental Quality Review (SEQR) process.

Please note that since the last submission of the draft document, we have removed the request for any re-zoning to Technology Office Park (TOP), and are now requesting this area to be re-zoned to Office and Office Park (BE-1). We are requesting that our original application be amended to reflect this change.

As a brief project overview, the proposal is a ± 132.9 acre mixed-use project generally located to the northeast of the intersection of Brighton-Henrietta Town Line Road and South Clinton Avenue. The proposal includes the development 40 acres of Office and Office Park District (BE-1) zoned lands along Brighton-Henrietta Town Line Road, and 92.9 acres of Planned Unit Development (PUD) District lands.

The Office and Office Park (BE-1) District contains two 2-story office buildings with an overall total of approximately 124,000 square feet of office space and six single-story buildings, comprising a total of 203,000 gross leasable square footage.

The Planned Unit Development (PUD) portion of the project includes a mix of 65 two-story attached townhomes, 66 single-family detached patio homes, 360 apartments contained within eight 4-story apartment buildings, each with 45 units, and a ± 4.3 acre parcel to include four 10-bed skilled nursing residences to be owned and operated by the St. John's Home. A $\pm 11,000$ square foot Community Center will also be included within the PUD and will include a meeting/conference room, fitness room and gym, kitchenette

and sitting areas, Winfield Park management offices, locker room/bathroom/shower facilities, and an outdoor pool to serve the Community. Within the apartment portion of the Community, a \pm 1,500 square foot recycle, refuse, and mail center will be provided.

Enclosed are the following for your review:

- Fourteen (14) copies of the DEIS Narrative
- Two (2) hard copies of the Exhibits and Appendices
- Two (2) hard copies of Appendix A Inserts
- Twelve (12) CD's which contain the DEIS Narrative and Exhibits
- Twelve (12) CD's which contain the Appendices
- Twelve (12) half scale Site Plans
- Two (2) sets of full scale Plans

Please feel free to contact our office with any comments or questions you may have in this regard, and we thank you for your consideration of this proposal.

Sincerely,

BME ASSOCIATES



Michael A. Simon

MAS

Encl.

c: Ramsey Boehner
Tim Keef, P.E.
Mike Guyon, P.E.
Ken Glazer
Larry Glazer
Jim P. Barbato
Jim R. Barbato

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated June 3, 2013 from Finance Director Suzanne Zaso regarding a request to accept cash and in-kind services as donations from various Brighton businesses as detailed in said memorandum which donations were used to support the Clean Sweep Program for 2013, be received and filed, and be it further

RESOLVED, that the Town Board hereby accepts with gratitude the cash and in-kind services as donations from various Brighton business as detailed in Ms. Zaso's memorandum which donations were used to support the Clean Sweep Program for 2013.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance
Date: June 3, 2013
Subject: Cash and In-Kind Sponsorships - Clean Sweep Program

I recommend that Your Honorable Body approve and accept the attached sponsorships of cash and in-kind services for the Clean Sweep event held on May 4, 2013. A total of \$2,600 was received in cash support and \$1,154.88 as in-kind support (see attached list for complete details). The estimated total expenditures for the 2013 Clean Sweep Program are \$1,510; therefore no tax support will be needed again to support this year's event.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Cc: Louise Novros, Councilmember and Event Coordinator



BRIGHTON CLEAN SWEEP – 2013

Cash Sponsorships

Sponsor	Amount
Brighton Chamber of Commerce	\$ 200.00
Brighton Fire District	200.00
Brighton Rotary	200.00
Brighton Volunteer Ambulance	200.00
Canandaigua National Bank	200.00
Dollinger Associates, PC	200.00
Donna Matthews	100.00
Microworx	200.00
Ontario Hearing	200.00
Roselawn	200.00
Rustic Village Apts.	200.00
The Summit at Brighton	200.00
Waste Management	300.00
	\$2600.00

