

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
March 27, 2013

PRESENT:

Supervisor William Moehle
Councilmember James Vogel
Councilmember Christopher Werner
Councilmember Louise Novros
Councilmember Jason DiPonzio
Mark Henderson, Police Chief
Timothy Keef, Commissioner of Public Works
Kenneth Gordon, Attorney for the Town
Daniel Aman, Town Clerk
Matthew Beeman, Assistant Director of Recreation
Maryann Hussar, Assistant to the Supervisor

MEETING CALLED TO ORDER AT 7:00PM:

RECOGNITIONS/PRESENTATIONS:

2013 State of the Town Address-The Honorable William W. Moehle

OPEN FORUM:

David Snyderman
Judy Schwartz

APPROVAL OF AGENDA:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

February 27, 2013 Town Board Meeting
March 13, 2013 Town Board Meeting

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the aforementioned minutes be approved and filed

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

BIDS:

MATTER RE: Authorize approval to solicit for proposals for design services to prepare technical specifications for the Library Rooftop HVAC replacement project (see Resolution #1 and letter dated March 18, 2013 from Michael Guyon, P.E. Town Engineer).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Dennis Adams, Chair Brighton Conservation Board; submission of committee's 2012 Annual Report dated March 18, 2013 to the Town Board.

FROM Kim Condon, Executive Director Daystar, thanking Supervisor for participating in their Open House that took place on March 14, 2013.

FROM Eric Mineker, Town Engineering Assistant dated March 25, 2013 to Town Board Members announcing his resignation effective April 11, 2013.

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros that the aforementioned communications be received and filed

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMITTEE REPORTS:

Community Services – Next meeting 4/1/2013 at 4:30 PM at Brookside

Finance and Administrative Services – Next meeting April 2, 2013 at 3:30 PM in Stage Conference Room

Public Safety Services – Next meeting 4/9/2013 at 8:00 AM in Downstairs Meeting Room

Public Works Services – Next meeting 4/1/2013 at 9:00 AM in Downstairs Meeting Room

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve for payment the claims as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to accept donation in the amount of \$100 from Ben Kendig to the Town of Brighton Police Department (see Resolution #3 and letter dated March 18, 2013 from Police Chief Mark Henderson).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval for Supervisor to execute agreement with Geese Control of New York to provide services from April 1, 2013 through November 30, 2013 (see Resolution #4, letter dated March 6, 2013 from Police Chief Mark Henderson and copy of agreement).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval to increase budget appropriations to a particular Town Court account to support recent grant award in the amount of \$21,044.82 (see Resolution #5 and letter dated March 18, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Authorize amendment to the 2013 Capital Budget to include any appropriated/re-appropriated unexpended balances and interest earned in years prior to 2013 to provide for all on-going capital projects (see Resolution #6 and memorandum dated March 18, 2013 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE TOWN CLERK:

Dan Aman reminded residents that because the third property tax installment is due by March 31st and March 31st falls on a Sunday, payments made in person or postmarked April 1st would be considered timely paid. He also reminded residents that Town Hall would be closed on Friday, March 29th, for Spring Holiday.

There are new New York State requirements relating to registering for Star Property Tax Exemptions. More information about the new requirements will be communicated as it becomes available at a later date.

EXECUTIVE SESSION:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to go into executive session at 8:12 PM to discuss the employment of particular people

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel to come out of executive session at 9:00 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING ADJOURNED:

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner to adjourn at 9:00 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton, County of Monroe, State of New York

meeting held on the 27th day of March, 2013 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of March, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated March 18, 2013 from Town Engineer Michael E. Guyon, P.E. regarding a request to authorize the solicitation of proposals for providing professional design services to prepare technical specifications for the Town Hall Library Rooftop HVAC replacement project, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Town Engineer to solicit proposals for providing professional design services to prepare technical specifications for the Town Hall Library Rooftop HVAC replacement project.

