

Brighton Town Board
Finance and Administrative Services Committee
Meeting Notes from the Tuesday April 3, 2012 Meeting

Attendees: Councilmembers Christopher Werner (as Chair) and Jason DiPonzio, Supervisor William Moehle, Tim Keef, Mike Guyon, Mark Henderson, Elaine Ainsworth and Andrew Robinson (as Staff to the Committee).

The Town Board's Finance and Administrative Services Committee (the FASC) met at 3:30 p.m. and reviewed a number of contractual, procurement, finance and/or budget, and personnel related matters referred by Town departments and is prepared to make recommendations to the full Town Board as follows:

Town Bid/Proposal Authorizations and Awards:

Solicit Bids for Town Hall/Public Safety Wing Roof Replacement (Public Works) –

The FASC discussed with Mike Guyon his request for Town Board authorization to solicit bids for construction services necessary to replace the Town Hall and Public Safety Wing roofs. An initial estimate from the design firm Clark Patterson Lee sets the total cost between \$450,000 and \$500,000.

The FASC recommends the Town Board take favorable action on this matter.

Award Bid for Purchase of Small Dump Truck (Sewer District) –

The FASC discussed with Tim Keef his request for Town Board action to award a bid for the purchase of a new Ford F-750 dump truck to Van Bortel Ford for a total cost of \$94,448. Funds are available for this purchase in the 2012 Consolidated Sewer District budget.

The FASC recommends the Town Board take favorable action on this matter.

Grant Authorizations and Acceptances:

No matters for this meeting.

Contracts and Contract Change Orders:

Contract Renewal for Geese Control services (Police Dept. – Animal Control) –

The FASC discussed with Chief Mark Henderson his request for Town Board action authorizing the Supervisor to execute a renewal contract with Geese Control of New York for geese control services. Said contract is for the period of April through November 2012 (no service for month of July) at a monthly cost of \$650, not to exceed an annual amount of \$5,000. Funding is provided in the 2012 Animal Control budget for this expense.

The FASC recommends the Town Board take favorable action on this matter.

Contract for Certiorari Appraisal Services at 2001 S. Clinton Avenue (Assessor) –

The FASC discussed with Elaine Ainsworth her request for Town Board action to authorize the Supervisor to execute a contract with Midland Appraisal Associates, Inc. to upgrade and update the appraisal for 2001 S. Clinton Avenue (Gables/Brookdale Senior Living Community) for a total of \$12,800.

The FASC recommends the Town Board take favorable action on this matter.

Agreement for Phase II of Veteran's Memorial Eagle Sculpture (Public Works) –
The FASC discussed with Mike Guyon his request for Town Board action to authorize the Supervisor to enter into an agreement with Mary Taylor Sculpture in the amount of \$55,900 to complete the remaining work on the American Bald Eagle Sculpture. This includes an additional \$8,400 for sculpture mold and treatment which was not included in the original scope of the project. The FASC recommends the Town Board take favorable action on this matter.

Budget Amendments and Transfers:

No matters for this meeting.

Personnel Matters:

No matters for this meeting.

Other Matters for Action of the Town Board:

Declare Equipment, Tools and Materials as Surplus and Dispose at Auction (Highway Department) – The FASC discussed with Tim Keef his request for Town Board action to declare various equipment, tools and materials located at Highway/Sewer Operations Center as surplus and dispose of these items at auction through Roy Teitsworth, Inc. The FASC recommends the Town Board take favorable action on this matter.

Other Matters for Discussion Only:

No matters for this meeting.

Matters Tabled for Research and/or Discussion:

Request to Declare Police K-9 Equipment as Surplus (Police) – The FASC discussed with Chief Mark Henderson his request for Town Board action to declare various Police K-9 items as surplus and to donate them to the Village of Medina Police Dept. The FASC requested more detailed resale values for some of the items to determine the appropriate method of disposal.

Executive Session:

No matters for this meeting.

Next Meeting:

The next meeting of the Town Board's Finance and Administrative Services Committee is scheduled for **Tuesday April 17, 2012 beginning at 3:30 pm** and will be held in the Stage Conference Room at Town Hall.