

MINUTES OF TOWN BOARD MEETING
OF THE TOWN OF BRIGHTON, COUNTY OF
MONROE, NEW YORK, HELD AT THE
BRIGHTON TOWN HALL, 2300 ELMWOOD
AVENUE, ROCHESTER, NEW YORK
OCTOBER 24, 2012

PRESENT:

Supervisor William Moehle	
Councilmember James Vogel	
Councilmember Louise Novros	Ken Gordon, Attorney for the Town
Councilmember Christopher Werner	Daniel Aman, Town Clerk
Councilmember Jason DiPonzio	Jerry LaVigne, Director of Recreation
Tim Keef, Commissioner of Public Works	Suzanne Zaso, Director of Finance
Mark Henderson, Chief of Police	Maryann Hussar, Assistant to the Supervisor

EXECUTIVE SESSION:

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to go into executive session to discuss the employment of a particular person and litigation relating to the West Brighton Fire Department at 6:45 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros to come out of executive session at 7:00 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MEETING CALLED TO ORDER AT 7:05 PM

RECOGNITIONS/PRESENTATIONS:

Veterans Memorial Essay Contest Winners -Awards Presentation

1st place – Maia Raynor

2nd place – Daniel Warth

3rd place – Timmy Fournier

Honorable Mention – Emily Boller

Honorable Mention – Payton McNabb

2012 Brighton Arts Festival Viewer's Choice - Award Presentation

Kristen Burge for "On the Inside"

OPEN FORUM:

Judy Schwartz

Kathy Smith

Paul Holahan

Brijen Gupta

APPROVAL OF AGENDA:

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner to approve the agenda

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

APPROVE AND FILE TOWN BOARD MEETING MINUTES FOR:

September 27, 2012 Town Board Meeting

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio to approve the minutes for the aforementioned minutes

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PUBLIC HEARINGS:

MATTER RE: Public Hearing to consider adoption of Supervisor's 2013 Preliminary Operating and Capital Improvement Budgets for the Town (see Resolution #1).

(Complete transcript under separate cover)

Motion by Councilmember Christopher Werner seconded by councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 1 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Public Hearing to consider adoption of Assessment Rolls for Service Charges and Sewer Rent charges for proposed 2013 Special District Budgets (see Resolution #2).

(Complete transcript under separate cover)

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 2 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Public Hearing to consider demolition of building determined to be a dangerous and unsafe structure located at 1915 South Clinton Avenue as requested by Empire State College (see Resolution #3).

(Complete transcript under separate cover)

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 3 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

PETITIONS:

MATTER RE: Receive and file petition signed by 48 residents from Warren and Branch Avenues to construct speed humps or institute other significant traffic calming measures on Warren Avenue 14618.

Motion by Councilmember Jason DiPonzio seconded by Councilmember Louise Novros to receive and file aforementioned petition

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS:

FROM Police Chief Mark Henderson to Supervisor and members of the Town Board regarding transfer of Police Department vehicle to the Department of Public Works Fire Marshall Division

COMMITTEE REPORTS:

Community Services – Next meeting October 29 at 4:30PM at Brookside

Finance and Administrative Services – Next meeting November 6 at 3:30 PM in Stage Conference Room

Public Safety Services – Next meeting November 13 at 8:00 AM in Downstairs Meeting Room

Public Works Services – Next meeting November 8 at 9:00 AM in Downstairs Meeting Room

NEW BUSINESS:

MATTER RE: Reading and approval of claims

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Supervisor read and approve the payment of claims as set forth in Exhibit No. 4 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Reappointment of Andrew R. Spencer as a member of the Architectural Review Board for a 3-year term effective January 1, 2013 through December 31, 2015 (see Resolution #4).

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 5 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Appointment of Rochelle B. Bell and Eric David Williams to the Sustainability Oversight Committee for a 2-year term effective immediately through December 31, 2014 (see Resolution #5).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 6 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Budget appropriation to support departmental account transfer of \$5,000 to cover vehicle set-up costs for two (2) town police vehicles (see Resolution #6 and letter dated October 8, 2012 from Police Chief Mark Henderson).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 7 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Set November 14, 2012 for a Public Hearing regarding proposed stop sign installations along Sylvan Road (see Resolution #7 and letter dated October 2, 2012 from Timothy Keef, P.E. Commissioner of Public Works).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 8 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Receive and file request received August 27, 2012 from Bergman Associates regarding temporary amendment to the Town's Noise Control Law and set November 14, 2012 for Public Hearing to consider same (see Resolution #8, letter dated October 3, 2012 from Timothy Keef, P.E. Commissioner of Public Works and supporting Bergman Associates documents).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 9 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Accept with regret retirement notification from Ms. Jan Aldridge effective November 3, 2012 after 9 years of service as a Part-time Clerk with the Brighton Police Department Records Division (see Resolution #9 and letter dated October 3, 2012 from Police Chief Mark Henderson).

Motion by Councilmember Louise Novros seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 10 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Accept \$4,030 from the "Buckle UP New York" Grant program through the NY State Governor's Traffic Safety Committee for the Brighton Police Department (see Resolution #10, letter dated October 8, 2012 from Police Chief Mark Henderson and award notification letter dated September 27, 2012 from Barbara J. Fila, Chair and Commissioner of NY State Department of Motor Vehicles).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 11 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Accept donations totaling \$9,634.50 as additional monies received for the Town of Brighton Veterans Memorial Fund (see Resolution #11 and memorandum dated October 15, 2012 from Suzanne Zaso, Director of Finance).

Motion by Councilmember James Vogel seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 12 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Purchase of one new and unused 2012 pick-up truck for the Town Highway Dept. in the amount of \$26,994.24 with approval to appropriate Highway reserve funds to support same (see Resolution #12, letter dated October 11, 2012 from Timothy Keef, P.E. Commissioner of Public Works and associated bid documentation).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 13 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Temporary increase in hours for Town's part-time Architect effective immediately through December 31, 2012 (see Resolution #13 and letter dated October 12, 2012 from Ramsey Boehner, Town Planner).

Motion by Councilmember Christopher Werner seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 14 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Agreement between the Town of Brighton and the New York State Department of Transportation for maintenance services improvements within the I-590 Right-of-Way under the jurisdiction of the NY Department of Transportation (see Resolution #19 and letter dated October 17, 2012 from Michael Guyon P.E. Town Engineer).

Motion by Councilmember James Vogel seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 15 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Set November 14, 2012 as Public Hearing for proposed Extension to the Brighton Reserve Storm Drainage District as requested from Anthony J. Costello & Son Development, LLC (see Resolution #20, letter dated October 19, 2012 from Michael Guyon, P.E. Town Engineer and supporting documents).

Motion by Councilmember Jason DiPonzio seconded by Councilmember Christopher Werner that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 16 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval for Supervisor to execute renewal agreement with Penflex Inc. to serve as the third-party administrator for the West Brighton Fire Protection District's Service Award Program for the period November 1, 2012 through October 31, 2013 (see Resolution #14 and memorandum dated October 16, 2012 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 17 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval for Supervisor to execute agreement with Paychex to provide employee payroll services, and time & attendance software, and processing services to the Town (see Resolution #15 and memorandum dated October 19, 2012 from Suzanne Zaso, Director of Finance).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 18 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTER RE: Approval for Supervisor to execute agreement with Excellus for renewal rates for the 2013 Excellus Self-Insured Dental Plan and various medical health plans for active and retired employees and COBRA participants (see Resolution #16, letters dated October 24, 2012 from Gary Brandt, Director of Personnel and Human Resources and Suzanne Zaso, Director of Finance with associated documents).

Motion by Councilmember Christopher Werner seconded by Councilmember Jason DiPonzio that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 19 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

MATTERS OF THE TOWN CLERK:

MATTER RE: Confirm Membership of Mr. Russell T. Fessenden of Crittenden Road with the West Brighton Fire Department (see Resolution #17 and communication from Steven Morith, Secretary, West Brighton Fire Department dated October 2, 2012).

Motion by Councilmember Jason DiPonzio seconded by Councilmember James Vogel that the Town Board adopt the resolution as prepared by the Attorney for the Town as set forth in Exhibit No. 20 attached

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

Polling site change
The date of the General election is November 6.

MEETING ADJOURNED:

Motion by Councilmember James Vogel seconded by Councilmember Louise Novros to adjourn at 9:19 PM

UPON ROLL CALL VOTE

MOTION UNANIMOUSLY CARRIED

CERTIFICATION:

I, Daniel Aman, 131 Elmore Road, Rochester, NY do hereby certify that the foregoing is a true and accurate record of the proceedings of the Town of Brighton, County of Monroe, State of New York meeting held on the 24th day of October 2012 and that I recorded said minutes of the aforesaid meeting of the Town Board of the Town of Brighton, New York

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

WHEREAS, the Town of Brighton 2013 Tentative Budget has been prepared and presented to the Town Board and filed with the Town Clerk as the Preliminary Budget; and

WHEREAS, public hearings on such Preliminary Budget were held at meetings of the Town Board on October 10, 2012 and October 24, 2012 at 7:30 p.m. prevailing local time, and all persons having an interest therein have been heard in the matter; and

WHEREAS, the Supervisor, the Director of Finance, and the Budget Officer have recommended certain amendments to the Preliminary Budget and otherwise have recommended its approval; and

WHEREAS, the Town Board has authorized such amendments to the Preliminary Budget, and desires to approve such Budget as amended; it is therefore

RESOLVED, that a memorandum, dated October 24, 2012, from William W. Moehle, Supervisor, Suzanne E. Zaso, Finance Director, and Andrew C. Robinson, Budget Officer, concerning certain proposed amendments to the 2013 Budget, be received and filed; and be it further

RESOLVED, that the Preliminary Budget for the year 2013, as amended to include those amendments, is hereby approved and adopted as the Town's Final Budget for 2013.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 25th day of July, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated July 10, 2012 from Director of Finance, Suzanne Zaso, regarding public hearings to be scheduled and held prior to the adoption of the 2013 Special District Budgets and Town Operating Budget, be received and filed, and be it further

RESOLVED, that the Town Board hereby sets public hearings for October 10, 2012 and October 24, 2012 to review and consider the 2013 Town Operating and Capital Improvement Budgets all pursuant to Town Law Section 108; and be it further

RESOLVED, that the Town Clerk shall timely publish notice of the above hearings in accordance with applicable law.

Dated: July 25, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

July 10, 2012

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Public Hearings for the 2013 Town and Special Districts Budgets

Dear Honorable Members:

The Town is required under Section 239 of Town Law to hold at least one public hearing prior to the adoption of the 2013 Special District Budgets to review the Assessment Roll for Special District charges and Sewer rents. The Town is also required under Section 108 of Town Law to hold at least one public hearing prior to adopting the 2013 Town Operating and Capital Improvement Budgets to review the preliminary budget. Such hearings must be held prior to December 10, 2012.

Historically, the Town has provided two separate public hearings in October before the adoption of the budget to allow for appropriate community input. Therefore, I recommend that your Honorable Town Board hold two Public Hearings for the above mentioned issues at the regularly scheduled Town Board meetings of October 10, 2012 and October 24, 2012.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne E. Zaso".

Suzanne E. Zaso
Director of Finance

cc: W. Moehle
cc: D. Aman

MEMORANDUM

To: The Honorable Town Board
From: William W. Moehle, Supervisor *WWM*
Suzanne E. Zaso, Director of Finance *SZ*
Andrew C. Robinson, Budget Officer *AR*
Date: October 24, 2012
Subject: Proposed Amendments to the 2013 Budget and the Levy of
Fire District, Delinquent Sewer, and Property Cleanup Charges

Based on updated information received since preparation of the Supervisor's Tentative 2013 Town and Special Districts Budgets, we recommend the following amendments prior to adoption of the 2013 Budgets by Your Honorable Body. The revised Summary of Town Budget, "Net" Budgeted Spending, and Property Tax Levy Schedule; and Special Districts Summary reflective of the amendments that follow, are enclosed for your review.