Dated: March 27, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE * ROCHESTER, NEW YORK 14618 * PHONE (585)784-5250 * FAX (585)784-5368

March 18, 2013

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood A venue
Rochester, New York 14618

Re: Replace Town Hall Library Rooftop HVAC Unit
Solicit a Request for Proposals for Design Services

Dear Councilperson Werner and Committee Members:

The Library is served by five rooftop air conditioning units, with the three oldest units being installed in 1993. During 2011 two of these older units suffered mechanical failures and required emergency replacement. The remaining unit has experienced mechanical issues and is nearing its intended useful life. The Town Board authorized the DPW to solicit a request for bidders to replace the 1993 Town Hall Library Rooftop 8-Zone HVAC unit in 2012. Initially, we had intended to use a contractor who was listed on the Monroe County contract to assist with the development of the bidding documents and installation of the replacement unit. We were later informed that design services were not included in this contract. The complexity of the existing 8 zone unit roof top unit warrants the use of a design professional to develop a technical specification for a replacement unit. Therefore, I am requesting that the FASC recommend that the Town Board authorize the solicitation of a request for design services to prepare a technical specification for the HVAC replacement unit.

Funds have been borrowed for this project. No action as to awarding a contract will be considered without returning to this committee.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled March 19, 2013 meeting in the event that you have any questions regarding this matter.

Respectfully,

Michael E. Guyon, P.E.
Town Engineer

cc: S. Zaso
T. Keef
Mary Ann Hussar

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

March 27, 2013

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>196,589.71</u>
D - HIGHWAY		<u>100,810.91</u>
H - CAPITAL		<u>2,421.00</u>
L - LIBRARY		<u>35,262.65</u>
SA - AMBULANCE DIST		<u>1,901.25</u>
SB - BUSINESS IMPROVM		<u>345.00</u>
SD - DRAINAGE DIST		<u>1,320.00</u>
SF - FIRE DIST		<u>2,875.65</u>
SK - SIDEWALK DIST		<u>3,043.66</u>
SL - LIGHTING DIST		<u>31,712.61</u>
SM - SNOW REMOVAL DST		<u>3,460.00</u>
SN-NEIGHBORHOOD DIST.		<u>232.50</u>
SP-PARKS DISTRICT		<u>175.00</u>
SR-REFUSE DISTRIICT		<u>6,440.00</u>
SS - SEWER DIST		<u>65,394.59</u>
SW - WATER DIST		<u>1,227.50</u>
TA - AGENCY TRUST		<u>26,742.33</u>
TOTAL	\$	<u>479,954.36</u>

UPON ROLL CALL MOTION CARRIED _____

APPROVED BY: _____
SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of March, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated March 18, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the acceptance of a \$100.00 donation from Ben Kendig and to record such donation as revenue to the 2013 Police Department Operating Budget under A.POLICE.3120.2705 Gifts and Donations, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the acceptance of the generous \$100.00 donation from Ben Kendig with heartfelt thanks and directs the Finance Department to record such donation as revenue to the 2013 Police Department Operating Budget under A.POLICE.3120.2705 Gifts and Donations.

Dated: March 27, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

March 18, 2013

Ben Kendig
75 Ambassador Drive
Rochester, New York 14610

Dear Mr. Kendig:

I am writing to express my sincere appreciation for your thoughtful and generous donation to the Brighton Police Department.

While it is not necessary to make direct donations to the department for services provided, your thoughtfulness and consideration help instill a strong community-oriented attitude in our officers. We appreciate your \$100 donation to the Brighton Police Department, and thank you for your kind words about David Ewell and all of the employees of the police department.

On behalf of the entire Brighton Police Department, I wish to thank you for your thoughtfulness and generosity.

Sincerely,

Mark T. Henderson
Chief of Police

MTH: dm

14 MARCH 2013

Hi officers,

DAVID Ewell helped my Family TODAY. OUR DOG FOXIE WAS MISSING. THE CLEANING LADY LET her OUT AND SOMEONE, I'm SURE WITH THE BEST INTENTIONS, Delivered her to PITTSFORD ANIMAL HOSPITAL.

I WAS FRANTICALLY SEARCHING FOR her AND CALLED ANIMAL CONTROL.