In-Kind Sponsors—Clean Sweep 2013

Sponsor	Donation	Contact Person/Letter Sent	Approx. Value
Bagel Land	20 dozen bagels,	Bob Juliano 1896 Monroe Ave 442-3080 (store) 739-2288 (cell)	\$ 160.00
Delta Labs Adopt-A-Stream Friendly's	Friendlys Coupons, interactive toys, garbage bags	Regina Nichols 410 White Spruce Blvd. Rochester, NY 14623 234-1726	\$ 180.00
Great Harvest Bread Co.	4 desert platters	Wendy Russell, Mgr. 1890 Monroe Avenue 242-7544	\$ 150.00
Mark's Pizza	12 pizzas @ half price	Tom, Manager 3450 Winton Place 292-5140	\$ 203.88
Starbucks	2 take-out coffee cartons	Scott Sargeant 442-6410	\$ 26.00
Tops	10 doz donuts 6 gal. orange juice	Bridget Eberhard Tops Friendly Markets 1900 So. Clinton Ave.	\$ 100.00
Wegmans	65 subs	Linda Piccirilli 586-6680 ext. 329 Linda.piccirilli@wegmans.com	\$ 335.00
Total			\$1154.88

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated June 6, 2013 from Recreation Director Rebecca J. Cotter regarding a request to authorize the Supervisor to execute a contract with IntelliCorp to provide background check services for all Departments at the rate of \$12.95 per search commencing immediately, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a contract with IntelliCorp to provide background check services for all Departments at the rate of \$12.95 per search commencing immediately and continuing through December 31, 2013 and that the Town shall have the option under said contract to extend the contract at the same price for two additional one year terms, all subject to the review and approval of the contract by the Attorney to the Town.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON

RECREATION & COMMUNITY SERVICE DEPARTMENT

220 Idlewood Rd.
Rochester, NY 14618
www.townofbrighton.org

(585) 784-5260
Fax: (585) 784-5365
TTY: (585) 784-5381

June 6, 2013

Honorable Town Board
Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Dear Board Members:

I respectfully request your permission to authorize Supervisor Moehle to sign a contract for Background Checks with IntelliCorp for 2013. Their rate is \$12.95 per search. Each Search includes: Multi-State Criminal Search, Nationwide Sex Offender Registry Search, SSN Identity Verification/Address History and Single County Search.

I request that IntelliCorp serve as the vendor used Town wide, in all departments when completing background checks. This matter has gone out for pricing in accordance with the Town procurement policy and IntelliCorp was the lowest priced vendor.

Background checks are an integral part of our Risk Management plan and are necessary to ensure the safety and security of our users. Please let me know if you have any questions or concerns with this request.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Cotter".

Rebecca J. Cotter
Recreation Director
Town of Brighton

THIS AGREEMENT

Made this 12 day of June, 2013 between IntelliCorp, herein called the "Contractor" and the TOWN BOARD of the Town of Brighton, Monroe County, New York, hereinafter called the "Town". This agreement is for background checks as outlined in the original bid specification sheets at the rate of \$12.95 per check continuing through December 31, 2013. The Town shall have the option under said contract to extend the contract at the same price for two additional one year terms.

WITNESSETH

The Town agrees upon its part to pay the said Contractor \$12.95 per background check. Payment will be made upon presentation of an invoice and properly executed Town claim voucher, and upon approval of such claim by the Town Board at their next regularly scheduled meeting.

Brighton Town Supervisor Signature

IntelliCorp Signature

Date: _____

Date: _____

Tax ID #: _____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 12th day of June, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated June 3, 2013 from Commissioner of Public Works Timothy E. Keef, P.E. regarding a request to authorize the promotion of Timothy Jason from skilled laborer (26.47/hour) to senior motor equipment operator (27.70/hour) subject to a 26 week probationary period beginning June 24, 2013 and further subject to Mr. Jason meeting any and all applicable Civil Service requirements; the promotion of Michael Gulnac from laborer (\$19.20/hour) to skilled laborer (\$25.72/hour) subject to a 26 week probationary period beginning June 24, 2013 and further subject to Mr. Gulnac meeting any and all applicable Civil Service requirements; and the solicitation and hiring of a replacement for the laborer's position to be vacated by Mr. Gulnac, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Commissioner of Public Works to make the promotions and solicit and hire for the anticipated vacancy for the laborer's position all as set forth above.

Dated: June 12, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____