Town Taxable Assessed Value

Our initial estimate of \$2,574,006,133 in total Town taxable assessed value currently reflects all adjustments to the 2012 Assessment Roll (used for 2013 Town and County Taxes) to date. The 2013 Town Budget Tax Rate, based on the revised budget inclusive of the below detailed amendments, is \$5.250745, yielding 2013 Town Budget taxes of \$525.07 for every \$100,000 of taxable assessed value. These changes do not require action of the Town Board.

Budgeted Appropriation Adjustments – General, Highway, and Library Funds

We recommend that the Town Board decrease the following appropriation related accounts in the 2013 Town Budget to reflect no increase in salary from 2012 for the Town Supervisor and Councilmembers (total decrease of \$3,875):

A.BOARD.1010	1.10	Full-Time Wages	(\$1,720)
A.BOARD.1010	8.20	Employer FICA Contributions	(\$130)
A.SUPVR.1220	1.10	Full-Time Wages	(\$1,885)
A.SUPVR.1220	8.20	Employer FICA Contributions	(\$140)

Estimated Revenue Adjustments – General, Highway, and Library Funds

No recommended changes.

Salary Schedule Modifications

We recommend that the Town Board Amend the 2013 Elected Officials salary schedule to reflect no increase from 2012 for the Town Supervisor and Councilmembers.

Brighton Fire District

The County's Real Property Tax Office has not yet provided us with an estimate of Brighton's share of the Brighton Fire District's 2013 Tax Levy of \$5,356,137. However when the County's estimate is available, the Town Board authorizes that amount be added to the 2013 Town and County Tax Bill and collected by the Town Clerk.

Delinquent Sewer Charges

The Town of Henrietta has requested that, through our 2013 Town Tax Levy, delinquent sewer charges be levied on their behalf on parcels situated in Brighton, but served by the Henrietta Sewer District. Such charges have no impact on the 2013 Town of Brighton Budget. We recommend that the Town Board:

- Authorize the levy of \$1,364.37 in delinquent sewer charges for the Town of Henrietta Sewer District.

Property Cleanup Charges

The Town Board must authorize the levy of property cleanup charges incurred in 2012 by the Town in accordance with Town Code, to be recovered through the 2013 Town Tax Levy. We recommend that the Town Board authorize the levy of \$1,200 in property cleanup charges for the following parcels:

- | | |
|-------------------------|-------|
| • 117 Shaftsbury Road | \$200 |
| • 2758 W. Henrietta Rd. | \$200 |
| • 440 Oakdale Drive | \$200 |
| • 2533 Clover Street | \$200 |
| • 720 Edgewood Avenue | \$200 |
| • 27 South Landing Road | \$200 |

We would be happy to respond to any questions that members of the Town Board may have regarding these proposed budget amendments and related tax levy items.

TOWN OF BRIGHTON
 2013 ADOPTED SPECIAL DISTRICT BUDGETS
 SPECIAL DISTRICT SUMMARY

Special Districts	2013 Appropriations	2013 Estimated Revenues	2013 Appropriated Fund Balance	2013 Amount to be Raised in Charges	2012 Charges	Change in Dollars	Change as a Percent
SA - Ambulance Services District	\$356,190	\$7,480	\$20,340	\$328,370	\$258,065	\$70,305	27.24%
SB - Business Improvement Dist. #1	\$2,880	\$0	\$0	\$2,880	\$3,000	(\$120)	-4.00%
SD - Drainage Districts	\$18,140	\$10	\$4,860	\$13,270	\$5,130	\$8,140	158.67%
SF - W Brighton Fire Protection Dist.	\$1,011,625	\$71,450	\$0	\$940,175	\$940,175	\$0	0.00%
SK - Consolidated Sidewalk District	\$179,280	\$175	\$30,000	\$149,105	\$166,800	(\$17,695)	-10.61%
SL - Street Lighting Districts	\$292,075	\$365	\$49,300	\$242,410	\$286,995	(\$44,585)	-15.54%
SM - Sidewalk Snow Removal Districts	\$51,585	\$35	\$9,275	\$42,275	\$45,405	(\$3,130)	-6.89%
SN - Neighborhood Improvement District	\$14,360	\$1,740	\$0	\$12,620	\$13,890	(\$1,270)	-9.14%
SP - Park Maintenance Special District	\$3,100	\$0	\$500	\$2,600	\$2,960	(\$360)	-12.16%
SR - Refuse Collection Districts	\$861,100	\$285	\$12,265	\$848,550	\$816,495	\$32,055	3.93%
SS - Sanitary Sewer Districts	\$1,964,620	\$231,900	\$100,000	\$1,632,720	\$1,652,145	(\$19,425)	-1.18%
SW - Consolidated Water District	\$50,030	\$50,030	\$0	\$0	\$0	\$0	0.00%
Total Special Districts	\$4,804,985	\$363,470	\$226,540	\$4,214,975	\$4,191,060	\$23,915	0.57%

TOWN OF BRIGHTON
 2013 ADOPTED BUDGET
 SUMMARY OF TOWN BUDGET, "NET" BUDGETED SPENDING, AND PROPERTY TAX LEVY

Town Fund	Authorized Appropriations	Estimated Revenues	Appropriated Fund Balance	Appropriated Reserved Fund Balance*	Amount to be Raised in Taxes
A - General Fund	\$15,334,675	\$6,468,420	\$1,050,000	\$50,000	\$7,766,255
D - Highway Fund	\$5,248,750	\$1,185,450	\$200,000	\$0	\$3,863,300
L - Library Fund	\$2,079,115	\$145,720	\$25,000	\$22,500	\$1,885,895
V - Debt Service Fund	\$41,835	\$0	\$41,835	\$0	\$0
Total All Town Funds	\$22,704,375	\$7,799,590	\$1,316,835	\$72,500	\$13,515,450
Less Interfund Transfers to/from:					
- Highway Fund	(\$112,635)	(\$112,635)	\$0	\$0	\$0
- Debt Service Fund	(\$41,835)	\$0	(\$41,835)	\$0	\$0
Net Town Funds Budget	\$22,549,905	\$7,686,955	\$1,275,000	\$72,500	\$13,515,450
"NET" BUDGETED SPENDING					
\$22,549,905					

"Net" Budgeted Spending Comparison:

	2013 Adopted Town Budget	2012 Adopted Town Budget	Change in Dollars	Change As a Percent
"Net" Budgeted Spending	\$22,549,905	\$21,872,100	\$677,805	3.10%

Tax Levy /Rate Comparison:

	2013 Adopted Town Budget	2012 Adopted Town Budget	Increase in Dollars	Increase As a Percent
Town Budget Tax Levy	\$13,515,450	\$13,267,020	\$248,430	1.87%
Town Assessed Valuation**	\$2,574,006,133	\$2,554,844,921	\$19,161,212	0.75%
Town Budget A.V.. Tax Rate	\$5.250745	\$5.192887	\$0.057858	1.11%
Town Budget Taxes for Every \$100,000 of Taxable Assessed Value	\$525.07	\$519.29	\$5.79	1.11%

*\$50,000 Appropriated from the General Fund Streetscape Reserve & \$22,500 Appropriated from the Library Fund General Reserve
 **Total Town Taxable Assessed Valuation is as determined by the final Assessment Roll as maintained by the Monroe County Real Property Tax Office.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

WHEREAS, the Town Board duly called and held Public Hearings on the Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements, on October 10, 2012 and October 24, 2012, at meetings commencing at 7:30 P.M., a list of which Districts and Improvements is attached hereto as Schedule "A" and made a part hereof, for the fiscal year commencing January 1, 2013, notice of which public hearings were duly given by advertisement in the official Town newspaper, the Brighton Pittsford Post; and

WHEREAS, the Court of Appeals of the State of New York has determined that the provisions of Section 239 of the Town Law of the State of New York that permitted notice to be given of public hearings to consider the assessment rolls for special improvements districts in which assessments are determined on a "benefits derived" basis, to be unconstitutional and mandated that individuals owning property within such districts receive personal notice of such hearings; and

WHEREAS, in response to such mandate, the Town Clerk also mailed notice of such public hearings to all taxable property owners in the Town as part of the Town's newsletter; and

WHEREAS, such public hearings having been duly called and held and all persons having an interest in such matter having been heard and the matter having been considered, be it

RESOLVED, that the said Assessment Rolls for Service Charges, Maintenance Charges, Capital Improvements and Sewer Rent Charges for Special Improvements Districts and for Special Improvements for the fiscal year commencing January 1, 2013, be and the same hereby are adopted and established and that the same be filed forthwith in the office of the Town Clerk, and be it

FURTHER RESOLVED, that the Supervisor be and hereby is directed to transmit a copy of said Assessment Rolls to the County Legislature of the County of Monroe on or before the next annual meeting of said County Legislature of the County of Monroe, in accordance with law.

On motion of Councilperson _____, seconded by Councilperson _____, and upon roll call, the following vote was recorded:

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

July 10, 2012

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

Re: Public Hearings for the 2013 Town and Special Districts Budgets

Dear Honorable Members:

The Town is required under Section 239 of Town Law to hold at least one public hearing prior to the adoption of the 2013 Special District Budgets to review the Assessment Roll for Special District charges and Sewer rents. The Town is also required under Section 108 of Town Law to hold at least one public hearing prior to adopting the 2013 Town Operating and Capital Improvement Budgets to review the preliminary budget. Such hearings must be held prior to December 10, 2012.

Historically, the Town has provided two separate public hearings in October before the adoption of the budget to allow for appropriate community input. Therefore, I recommend that your Honorable Town Board hold two Public Hearings for the above mentioned issues at the regularly scheduled Town Board meetings of October 10, 2012 and October 24, 2012.

I will be happy to respond to any questions you may have regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne E. Zaso".

Suzanne E. Zaso
Director of Finance

cc: W. Moehle
cc: D. Aman

LEGAL NOTICE

NOTICE OF HEARING ON ASSESSMENT ROLLS FOR SERVICE CHARGES, MAINTENANCE CHARGES, CAPITAL IMPROVEMENTS AND SEWER RENT CHARGES FOR SPECIAL IMPROVEMENTS DISTRICTS AND FOR SPECIAL IMPROVEMENTS FOR FISCAL YEAR 2013

NOTICE IS HERBY GIVEN that the Town Board of the Town of Brighton, Monroe County, New York, acting in behalf of certain improvements districts in said Town, has caused to be completed the annual estimates and assessment rolls for and in connection with service charges, maintenance charges, capital improvements and sewer rent charges for the fiscal year commencing January 1, 2013, for special districts and for other special improvements in said Town, all as set forth below in Schedule A.

The same have been filed with the Town Clerk of the said Town of Brighton, and that the Town Board will meet at the Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 10th day of October, 2012, and the 24th day of October, 2012, at meetings commencing at 7:30 o'clock P.M. for the purpose of conducting a public hearing and considering any objection which may be made to the said estimates and assessment rolls.