DAVID CALMLY SAID he would LOOK INTO IT.

HE CAME BACK ABOUT HALF HOUR LATER AND TOLD me where TO GET HER.

By Then I WAS beside myself WITH worry.

What A Relief!!

PLEASE ACCEPT A TOKEN of ^{THANKS} from AND FOXIE TOWARD THE POLICE FUND.

Very Sincerely,

BOEN KENDIG

75 AMBASSADOR DR.

303-2621

You Guys AND women ARE GREAT!!

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of March, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
 LOUISE NOVROS
 CHRISTOPHER K. WERNER
 JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated March 6, 2013 from Chief of Police Mark T. Henderson regarding a request to authorize the Supervisor to execute an agreement with Geese Control of New York to provide services to the Town for the period April 1, 2013 through November 30, 2013 with no service for the month of July at the monthly cost of \$650.00, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Geese Control of New York to provide services to the Town for the period April 1, 2013 through November 30, 2013 with no service for the month of July at the monthly cost of \$650.00, subject to the review and approval of the form of the contract by the Attorney to the Town.

Dated: March 27, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

March 6, 2013

Honorable Town Board
Finance & Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

RE: Geese Control Contract

Dear Board Members:

I recommend that the Supervisor be authorized to execute an agreement between Geese Control of New York and the Town of Brighton for the provision of geese control in the Town of Brighton. This contract is for the period beginning April 1, 2013 through November 30, 2013, with no service for the month of July.

I hereby recommend acceptance of the agreement as presented by Geese Control of New York for services to the Town for the stated time period. Geese Control of NY will keep the rates the same as 2012 at \$650 per month. There are no other vendors in the area that provide this service.

Thank you for your consideration. I will be happy to answer any questions you may have regarding this request.

Sincerely,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson
Chief of Police

MTH:jpo
attachment

c: Captain Robert Cline
David Ewell, Animal Control Supervisor

TO: Capt. Cline
FROM: ACO David Ewell
RE: Goose Control
DATE: February 7, 2013

It appears as though there are still no competitors for Goose Control of NY for the Town of Brighton to seek quotes from. Goose Control of NY remains a sole provider of geese management services for the Rochester area.

No listings were found for geese management services in the local yellow pages.

The New York State Department of Conservation is unaware of any geese control businesses and again referred me to the U.S. Fish and Wildlife Services.

The U.S. Fish and Wildlife Services again stated they do not keep records for geese management businesses and referred me back to our local yellow pages.

DE/MEMO

**2013 CONTRACT FOR
CANADA GOOSE CONTROL
TOWN OF BRIGHTON**

**GEESE CONTROL OF NY
3325 BAILEY RD.
BLOOMFIELD NY 14469**

Environmentally safe Canada goose control with trained Border collies

Thank you very much for your past business. We will exclude July for molt as requested for 2013. Contract will cover April thru June, August thru November. 7 months @ \$650 per month, (Total \$4,550). The price is based on 24 visits per month at the Town Park on Westfall Road. This price includes visits to the Town of Brighton's three other sites, Lac Deville, Meridian Centre and Buckland Park. We will still monitor all the sites daily as before and encourage calling in any information concerning bird habitation and timing. The handler is available 7 days a week and can normally be on site within one hour, and there is no extra charge for call in visits if needed.

Invoices are generated once a month. A service report will be handed in at the end of each period with dates, times and approx. number of geese on property. Contracts may be dissolved for any reason up to fifteen days after work has begun. (a prorated bill will apply). Visits may vary from month to month at GCNY's discretion, per geese habits, molting status, etc., with notification to Animal Control of any variations or changes. To my knowledge and that of the D.E.C. we are still the sole provider of this service in the area.

GCNY will defend and hold our clients harmless against any penalties, fines, or claims by the federal or state authorities alleging the injury or death of Canada Geese due to GCNY's work. GCNY is fully insured by Dryden Ins. Agency.