BY ORDER OF THE TOWN BOARD Dated: July 25, 2012.
Daniel E. Aman, Town Clerk, Town of Brighton, Monroe County, New York

SCHEDULE A

Brighton Fire District	(Service)
West Brighton Fire Protection District	(Service)
Brighton Special Ambulance District	(Service)
Bel-Air Lighting District	(Service)
Council Rock Lighting District	(Service)
Council Rock Estates Lighting District	(Service)
East Ave Lighting District	(Service)
Houston Barnard Lighting District	(Service)
Ferndale Manor Lighting District	(Service)
Home Acres Lighting District	(Service)
Malvern Lighting District	(Service)
Meadowbrook Lighting District	(Service)
Roselawn Lighting District	(Service)
Stuckmar Lighting District	(Service)
Sunnymede Lighting District	(Service)
Penfield Landing Lighting District	(Service)
Victory Lane Lighting District	(Service)
Clover-Elmwood Lighting District	(Service)
Elmwood Manor Lighting District	(Service)
MCC Complex Lighting District	(Service)

Dunn & Paul Lighting District	(Service)
Metro Industrial Park Lighting District	(Service)
Meridian Centre Lighting District	(Service)
Elmwood Terrace Lighting District	(Service)
Lac-de-Ville/Sn. Keating Lighting District	(Service)
Deerfield Woods Lighting District	(Service)
Penfield Rd Lighting District	(Service)
Mercy Park Lighting District	(Service)
Sidewalk Snow Removal	(Service)
Bel-Air Snow Removal District	(Service)
Fairhaven Snow Removal District	(Service)
Home Acres Snow Removal District	(Service)
Meadowbrook Snow Removal District	(Service)
Roselawn Snow Removal District	(Service)
Struckmar Snow Removal District	(Service)
N Roselawn Snow Removal District	(Service)
Brookside Snow Removal District	(Service)
Council Rock Snow Removal District	(Service)
Pelham Rd Snow Removal District	(Service)
Grosvenor Rd Snow Removal	(Service)
Ambassador Dr Snow Removal	(Service)
Sandringham Rd. Snow Removal	(Service)
Kirk-Astor Park District	(Service)
Bel-Air Refuse District	(Service)
Home Acres Refuse District	(Service)
Roselawn Refuse District	(Service)
Struckmar Refuse District	(Service)
Dunrovin Refuse District	(Service)
Hemingway Refuse District	(Service)
Ledgerock Refuse District	(Service)
Rockhill Refuse District	(Service)
Fairhaven Refuse District	(Service)
Mandy/Woodgate Refuse District	(Service)
East Ave Refuse District	(Service)
Houston/Barnard Refuse District	(Service)
Kirk/Astor Refuse District.	(Service)
Far View Hills Refuse District	(Service)
Monroe Meadows Refuse District	(Service)
Rowlands Refuse District	(Service)
Spier Ave Refuse District	(Service)
S.Landing Rd Refuse District	(Service)

Ashley Dr Refuse District	(Service)
Brittany-Markay Refuse District	(Service)
Bronsonwood Refuse District	(Service)
Coventry Green Refuse District	(Service)
Evan Farm Refuse District	(Service)
Fairways Refuse District	(Service)
Forest Hills Refuse District	(Service)
Frankland Refuse District	(Service)
Gailhaven Court Refuse District	(Service)
Howland Ave Refuse District	(Service)
Meadow View Refuse District	(Service)
Meadowbrook Refuse District	(Service)
Parkwood Ave Refuse District	(Service)
Pelham Rd Refuse District	(Service)
Rawlingswood Refuse District	(Service)
Village Lane Refuse District	(Service)
Westerloe Ave Refuse District	(Service)
Wyatt Dr Refuse District	(Service)
Council Rock Refuse District	(Service)
Thornwood Dr Refuse District	(Service)
Greenaway Refuse District	(Service)
Schoolhouse Refuse District	(Service)
Klink-Burkedale Refuse District	(Service)
Maywood Refuse District	(Service)
Modelane Refuse District	(Service)
Pickford Refuse District	(Service)
Shalimar Refuse District	(Service)
Willowbend Refuse District	(Service)
Brighton Meadows Refuse District	(Service)
Warren & Branch Refuse District	(Service)
Continental Dr Refuse District	(Service)
Consolidated Sewer District of the Town of Brighton	(Improvements & Maintenance)
Brighton Sewer District 87A	(Improvements & Maintenance)
Consolidated Sewer District Extension 67	(Improvements & Maintenance)
Western Dr. Area Sanitary Sewer District	(Improvements & Maintenance)
Consolidated Water District of the Town of Brighton	(Improvements & Maintenance)
S Clinton/Westfall Water District	(Improvements & Maintenance)
Brighton Meadows Water District	(Improvements & Maintenance)
Brighton Meadows Drainage District	(Improvements & Maintenance)
Heatherstone Drainage District	(Improvements & Maintenance)
Meridian Centre Drainage District	(Improvements & Maintenance)

Deerfield Woods Drainage District	(Improvements & Maintenance)
LacDeVille/Sn. Keatng Drainage District	(Improvements & Maintenance)
Barclay Square Drainage District	(Improvements & Maintenance)
Mercy Park Drainage District	(Improvements & Maintenance)
Brighton Consolidated Sidewalk District	(Improvements & Maintenance)
Mercy Park Sidewalk District	(Improvements & Maintenance)
Monroe Ave. Business Improvement District #1	(Improvements & Maintenance)
Home Acres Neighborhood Improvements District	(Improvements & Maintenance)

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

WHEREAS, the Town Board duly called and held a public hearing on a certain unsafe structure located at 1915 South Clinton Avenue notice of which public hearing was duly sent to the owner of such premises and posted and filed as required pursuant to Chapter 51 of the Town Code; and

WHEREAS, at said public hearing evidence was presented justifying pursuant to the requirements of Chapter 51 of the Town Code the demolition of said structure located at the above described premises; and

WHEREAS, the owner of said premises has consented to the demolition and removal of the unsafe structure from the above described premises; now, be it

RESOLVED, that the Town Board hereby orders and approves the demolition of said unsafe structure by said owner subject to review and approval of the demolition plans by the Commissioner of Public Works or his designee.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 17th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

WHEREAS, on October 10, 2012 the Town Board set a Public Hearing to be scheduled for November 14, 2012 at 7:30 p.m. to consider the request from Empire State College, owner of property located at 1915 South Clinton Avenue to approve the demolition of a structure deemed to be dangerous and unsafe located on said property, under Chapter 51 of the Brighton Town Code; and be it further

WHEREAS, Empire State College is desirous of moving the approved Public Hearing Date of November 14, 2012 to October 24, 2012;

NOW THEREFORE BE IT ORDERED that the Town Board hereby amends the date and time of the Public Hearing to consider the demolition of the dangerous and unsafe structure located at 1915 South Clinton Avenue in the Town of Brighton, under chapter 51 of the Brighton Town Code from November 14, 2012 at 7:30 p.m. to October 24, 2012 at 7:30 p.m., at Brighton Town Hall, 2300 Elmwood Avenue in the Town and be it further

ORDERED, that the Town Clerk is hereby directed to give notice of such Public Hearing as required under Section 51 of the Town Code.

Dated: October 17, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

CLAIMS FOR APPROVAL AT TOWN BOARD MEETING

October 24, 2012

THAT THE CLAIMS AS SUMMARIZED BELOW HAVING BEEN APPROVED BY THE RESPECTIVE DEPARTMENT HEADS AND AUDITED BY THE TOWN BOARD AUDIT COMMITTEE ARE HEREBY APPROVED FOR PAYMENT.

A - GENERAL	\$	<u>222,047.59</u>
D - HIGHWAY		<u>94,768.61</u>
H - CAPITAL		<u>442,239.65</u>
L - LIBRARY		<u>40,629.65</u>
SA - AMBULANCE DIST		<u>26,332.56</u>
SF - FIRE DIST		<u>29,378.95</u>
SR-REFUSE DISTRICT		<u>130,858.04</u>
SS - SEWER DIST		<u>98,202.81</u>
TA - AGENCY TRUST		<u>23,198.69</u>
	TOTAL \$	<u>1,107,656.55</u>

UPON ROLL CALL

MOTION CARRIED _____

APPROVED BY:

SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

TO THE SUPERVISOR:

I CERTIFY THAT THE VOUCHERS LISTED ABOVE WERE AUDITED BY THE TOWN BOARD ON THE ABOVE DATE AND ALLOWED IN THE AMOUNTS SHOWN. YOU ARE HEREBY AUTHORIZED AND DIRECTED TO PAY TO EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

DATE

TOWN CLERK

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby appoints Andrew R. Spencer to the Architectural Review Board for a new three year term commencing January 1, 2013 and expiring on December 31, 2015.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that the Town Board hereby appoints Rochelle B. Bell and Eric David Williams to the Sustainability Oversight Committee for a two-year term commencing immediately and expiring on December 31, 2014.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 8, 2012 from Chief of Police, Mark T. Henderson, regarding the transfer of funds needed to cover vehicle set up costs for two police vehicles, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the transfer of \$5,000.00 from A.POLICE 3120 1.30 OVERTIME to A.POLICE 3120 2.17 VEHICLE SET UP COSTS as requested and recommended in the above referenced correspondence.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

October 8, 2012

Finance / Administrative Services Committee
Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Budget Appropriation

Dear Board Members,

The police department requests that an amendment be approved to the 2012 operating budget to provide sufficient appropriations for the vehicle set up costs for two police vehicles. The proper set up on these vehicles must be done in a timely manner so these vehicles are ready to be put into service as soon as the need arises.

I have reviewed the budget and found sufficient funds remaining in the Over Time Wages to support this budget transfer. My recommendation to the Town Board is to approve the transfer of **\$5,000** as follows:

From Account: A.POLCE.3120 1.30 OVERTIME
To Account: A.POLCE.3120 2.17 VEHICLE SET UP COSTS

Thank you for your consideration and I would be happy to answer any questions you may have regarding this request.

Respectfully,

Mark T. Henderson
Chief of Police

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 2, 2012 from Commissioner of Public Works, Timothy E. Keef, P.E., regarding setting a public hearing for the placement of stop signs on Sylvan Road, be received and filed, and be it further

RESOLVED, that the Town Board hereby sets November 14, 2012 at 7:30 p.m. as the date and time for a public hearing on the placement of stop signs on Sylvan Road as described in said letter, and be it further

RESOLVED, that the Town Clerk is hereby directed to publish and distribute such notice as is required by law for said public hearing.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585) 784-5250 FAX: (585) 784-5368

October 2, 2012

Supervisor William Moehle and
the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: Proposed Stop Sign Installations along Sylvan Road

Dear Supervisor Moehle and Town Council Members:

A concern was previously received by this department regarding stop signs along the side streets intersecting Sylvan Road in the Roselawn neighborhood. This concern was routed through the Public Safety Committee and reviewed by Mr. Tim Anderson of the Highway Department. Presently, the intersection of Antlers Drive and Sylvan Road is regulated by a stop sign for westbound traffic traveling along Antlers Drive. The balance of the side street intersections are not, however (Seminole Way, Sonora Parkway, Meredith Avenue and Fair Oaks Avenue (2)). While these intersections are governed by the Vehicle and Traffic Law, specifically right of way, the installation of stop signs at these locations (all at the west bound intersections of these side streets) would serve to eliminate any confusion that may exist, as well as provide for a positive visual display for drivers approaching Sylvan Road from these streets, thereby increasing the safety of the public at these locations.

I would therefore ask that the Town Board receive and file this communication, that a public hearing be set for this matter and that the requisite notification be sent out. As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wp

attachment

cc: T. Anderson
C. Roth
R. Cline
D. Aman
K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 3, 2012 from Commissioner of Public Works, Timothy E. Keef, P.E., regarding a temporary amendment of the Town's Noise Control Law and setting a public hearing for the same, be received and filed, and be it further

RESOLVED, that the Town Board hereby sets November 14, 2012 at 7:30 p.m. as the date and time for a public hearing on the temporary amendment of the Town's Noise Control Law as described in said letter, and be it further

RESOLVED, that the Town Clerk is hereby directed to publish and distribute such notice as is required by law for said public hearing.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618

PHONE: (585)784-5250 FAX: (585) 784-5368

October 3, 2012

Supervisor William Moehle
the Honorable Town Board
Brighton Town Hall
2300 Elmwood Avenue
Rochester, New York 14618

Re: City of Rochester Water Bureau
South Clinton Avenue Conduit Modernization Project Phase 2
Proposed Night Time Work

Dear Supervisor Moehle and Town Council Members:

I recommend that your Honorable Body receive and file the attached communication from Bergmann Associates, the City of Rochester Water Bureau's engineering consultant, regarding the above project and activities as outlined therein. The Public Works Committee has reviewed this matter, particularly the request to perform work during the night time hours when the contract is underway. Pursuant to Chapter 102 of the Town Code, Noise, I request that a public hearing be set at one of your regularly scheduled meetings to consider a temporary amendment to our local law for this purpose.

As always, your consideration of matters such as this is greatly appreciated.

Very truly yours,

Timothy E. Keef /P.E.
Commissioner of Public Works

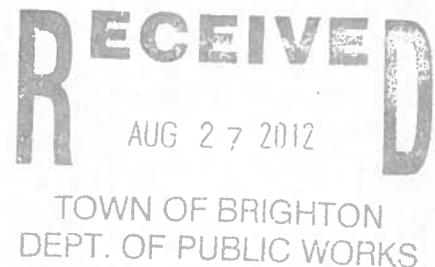
TEK/wp

attachment

cc: M. Hussar
D. Aman
K. Gordon

August 23, 2012

Mr. Timothy E. Keef, PE
Commissioner of Public Works / Highway Superintendent
Department of Public Works
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618



RE: **SOUTH CLINTON AVENUE, WATER SUPPLY CONDUIT MODERNIZATION,
CONDUITS 2 & 3, PHASE 2:
TOWN OF BRIGHTON NOISE CONTROL LAW TEMPORARY AMENDMENT REQUEST**

Dear Tim:

On behalf of the City of Rochester Water Bureau (RWB), we are requesting a temporary amendment to the Town of Brighton Noise Control Law, Chapter 102, for the South Clinton Avenue, Water Supply Conduit Modernization, Conduit 2 and 3, Phase 2 project. The City is requesting this amendment to allow nighttime construction on weekdays and weekends in certain areas of the project, in order to:

- Reduce the duration of the project;
- Minimize its impact on traffic; and
- Minimize the duration of water system capacity restrictions to the City as well as Monroe County Water Authority customers in Brighton and ensure water system capacities are restored in a timely fashion.

The project consists of installing a single 42-inch water transmission conduit and rehabilitating portions of the existing conduits along and under South Clinton Avenue, from just south of Brighton-Henrietta Town Line Road to approximately Senator Keating Boulevard. This project will tie into the work completed in 2010 in the previous phase of the project. See Figure 1 for a map of the project area.

The new conduit will replace the existing 38 and 37-inch steel conduits within the project limits, Conduits 2 and 3 respectively. These conduits have been in service for over 90 years and in recent years have experienced significant breaks. Figure 2 is a picture of the dramatic break that occurred in 2002, south of the Erie Canal. The existing cast iron and ductile iron conduits under the Erie Canal and I-590 will be rehabilitated.

These conduits currently supply the City of Rochester and the Monroe County Water Authority with water from Hemlock Lake. They provide several million gallons of water per day to the Town of Brighton alone through MCWA distribution mains.

The project entails the following work:

- Installation of a new water conduit under the roadway from Brighton-Henrietta Town Line Road to Woodsmeadow Lane, and to the east of South Clinton Avenue from Woodsmeadow Lane to the Erie Canal and from the Erie Canal to The Reserve.
- Rehabilitation of the two existing 36-inch cast iron conduits under the Erie Canal (east of South Clinton Avenue).



- Rehabilitation of the existing 36 and 42-inch ductile iron conduits under I-590 from The Reserve (east of South Clinton Avenue) to Senator Keating Boulevard (west of South Clinton Avenue).
- Connections to existing Conduits 2 and 3 at Brighton-Henrietta Town Line Road (south end), Erie Canal (north and south sides), The Reserve, and Senator Keating Boulevard (north end).
- Reconnection of three (3) existing MCWA service connections within the project limits.
- Abandonment of Conduit 3 and a portion of Conduit 2 with flowable fill material.
- Pavement restoration including milling, resurfacing, and restriping South Clinton Avenue from Brighton-Henrietta Town Line Road to just north of Woodsmeadow Lane.

Traffic will be maintained in both directions on South Clinton Avenue during most of construction, except during installation of the new conduit between Brighton-Henrietta Town Line Road and Woodsmeadow Lane, when traffic will be reduced to a single lane northbound with southbound traffic detoured. From Woodsmeadow Lane to Senator Keating Boulevard, shoulder or lane closures will be in place to allow for construction access. Flagging of traffic for certain work operations will occur on a limited basis. Driveway access will be coordinated with landowners. As requested from the Monroe County Department of Transportation (MCDOT), the work through the intersection of Brighton-Henrietta Town Line Road and South Clinton Avenue will occur during nights or weekend, while maintaining at minimum two-way traffic on Brighton-Henrietta Town Line Road. All utilities will be maintained and temporary shutoffs will be coordinated with residents.

The City recognizes that the Project is adjacent to some residential properties. For this reason, the City's contractor will be prohibited from working weekday nights and weekend nights between Brighton-Henrietta Town Line Road and 350 feet south of the Erie Canal.

Additional proposed contract requirements that will be incorporated into the project are discussed below. The contract document will define "weekday night work" as Monday through Thursday, 8 p.m. to 6 a.m. and "weekend with night work" hours as Friday, 8 p.m. to Monday at 6 a.m. These time restrictions are in line with the Town's noise control law. It is anticipated that night work will only be occurring sporadically, through the duration of the project for approximately 15 evenings.

The City is requesting an amendment to the Noise Control Law for the following work tasks required to complete this project:

1. Construction of the proposed water main at the intersection of South Clinton Avenue and Brighton-Henrietta Town Line Road:

Night work during weekdays and weekends will be required in order to complete the water main installation and all pavement surface restoration through this intersection. This is required by MCDOT to maintain acceptable traffic operations at this intersection during the weekdays. During the times of work, the intersection will be flagger controlled. During weekday night work operations at this intersection, the contractor will not be allowed to use hoe-rams, jackhammers, and pavement breakers. However, due to the possibility for difficult excavation (miscellaneous rocks, concrete), we are requesting that the contractor be allowed to use hoe-rams, jackhammers, and other necessary construction equipment during weekend night work hours in these intersections.



2. Construction of proposed water main and rehabilitation of existing water main - 350 feet south of the Erie Canal to Senator Keating Boulevard:

Night / weekend work may be required to complete pipe rehabilitation, install valves, and complete water main tie-ins through this section of the project. This is required for the installation of the proposed conduit rehabilitation, to minimize construction crew and water main down time, and other unforeseen delays. The night work locations are anticipated to be infrequent. Actual locations can only be determined during construction. Due to the unknown nature and possible difficulty of work, we are requesting that the contractor be allowed to use hoe-rams, jackhammers, and other necessary construction equipment during weekday night and weekend night work hours in this location.

3. Onsite construction staging of material and equipment within New York State (Department of Transportation and Canal) property:

Lands adjacent to the project may be used by the contractor during construction for material and equipment staging. The contractor will be required to obtain all permits from the owner for any staging areas. Night / weekend work may be required in these staging areas to facilitate construction operations. The areas requested for night / weekend work are lands owned by the New York State (Department of Transportation and the Canal Corporation), as indicated in Figure 1. However, actual locations will be determined by the contractor after award of the contract. Any areas outside those indicated in Figure 1 will require the contractor to obtain all variances and permits for their use. During weekday and weekend night work operations in these staging areas, the contractor will not be allowed to use hoe-rams, jackhammers, or pavement breakers.

The following requirements will be incorporated into the project:

- The contractor shall provide prior public notice of the project, including information relating to night time work. Specifically, this information will include, but not limited to, individual private notices to residents and businesses that may be affected by the noise of night work, as identified by the Commissioner of Public Works. Notice shall include the dates, time and nature of night work, including the on-site project manager's telephone number.
- All contract documents and bid specifications describe Brighton's requirements, including but not limited to zoning and noise regulations, and will apply to any off-site storage area in the Town.
- All contract documents and bid specifications related to the project contain provisions to encourage the speedy completion of night operations, including specifically waivers from New York State Department of Labor limitations on overtime. The City of Rochester will support such a request.
- The contractor will only be allowed to work in the area immediately north of Brighton-Henrietta Town Line Road to 350 feet south of the Erie Canal within normal working hours (between 7 AM and 7 PM, Monday through Friday, and between 9 AM and 6 PM, Saturday and Sunday). The contractor must comply with all time restrictions imposed by all permitting agencies when working within this area.
- The contractor must conform to all Town requirements when working at any off-site staging area. The contractor will be responsible for obtaining any variances from the Town that may be required for off-site staging areas.
- All contract documents and bid specifications related to the project shall prohibit the use of backup alarms other than during normal daytime and weekend daytime working hours and shall require the use of spotters instead.
- All contract documents related to the project shall require that lighting be oriented so as not to spill light beyond the work area.



- Prior to the start of construction, a public information meeting will be held. Invitations will be extended by the City to residents and businesses that may be affected by the noise of night work, as identified by the Commissioner of Public Works.

At the start of construction, a public preconstruction meeting will be held to introduce the project and its impacts to the landowners and commuters along the corridor. At this time, the contractor and full time inspection team will be introduced to the public. Bergmann Associates will be providing onsite inspection services for the City throughout the duration of the project and will have a field office in the corridor. Both the inspection team and the contractor will talk to and provide contact information to residents and business owners along the corridor throughout construction. The inspection team will be available to talk with the public and address their concerns whenever the contractor is working, day or night. The City of Rochester Water Bureau's dispatch number, 428-7500, can be used for project related issues when no work is being performed. The dispatcher will contact the appropriate project representative to handle the situation. Town of Brighton representatives will be invited to preconstruction and progress meetings and will be provided minutes from these meetings. Additionally, there will be resources available online, through the project website, where residents can find out project information.

The proposed conduit alignment provides a cost effective solution by limiting utility impacts, limiting curb and drainage impacts, limiting impacts to private property, and limiting construction work within the roadway. The project is expected to begin in March 2013 and continue through April 2014.

Though this project may be a temporary inconvenience to residents and the traveling public, it is necessary to provide a dependable water supply to both City and County residents and to avoid future water main breaks that could otherwise cause significant damage and create more frequent unplanned disruptions. Mitigation measures have been incorporated into the project to balance the needs of the residents and the traveling public. The life expectancy of the new conduit is anticipated to be 100 years.

Thank you for your consideration of this request.