Submitted by, Gordon R. Kornbau

Cell/Pager/Voice (585) 414-4419

Date 2/13/13

Gkornbau@rochester.rr.com

Acceptance of Contract

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

AGREEMENT

THIS AGREEMENT, made this 8 day of March in the year 2013, by and between the Town of Brighton, a municipal corporation, with offices at 2300 Elmwood Avenue, Rochester, New York 14618, hereinafter referred to as the "Town", and Geese Control of New York, with offices at (or residing at) 6767 Rice Road, Bloomfield, New York 14469, hereinafter referred to as the "Contractor".

WITNESSETH

WHEREAS, the Town of Brighton is desirous of obtaining the services of the Contractor to perform the scope of services set forth in Section 1 hereof; and

WHEREAS, the Contractor is willing, able and qualified to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. The Contractor hereby agrees to perform the following services for the Town of Brighton: Harassment of Canada Geese using border collies, in complete accord with the proposal offered by the Contractor for service provision in 2013, attached hereto and made a part of this agreement.

2. The term of this agreement shall be from April 1, 2013 through June 30, 2013 and August 1, 2013. This agreement may be terminated by the Town of Brighton.

3. The Town of Brighton shall pay the Contractor a sum in full of Five Hundred Dollars (\$650.00) per month.

*approved by
John Attorney
for signature*

Payment by the Town for the sum(s) herein contracted for shall be made upon the submission of an invoice(s) and properly executed Town of Brighton claim vouchers, supported with such information and documentation necessary to substantiate the claim, approved by the Chief of Police, or by his/her designee, audited by the Director of Finance of the Town of Brighton, and approved for payment by the Town Board. If this contract is terminated by the Town pursuant to paragraph 2, the Contractor will be paid a pro rata share of the contract amount based upon the proportion of its satisfactory performance of the contract at the time of termination to the total performance required by this contract.

4. Upon the completion of the work required hereunder by the Contractor, title to all work performed shall vest in the Town of Brighton.

5. This contract shall be deemed executory only to the extent of funds available and the Town shall incur no liability beyond the funds budgeted therefor.

6. The Contractor agrees that it will not assign, transfer, convey, sublet or otherwise dispose of this contract or its right, title or interest therein, nor any part thereof, nor any money which are or will become due and payable thereunder without the prior written consent of the Town of Brighton.

7. The Contractor covenants and agrees that it will conduct itself consistent with its status, said status being that of an independent contractor, and that its employees or agents will neither hold themselves out nor claim to be an officer or employee of the Town of Brighton, not make claim to any rights accruing thereto, including, but not limited to, Workers' Compensation, unemployment benefits, Social Security or retirement membership or credit.

8. The Contractor agrees that in carrying out its activities under the terms of this agreement that it shall not discriminate against any person due to such person's race, color, creed, sex or national origin, and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.

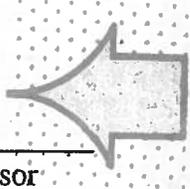
9. The Contractor agrees to indemnify, defend and hold the Town of Brighton harmless from and against any claims or causes of action, including

reasonable attorney's fees, which may be asserted against the Town or any of its officers and/or employees, and arising out of this agreement or out of services which the Contractor may perform for the Town pursuant to this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

TOWN OF BRIGHTON

By: _____
William Moehle, Supervisor



**SIGN
HERE**

By: William W. Moehle
Supervisor, Town of Brighton
[Print Name]

Fed. I.D.# or Social Security #

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of March, 2013.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated March 18, 2013 from Finance Director Suzanne Zaso regarding a request to amend the 2013 Town Justice budget by increasing appropriations in Audio Visual Equipment (A.JSTCE.1110 2.14) by \$21,044.82 to be fully supported by an increase in NYS Aid - Courts (A.JSTCE.1110 3390) in the same amount, be received and filed, and be it further

RESOLVED, that the Town Board hereby approves the amendment to the 2013 Town Justice budget by increasing appropriations in Audio Visual Equipment (A.JSTCE.1110 2.14) by \$21,044.82 to be fully supported by an increase in NYS Aid - Courts (A.JSTCE.1110 3390) in the same amount.

Dated: March 27, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance
Date: March 18, 2013
Subject: Budget Appropriation for Justice Court Assistance Grant

The Brighton Town Court was recently awarded a grant under the New York State Justice Court Assistance Program (JCAP) in the amount of \$21,044.82 to purchase an electronic scanner for court security purposes. The Town Board formally accepted this grant at their March 13, 2013 meeting and the funds have been received. We would now like to provide appropriations in the 2013 Town Justice budget so the purchase of this scanner can be made.

My formal request of the Town Board is to authorize the following budget amendment:

Increase appropriations in Audio Visual Equipment of the Justice's 2013 budget (A.JSTCE.1110 2.14) by \$21,044.82 to be fully supported by an increase in NYS Aid – Courts (A.JSTCE.1110 3390) in the same amount.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Cc: D. Burdett

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 27th day of March, 2013.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated March 18, 2013 from Finance Director Suzanne Zaso regarding a request to amend the 2013 Capital Budget to include any appropriated/unappropriated unexpended balances and interest earned in years prior to 2013 to provide for all on-going capital projects in accordance with the detailed "Capital Budget Appropriation and Re-Appropriation Journal Entry for 2013" attached to said memorandum, be received and filed, and be it further

RESOLVED, that the Town Board hereby approves the amendment to the 2013 Capital Budget to include any appropriated/unappropriated unexpended balances and interest earned in years prior to 2013 to provide for all on-going capital projects in accordance with the detailed "Capital Budget Appropriation and Re-Appropriation Journal Entry for 2013" attached to said memorandum.

Dated: March 27, 2013

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance *sz*
Date: March 18, 2013
Subject: Appropriation/Re-Appropriation of Capital Projects Budgets

With regard to ongoing capital projects initiated in the 2012 or prior years, I recommend that Your Honorable Body authorize the Finance Department to take the following action, as detailed in the attached "Capital Budget Appropriation and Re-Appropriation Journal Entry for 2013:

- To re-appropriate the balances of estimates for all unrealized revenues and all unexpended, unencumbered appropriations relating to ongoing capital projects initiated in years prior to 2013, and
- To authorize the appropriation of, and the transfer of cash provided for, cash capital contributions provide for in the 2013 budget, and
- To appropriate into each capital project budget any interest earned on project monies through 12/31/2012, thereby providing additional spending authorization and excluding interest earned on borrowed funds (that have been properly transferred to the Debt Service Fund), and
- To rescind the September 2012 appropriation of \$350,000 from the Park Capital Reserve to the Parkland Acquisition and Development Capital Project for land acquisition and to appropriate a total of \$323,549.36 into the same land acquisition account from the Parkland Trust Fund account, and
- To direct and empower the Director of Finance to make any and all necessary accounting entries to implement the Town Board's intended actions with regard to this matter.