Sincerely,
BERGMANN ASSOCIATES



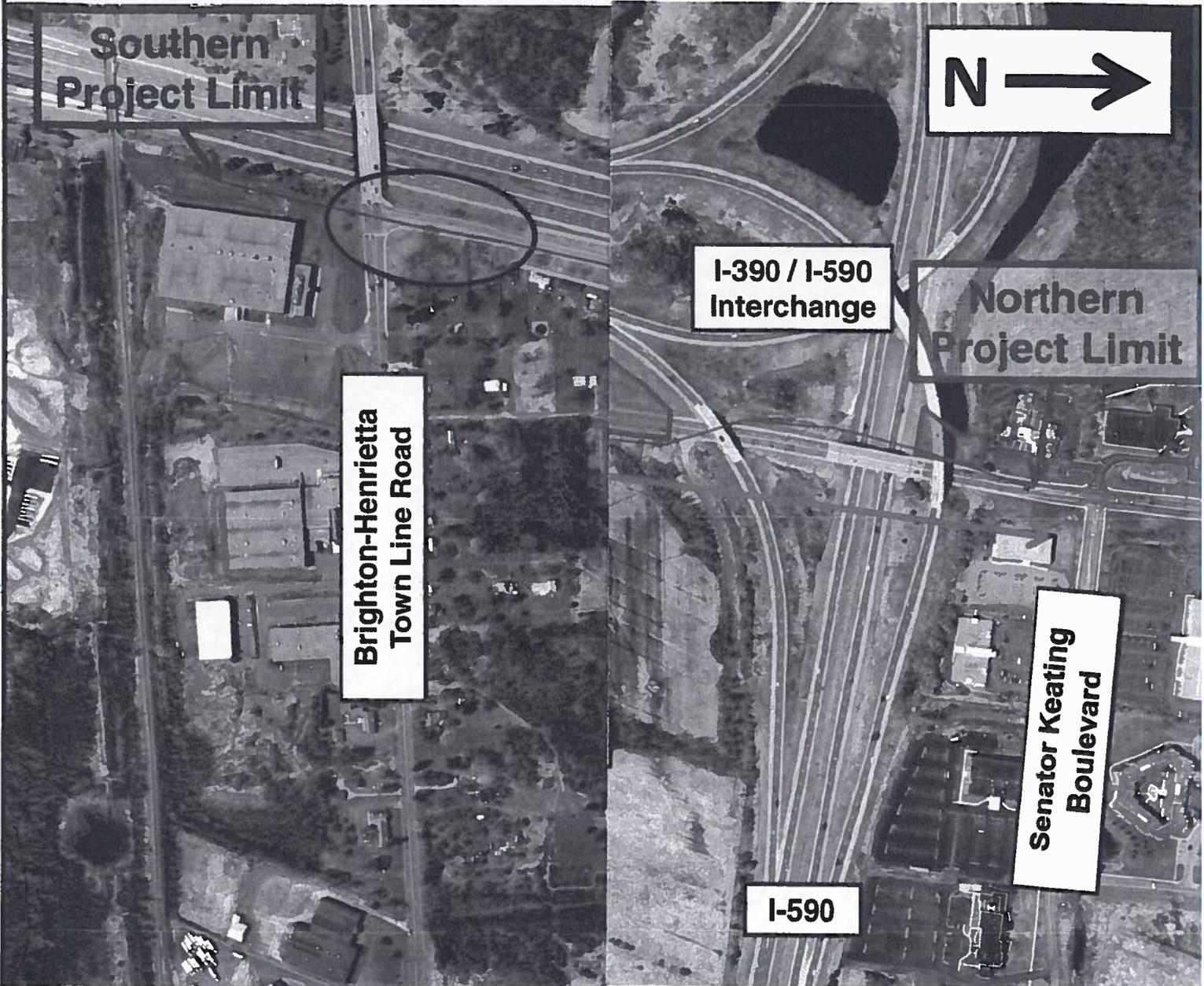
Julie M. Barnes, PE
Project Manager

Attachment

cc: Michael Guyon, PE
Pat O'Connor, PE
Enrique Maisch, PE
Tom Detrie



Figurions



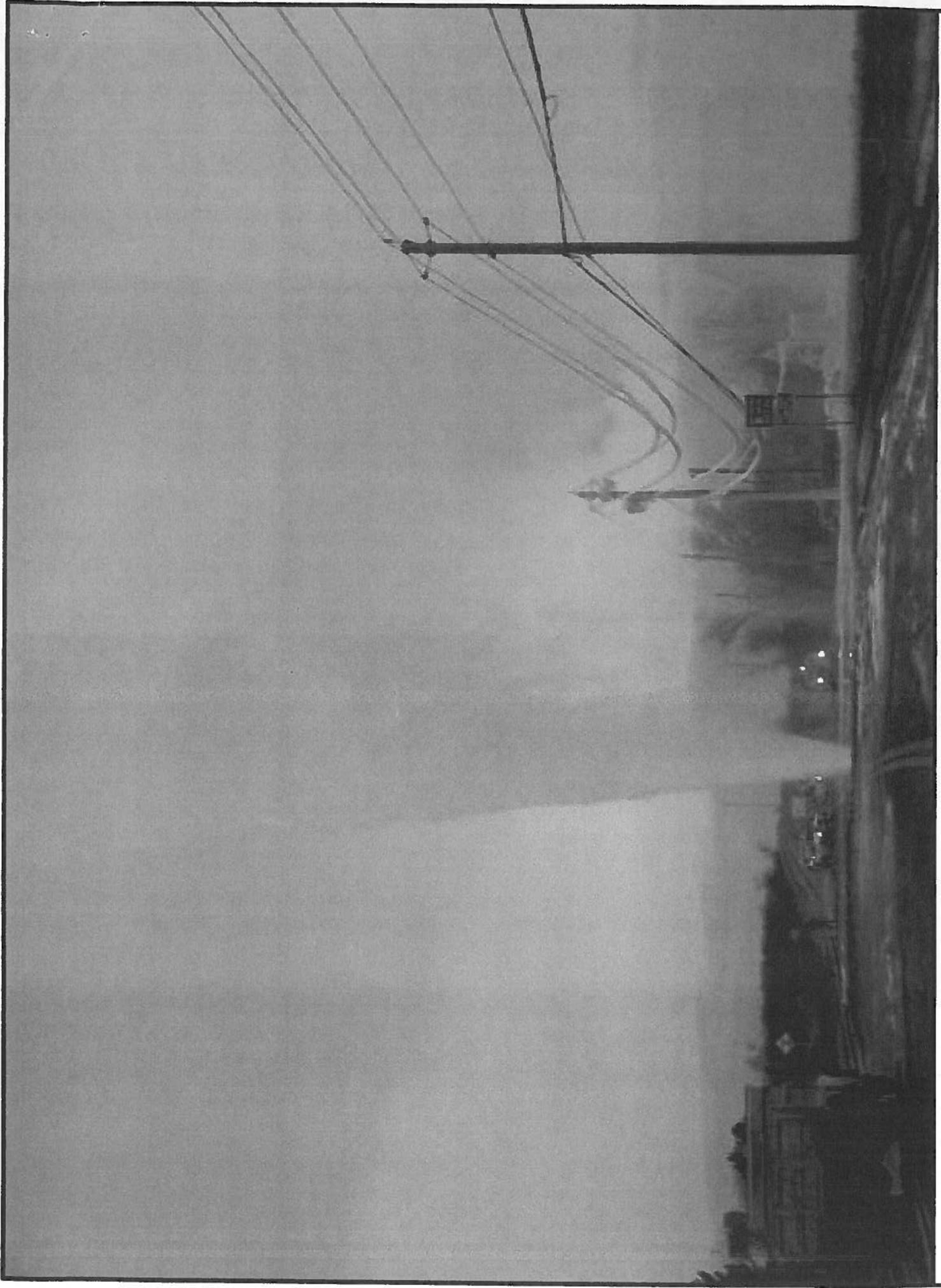


Figure 2: January 2002 Leak on Conduit 3 – South Clinton Avenue, South of the Erie Canal

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 3, 2012 from Chief of Police, Mark T. Henderson, regarding the resignation of Jan Aldridge, be received and filed, and be it further

RESOLVED, that the Town Board hereby accepts with regret the resignation of Jan Aldridge from the Brighton Police Department's administrative staff where she has served with distinction for the past nine years.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

October 3, 2012

Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Dear Board Members:

RE: Employee Retirement

I recently received notice from Ms. Jan Aldridge that she will be retiring from her position with the Brighton Police Department effective November 3, 2012. Ms. Aldridge has worked as a Clerk Typist Part-Time in the Records Division since January of 2003.

It is with regret that I recommend the acceptance of Jan Aldridge's retiring from the Brighton Police Department, effective November 3, 2012. I know that we all wish Jan success and happiness in future endeavors.

Respectfully,

A handwritten signature in black ink that reads "Mark T. Henderson".

Mark T. Henderson
Chief of Police

Attachment

xc:

Suzanne Zaso, Director of Finance
Gary Brandt, Director of Personnel

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated October 8, 2012 from Chief of Police, Mark T. Henderson, regarding the Buckle UP New York Grant and the award letter submitted therewith, be received and filed, and be it further

RESOLVED, that the Town Board hereby accepts from the Governor's Traffic Safety Committee a Buckle UP New York Grant in the amount of \$4,030.00.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

POLICE DEPARTMENT
2300 Elmwood Avenue
Rochester, New York 14618-2196



Mark T. Henderson
Chief of Police

Emergency 911
Administrative (585) 784-5150
Fax: (585) 784-5151

October 16, 2012

Finance / Administrative Services Committee
Honorable Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, NY 14618

RE: Buckle Up New York Grant

Dear Board Members,

I hereby request that the Honorable Town Board authorize the Town Supervisor to accept the grant and award of \$4,030.00 from the New York State Governor's Traffic Safety Committee, "Buckle up New York Campaign" to the Brighton Police Department.

The Brighton Police Department has participated in this program for over 10 years. The goal of this statewide initiative is to increase seat belt usage in an effort to reduce serious injury or death from traffic crashes.

Respectfully,

A handwritten signature in black ink that reads "Mark T. Henderson". The signature is written in a cursive style.

Mark T. Henderson
Chief of Police



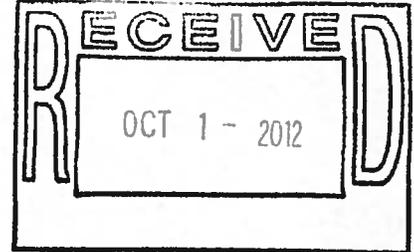
ANDREW M. CUOMO
Governor

STATE OF NEW YORK
GOVERNOR'S TRAFFIC SAFETY COMMITTEE
DEPARTMENT OF MOTOR VEHICLES



BARBARA J. FIALA
Chair

September 27, 2012



Sergeant David Swancott
Brighton Town Police Department
2300 Elmwood Avenue
Rochester, New York 14618

Re: BUNY-2013-Brighton Town PD-00119-(028)
"BUCKLE UP NEW YORK!"
DMV01-T004415-3700393
EFFECTIVE DATE: October 1, 2012

Dear Sergeant Swancott:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that the Town of Brighton has been awarded \$4,030 to participate in the statewide "BUCKLE UP NEW YORK!" campaign. Our goal is to increase seat belt usage in an effort to reduce serious injury or death from traffic crashes. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller. Please review your approved budget as it may have been changed from the requested amount.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested.

Thank you for participating in this very important statewide program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Barbara J. Fiala
Chair and
Commissioner of Motor Vehicles

BJF:et
Enclosure

cc: Charles Catholdi ✓
William Moehle ✓

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated October 15, 2012 from Finance Director, Suzanne Zaso, regarding additional donations to the Veterans Memorial Fund, be received and filed, and be it further

RESOLVED, that the Town Board hereby accepts gratefully the additional donations made by members of the community totaling \$9,634.50 to the Veterans Memorial Fund.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 Elmwood Avenue
Rochester, NY 14618

MEMORANDUM

TO: The Honorable Town Board
FROM: Suzanne Zaso, Director of Finance *SZ*
Date: October 15, 2012
Subject: Town of Brighton Veterans Memorial Fund Donations

It is with great pleasure that we request that Your Honorable Body authorize the acceptance of additional monetary donations received from generous area organizations and citizens, to the Town of Brighton for the Veterans Memorial Fund.

We have greatly appreciated the outpouring of community support and endorsement received for this project so far, and we sincerely hope that donations will continue.

The total additional amount of monies received is \$9,634.50 and have been deposited into Account Number TE 92.Vets. (Veterans Memorial Fund).

Thank you.

c.c. James R. Vogel
Town of Brighton Councilmember
Chairperson of Town of Brighton Veterans Committee

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor
JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO
Councilpersons

RESOLVED, that correspondence dated October 11, 2012 from Timothy E. Keef, P.E., Commissioner of Public Works, concerning the purchase of a new and unused pickup truck, be received and filed; and be it further

RESOLVED, that the Town Board hereby approves the purchase of one new and unused pickup truck from Hoselton Toyota as the lowest, responsive and responsible bidder for the amount of \$26,994.24; and be it further

RESOLVED, that the Town Board hereby approves a budget transfer in the amount of \$26,994.24 from the Highway Department General Reserve Fund Account #D870, to account D.HWY.5130 2.22 (Autos-Highway Dept. Machinery), to fund the purchase of the pickup truck, which funds are anticipated to be fully reimbursed by an insurance settlement in a like amount; and be it further

RESOLVED, that this resolution is adopted subject to permissive referendum, and the Town Clerk is hereby directed to publish and post a notice of the adoption of this resolution, pursuant to Town Law.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Brighton at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town on the 24th day of October, 2012, at a meeting commencing at 7:30 P.M. prevailing time, adopted a resolution subject to permissive referendum pursuant to Section 6-c of the General Municipal Law of the State of New York and Section 90 of the Town Law of the State of New York. A summary of such resolution is as follows:

The purpose and effect of such resolution is to authorize the appropriation of \$26,994.24 from the Highway General Reserve fund, Account #D870 for the acquisition of a new and unused pickup truck.

Dated: October 24, 2012

Daniel Aman, Town Clerk
Town of Brighton



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ROCHESTER, NEW YORK 14618
PHONE: (585)784-5250 FAX: (585) 784-5368

October 11, 2012

The Honorable Finance and Administrative Services Committee
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

re: Award of Contract
Furnish and Deliver One Pick Up Truck (Highway Department)

Dear Chairman Werner and Committee Members:

I recommend that the above equipment, a new and unused 2012 pick up truck be purchased from Hoselton Toyota in the base bid amount of \$26,994.24. The bids were publicly advertized and publicly opened, all as required by law. A copy of the advertisement and of the bid tabulation are all attached. As noted previously, this item has not been budgeted for in the current fiscal year, however, unanticipated revenues from the insurance settlement will be used to offset this expense. At this time it is recommended that reserve funds from the Highway be used, which will be reimbursed with said insurance settlement funds. Please note that this matter is subject to a permissive referendum due to the proposed use of reserve funds.

As always, thank you for your consideration. I will be in attendance at your regularly scheduled October 16, 2012 meeting in the event that you have any questions regarding this matter.

Sincerely,

Timothy E. Keef, P.E.
Commissioner of Public Works

TEK/wpd

attachments

cc: T. Anderson
S. Zaso
A. Banker
M. Hussar

FASC.HWY.PICKUP.TRUCK.OCT.2012.01R

STATE OF NEW YORK
Monroe County

STATE OF NEW YORK
Monroe County

Leslie Smith being duly sworn, deposeth and saith that she
Is the bookkeeper for
BRIGHTON-PITTSFORD POST
Newspaper
Published in the Town of Pittsford, County and State
A foresaid and that a notice of which the
Annexed is a printed copy, was published in the said
Paper at once in each week
commencing on the

20TH DAY OF SEPTEMBER 2012
Ending on
20TH DAY OF SEPTEMBER 2012

Leslie Smith
Foreman of the Publisher/subscribed and Sworn to before me on this
21ST DAY OF SEPTEMBER 2012

Barbara S. Connolly
Notary Public, State of NY

LEGAL NOTICE
ADVERTISEMENT FOR BIDS
The Town of Brighton, Monroe County, New York will receive sealed bids for:
Furnish and Deliver (1) Compact 4x4 Pick Up Truck, 2012 or newer model, new and unused,
completely as specified
Sealed Bids will be received and bids publicly opened and read at the following place and time:
Place:
Town of Brighton
Dept. of Public Works
2330 Elmwood Avenue
Rochester, New York 14618
Date:
October 10, 2012
Time:
10:00 A.M. Local Time
The work consists principally of the furnishing and delivery of one (1) new and unused, compact pick up truck, 4 wheel drive, 2012 or newer model. The foregoing is a general outline of work only and shall not be construed as a complete description of the work to be performed under the contract. Specifications are available for inspection at the above location and may be obtained there.
Bids must be made in writing on the forms furnished and shall be accompanied by a bid guarantee (bond certified check) for an amount not less than five percent (5%) of the amount bid in accordance with the **INSTRUCTIONS TO BIDDERS**.
The Town of Brighton is exempt under New York State Tax law, and therefore, no sales tax on the cost of materials incorporated into the project shall be included in the bid.
All prices bid shall be good for a period of sixty (60) days after opening. The Town of Brighton reserves the right to consider bids for sixty (60) days after their receipt before awarding any contract. The Town of Brighton further reserves the right to reject any and all bids, and to accept any Proposal or individual item or items, which it may deem to be the most favorable to its best interests.
A noncollusive bidding certificate shall be included with each bid.
Dated: September 20, 2012
Town of Brighton

Timothy E. Keef, P.E.
Commissioner of Public Works
(585)784-5223
Se 20
02534250

12534250

14

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 12, 2012 from Town Planner, Ramsey A. Boehner, regarding temporarily increasing the part-time Town Architects weekly hours through December 31, 2012, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the temporary increase from 20 to 35 in the part-time Town Architect's weekly hours through December 31, 2012 as outlined in the above referenced letter.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

October 12, 2012

Honorable Finance Committee
Town of Brighton
2300 Elmwood Avenue
Brighton, NY 14618

Re: Authorization to temporarily increase the Town's part time Architect hours per week.

Honorable Members:

I request that the Town Board authorize the hours for the Town's part time Architect be temporarily increased from 20 hours per week to 35 hours per week until December 31, 2012. The additional hours are needed to help the department catch up on administrative and organizational tasks that were put on hold while the Building Inspector was on medical leave. The increased hours are also necessary to help the department catch up on permit inspections and building plan review as required by the New York State Uniform Fire Prevention and Building Code.

Funds are available in the Building and Planning Department's 2012 Budget wage account.

Respectfully Submitted,


Ramsey A. Boehner
Town Planner

cc: Tim Keef
Gary Brandt
Suzanne Zaso



RESOLUTION FOR MAINTENANCE OF
STORM WATER FACILITY DISCHARGE DRAINAGE SYSTEM TO ROUTE 1-
590
RESOLUTION # 10-24-12, 19

Whereas, Anthony J. Costello & Son (Joseph) Development, LLC proposes to construct a ±145 foot long, 30 inch diameter discharge pipe, manhole and ± 380 foot long downstream ditch from storm water wetland facility 1 to the entrance of the twin culverts crossing the 1-390 northbound ramp to 1-590 northbound in the Town of Brighton, as shown on the approved New York State Highway Work Permit plans titled "The Reserve on the Erie Canal" dated 9/13/12, prepared by Marathon Engineering, and

Whereas, the State of New York will only allow the storm water facility discharge drainage system to be constructed within the state highway right-of-way if the Town of Brighton agrees to maintain and repair the drainage system as authorized by a specific or annual NYSDOT highway work permit.

Now, therefore, be it resolved:

- Section 1. That upon construction of the storm water facility discharge drainage system, the Town of Brighton agrees to maintain and repair the drainage system as authorized by a specific or annual NYSDOT highway work permit.
- Section 2. That this resolution shall take effect immediately.
- Section 3. That the Town Clerk is hereby directed to transmit four (3) certified copies of the foregoing resolution to the New York State Department of Transportation, 1530 Jefferson Road, Rochester, New York, 14623, Attn. David Goehring, Regional Traffic Engineer.

VOTE OF THE BOARD

Ayes:

Nays:

Approved

County of _____)
Town of _____)

SS:

I, _____, hereby certify that I am the duly elected, qualified and now acting Clerk of the Town of Brighton, that I have compared the foregoing transcript of the Town Board minutes of _____, 2012, with the original thereof on file in my office, and certify that it is a correct transcript therefrom and of the whole of the original thereof.

Given under my hand and the seal of the Town of ____ this ____ Day of _____, 2012.

Town Clerk



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

October 17, 2012

The Town of Brighton Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: The Reserve Subdivision, Phase 1
NYSDOT Utility and Non Utility Permits

Dear Supervisor Moehle and Town Board Members:

The construction of Phase 1 of the Reserve Subdivision requires the construction of a public sanitary sewer and drainage improvements within the I-590 Right of Way. The NYSDOT has requested that the Town of Brighton Town Board pass a resolution for the maintenance of the storm water facility drainage system within the right of way. A copy of the requested resolution is attached for your reference. This resolution states, "upon construction of the storm water facility discharge drainage system, the Town of Brighton agrees to maintain and repair the drainage system as authorized by a specific or annual NYSDOT highway permit". These drainage improvements will be located within the Brighton Reserve Storm Drainage District and the cost of any maintenance and/or repairs will ultimately be borne by the district.

Additionally, the NYSDOT requires that the Town of Brighton act as the primary applicant for the annual work permits for utility and non-utility work associated with the Reserve Subdivision within the I-590 Right of Way.

I am requesting that the Town Board pass the above referenced resolution and authorize the Town Supervisor to sign any agreements and/or permits associated with utility and non-utility work within the I-590 Right of Way.

As always, thank you for your consideration. Commissioner Keef will be in attendance at your regularly scheduled October 24, 2012 meeting in the event that you have any questions regarding this matter.

Respectfully,

Michael E. Guyon, P.E.
Town Engineer

Cc: Tim Keef, Commissioner of Public Works
Mary Ann Hussar

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,

Supervisor

JAMES R. VOGEL
 LOUISE NOVROS
 CHRISTOPHER K. WERNER
 JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 19, 2012 from Town Engineer Michael E. Guyon, P.E., and the materials attached thereto and submitted therewith, regarding a request from Anthony J. Costello & Son (Joseph) Development, LLC to extend the existing Brighton Reserve Storm Drainage District boundaries to include the drainage improvements within the I-590 Right of Way as set forth on the map submitted therewith in connection with the project known as "The Reserve", be received and filed, and be it further

RESOLVED, that the Town Board hereby sets November 14, 2012 at 7:30 pm in the evening or as soon thereafter as is possible as the date and time for a Public Hearing on the request from Anthony J. Costello & Son (Joseph) Development, LLC to extend the existing Brighton Reserve Storm Drainage District boundaries to include the drainage improvements within the I-590 Right of Way as set forth on the map submitted therewith in connection with the project known as "The Reserve", pursuant to article 12-A of the Town Law of the State of New York, to be held at Brighton Town Hall, 2300 Elmwood Avenue in the Town of Brighton, and be it further

RESOLVED, that the Town Clerk publish and post such legal notice as is required by law for the above referenced matter.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



Town of Brighton

MONROE COUNTY, NEW YORK

DEPARTMENT OF PUBLIC WORKS

2300 ELMWOOD AVENUE ★ ROCHESTER, NEW YORK 14618 ★ PHONE (585)784-5250 ★ FAX (585)784-5368

October 19, 2012

The Town of Brighton Town Board
Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: The Reserve Subdivision, Phase 1
Brighton Reserve Storm Drainage District

Dear Supervisor Moehle and Town Board Members:

I am requesting that the Town Board receive and file a request from Anthony J. Costello & Son (Joseph) Development, LLC to extend the existing Brighton Reserve Storm Drainage District boundaries to include the drainage improvements within the I-590 Right of Way. Additionally, I am requesting that the Town Board schedule a public hearing at their November 14, 2012 meeting to review the proposed district extension.