I will be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Attachment

Copy to: T. Keef
M. Guyon
A. Banker

TOWN OF BRIGHTON			
2013 CAPITAL PROJECT BUDGETS			
Appropriation/Re-Appropriation of Prior-Year "Open" and "New" Capital Projects			
Capital Project Description	Budget Code	Debit	Credit
Highland Park / Canalway Trail Project (PARKS/TPTRL)			
Highland Park / Canalway Trail - Intergovernmental Fees (City of Rochester)	H.PARKS.TPTRL 2389	\$16,648.32	
Highland Park / Canalway Trail - Federal Aid	H.PARKS.TPTRL 4585	\$80,865.68	
Highland Park / Canalway Trail - Engineering Fees	H.PARKS.TPTRL.4.52		\$27,358.69
Highland Park / Canalway Trail - Engineering Fees (approp. Interest)	H.PARKS.TPTRL.4.52		\$0.15
Fire Alarm System (Town Hall and Operations Center)			
Fire Alarm System - Serial Bonds	H.BLDGS.ALARM 5710	\$255,330.00	
Fire Alarm System - BANs Redeemed from Approp.	H.BLDGS.ALARM 5731	\$28,370.00	
Fire Alarm System - Building Improvements	H.BLDGS.ALARM 2.63		\$277,700.00
Fire Alarm System - Attorney Fees	H.BLDGS.ALARM 4.53		\$2,268.72
Fire Alarm System - Fiscal Advisor Fees	H.BLDGS.ALARM 4.56		\$1,955.76
Town Hall/Public Safety Wing Roof			
Roof - Serial Bonds	H.BLDGS.ROOF 5710	\$376,740.00	
Roof - BANs Redeemed from Approp.	H.BLDGS.ROOF 5731	\$41,860.00	
Roof - Building Improvements	H.BLDGS.ROOF 2.63		\$1,538.00
Roof - Attorney Fees	H.BLDGS.ROOF 4.53		\$1,920.98
Roof - Fiscal Advisor Fees	H.BLDGS.ROOF 4.56		\$1,638.04
Library HVAC Unit			
HVAC - Serial Bonds	H.LIBRY.HVAC 5710	\$67,500.00	
HVAC - BANs Redeemed from Approp.	H.LIBRY.HVAC 5731	\$7,500.00	
HVAC - Building Improvements	H.LIBRY.HVAC 2.63		\$69,530.61
HVAC - Engineering Fees	H.LIBRY.HVAC 4.52		\$4,269.39
HVAC - Attorney Fees	H.LIBRY.HVAC 4.53		\$406.67
HVAC - Fiscal Advisor Fees	H.LIBRY.HVAC 4.56		\$323.94
Corwin Road Bridge Maintenance			
Corwin Road Bridge - Federal Aid	H.BRIDG.CORWN 4580	\$207,244.96	
Corwin Road Bridge - Transfer from Highway Fund	H.BRIDG.CORWN 5015	\$49,659.00	
Corwin Road Bridge - Construction Costs	H.BRIDG.CORWN 2.67		\$218,290.00
Corwin Road Bridge - Engineering Fees	H.BRIDG.CORWN 4.52		\$29,917.58
Park Planning and Investigation Project:			
Park Planning/Investigation - Planning/Consulting Services	H.PARKS.PLAN.449		\$40,690.74
Open Space Acquisition/Development Project:			
Open Space Plan - Transfer from Trust Fund	H.PARKS.PRK03.5035	\$303,339.01	
Open Space Plan - Transfer from Trust Fund	H.PARKS.PRK03.5035	\$17,789.35	
Open Space Plan - Transfer from Trust Fund	H.PARKS.PRK03.5035	\$2,421.00	
Open Space Plan - Land Acquisition Costs	H.PARKS.PRK03.261		\$303,339.01

TOWN OF BRIGHTON			
2013 CAPITAL PROJECT BUDGETS			
Appropriation/Re-Appropriation of Prior-Year "Open" and "New" Capital Projects			
<u>Capital Project Description</u>	<u>Budget Code</u>	<u>Debit</u>	<u>Credit</u>
Open Space Plan - Land Acquisition Costs	H.PARKS.PRK03.261		\$17,789.35
Open Space Plan - Land Acquisition Costs	H.PARKS.PRK03.261		\$2,421.00
Construction of Senator Keating Blvd.:			
Senator Keating Blvd. - Engineering Fees	H.CAPRJ.SNKTG.452		\$8,740.37
Senator Keating Blvd. - Engineering Fees (approp. Interest)	H.CAPRJ.SNKTG.452		\$17.36
Technology Improvements 2011			
Technology Improvements - Audio Visual Equipment	H.TECH.2011 2.14		\$2,674.12
Technology Improvements - Computer Software/Supplies	H.TECH.2011 4.15		\$7,518.15
Dump Truck (Highway 2012)			
Dump Truck - Serial Bonds	H.TRUCK.DMP11 5710	\$176,570.00	
Dump Truck - BANs Redeemed from Approp.	H.TRUCK.DMP11 5731	\$29,430.00	
Dump Truck - Truck/Van	H.TRUCK.DMP11 2.22		\$203,000.00
Dump Truck - Attorney Fees	H.TRUCK.DMP11 4.53		\$969.00
Dump Truck - Fiscal Advisor Fees	H.TRUCK.DMP11 4.56		\$829.76