The extension of the district boundaries is necessitated by the NYSDOT's request that the Town of Brighton maintain the proposed storm water improvements within the I-590 Right of Way. The district boundary extension does not include taxable real property therefore; the information contained in Assessor's Certification regarding the existing district remains valid.

I have attached the request from Anthony J. Costello & Son (Joseph) Development, LLC to extend the boundaries of the Brighton Reserve Storm Drainage Districts, a map showing the revised district extension, a description of the revised district boundary and a short environmental assessment for the Board's review. Town staff has reviewed the revised district map and description and find them to be in order.

As always, thank you for your consideration. Commissioner Keef will be in attendance at your regularly scheduled October 24, 2012 meeting in the event that you have any questions regarding this matter.

Respectfully,

Michael E. Guyon, P.E.
Town Engineer

Cc: Tim Keef, Commissioner of Public Works
Mary Ann Hussar

Anthony J. Costello & Son (Joseph) Development, LLC
1 Airport Way
Rochester, New York 14624

October 17, 2012

Town Board of the Town of Brighton
2300 Elmwood Avenue
Rochester, New York 14618

Re: Brighton Reserve Storm Drainage District

Dear Board Members:

In order to accommodate the requirements of the New York State Department of Transportation and the Town of Brighton, we are hereby requesting that the boundaries of the Brighton Reserve Storm Drainage District, established by the Town Board on February 8, 2012, be extended to incorporate the area of outflow from The Reserve stormwater management facilities to its connection with the New York State Department of Transportation drainage system. A legal description of the lands to be added to the district is attached to this letter.

If you have any questions with regard to this request, please do not hesitate to contact us.

Very truly yours,
ANTHONY J. COSTELLO & SON (JOSEPH)
DEVELOPMENT, LLC

By:



Anthony J. Costello, Member

Reserve Brighton Storm Drainage District
Anthony J. Costello & Son (Joseph) Development, LLC
Town of Brighton, County of Monroe

October 16, 2012

Intended to describe all that tract or parcel of land, being part of Town Lot 40, Township 13, Range 7, Phelps and Gorham Purchase, situate in the Town of Brighton, County of Monroe, State of New York, and more particularly described as follows:

Commencing at a common point being on the east R.O.W. of South Clinton Ave and the west R.O.W. of I-590, at the northwesterly corner of lands conveyed to Anthony J. Costello & Son, by deed recorded in the Monroe County Clerk's Office at Liber 9572 of Deeds, Page 462; said point being the point or place of beginning;

1. Thence, running a line having a bearing of N86°54'46"E a distance of 115.90 feet to a point;
2. Thence, turning and running a line having a bearing of N55°52'31"E a distance of 83.86 feet to a point;
3. Thence, turning and running a line having a bearing of N81°32'03"E a distance of 188.01 feet to a point;
4. Thence, turning and running a line having a bearing of N89°08'14"E a distance of 237.21 feet to a point;
5. Thence, turning and running a line having a bearing of N86°43'19"E a distance of 23.35 feet to a point;
6. Thence, turning and running a line having a bearing of N01°11'28"E a distance of 63.38 feet to a point;
7. Thence, turning and running a line having a bearing of N89°19'42"E a distance of 415.41 feet to a point;
8. Thence, turning and running a line having a bearing of S06°27'52"W a distance of 56.63 feet to a point;
9. Thence, turning and running a line having a bearing of S83°32'08"E a distance of 698.82 feet to a point;
10. Thence, turning and running a line having a bearing of S79°31'35"E a distance of 514.41 feet to a point;
11. Thence, turning and running a line having a bearing of S21°22'26"W a distance of 1108.48 feet to a point;

Reserve Brighton Storm Drainage District
Anthony J. Costello & Son (Joseph) Development, LLC
Town of Brighton, County of Monroe

12. Thence, turning and running a line having a bearing of S67°54'57"E a distance of 645.12 feet to a point;
13. Thence, turning and running a line having a bearing of S03°31'50"E a distance of 861.82 feet to a point;
14. Thence, turning and running a line having a bearing of N67°54'57"W a distance of 805.95 feet to a point;
15. Thence, turning and running a line having a bearing of S84°14'14"W a distance of 36.58 feet to a point;
16. Thence, turning and running a line having a bearing of N67°54'57"W a distance of 1421.43 feet to a point;
17. Thence, turning and running a line having a bearing of N21°34'23"E a distance of 1537.86 feet to a point;
18. Thence, turning and running a line having a bearing of S86°42'08"W a distance of 642.22 feet to a point;
19. Thence, turning and running a line having a bearing of S63°14'18"W a distance of 369.99 feet to a point;
20. Thence, turning and running a line having a bearing of N06°39'49"E a distance of 150.00 feet to a point, said point being the point or place of beginning.

Intending to describe the Reserve Brighton Storm Drainage District containing 2,934,768.45 square feet or 67.373 acres.

617.20
Appendix C
State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
For UNLISTED ACTIONS Only

PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR Anthony J Costello & Son	2. PROJECT NAME The Reserve
3. PROJECT LOCATION: Municipality <u>Town of Brighton</u> County <u>Monroe</u>	
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) <u>Southeast intersection of I-590 overpass and Clinton Avenue</u>	
5. PROPOSED ACTION IS: <input type="checkbox"/> New <input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY: <u>Modification of previously approved Reserve Drainage District</u>	
7. AMOUNT OF LAND AFFECTED: Initially <u>66</u> acres Ultimately <u>66</u> acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Park/Forest/Open Space <input type="checkbox"/> Other Describe:	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals: <u>NYS DOT, MCDOT, MCWA, MCHD</u>	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals: <u>Planning Board final Sect. 1 approval and associated agency approvals</u>	
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Marathon Engineering</u> Date: <u>10/18/12</u> Signature: <u>Matt T. L.</u>	

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment



PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:

C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly:

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?
 Yes No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
 Yes No If Yes, explain briefly:

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question D of Part II was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination

Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from responsible officer)

DRAWING TITLE:
 BRIGHTON RESERVE
 STORM DRAINAGE
 DISTRICT

SHEET NO.
 015B-09

JOB NO.
 015B-09

DESIGNED: RPB
 DRAWN: MPT
 SCALE: MPT

DATE: 04/14/11

REVISIONS:

DATE	BY	REVISION
10/18/12	MPT	REVISED TO INCORPORATE DRAINAGE MAP ON DOT LANDS

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TOWN OF BRIGHTON MONROE COUNTY NEW YORK

RESERVE
ON THE ERIE CANAL

COSTELLO & SON
 ANTHONY J.

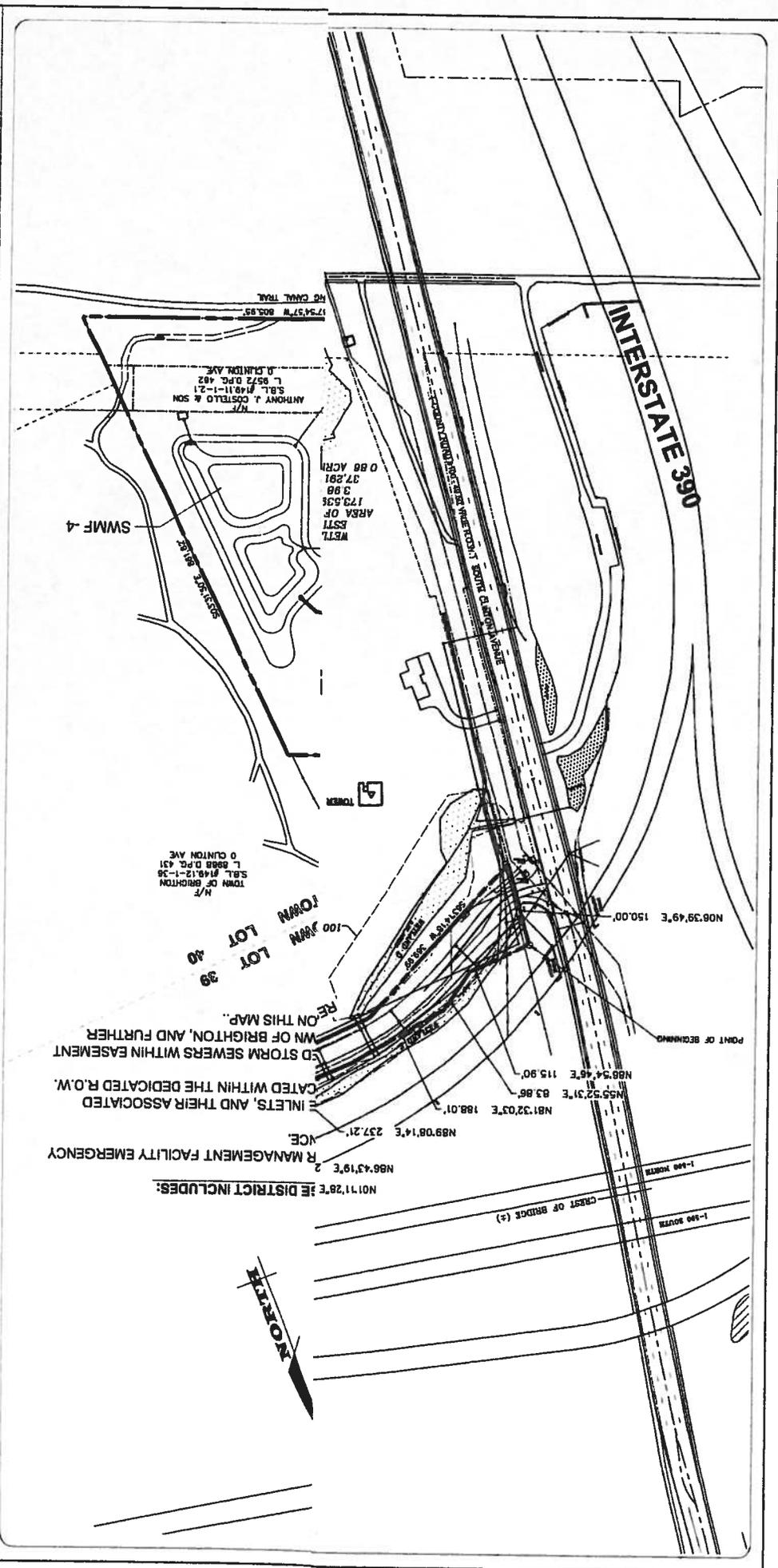
DEVELOPMENT

MARATHON
 ENGINEERING

www.marathoneng.com

BAYER ASSOCIATES
 LANDSCAPE ARCHITECTURE & PLANNING

300 West 10th Street
 Rochester, NY 14610
 Tel: 716.244.1100



At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated October 16, 2012 from Finance Director, Suzanne Zaso, regarding approval for Supervisor to execute a renewal agreement with Penflex Inc. to serve as the third-party administrator for the West Brighton Fire Protection District's Service Award Program for the period November 1, 2012 through October 31, 2013, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a renewal agreement with Penflex Inc. to serve as the third-party administrator for the West Brighton Fire Protection District's Service Award Program for the period November 1, 2012 through October 31, 2013, subject to the review and approval of said agreement by the Attorney to the Town.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance *sz*
Date: October 16, 2012
Subject: West Brighton Fire Protection District Service Award Program –
Renewal of Agreement with Penflex, Inc.
November 1, 2012 – October 31, 2013

I recommend that Your Honorable Body authorize the Supervisor to execute a renewal agreement with Penflex, Inc. for the period November 1, 2012 through October 31, 2013 through which Penflex would continue to serve as the third-party administrator for the West Brighton Fire Protection District's Service Award Program.

The base fee for 2012/13 will be \$3,000 (an increase of \$100), per participant fee is \$15 (no change), IRS form preparation \$25/form (no change), certification and trustee directive letters \$125 (no change). The total fees to be paid for services in 2012/13 are estimated at \$4,100. (This amount can be impacted by the number of participants and certification/recertification letters completed plus an additional audit assistance fee, if necessary.)

Penflex has been of great assistance in helping the Town to better understand the financial implications and impacts of the Service Award Program. I recommend that the Town Board allow us to continue this beneficial relationship.

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: C. Roth, K. Gordon

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that a memorandum dated October 19, 2012 from Finance Director, Suzanne Zaso, regarding approval for Supervisor to execute an agreement with Paychex to provide employee payroll and time and attendance software and processing services to the Town, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Paychex to provide employee payroll and time and attendance software and processing services to the Town, subject to the review and approval of said agreement by the Attorney to the Town.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
Attn.: Finance and Administrative Services Committee
From: Suzanne Zaso, Director of Finance *yz*
Date: October 19, 2012
Subject: Contract for Payroll and Time & Attendance Services

After a formal proposal process and through review by several Town employees, I am recommending that Your Honorable Body authorize the Supervisor to enter into an agreement with Paychex, located in Rochester, NY, to provide payroll and time & attendance software and services to the Town at an initial estimated cost of \$25,000 annually with a one-time \$3,000 implementation fee. The agreement, which freezes pricing for three years, will provide access to payroll software hosted by Paychex and an integrated time and attendance system that will capture and track hours worked, cost centers, project and activity codes, employee leave banks, among many other enhancements over the Town existing payroll software service.

I would be happy to respond to any questions that members of the Committee or other members of the Town Board may have regarding this matter.

Copy to: K. Gordon

PAYCHEX	Unit Cost	checks	periods	Annual Cost
Biweekly Payroll Base Fee	170		26	4420
Biweekly Payroll Check Fee	2.5	360	26	23400
subtotal				27820
discount				50.00%
net annual payroll processing				13910
Payroll Delivery	11		26	286
Time & Labor	2.85	360	12	12312
Bioetric Clock	140		12	1680
subtotal				13992
discount				25.00%
net annual time & labor charge				10494
Quarterly/YE Report Delivery	11		4	44
W2 Delivery	13		1	13
W2s Base Fee	55		1	55
W2 Forms Fee	5.5	360	1	1980
subtotal				2035
discount				25.00%
Net annual W2 charge				1526.25
Net Total Annual Payroll				26273.25

ADP	Unit Cost	checks	periods	Annual Cost	
Biweekly Payroll Base Fee	130		26	3380	
Biweekly Payroll Check Fee	5.3	360	26	49608	
subtotal				52988	
discount				50.00%	
net annual payroll processing				26494	
Payroll Delivery			26	0	????
Time & Labor - Included w/payroll				0	
Bioetric Clock	125		12	1500	reduced to one clock
subtotal				1500	
discount				50.00%	
net annual timeclock				750	
Quarterly/YE Report Delivery			4	0	????
W2 Delivery			1	0	????
W2s Base Fee	0		1	0	
W2 Forms Fee	6.25	360	1	2250	
subtotal				2250	
discount				0.00%	
Net annual W2 charge				2250	
Net Total Annual Payroll				29494	
Additional Estimated Annual Cost				3220.75	

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 24, 2012 from Director of Personnel and Human Resources, Gary Brandt and Director of Finance, Suzanne Zaso regarding approval for the Supervisor to execute an agreement with Excellus for renewal rates for the 2013 Excellus Self-Insured Dental Plan and various medical health plans for active and retired employees and COBRA participants, be received and filed, and be it further

RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with Excellus for renewal rates for the 2013 Excellus Self-Insured Dental Plan and various medical health plans for active and retired employees and COBRA participants, subject to the review and approval of said agreement by the Attorney to the Town.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____



SUZANNE ZASO, DIRECTOR OF FINANCE
2300 ELMWOOD AVENUE
ROCHESTER, NEW YORK 14618
Phone (585) 784-5210 Fax (585) 784-5396

MEMORANDUM

To: The Honorable Town Board
From: Suzanne Zaso, Director of Finance 
Date: October 24, 2012
Subject: Authorize Over-65 Medical Plans to Retirees

The Town has received notice from Excellus that the Blue Million Complementary plan with a \$5 prescription rider that the Town currently offers to retirees as a buy-up will be discontinued effective 1/1/13. Since this is the only post-65 plan offered to Town retirees and their eligible spouses that is portable outside of Rochester and the surrounding areas, Excellus along with our benefits insurance broker, Brown & Brown, has come up with two separate plans for the Town to offer in place of the Blue Million Supplemental plan.

I am recommending that the Town Board authorize the offering of a Medicare PPO plan with a \$5 Rx for in-area post-65 retirees and a Supplemental N plan with a \$5 Rx rider for all out-of-area post-65 retirees. These new plans will not change the amount that the Town is obligated to pay towards the premium of any retiree coverage.

I will be happy to respond to any questions that members of the Town Board may have regarding this matter.

Copy to: G. Brandt
K. Gordon
A. Bowles



TOWN OF BRIGHTON
MONROE COUNTY, NEW YORK

TO: William Moehle, Supervisor
FROM: Suzanne Zaso, Director of Finance *SZ*
Gary Brandt, Director of Personnel & HR *GB*
DATE: October 24, 2012
RE: Approval of Excellus Health & Dental Rates for 2013

Attached are the established health and dental plan rates for 2013, based on the pre-negotiated rate cap (plus government mandates) for the PPO health plans for active employees and under age-65 retirees and the actuarial recommended rates for the self-insured dental plans for eligible employees and retirees.

We recommend approval by the Town Board.

The 2013 Open Enrollment period for benefit eligible employees and retirees will be November 1-30, 2012.



2013 Renewal vs. 2012 Current Plan Cost

2012 Healthcare Cost Summary

Carrier/Plan	Monthly Premium	# Enrolled	Total Monthly Cost	Total Annual Premium
Healthy Rewards High Plan				
Employee	\$728.76	1	\$729	\$8,745
2 Person	\$1,671.30	0	\$0	\$0
Employee & Children	\$1,820.85	0	\$0	\$0
Family	\$1,922.76	0	\$0	\$0
Healthy Rewards Mid Plan				
Employee	\$459.60	6	\$2,758	\$33,091
2 Person	\$1,052.22	7	\$7,366	\$88,386
Employee & Children	\$1,142.57	0	\$0	\$0
Family	\$1,209.49	9	\$10,885	\$130,625
Healthy Rewards Core Plan				
Employee	\$395.30	5	\$1,977	\$23,718
2 Person	\$904.34	16	\$14,469	\$173,633
Employee & Children	\$980.53	1	\$981	\$11,766
Family	\$1,039.09	28	\$29,095	\$349,134
Total		73	\$69,258	\$819,100
Lifestyle Reimbursement High Plan				
Employee	\$721.17	10	\$7,212	\$86,540
2 Person	\$1,658.69	2	\$3,317	\$39,809
Employee & Children	\$1,817.33	0	\$0	\$0
Family	\$1,911.09	1	\$1,911	\$22,933
Lifestyle Reimbursement Mid Plan				
Employee	\$452.00	8	\$3,616	\$43,392
2 Person	\$1,039.61	19	\$19,753	\$237,031
Employee & Children	\$1,139.06	0	\$0	\$0
Family	\$1,197.81	24	\$28,747	\$344,969
Lifestyle Reimbursement Core Plan				
Employee	\$987.71	17	\$6,591	\$79,093
2 Person	\$991.73	9	\$8,026	\$96,307
Employee & Children	\$977.01	4	\$3,908	\$46,896
Family	\$1,027.42	21	\$21,576	\$258,910
Total		115	\$104,657	\$1,255,880
Grand Total		188	\$172,915	\$2,074,980

*Enrollment based on 2013 Excellus Renewal

2013 Renewal Healthcare Cost Summary

Carrier/Plan	Monthly Premium	# Enrolled	Total Monthly Cost	Total Annual Premium
Healthy Rewards High Plan				
Employee	\$812.96	1	\$813	\$9,756
2 Person	\$1,864.39	0	\$0	\$0
Employee & Children	\$2,031.22	0	\$0	\$0
Family	\$2,144.89	0	\$0	\$0
Healthy Rewards Mid Plan				
Employee	\$514.59	6	\$3,088	\$37,050
2 Person	\$1,178.12	7	\$8,247	\$98,962
Employee & Children	\$1,279.27	0	\$0	\$0
Family	\$1,354.20	9	\$12,188	\$146,254
Healthy Rewards Core Plan				
Employee	\$442.43	5	\$2,212	\$26,546
2 Person	\$1,012.16	16	\$16,195	\$194,335
Employee & Children	\$1,097.44	1	\$1,097	\$13,169
Family	\$1,162.97	28	\$32,563	\$390,758
Total		73	\$76,402	\$916,829
Lifestyle Reimbursement High Plan				
Employee	\$804.56	10	\$8,046	\$96,547
2 Person	\$1,850.49	2	\$3,701	\$44,412
Employee & Children	\$2,027.48	0	\$0	\$0
Family	\$2,132.07	1	\$2,132	\$25,585
Lifestyle Reimbursement Mid Plan				
Employee	\$506.05	8	\$4,048	\$48,581
2 Person	\$1,163.95	19	\$22,115	\$265,381
Employee & Children	\$1,275.29	0	\$0	\$0
Family	\$1,341.07	24	\$32,186	\$386,228
Lifestyle Reimbursement Core Plan				
Employee	\$433.85	17	\$7,375	\$88,505
2 Person	\$997.84	9	\$8,981	\$107,767
Employee & Children	\$1,093.27	4	\$4,373	\$52,477
Family	\$1,149.67	21	\$24,143	\$289,717
Total		115	\$117,100	\$1,405,199
Grand Total		188	\$183,502	\$2,322,029

2013 Estimated Annual Premium increase: \$247,049 (11.91%)



Dental Plan 2013 Renewal Summary

TOB- Custom SS-VII

	2012	2012	2013	13 vs. 12
	<u>Enrollment</u>	<u>Rates</u>	<u>Rates</u>	<u>Change</u>
Single	28	\$28.00	\$30.00	7%
Family	<u>97</u>	\$69.00	\$74.00	7%
	125			

TOB- Police SS-IV

	2012	2012	2013	13 vs. 12
	<u>Enrollment</u>	<u>Rates</u>	<u>Rates</u>	<u>Change</u>
Single	8	\$31.00	\$33.00	6%
Family	<u>46</u>	\$76.00	\$81.00	7%
	54			

This plan design contains only a general description of the coverage and does not constitute a policy contract. For complete information including exclusions, limitations and conditions, refer to the policy document. Neither the carrier nor Brown & Brown will be held responsible for typographical or clerical errors.

At a Town Board Meeting of the Town of Brighton, Monroe County, New York, held at the Brighton Town Hall, 2300 Elmwood Avenue, in said Town of Brighton on the 24th day of October, 2012.

PRESENT:

WILLIAM W. MOEHLE,
Supervisor

JAMES R. VOGEL
LOUISE NOVROS
CHRISTOPHER K. WERNER
JASON S. DIPONZIO

Councilpersons

RESOLVED, that correspondence dated October 2, 2012 from Secretary of the West Brighton Fire Department, Steven Morith, regarding the Membership of Mr. Russell T. Fessenden of Crittenden Road with the West Brighton Fire Department, be received and filed, and be it further

RESOLVED, that the Town Board hereby confirms the Membership of Mr. Russell T. Fessenden of Crittenden Road with the West Brighton Fire Department.

Dated: October 24, 2012

William W. Moehle, Supervisor	Voting	_____
James R. Vogel, Councilperson	Voting	_____
Louise Novros, Councilperson	Voting	_____
Christopher K. Werner, Councilperson	Voting	_____
Jason S. DiPonzio, Councilperson	Voting	_____